

# **Drifffield-Hornsea Methodist Circuit**

## **Annual Report**

### **Year Ended 31<sup>st</sup> August 2022**

#### **Registered Charity Number**

1174599

#### **Principal Address:-**

C/O The Circuit Office

52 Westgate

Drifffield

East Yorkshire

YO25 6TJ

#### **Circuit Ministers**

Rev. Dr. Richard Teal (Superintendent)

Deacon Jackie Fowler

#### **Local Pastor**

John Gleaves

#### **Circuit Stewards**

Miss Marion Bowen

Mrs Hilary Himsworth

Mrs Ann Bradshaw

Mr. Ian Kitching,

Mr Geoff Ward

Mrs Angela Prescott (Finance)

**Trustees:** A full list of trustees is available from the circuit office.

#### **Advisors:-**

#### **Bankers:**

Natwest Bank PLC, 63 Market Place, Beverley, East Yorkshire. HU17 8AA

Central Board of Finance of the Methodist Church, 9 Bonhill Street, London, EC2A 4PE

#### **Investment Managers and Custodian Trustees**

Trustees for Methodist Church Purposes, Central Buildings, Oldham Street, Manchester. M1 1JQ

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The charity is incorporated and is governed under the Deed of Union (1932) and the Methodist Church Act (1976). The trustees are appointed by local churches and existing trustees. Ministers and circuit stewards are automatically trustees. The circuit is part of the Yorkshire North & East Methodist District and is accountable to the Methodist Conference. There are two presbyter ministers in the circuit and the superintendent minister has overall responsibility for the circuit. The ministers share the pastoral responsibility for the churches within the circuit. The ministers are supported with the day to day running of the circuit by the Circuit Leadership Team (CLT) which is made up of the circuit stewards and circuit ministers. The CLT reports to the circuit meeting which is the governing body of the circuit.

The Methodist Church provides a range of guidance documents to assist circuits and local churches to manage any risks that may arise including, the care and maintenance of property and safeguarding of young people and vulnerable adults. These risks are considered by the circuit meeting or local church councils as appropriate. The circuit has adopted a safeguarding policy and the Circuit Safeguarding Officer supports local churches in adopting their own individual safeguarding policies and offers safeguarding training. The Charity Commission leaflet 'The Role of the Trustee' is available to all circuit trustees which outlines the responsibility of a trustee. Professional advice is taken as required, e.g. legal advice.

## **OBJECTIVES AND ACTIVITIES**

The purposes of the Methodist Church are and shall be deemed to have been since the Deed of Union 1932, the advancement of:

1. The Christian faith in accordance with the doctrinal standards and discipline of the Methodist Church
2. Any charitable purpose for the time being of any connexion, district, circuit, local or other organisation of the Methodist Church
3. Any charitable purpose for the time being of any society or institution, subsidiary or ancillary to the Methodist church
4. Any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

The circuit is responsible for producing a plan of preaching appointments to ensure regular public acts of worship take place at each of the churches in the circuit. Individual churches are responsible for organising its own activities for the communities in their area. The circuit encourages churches to engage in ecumenical relationships with other Christian denominations in their local area to enable the sharing of resources and to strengthen the growth of the Christian faith in each area. Ministers are instrumental in creating good relationships with fellow clergy.

In all activities the trustees have regard to the Charity Commission's guidance on public benefit.

## **ACIEVEMENTS AND PERFORMANCE**

The Drifffield-Hornsea Methodist Circuit offers varied opportunities for faith and worship development in the thirteen churches within the circuit, including both village and town churches. The circuit aims to serve the local communities through the churches by providing fellowship, not only in the weekly services, but also in the form of mid-week spiritual activities, social activities, coffee mornings, lunches which bring people together for friendship and support. Everybody is welcome to participate in the church activities. The churches are assisted by the circuit ministers, local pastor and local preachers.

Following the COVID 19 outbreak, all the churches in the Circuit have reopened, a testament to the positive impact the churches have in their local communities. Most churches are offering weekly services and other events, e.g coffee mornings and lunches, have been reintroduced into the churches calendar. The ministers have continued to support the church communities and following the pandemic, additional pastoral support has been introduced to help with the additional challenges that have arisen following the lockdown period. The Circuit has been fortunate in obtaining grant funding to enable a full time Local Pastor to be employed for 3 years, commencing July 2022, to work with four of the village churches.

