

CHALKDOWN GROUP RIDING FOR THE DISABLED ASSOCIATION

England & Wales · Charity number 1174554

Details

Other names	CHALKDOWN RDA
Status	Registered
Legal form	CIO
Registered	2017-09-07
Register	View on the Charity Commission register

Contact

Address	Maplehurst Barn Frittenden Road Staplehurst Tonbridge TN12 0DL
Phone	01580891704
Email	paulineroestenburg@hotmail.com
Website	http://www.chalkdownstaplehurst-rda.co.uk

Activities

Objects: TO PROMOTE THE OBJECTS OF THE RIDING FOR THE DISABLED ASSOCIATION INCORPORATING CARRIAGE DRIVING A CHARITY REGISTERED UNDER CHARITY NUMBER 244108 ("THE ASSOCIATION") BY PROVIDING DISABLED PEOPLE WITH THE OPPORTUNITY TO RIDE AND/OR TO CARRIAGE DRIVE TO BENEFIT THEIR HEALTH AND WELL BEING IN THE KENT AREA

Activities: Based in Staplehurst, Kent, the Group provides therapeutic riding sessions for adults and children in the community with a broad range of physical and mental disabilities. Although part of the National Riding for the Disabled Association it is run on a completely independent and voluntary basis.

Classification

- **How:** Provides Services
- **What:** Other Charitable Purposes
- **Who:** People With Disabilities

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£72,893	£53,492	-	-
2024-03-31	£70,598	£46,581	-	-
2023-03-31	£64,408	£41,586	-	-
2022-03-31	£38,917	£28,103	-	-
2021-03-31	£31,623	£16,616	-	-

Trustees

Name	Role	Appointed
ANGUS COMYN BOUCHER		2017-09-07
Catherine Belinda Richards		2023-06-08
Claire Bound		2022-08-10
Colin Duncan Burgess		2022-06-16
Dr Karen Webb		2020-09-29
Emma Jane Ginger		2017-09-07
Jennifer Suthers		2020-09-29
Kay Donovan		2018-06-14
Louise Johnson		2024-06-13
PAULINE ROESTENBURG		2016-05-15

CHALKDOWN GROUP RIDING FOR THE DISABLED ASSOCIATION

England & Wales - Charity number 1174554

Accounts

**Trustees' Annual Report
for Period 1st April 2024 to 31st March 2025
Chalkdown Group Riding for the Disabled Association
Registered Charity No 1174554**

Reference and Administration Details

Charity Trustees :

Pauline Roestenburg	Chairman
Emma Ginger	Vice Chairman
Angus Boucher	Treasurer
Catherine Richards	Secretary
Claire Bound	Trustee
Colin Burgess	Trustee
Kay Donovan	Trustee
Louise Johnson	Trustee
Jenny Suthers	Trustee
Dr Karen Webb	Trustee

Charity Accountancy Adviser :

Mrs Tracey Darby AFA MIPA
1st 4 Accounts Limited
Dunton Green
TN12 2UU

Charity's Registered Address :

Maplehurst Barn, Frittenden Road,
Staplehurst, Kent TN12 0DL

Structure, Governance and Management

1. Chalkdown RDA is part of RDA UK whose registered charity number is 244108. There are approximately 400 RDA groups throughout the country in 17 different regions and 61 counties. Each Group has a Chairman and Board of Trustees which is supported by a County Chair, Regional Chair and ultimately National RDA UK Board of Trustees.
2. All RDA groups are independent charities and Chalkdown RDA changed its charitable status on 7th September 2017 from Unincorporated to Charitable

Incorporated Organisation (CIO) thereby giving better legal protection for trustees and the Group. Charity number for the Chalkdown Group is 1174554.

3. The charity is managed by the Committee of Trustees which has control of the Group's property and funds. The Group's Constitution requires a committee of at least 3 and no more than 11 trustees, including Chairman, Treasurer and Secretary. No trustee may be a paid employee of the Group, but must be a member of the Group. In the year ended 31st March 2025 the Group had 10 trustees. Election of the trustees occurs at the Annual General Meeting (AGM) to which nominations may be made by any member of the Committee. One third of the Committee must retire at each AGM with the longest in office retiring first. Retiring trustees are eligible for re-election. If a vacancy occurs, the Committee may appoint a replacement until the next AGM.

