

# **Drifffield-Hornsea Methodist Circuit**

## **Annual Report**

### **Year Ended 31<sup>st</sup> August 2021**

**Registered Charity Number**  
1174599

**Principal Address:-**  
C/O The Circuit Office  
52 Westgate  
Drifffield  
East Yorkshire  
YO25 6TJ

#### **Circuit Ministers**

Rev Richard Teal (Superintendent)  
Deacon Jackie Fowler

#### **Circuit Stewards**

Miss Marion Bowen  
Mrs Hilary Himsworth  
Mrs Ann Bradshaw  
Mr. Ian Kitching  
Mr Geoff Ward  
Mrs Angela Prescott (Finance)

**Trustees:** A full list of trustees is available from the circuit office.

#### **Advisors:-**

#### **Bankers:**

Natwest Bank PLC, 63 Market Place, Beverley, East Yorkshire. HU17 8AA  
Central Board of Finance of the Methodist Church, 9 Bonhill Street, London, EC2A 4PE

#### **Investment Managers and Custodian Trustees**

Trustees for Methodist Church Purposes, Central Buildings, Oldham Street, Manchester. M1 1JQ

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The charity is incorporated and is governed under the Deed of Union (1932) and the Methodist Church Act (1976). The trustees are appointed by local churches and existing trustees. Ministers and circuit stewards are automatically trustees. The circuit is part of the Yorkshire North & East Methodist District and is accountable to the Methodist Conference. There are two presbyter ministers in the circuit and the superintendent minister has overall responsibility for the circuit. The ministers share the pastoral responsibility for the churches within the circuit. The ministers are supported with the day to day running of the circuit by the Circuit Leadership Team (CLT) which is made up of the circuit stewards and circuit ministers. The CLT reports to the circuit meeting which is the governing body of the circuit.

The Methodist Church provides a range of guidance documents to assist circuits and local churches to manage any risks that may arise including, the care and maintenance of property and safeguarding of young people and vulnerable adults. These risks are considered by the circuit meeting or local church councils as appropriate. The circuit has adopted a safeguarding policy and the Circuit Safeguarding Officer supports local churches in adopting their own individual safeguarding policies and offers safeguarding training. The Charity Commission leaflet 'The Role of the Trustee' is available to all circuit trustees which outlines the responsibility of a trustee. Professional advice is taken as required, e.g. legal advice.

## **OBJECTIVES AND ACTIVITIES**

The purposes of the Methodist Church are and shall be deemed to have been since the Deed of Union 1932, the advancement of:

1. The Christian faith in accordance with the doctrinal standards and discipline of the Methodist Church
2. Any charitable purpose for the time being of any connexion, district, circuit, local or other organisation of the Methodist Church
3. Any charitable purpose for the time being of any society or institution, subsidiary or ancillary to the Methodist church
4. Any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

The circuit is responsible for producing a plan of preaching appointments to ensure regular public acts of worship take place at each of the churches in the circuit. Individual churches are responsible for organising its own activities for the communities in their area. The circuit encourages churches to engage in ecumenical relationships with other Christian denominations in their local area to enable the sharing of resources and to strengthen the growth of the Christian faith in each area. Ministers are instrumental in creating good relationships with fellow clergy.

In all activities the trustees have regard to the Charity Commission's guidance on public benefit.

## **ACIEVEMENTS AND PERFORMANCE**

The Drifffield-Hornsea Methodist Circuit offers varied opportunities for faith and worship development in the thirteen churches within the circuit, including both village and town churches. The circuit aims to serve the local communities through the churches by providing fellowship, not only in the weekly services, but also in the form of mid-week spiritual activities, social activities, coffee mornings, lunches which bring people together for friendship and support. Everybody is welcome to participate in the church activities. The churches are assisted by the circuit ministers and local preachers.

The COVID 19 outbreak, resulting in the first lockdown in March 2020, saw the closure of churches for several months. Some churches did partially reopen in August. However, the closure has had a negative impact on the financial resources of churches through reduced collections and rental income. The suspension of social activities also had a negative impact on the church communities and the area they serve. The ministers continued to support the church communities, offering pastoral support and alternative worship in the form of on-line services.

