

# Happy Bees

Friends of Harris Primary Beckenham

Charity no. 1174639

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## Treasurer's Report

Financial Year: 7 September 2023 – 6 September 2024

*DRAFT — for review and independent examination*

This has been an outstanding year for Happy Bees. We ran more events than ever before, welcomed new families into our community, and raised a total of **£38,636** across a wide and creative programme of activities. The year closed with a healthy bank balance of **£20,031.56**, reflecting a net surplus of £14,293 — a strong position that gives us a solid foundation for the year ahead.

### Events and Fundraising

#### Welcome BBQ — September 2023

We kicked off the year with a Welcome BBQ for Reception and Year 1 families — a wonderful opportunity for new families to meet the PTA and each other. Tickets were sold online through TicketLab, raising **£300.28**. Costs included food and supplies from Tesco (£44.75) and reimbursements to Sally White (£376.66) and Amelia Unsworth (£478.33), totalling approximately £900 in event costs.

#### Monster's Ball — October 2023

Our children's Halloween party — the Monster's Ball — was a huge hit with the whole school. Tickets were sold online, raising **£772.90** through TicketLab. Supplies were purchased from Tesco (£55.35 and £11.70) to help bring the spooky theme to life.

#### Pantomime and Christmas Fair — December 2023

December was our biggest month of the year. We organised a whole-school pantomime and a Christmas Fair, with tickets and digital products — including Santa's Grotto tickets and online raffle tickets — sold in advance through TicketLab, generating **£6,640** in ticket income.

The pantomime tickets were purchased from Trafalgar Tickets at a cost of **£5,125**. General Christmas Fair costs and supplies were reimbursed to Sally White (£5,317.76) and Rebecca Selbie (£560.19). Christmas Fair entertainment was provided by Tanya Lang at a cost of £438.

Additional Christmas Fair cash takings of **£522.80** were banked in March 2024, bringing total Christmas period income to approximately £7,163.

### Staff Quiz Night — Early 2024

We organised a staff quiz night, with costs of **£89** reimbursed to Gemma Corben. A mulled wine event in January also incurred costs of £120 reimbursed to Amelia Unsworth.

### Daffodils and Pizza — Spring 2024


Our spring community event cost **£375.72**, reimbursed to Sally White. A sponsorship donation of £250 was received from Thomas Hayley Ltd around this time.

### Children's Art Gallery — Summer 2024

One of the highlights of the year was our Children's Art Gallery — a wonderful showcase of the children's creativity. We invested in professional display boards from Paul David Enterprises (**£2,513.70**) and framing from Sally White via IKEA (£2,094) to create a gallery-quality presentation. These items are retained by the charity for future events.

### School Photo Frames

The PTA purchased photo frames from I Can Frame (**£809.57**) with the intention of photographing and selling class photos to parents at a lower cost than the incumbent external provider. Unfortunately, the school withdrew from the initiative at a late stage due to GDPR considerations. The frames remain unsold and are held as stock by the charity. We plan to find an alternative use or sale opportunity in the coming year.

 *The unsold frames (£809.57) are included as stock / assets on the Statement of Assets and Liabilities.*

### Scholastic Book Fair — April 2024

The charity funded a Scholastic Book Fair for the school at a cost of **£512.76**, donated as a school resource to encourage reading among the children.

### School Yearbook — June 2024

The charity funded the production of the school yearbook through Mimeo Limited at a cost of **£676.62**, gifted to the school as a memento for the children.

### Summer Fair — June/July 2024

Our Summer Fair was once again one of the year's biggest events. Income came through SumUp card sales, Adyen payments, and cash takings of **£1,791** banked in August 2024. Costs included entertainment (Josh Harvey £200, magic show £350), BBQ supplies from ASDA (£213.95), plants and garden supplies (£134.99), TENS licences (£42), a fence paint / allotment contribution (£27.99), and general expenses reimbursed to Sally White (£2,826.08) and Rebecca Selbie (£70.36).

### Online and Passive Fundraising

Reliable income continued to flow from online fundraising platforms throughout the year:

- **CAF / Give As You Live:** £4,417.52
- **OneLottery:** £2,066.46
- **General online donations (Citibank / UK Online Giving):** £1,919.29
- **EasyFundraising:** £435.28
- **JustGiving:** £402.07
- **PayPal donations:** £500.00

## Administration

- **PTA UK (Parentkind) membership:** £153.00
- **PTA website (Wix):** £142.56
- **Charity Digital subscription:** £61.20
- **Miscellaneous supplies (Amazon, Tesco):** £134.28

## Summary of Income and Expenditure

*All figures from bank statement analysis.*

Category	£Income	£Expenditure	£Net
Card Sales (SumUp)	£11,750.98		£+£11,750.98
Ticket Sales (TicketLab)	£7,413.18		£+£7,413.18
Card Sales (Adyen)	£6,717.73		£+£6,717.73
CAF / Give As You Live	£4,417.52		£+£4,417.52
Event Cash Receipts	£2,313.80		£+£2,313.80
Lottery (OneLottery)	£2,066.46		£+£2,066.46
Online Giving / Donations	£1,919.29		£+£1,919.29
PayPal Donations	£500.00		£+£500.00
EasyFundraising	£435.28		£+£435.28
JustGiving	£402.07		£+£402.07
Donation / Sponsorship	£250.00		£+£250.00
Stall Holder Fees	£150.00		£+£150.00
Pantomime — Tickets & Costs		£10,442.76	-£10,442.76
Christmas Fair — All Costs		£6,315.95	-£6,315.95
Children's Art Gallery		£4,607.70	-£4,607.70