During this financial year the Circuit has supported individual churches within the Circuit as follows:-

1. Employed a Presbyterian Minister and a Diaconal Minister to assist churches with the ministry in their churches and communities.
2. Supported churches as they continue to develop and meet the challenges that have arisen as a result of the covid lockdown.
3. Following the mission planning initiative, the Circuit applied for grants and have raised funds to provide for a Local Pastor who is now employed to work alongside the ministers, specifically in four of the rural churches.

4. The Circuit Safeguarding Officer offers advice and training to local churches and assists churches to ensure they comply with current safeguarding regulations.
5. The Circuit employs an administrator to assist the ministers and churches with day to day administration.
6. The Circuit has now sold a manse, which was surplus to requirements and Kelk chapel which had recently closed. The funds will be used for mission and property projects within the Circuit

As a Circuit we seek to make the best use of the resources of lay and ordained personnel, buildings and finance. There are challenges facing some of the smaller congregations with the on-going costs of maintaining buildings and falling numbers but the circuit is committed to supporting all churches through these challenging times.

## **FINANCIAL REVIEW**

The circuit accounts include:-

- a) The General Fund, the main operating accounts through which the expenditure and revenue for both operational and strategic purposes is handled
- b) The Circuit Model Trust Fund, which is primarily funded through sale of redundant buildings no longer required within the circuit. Under Methodist Conference directions the fund can be used for capital projects and projects supporting the mission of the church. Applications have to be made to and agreed by the circuit meeting.
- c) Other TMCP Accounts including both restricted and unrestricted funds

The circuit meeting has agreed the following financial grants to churches' refurbishment and mission projects. These will to be paid when the building work / project is due to start.

Nafferton Methodist Church refurbishment project - £50,000

Drifffield Methodist Church – Family worker £3000

The Bus Stop project – Wetwang – Up to £7,000

Local Pastor project - £20,000 from the Sale proceeds of Kelk Chapel

## **Reserves Policy**

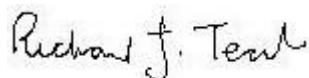
The reserves policy for the Drifffield-Hornsea Methodist Circuit is to hold a sum in reserve of 6 months average expenditure. This is felt to be prudent should any unforeseen expenditure arise requiring immediate payment and to cover short term expenditure in the event of an inability to raise the full circuit assessment from churches. It is necessary to ensure there are sufficient funds to cover the payment of stipends and expenses for ministers and lay workers and to pay the circuit contribution to the district. Funds in excess of the 6 month reserve are available to support church mission, building projects and general financial support to churches within the circuit, subject to circuit meeting approval.

Some funds are restricted. These funds include permanent endowments or gifts in memory where only the income from the trust can be used.

## **Principal Source of Funding**

Individual churches pay assessments to the circuit. There is also rental income from a manse which is currently not occupied by a minister. Most of the expenditure is related to the pay and associated costs of presbyters and lay workers.

**Approved by the Trustees on 9<sup>th</sup> March 2023 and signed on their behalf by:**



.....  
Rev Richard Teal (Superintendent Minister)



.....  
Mrs Angela I Prescott (Circuit Steward –Finance)



## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Drifffield-Hornsea	Circuit
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**FOR THE YEAR ENDED  
31 AUGUST 2022**

Yorkshire North & East	District	Circuit no	29/35
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**Registered Charity - Charity Registration number**

1174599

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242 )

Ministers:

Rev. Dr. Richard Teal
Deacon Jackie Fowler

Circuit Stewards:

Geoff Ward
Marion Bowen
Ann Bradshaw
Hilary Himsworth
Ian Kitching

Treasurer:

Angela Prescott
-----------------

SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
a1	<b>RECEIPTS</b>					
a2	Assessment/Share	109200.00			109,200	112,900
a3	Capital receipts		607,908		607,908	
a4	Bank and CFB interest and Investment income	802	1,910	398	3,110	879
a5	Grants	63,500			63,500	43,000
a6	Other receipts	16,978			16,978	16,333
a7	<b>TOTAL RECEIPTS</b>	<b>190,480</b>	<b>609,818</b>	<b>398</b>	<b>800,696 (a8)</b>	<b>173,112</b>