4. Chalkdown RDA, being a member of the National RDA, receives insurance benefits from the collective RDA Member Insurance, underwritten by Hiscox as follows: Public Liability (£20m), Abuse Cover (£5m), Employers Liability (£10m), Personal Accident (£30k), Trustee Indemnity (£5m), Legal Expenses and Legal Helpline. Chalkdown paid £200 for RDA membership and £513 for insurance 2024/25.

5. In line with RDA National guidelines Chalkdown RDA has in place an up-to-date Child Protection Policy, Adult Protection Policy, Data Protection Policy, Health and Safety Policy, Safeguarding Policy and Risk Assessments which are reviewed by RDA UK at least annually. There are officers responsible for the compliance of the above and there must always be a Certified First Aid Officer present for all riding sessions.

Objectives and Activities

6. The work of the Group focuses on providing opportunities for physically disabled and neurodivergent adults and children in the locality to ride to benefit their health and wellbeing. This is currently carried out every Wednesday and Thursday during term time at Duckhurst Farm Equestrian Centre, Staplehurst, where the Group rents the large indoor arena.

Achievements and Performance

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7. The Group now owns six of its own RDA horses with new horse Barravalley Beauty purchased in September and pony Joey in December 2024. Longest serving pony Lara has now semi retired, only being used for "Tea With A Pony" nursing home visits. The Group is very grateful to their Chalkdown Coach who

is providing Lara with a wonderful retirement home. The Group would also like to record their thanks to the owners of Prince, Chase and Willow for loaning their ponies for sessions each week. Willow is now on maternity leave and the arrival of the new foal is eagerly anticipated!

8. Chalkdown continues to rent ground space from Duckhurst Equestrian Centre for the siting of its 5 unit stable block and field shelter together with use of a small field. Because of limited grazing, considerable work has been carried out to improve drainage and field management. A large round hay bale feeder has also been purchased to facilitate feeding and an extended area of hard standing has been laid. The Trustees are very grateful to a team of dedicated volunteers who help with the pony care on the Chalkdown yard under the supervision of a Chalkdown Coach and Trustee who is paid on a self employed basis.

9. The Group's partnership with Snowfields Academy has continued to flourish this year with Wednesday sessions being dedicated to groups of up to 12 students who attend for a 12 week period. A further two grants have been received again from Sport England for a 12 month period to fund this project for young students with autism and this covers the cost of paying for the RDA Coach on a self employed basis and for the hire of the arena. The Trustees have agreed to adopt this business model for any additional days in the future should the group consider expanding further.

10. The group currently has 61 volunteers and a rota is operated to ensure there are enough volunteers to cover both days as well as yard support. The Group continues to be indebted to them for the time, commitment and dedication they all give in so many ways.

11. There are three Chalkdown Group Coaches and one Trainee who has successfully completed all training modules but has not been able to complete the qualification. The Group would like to encourage other volunteers to step forward to become Trainee Coaches and embark on the RDA Coaching Pathway which can take several years.

12. The introduction of formal invoicing for riding sessions in 2023 has helped to provide financial stability throughout the year as well as assisting with accurate budget forecasting. The group's charge to riders has remained unchanged at £10 per session. Contracts must be signed by all riders/carers/parents and refunds are only given in extenuating circumstances.

13. In August Chalkdown ran a “Summer Club” over several days which involved grooming, stable and field management, riding and was topped off with a picnic. It was a great success and the Trustees would like to thank the Coach and volunteers who helped to make the event happen. It is hoped that this will take place again this summer.

14. Participant levels have been steady throughout the year with an increased capacity of 23 riders on a Thursday and 12 on a Wednesday. Riders have a broad spectrum of physical and neurodivergent disabilities and ages range from 3 years to 75 years. The Group also enjoys participating in RDA’s “Tea With A Pony” activity, taking a pony or two to local nursing homes in the summer months to meet the residents.