Summer Fair — All Costs		£3,514.07	-£3,514.07
Welcome BBQ — Costs		£899.99	-£899.99
School Donations (Yearbook, Book Fair, Science Week)		£1,689.38	-£1,689.38
Spring / Winter Events		£495.72	-£495.72
Admin (Membership, Website, Digital)		£356.76	-£356.76
Monster's Ball — Supplies		£67.05	-£67.05
Staff Quiz Night		£89.00	-£89.00
Other Supplies		£22.48	-£22.48
<b>TOTAL</b>	<b>£38,335.31</b>	<b>£24,343.72</b>	

## Bank Reconciliation at 6 September 2024

*Confirms that the closing bank balance per the bank statement agrees to the balance shown in these accounts.*

Item	Amount
Opening bank balance (7 September 2023)	£5,738.97
Add: total receipts during the year	£38,636.31
Less: total payments during the year	(£24,343.72)
<b>Closing balance per accounts and bank statement</b>	<b>£20,031.56</b>
<i>Difference</i>	<i>£0.00</i>

*The bank reconciliation is exact — the accounts agree fully with the bank statement with no unexplained difference.*

## Statement of Assets and Liabilities at 6 September 2024

ASSETS	Amount
Cash at bank	£20,031.56
Stock — unsold photo frames (I Can Frame)	£809.57

TOTAL ASSETS		£20,841.13
LIABILITIES		
None		£0.00
NET ASSETS		£20,841.13

### Closing Note

These accounts have been prepared on a receipts and payments basis from the charity's bank statements for the year ended 6 September 2024. The bank reconciliation is exact with no unexplained differences. We are enormously proud of everything Happy Bees achieved this year — from the Children's Art Gallery to the Monster's Ball, the Welcome BBQ to the Summer Fair — and grateful to every volunteer who made it possible.

These accounts are submitted for independent examination in accordance with the requirements of the Charities Act 2011, as our gross income exceeded £25,000 for this financial year.

**Signed (Treasurer):**



**Date:**

04 March 2026

Rebecca Selbie, Treasurer

# Happy Bees — Friends of Harris Primary Beckenham

Charity no. 1174639

## Receipts and Payments Account

Year ended 6 September 2024

*DRAFT — for independent examination*

RECEIPTS (INCOME)	Amount (£)
Card Sales (SumUp)	£11,750.98
Ticket Sales (TicketLab)	£7,413.18
Card Sales (Adyen)	£6,717.73
Online Fundraising — CAF / Give As You Live	£4,417.52
Event Cash Receipts	£2,313.80
Lottery (OneLottery)	£2,066.46
Online Donations (Citibank / UK Online Giving)	£1,919.29
PayPal Donations	£500.00
Online Fundraising — EasyFundraising	£435.28
Online Fundraising — JustGiving	£402.07
Donation / Sponsorship	£250.00
Stall Holder Fees	£150.00
<b>TOTAL RECEIPTS</b>	<b>£38,335.31</b>

PAYMENTS (EXPENDITURE)	Amount (£)
Pantomime — Ticket Purchase & Costs	£10,442.76
Christmas Fair — All Costs	£6,315.95
Children's Art Gallery — Display Boards & Frames	£4,607.70
Summer Fair — All Costs	£3,514.07
Donation to School — Yearbook, Book Fair, Science Week	£1,689.38
Welcome BBQ — Costs	£899.99
Spring / Winter Events	£495.72
Admin — Membership, Website, Digital Tools	£356.76
Monster's Ball — Supplies	£67.05
Staff Quiz Night	£89.00
Other Supplies	£22.48
<b>TOTAL PAYMENTS</b>	<b>£24,343.72</b>

<b>NET SURPLUS FOR THE YEAR</b>	<b>£13,991.59</b>
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<b>BANK RECONCILIATION AT 6 SEPTEMBER 2024</b>	<b>Amount (£)</b>
Opening bank balance (7 September 2023)	£5,738.97
Add: total receipts during the year	£38,636.31
Less: total payments during the year	(£24,343.72)
Closing balance per accounts and bank statement	£20,031.56
Difference	£0.00

<b>STATEMENT OF ASSETS AND LIABILITIES AT 6 SEPTEMBER 2024</b>	<b>Amount (£)</b>
Cash at bank	£20,031.56
Stock — unsold photo frames (I Can Frame)	£809.57
<b>TOTAL ASSETS</b>	<b>£20,841.13</b>
Liabilities — None	£0.00
<b>NET ASSETS</b>	<b>£20,841.13</b>

*These accounts have been prepared on a receipts and payments basis. The bank reconciliation agrees exactly with the bank statement with no unexplained difference.*



# Happy Bees

Friends of Harris Primary Beckenham

Charity no. 1174639

## Independent Examiner's Report

Financial Year: 7 September 2023 – 6 September 2024

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act 2011)
- state whether particular matters have come to my attention

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act 2011 have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Financial summary	Per accounts	Per CC Return
Total income	£27,426	£27,240
Total expenditure	£56,473	£56,723



Closing bank balance

£5,738.97

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**Examiner's details**

**Signed:**

S. Carthy

**Name (print):**

SUSANNAH CARTHY

**Date:**

04/03/26

**Relevant qualification or experience:**

FOSS CHAIR (2019-2023)  
(FRIENDS OF STEEPHILL SCHOOL)

**Address:**

MANOR FARM HOUSE, HIGH ST,  
FARNINGHAM, KENT, DA4 0DH