During this financial year the Circuit has supported individual churches within the Circuit as follows:-

1. Employed a Presbyterian Minister and a Diaconal Minister to assist churches with the ministry in their churches and communities.
2. Supported churches during the Covid lockdown by providing alternative You-Tube services and pastoral support. Also supported churches in re-opening their buildings following the Covid lockdown.
3. Following the mission planning initiative, the Circuit has applied for grants to raise funds to employ a Local Pastor to support the work of the ministers, specifically in four of the rural churches.
4. Agreed financial aid towards the Circuit Local Pastor project

5. The Circuit Safeguarding Officer offers advice and training to local churches and assists churches to ensure they comply with current safeguarding regulations.
6. The Circuit employs an administrator to assist the ministers and churches with day to day administration.
7. The Circuit continues to press forward with the sale of a closed chapel at Kelk.
8. The Circuit has made the decision to sell a manse, which is surplus to requirements, to liquidise funds to be used for mission and property projects within the Circuit

As a Circuit we seek to make the best use of the resources of lay and ordained personnel, buildings and finance. There are challenges facing some of the smaller congregations with the on-going costs of maintaining buildings and falling numbers but the circuit is committed to supporting all churches through these challenging times.

## **FINANCIAL REVIEW**

The circuit accounts include:-

- a) The General Fund, the main operating account through which the expenditure and revenue for both operational and strategic purposes is handled
- b) The Circuit Model Trust Fund, which is primarily funded through sale of redundant buildings no longer required within the circuit. Under Methodist Conference directions the fund can be used for capital projects and projects supporting the mission of the church. Applications have to be made to and agreed by the circuit meeting.
- c) Other TMCP Accounts including both restricted and unrestricted funds

The circuit meeting has agreed the following financial grants to churches' refurbishment and mission projects. These will to be paid when the building work / project is due to start.

Nafferton Methodist Church refurbishment project - £50,000

Driffeld Methodist Church – Family worker (£9000 over 3 year)

The Bus Stop project – Wetwang – Up to £7,000

Local Pastor project - £20,000 from the Sale proceeds of Kelk Chapel

## **Reserves Policy**

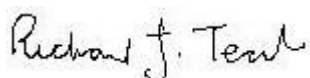
The reserves policy for the Driffeld-Hornsea Methodist Circuit is to hold a sum in reserve of 6 months average expenditure. This is felt to be prudent should any unforeseen expenditure arise requiring immediate payment and to cover short term expenditure in the event of an inability to raise the full circuit assessment from churches. It is necessary to ensure there are sufficient funds to cover the payment of stipends and expenses for ministers and lay workers and to pay the circuit contribution to the district. Funds in excess of the 6 month reserve are available to support church mission, building projects and general financial support to churches within the circuit, subject to circuit meeting approval.

Some funds are restricted. These funds include permanent endowments or gifts in memory where only the income from the trust can be used.

## **Principal Source of Funding**

Individual churches pay assessments to the circuit. There is also rental income from a manse which is currently not occupied by ministers. Most of the expenditure is related to the pay and associated costs of presbyters and lay workers.

**Approved by the Trustees on 24<sup>th</sup> March 2022 and signed on their behalf by:**



.....  
Rev Richard Teal (Superintendent Minister)



.....  
Mrs Angela I Prescott (Circuit Steward –Finance)



## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

<b>Driffield Hornsea</b>	Circuit
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**FOR THE YEAR ENDED  
31 AUGUST 2021**

Yorkshire North & East	District	Circuit no	29/35
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**Registered Charity - Charity Registration number**

1174599

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242 )

**Ministers:**

Rev Ron Hicks
Rev Diane Hicks
Deacon Jackie Fowler

**Circuit Stewards:**

Geoff Ward
Ann Bradshaw
Hilary Himsworth
Marian Bowen
Ian Kitching

**Treasurer:**

Angela Prescott
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## SECTION A

			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£	£
a2	Assessment/Share		112,900			112,900	109,100
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		303	314	262	879	2,307
a5	Grants		43,000			43,000	9,000
a6	Other receipts		16,333			16,333	22,373
a7	<b>TOTAL RECEIPTS</b>		<b>172,536</b>	<b>314</b>	<b>262</b>	<b>173,112 (a8)</b>	<b>142,780</b>