15. The group currently has a small waiting list.

Fundraising

16. The Trustees would like to thank the Chalkdown fundraising team who have once again gone above and beyond. Their continued creativity and tenacity has made this another record breaking year. In December they organised Chalkdown’s first Christmas Carol Concert in Cranbrook’s St Dunstan’s Church raising over £5000. Also, throughout 2024 Chalkdown was the Marden Village Club Charity of the year, receiving a generous donation of £8000. The Richmond Steam Fair once again supported Chalkdown and made a donation of £3250 and regular fundraisers Chelsea Tuesday and the Grand National Sweepstakes were also hugely successful.

Financial Review

17. This has been another record year for Chalkdown with an increased income of £72,893, up from £70,598 last year. Running costs, however, have risen once again from £46,581 to £53,492. This increase is almost entirely due to the cost of unscheduled works carried out to the field and tarmacking in front of the stables. The Trustees considered this work to be essential in order to manage the limited grazing space for the herd and to make the yard a safe working environment.

Profit for the year was £19,401 down from £24,017 last year for reasons stated above, but cash reserves have increased to £66,229 with debtors of £1,214.00 at year end.

Chalkdown operates four NatWest accounts: 2 x Current, an Instant Access Deposit and a 95 Day Business Liquidity Account. With careful management, interest received on these accounts has risen 75% from £946 in 2023 to £1,664 at year end.

On the balance sheet £5000 of the £25,000 designated fund has been used for on site development during the year, leaving a balance of £20,000.

18. At the last AGM in June 2024 the Chalkdown 100 Club Lottery was launched. Much research went into setting this up and a gambling licence was obtained. Membership is either a one off annual payment of £60 or a direct debit of £5 per month. A draw takes place each month with the winning number receiving £75 and the second place £25. The Club uses a dedicated Chalkdown bank account and there has been a steady start with a profit at year end of £1366. A bank reconciliation is produced each month.

19. It is the policy of the Trustees to aim to keep a financial reserve equal to at least one year's normal operating costs which currently runs at approximately £50,000. Accounting is run on a Sage System which produces a detailed breakdown and monthly comparison. The Chalkdown Treasurer also produces a budget forecast which is included in the monthly reporting system.

20. Because income exceeds £25,000 the accounts are checked by an independent examiner, Mrs Tracey Darby AFA, MIPA of 1st 4 Accounts Limited. A signed copy of the Report is attached and will be submitted to the Charity Commission with our Annual Return and Trustees Annual Report (TAR)

21. The Trustees consider that the charity is in a sound financial position and are confident that the charity will be able to meet its commitments in the future. The trustees would also like to take this opportunity to thank all its volunteers and supporters for their continued loyalty to the group as it goes from strength to strength.

Signed on behalf of the Committee of Trustees
Pauline Roestenburg
Chair

27 May 2025

DRAFT

Chalkdown RDA
Receipts & Payments Account
for the Year Ending 31 March 2025

Receipts	2025	2024
Sales	1493.95	1379.00
Donations	32270.07	40737.60
Riders Lessons/Donations	12378.00	11954.54
Fund Raising	11672.99	6948.99
Social Events	435.00	811.30
Collection Tins	683.46	333.15
Equipment Sales	839.10	200.00
Gift Aid	2807.40	1039.60
Grants	3240.00	6120.00
Legacies	3625.00	46.67
Bank Interest	1664.11	946.35
Other Income	1783.97	80.30
	<u>72893.05</u>	<u>70597.50</u>
 Payments		
Rent	0.00	150.00
Loss on Sale of Pony (Finn)	0.00	2000.00
RDA Expenses	963.13	869.30
Pony Costs	31625.64	27317.26
School Hire	3400.00	3650.00
Fund Raising	1296.91	1115.91
Purchases for resale	1540.00	1544.94
Training Projects	80.00	0.00
Social Events	622.95	871.75
Marketing	886.34	1486.94
Insurance	2043.84	2780.14
Admin	1117.25	933.68
Equipment Hire & Maintenance	8415.75	2590.84
Professional Fees	360.00	300.00
Trustee Expenses	766.24	708.40
Other Expenses	373.94	262.10
	<u>53491.99</u>	<u>46581.26</u>
 Profit/Loss	 <u>19401.06</u>	 <u>24016.24</u>

Signed:



Tracey Darby AFA MIPA

Dated: 27/05/2025

Chalkdown RDA
Statement of Assets & Liabilities
as at 31 March 2025

Cash Funds	66238
Assets	84233
	<hr/>
	<u>150471</u>

£5,000 of the £25,000 Designated fund has been used for on site development during the year leaving a balance of £20,000.