SECTION B		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
b1	<b>PAYMENTS</b>					
b2	Stipends, salaries, NIC, Pension and travel costs	83,346			83,346	63,610
b3	Manse Costs	7,475			7,475	12,294
b4	Administration etc	11,005	247	62	11,314	10,548
b5	District Assessment	23,300			23,300	24,832
b6	Grants & donations		76,000		76,000	
b7						
b8	Other payments	6,125	197,327	247	203,699	17,220
b9	<b>TOTAL PAYMENTS</b>	<b>131,251</b>	<b>273,574</b>	<b>309</b>	<b>405,134 (b9)</b>	<b>128,504</b>

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	59,229	336,244	89	395,562	44,608
c2	Total funds brought forward from last year		256,679	86,557	21,667	364,903 (c6)	318,135
c3	Sub total	(c1+c2)	315,908	422,801	21,756	760,465	362,743
c4	Transfers and adjustments				(1,473)	(1,473) (c7)	2,160
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	315,908	422,801	20,284	758,993 (c8)	364,903 (c6)

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>						
d	<b>(these amounts should not be included in total receipts/payments above)</b>					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations					
d3	Offerings/Gifts - passed to external organisations					
d4	<b>BALANCE STILL TO BE PAID (d1 + d2 - d3)</b>					

**SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING****SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					(e11)	(e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)	800,696 (a8)	405,134 (b9)	395,562	(1,473) (c7)	364,903 (c6)	758,993 (c8)
e10 TOTAL CASH FUNDS HELD BY CIRCUIT	800,696	405,134	395,562	(1,473)	364,903 (x)	758,993 (y)
Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2022**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	92,186	36,245
f3 Bank Deposit Account		102,552
f4 Central Finance Board	136,381	148,947
f5 Trustees for Methodist Church Purposes	136,336	471,248
f6 Other funds		
f7 SUB TOTAL	364,903 (c6)	758,992 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)	(e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	364,903 (x)	758,992 (y)

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)		
g2 Land and Buildings (see notes re Insurance value)	1,600,413	772,961
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit ... DRIFFIELD - HORNSEA ..... No. 29/35

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.


Signature of treasurer .....  ..... Date 21/11/22 .....

Name and address of treasurer ..... Mrs Angela Prescott. Orchard Croft, 20 Eastgate, Lund, Driffield

East Yorkshire..... Post Code YO25 9TQ

### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be\*  
presented to the Circuit meeting held on 09.03.23 .....

Signature of the Chair of the meeting .....  .....

Name of the Chair of the meeting ... Rev. Dr. Richard Teal

## Independent Examiner's Report to the Trustees of the

### Driffield - Hornsea Circuit

Charity Number 1174599

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Driffield-Hornsea Circuit for the year ended 31 August 2022 set out on pages ... 1 to 3.... As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.



**Independent Examiner's Statement**

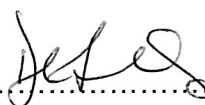
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .....



Name of independent examiner ..... Mr David Lundy

Relevant professional qualification of independent examiner .....

LLB Solicitor

Name of firm (where appropriate) .....

Address .....

17 Exchange St

Driffield

Post Code YO25 6LA

Date .....

23/12/22

\* delete or circle as appropriate

Sep-22

**THE METHODIST CHURCH**  
**STANDARD FORM OF ACCOUNTS**

Drifffield-Hornsea	Circuit
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**31 AUGUST 2022**

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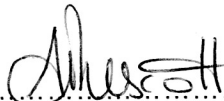
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Name and address of treasurer ..... Mrs Angela Prescott. Orchard Croft, 20 Eastgate, Lund, Driffield

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Name of the Chair of the meeting ... Rev. Dr. Richard Teal

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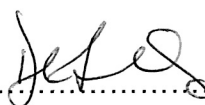
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Signature of independent examiner .....



Name of independent examiner ..... Mr David Lundy

Relevant professional qualification of independent examiner .....

LLB Solicitor

Name of firm (where appropriate) .....

Address .....

17 Exchange St

Driffield

Post Code YO25 6LA

Date .....

23/12/22

\* delete or circle as appropriate

Sep-22