## SECTION B

b1	<b>PAYMENTS</b>						
b2	Stipends, salaries, NIC, Pension and travel costs		63,610			63,610	71,833
b3	Manse Costs		12,294			12,294	13,429
b4	Administration etc		10,332	177	39	10,548	10,628
b5	District Assessment		24,832			24,832	25,092
b6	Grants & donations						
b7							
b8	Other payments		14,839	2,216	165	17,220	11,931
b9	<b>TOTAL PAYMENTS</b>		<b>125,907</b>	<b>2,393</b>	<b>204</b>	<b>128,504 (b9)</b>	<b>132,913</b>

## SECTION C

c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	(a7-b9)	46,629	(2,079)	58	44,608	9,867
c2	Total funds brought forward from last year		210,050	88,636	19,449	318,135	308,451
c3	<b>Sub total</b>	(c1+c2)	<b>256,679</b>	<b>86,557</b>	<b>19,507</b>	<b>362,743</b>	<b>318,318</b>
c4	Transfers and adjustments				2,160	2,160 (c7)	(183)
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	(c3+c4)	<b>256,679</b>	<b>86,557</b>	<b>21,667</b>	<b>364,903 (c8)</b>	<b>318,135</b>

## SECTION D

d	<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO</b> (these amounts should not be included in total receipts/payments above)						
d1	Balance brought forward from last year						
d2	Offerings/Gifts - received for external organisations						
d3	Offerings/Gifts - passed to external organisations						
d4	<b>BALANCE STILL TO BE PAID (d1 + d2 - d3)</b>						

**SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING****SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					(e11)	(e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)	173,112 (a8)	128,504 (b9)	44,608	2,160 (c7)	318,135 (c6)	364,903 (c8)
e10 TOTAL CASH FUNDS HELD BY CIRCUIT	173,112	128,504	44,608	2,160	318,135 (x)	364,903 (y)
Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2021**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	24,317	92,186
f3 Bank Deposit Account		
f4 Central Finance Board	157,839	136,381
f5 Trustees for Methodist Church Purposes	135,978	136,336
f6 Other funds		
f7 SUB TOTAL	318,135 (c6)	364,903 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)	(e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	318,135 (x)	364,903 (y)

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 31 August 2020	At 31 August 2021
g1 Investments (include Endowments)		
g2 Land and Buildings (see notes re Insurance value)	1,503,386	1,600,413
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

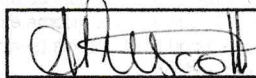


# DECLARATIONS

## Treasurer

I confirm that I have prepared the accounts from the records of the Circuit and that they include all funds under the control of the Circuit

Signature of Treasurer



Date

9.1.22

Name

Angela Prescott

Address

Orchard Croft, 20 Eastgate, Driffield, E. Yorks, YO25 9TQ

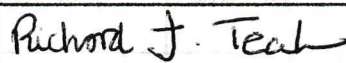
## Presentation to the \*Circuit Meeting for approval.

I confirm that the Accounts have been presented to the Circuit Meeting on

24.3.22

and were approved.

Signature of the Chair of the meeting



Name of the Chair of the meeting

REVD. DR. RICHARD TEAL

Date

24.3.22

## Independent Examiner's Report to the Trustees of the

Driffield - Hornsea

Circuit

This Report is on the Circuit Accounts for the year ended 31<sup>st</sup> August

2021

## Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an in examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.



## Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply appropriate*

(3) I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

*\* Please circle as appropriate*

Name

J.E. Lundy

Signature

J.E. Lundy

Relevant Professional qualification or body

LLB Solicitor

Address

17 Exchange St  
DRIFFIELD  
YO25 6LR

Date

22/2/22

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Date

9.1.22

Name

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*Richard J. Teal*

Name of the Chair of the meeting

REVD. DR. RICHARD TEAL

Date

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*\* Please circle as appropriate*

Name

J.E. Lundy

Signature

J.E. Lundy

Relevant Professional qualification or body

UB Solicitor

Address

17 Exchange St  
DRIFFIELD  
YO25 6LR

Date

22/2/22