Independent examiner's report to the trustees of Chalkdown Group Riding for the Disabled Association

I report to the charity trustees on my examination of the accounts of the Association for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act).


I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. Accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed.....

Name..... TRACEY DARBY.....

Member of..... INSTITUTE OF FINANCIAL ACCOUNTANTS.....

Address..... 20 LEWARD RD DUNTON GREEN, SEVENOAKS.....

..... KEPT. TN13 2UU.....

Date..... 27/05/25.....

CHALKDOWN GROUP RIDING FOR THE DISABLED ASSOCIATION

England & Wales - Charity number 1174554

Accounts

Trustees' Annual Report
for Period 1st April 2023 to 31st March 2024
Chalkdown Group Riding for the Disabled Association
Registered Charity No 1174554

Reference and Administration Details

Charity Trustees:

Pauline Roestenburg	Chairman
Emma Ginger	Vice Chairman
Angus Boucher	Treasurer
Catherine Richards	Secretary
Claire Bound	Trustee
Colin Burgess	Trustee
Kay Donovan	Trustee
Jenny Suthers	Trustee
Dr Karen Webb	Trustee

Charity Accountancy Adviser:

Mrs Tracey Darby AFA MIPA
1st 4 Accounts Limited
20 Lennard Road, Dunton Green
Sevenoaks, Kent TN13 6UU

Charity's Registered Address:

Maplehurst Barn, Frittenden Road,
Staplehurst, Kent TN12 0DL

Structure, Governance and Management

1. Chalkdown RDA is part of RDA UK whose registered charity number is 244108. There are currently approximately 400 RDA groups throughout the country in 17 different regions and 61 counties. Each Group has a Chairman and Board of Trustees which is supported by a County Chair, Regional Chair and ultimately National RDA UK Board of Trustees.

2. All RDA groups are independent charities and Chalkdown RDA changed its charitable status on 7th September 2017 from Unincorporated to Charitable Incorporated Organisation (CIO) thereby giving better legal protection for trustees and the Group. Charity number for the Chalkdown Group is 1174554.
3. The charity is managed by the Committee of Trustees which has control of the Group's property and funds. The Group's Constitution requires a committee of at least 3 and no more than 11 trustees, including Chairman, Treasurer and Secretary. No trustee may be a paid employee of the Group, but must be a member of the Group. In the year ended 31st March 2024 the Group had 9 trustees. Election of the trustees occurs at the Annual General Meeting (AGM) to which nominations may be made by any member of the Committee. One third of the Committee must retire at each AGM with the longest in office retiring first. Retiring trustees are eligible for re-election. If a vacancy occurs, the Committee may appoint a replacement until the next AGM.
4. Chalkdown RDA, being a member of the National RDA, receives insurance benefits from the collective RDA Member Insurance, underwritten by Hiscox as follows: Public Liability (£20m), Abuse Cover (£5m), Employers Liability (£10m), Personal Accident (£30k), Trustee Indemnity (£5m), Legal Expenses and Legal Helpline.
5. In line with RDA National guidelines Chalkdown RDA has in place an up-to-date Child Protection Policy, Adult Protection Policy, Data Protection Policy, Health and Safety Policy, Safeguarding Policy and Risk Assessments which are reviewed at least annually. There are officers responsible for the compliance of the above and there must always be a Certified First Aid Officer present for all riding sessions.

Objectives and Activities

6. The work of the Group focuses entirely on providing opportunities for physically and mentally disabled adults and children in the locality to ride to benefit their health and wellbeing. This is currently carried out every Wednesday and Thursday during term time at Duckhurst Farm Equestrian Centre, Staplehurst, where the Group rents the large indoor arena.

