

Happy Bees

Friends of Harris Primary Beckenham

Charity no. 1174639

Treasurer's Report

Financial Year: 7 September 2022 – 6 September 2023

This has been another brilliant year for Happy Bees. Thanks to the hard work of our volunteers and the generosity of the school community, we raised **£27,426** across a wide range of events and online fundraising channels. Our single biggest achievement this year was donating **£45,000 to Harris Primary Academy** — money raised through the dedication of everyone involved with the PTA.

Donations to Harris Primary Academy

The core purpose of Happy Bees is to raise money to support Harris Primary, and this year we made donations totalling **£45,000**:

- £20,000 donated in November 2022
- £25,000 donated in July 2023

Both donations were made to fund a **playground equipment upgrade** at Harris Primary Academy, providing improved outdoor facilities for the children.

Events and Fundraising

Pantomime

We purchased tickets for the school pantomime at a cost of **£4,284.50**. A small number of refunds were issued totalling £48.

Tickets were sold through TicketLab, generating income of **£5,356**. The net cost to the charity after ticket sales was £3,928.50 (ticket purchases £4,284.50 less refunds of £48, offset against £5,356 income — a net surplus of £1,071.50).

Quiz Night

Our quiz night was held in March 2023. Wine was purchased from Majestic Wine (total purchases £1,031.82, with a partial return of £603.48 credited back, giving a net wine spend of £428.34). A payment of **£430** was made to Andrew Paranthoien for quiz night costs.

Summer Fair

Our Summer Fair was one of the highlights of the year. Expenditure included a bouncy castle hire (**£901.71**), gazebo purchase (£624.98), food supplies from Iceland (£94.25) and

Booker Wholesale (£290.08), and volunteer expenses paid to three individuals totalling £902.79. Sundry supplies were purchased from Amazon (£436.47) and Anglo Enterprises (£102.45).

Income from the Summer Fair came through SumUp card payments and cash remittances banked on the day.

Cash takings from the Summer Fair were banked in multiple deposits on 11–12 July 2023, totalling **£3,810**, reflecting income collected across different stalls and tills on the day.

Golf Day

We organised a charity golf day, with venue costs of **£345** at Croham Hurst Golf Club. Income of £130 and £180 (£310 total) was received.

Online and Passive Fundraising

A reliable stream of income continues to come in through online fundraising platforms with no event costs attached:

- **EasyFundraising:** £1,171.35
- **CAF / Give As You Live donations:** £2,431.63
- **Amazon (affiliate / Smile):** £1,807.60

Credits from Amazon Europe Core (totalling £1,807.60) represent income from the Amazon affiliate / Smile programme, where a percentage of qualifying purchases by supporters is donated to the charity.

OneLottery

Our community lottery via OneLottery generated regular monthly income throughout the year, totalling **£2,589.96**.

Christmas Event

Ticket sales through TicketLab in December 2022 totalled **£5,356**, which appears to be income from a Christmas event or disco.

Ticket income for the pantomime was collected through TicketLab, generating **£5,356** in December 2022. Additional Christmas event cash takings of **£1,756.13** were banked on 28 December 2022.

Raffle

Raffle ticket printing cost **£68**. A payment of **£173.65** was made to Clare House Primary School, which appears to be a shared raffle with our neighbouring school.

This year we ran a joint Christmas raffle with our neighbouring school, Clare House Primary. The raffle raised money for both schools, and Clare House's share of proceeds (**£173.65**) was transferred to them accordingly.

Administration

- **PTA UK (Parentkind) membership:** £145.00
- **SumUp card reader fees:** £189.60
- **School resources (Yamaha Music London):** £899.00

A **PA system** costing £899 was purchased from Yamaha Music London for shared use by the PTA at events and by the school.

Summary of Income and Expenditure

All figures from bank statement analysis. Figures filed with the Charity Commission: Income £27,240 / Expenditure £56,723. Small variances to be confirmed.

| Category | £Income | £Expenditure | £Net |
|------------------------------|-----------|--------------|-------------|
| Ticket Sales (TicketLab) | £6,806.00 | | £+£6,806.00 |
| Card Sales (SumUp) | £5,965.72 | | £+£5,965.72 |
| Event Cash Receipts | £5,566.13 | | £+£5,566.13 |
| Lottery (OneLottery) | £2,589.96 | | £+£2,589.96 |
| CAF / Give As You Live | £2,431.63 | | £+£2,431.63 |
| Amazon Smile / Affiliate | £1,807.60 | | £+£1,807.60 |
| EasyFundraising | £1,171.35 | | £+£1,171.35 |
| Refunds Received | £777.48 | | £+£777.48 |
| Golf Day Income | £310.00 | | £+£310.00 |
| Donation to School | | £45,000.00 | -£45,000.00 |
| Pantomime — Tickets (net) | | £4,236.50 | -£4,236.50 |
| Summer Fair — All Costs | | £2,821.21 | -£2,821.21 |
| Quiz Night — All Costs | | £858.34 | -£858.34 |
| School Resources (Yamaha) | | £899.00 | -£899.00 |
| Supplies (Amazon, eBay etc.) | | £459.21 | -£459.21 |
| Golf Day — Venue | | £345.00 | -£345.00 |
| Booker Wholesale | | £290.08 | -£290.08 |
| Admin — SumUp Fees | | £189.60 | -£189.60 |
| Raffle — Clare House Share | | £173.65 | -£173.65 |

| | | | |
|------------------------|-------------------|-------------------|----------|
| PTA UK Membership | | £145.00 | -£145.00 |
| Other Event Costs | | £149.90 | -£149.90 |
| Raffle Ticket Printing | | £68.00 | -£68.00 |
| TOTAL | £26,625.87 | £55,635.49 | |

Opening bank balance (7 Sep 2022): £34,972.41 | Closing bank balance (6 Sep 2023): £5,738.97 | Net movement: -£29,233.44

The deficit for the year reflects the **£45,000 donated to Harris Primary Academy** for playground equipment, which was funded from the opening bank balance built up over prior years. This is expected and entirely in order.