Achievements and Performance

7. Currently the Group owns four of its own RDA horses. New horse Daisy was purchased from Duckhurst Equestrian Centre in July and Finn, the Group's largest horse, was sold to his part loaner in August 2023.
8. The Chalkdown livery agreement with Whitegates was terminated on 24th April 2023 following 2 months' notice being served by the new owners. The horses were briefly accommodated on grass livery with a Chalkdown volunteer and after much searching in the area livery space was offered to the Group by the owners of Duckhurst Equestrian Centre. Chalkdown's two field shelters were moved from Whitegates to Duckhurst, one being converted to two stables whilst the other was repositioned in the field allocated to the Chalkdown horses. A new mobile 3-stable block was purchased from Prime Stables and was erected in May 2023. This was funded entirely by the Bike2Hike 2022 Campaign which raised £25,000.
9. With the Chalkdown horses now being kept at Duckhurst the group has been able to expand its operation into an additional day, Wednesdays. This extra day is dedicated to Year 7 children with autism from Snowfields Academy in Cranbrook. The school brings a maximum of 12 children at any one time and they generally ride for a 12 week period. After discussions with the school the Trustees made the decision to pay the Chalkdown Coach who is self-employed for this additional day and this cost is passed on to the school who are invoiced termly in advance. The Trustees have agreed to adopt this business model for any additional days in the future should the group consider expanding further. Chalkdown has also received funding for the Snowfields Project from Sport England for a 12 month period covering this financial year
10. The group currently has 56 volunteers and a rota is operated to ensure there are enough volunteers to cover both days. Trustees were keen to point out to volunteers that they were not expected to attend an additional day and they continue to be indebted to them for the time, commitment and dedication they all give to the group.
11. The Group now has three Group Coaches and one Trainee Coach who has completed all training modules and will have a final coaching assessment when ready.

12. Due to increased running costs and persistent rider cancellations the Trustees made the decision to change the riders' payment structure from September 2023. The group no longer asks for a suggested donation but now charges £10 per session invoiced and payable termly in advance. A formal Chalkdown Riders Contract has also been introduced which must be signed and kept on file with riders papers. Refunds are only given in extenuating circumstances. This has improved monthly cash flow considerably and is helping the group with planning and budgeting.
13. Participant levels have been steady throughout the year with a full capacity level of 20 riders on a Thursday and 12 on a Wednesday. The groups riders have a broad spectrum of physical and neuro-diverse disabilities and ages range from 3 years to 75 years.
14. The group has a small waiting list.

Fundraising

15. Chalkdown has an exceptional fundraising team of volunteers and their hard work and creativity helps to bolster the monthly cash flow. The Trustees were delighted to be able to thank the 2022 Bike2Hike fundraisers in person last September at the launch of the new stable block at Duckhurst.

Over the course of the year the group attended events at The Weald of Kent Ploughing Match, The Richmond Steam Fair, Fashion Show and Winter Quiz night and Christmas Fayres whilst the Chelsea Tuesday Plant Sale and the Grand National Sweepstake continue to be a highlight on the annual fundraising calendar.

In 2023 Chalkdown was also selected as Charity of the Year for law firm Whitehead Monckton and this year the group has been chosen by Marden Village Club as their joint 2024 Charity of the Year, thereby raising the profile and awareness of the group in the community and providing valuable support.

Financial Review

16. This has been another record year for Chalkdown with income of £70,597 due in large part to some unexpected and very generous donations and grants. By comparison, last year saw an income of £64,408. However, running costs this year have, not surprisingly, risen from £41,586 to £46,581, which includes increased pony costs of £27,317. Profit for the year was £24,016, up from £22,822 last year, and cash reserves stand at £60,393.

In May last year Trustees agreed to open a NatWest 95 Day Business Liquidity Account and an Instant Access Deposit Account. At Year End £946 interest has been earned from these two accounts. Trustees have also agreed to designate £25,000 on the balance sheet to a Chalkdown Expansion and Development Fund.