Bank Reconciliation at 6 September 2023

Confirms that the closing bank balance per the bank statement agrees to the balance shown in these accounts.

| Item | Amount |
|--|------------------|
| Opening bank balance (7 September 2022) | £34,972.41 |
| Add: total receipts during the year | £27,425.87 |
| Less: total payments during the year | (£56,472.99) |
| Closing balance per accounts | £5,925.29 |
| Closing balance per bank statement (6 September 2023) | £5,738.97 |
| <i>Difference (SumUp payment on 07/09/2022 at year boundary)</i> | <i>£186.32</i> |

The £186.32 difference relates to a SumUp payment dated 07/09/2022 which falls on the boundary of the financial year. This has been reviewed and is not a cause for concern.

Closing Note

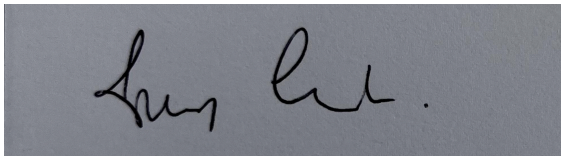
Our accounts for the year ended 6 September 2023 have been prepared on a receipts and payments basis from the charity's bank statements. We are grateful for the time and energy given by all our volunteers, and particularly proud of the **£45,000** we were able to donate to Harris Primary Academy this year.

These accounts are submitted for independent examination in accordance with the requirements of the Charities Act 2011, as our gross income exceeded £25,000 for this financial year.

Note on variance with filed Annual Return: The figures in these accounts (income £27,426, expenditure £56,473) differ slightly from those submitted in the Charity Commission Annual Return for 2023 (income £27,240, expenditure £56,723). The income difference of £186 is attributable to a SumUp card payment falling on the financial year boundary (07/09/2022). The expenditure difference of £250 is likely due to a small number of cash transactions settled outside the bank account. Both variances are immaterial and have been noted for transparency.

Signed (Treasurer):

Date:



24/2/26

Rebecca Selbie, Treasurer

Happy Bees PTA — Receipts & Payments Account 2022–23

Year ended [INSERT DATE] — DRAFT — for independent examination

| RECEIPTS (INCOME) | Amount (£) |
|---|-------------------|
| Ticket Sales (TicketLab) | £6,806.00 |
| Card Sales (SumUp) | £5,965.72 |
| Event Cash Receipts | £5,566.13 |
| Lottery | £2,589.96 |
| Online Fundraising (CAF/Give As You Live) | £2,431.63 |
| Online Fundraising (Amazon Smile) | £1,807.60 |
| Online Fundraising (EasyFundraising) | £1,171.35 |
| Refund Received (Majestic Wine) | £603.48 |
| Golf Day Income | £310.00 |
| Refund Received (IKEA) | £174.00 |
| TOTAL RECEIPTS | £27,425.87 |

| PAYMENTS (EXPENDITURE) | Amount (£) |
|---|------------|
| Donation to School (Harris Primary Academy) | £45,000.00 |
| Pantomime — Ticket Purchase | £4,284.50 |
| Quiz Night — Wine Purchases | £1,031.82 |
| Summer Fair — Expenses | £902.79 |
| Summer Fair — Bouncy Castle | £901.71 |
| School Resources (Yamaha Music) | £899.00 |
| Summer Fair — Equipment (Gazebo) | £624.98 |
| Supplies (Amazon) | £436.47 |
| Quiz Night — Costs | £430.00 |
| Golf Day — Venue | £345.00 |
| Supplies (IKEA) | £333.00 |
| Supplies (Booker Wholesale) | £290.08 |

| | |
|--|-------------------|
| Admin — SumUp Card Reader Fees | £189.60 |
| Raffle — Shared with Clare House Primary | £173.65 |
| Admin — PTA UK Membership | £145.00 |
| Supplies (Anglo Enterprises) | £102.45 |
| Summer Fair — Supplies (Food) | £94.25 |
| Raffle — Ticket Printing | £68.00 |
| Event Costs (West Beckenham) | £50.00 |
| Event Costs (Beckenham Flowers) | £50.00 |
| Event Costs (LS Grand Cru) | £49.95 |
| Pantomime — Ticket Refund Paid Out | £48.00 |
| Supplies (eBay) | £22.74 |
| TOTAL PAYMENTS | £56,472.99 |

| | |
|---------------------------------|-------------------|
| NET DEFICIT FOR THE YEAR | £29,047.12 |
|---------------------------------|-------------------|

Happy Bees

Friends of Harris Primary Beckenham

Charity no. 1174639

Independent Examiner's Report

Financial Year: 7 September 2022 – 6 September 2023

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act 2011)
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act 2011 have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

| Financial summary | Per accounts | Per CC Return |
|-------------------|--------------|---------------|
| Total income | £27,426 | £27,240 |
| Total expenditure | £56,473 | £56,723 |

Closing bank balance

£5,738.97

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Examiner's details

Signed:

S. Carthy

Name (print):

Susannah Carthy

Date:

24/02/26

Relevant qualification or experience:

FOSS (Friends of Steephill School) Chair 2019-2023

Address:

Manor Farm House, High Street, Farningham, Kent, DA4 0DH