17. It is the policy of the Trustees to aim to keep a financial reserve equal to at least one year's normal operating costs which currently runs at approximately £45,000. Our accounting is run on a Sage System which produces a detailed breakdown and monthly comparison. The Trustees also produce a budget forecast which is included in the monthly reporting system.
18. Because income exceeds £25,000 the accounts are checked by an independent examiner for submission to the Charity Commission. Mrs Tracey Darby AFA, MIPA of 1st 4 Accounts Limited has carried this out and a signed copy of her Report is attached and will be submitted to the Charity Commission with our Annual Return and Report.
19. The Trustees consider that the charity is in a sound financial position and are confident that the charity will be able to meet its commitments in the future. The trustees would also like to take this opportunity to thank all its volunteers and supporters for their continued loyalty to the group as it builds on the successful results of previous years.

Signed on behalf of the Committee of Trustees
Pauline Roestenburg
Chair

29th April 2024

**Chalkdown RDA
Receipts & Payments Account
for the Year Ending 31 March 2024**

Receipts	<u>2024</u>	<u>2023</u>
Sales	1379.00	2166.80
Donations	40737.60	14686.65
Riders Lessons/Donations	11954.54	5029.00
Fund Raising		
General	6948.99	10116.98
Bike to Hike	0.00	24351.78
Social Events	811.30	978.00
Misc	80.30	303.72
Collection Tins	333.15	290.75
Equipment Sales	200.00	200.00
Gift Aid	1039.60	1852.77
Insurance Claim	0.00	931.55
Grants	6120.00	3500.00
Legacies	46.67	0.00
Bank Interest	946.35	0.00
	<u>70597.50</u>	<u>64408.00</u>
Payments		
Rent	150.00	4220.00
Loss on Sale of Pony (Finn)	2000.00	0.00
RDA Expenses	869.30	459.74
Pony Costs	27317.26	16135.42
School Hire	3650.00	1650.00
Fund Raising	1115.91	3831.36
Purchases for resale	1544.94	1657.53
Training Projects	0.00	665.30
Social Events	871.75	1319.81
Marketing	1486.94	900.20
Insurance	2780.14	3827.11
Misc	262.10	187.60
Admin	933.68	1074.86
Equipment Hire & Maintenance	2590.84	1512.16
Professional Fees	300.00	3267.50
Trustee Expenses	708.40	790.14
Volunteer Expenses	0.00	87.70
	<u>46581.26</u>	<u>41586.43</u>
Profit/Loss	<u><u>24016.24</u></u>	<u><u>22821.57</u></u>

Signed:



Tracey Darby AFA MIPA

Dated: 02/05/2024

Chalkdown RDA
Statement of Assets & Liabilities
as at 31 March 2024

Cash Funds	60402
Assets	70667
	<u>131070</u>

£25,000 of the above Cash Funds have been set aside in a Designated Fund for an Expansion and Development Fund.

Independent examiner's report to the trustees of Chalkdown Group Riding for the Disabled Association

I report to the charity trustees on my examination of the accounts of the Association for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed.....

Name..... TRACEY DARBY.....

Member of..... INSTITUTE OF FINANCIAL ACCOUNTANTS.....

Address..... 20 NEWLAND RD, DUNTON GREEN, SEVENOAKS.....

..... KENT. TN13 2UU.....

Date..... 2/5/24.....

CHALKDOWN GROUP RIDING FOR THE DISABLED ASSOCIATION

England & Wales - Charity number 1174554

Accounts

**Trustees' Annual Report
for Period 1st April 2022 to 31st March 2023
Chalkdown Group Riding for the Disabled Association
Registered Charity No 1174554**

Reference and Administration Details

Charity Trustees :

Pauline Roestenburg	Chairman
Emma Ginger	Vice Chairman
Angus Boucher	Treasurer
Anne Oliver	Secretary
Claire Bound	Trustee
Colin Burgess	Trustee
Kay Donovan	Trustee
Jenny Suthers	Trustee
Dr Karen Webb	Trustee

Charity Accountancy Adviser :

Mrs Tracey Darby AFA MIPA
1st 4 Accounts Limited
First Floor Office, Diamond Works
Maidstone Road, Nettlestead
Kent ME18 5HP

Charity's Registered Address :

Maplehurst Barn, Frittenden Road,
Staplehurst, Kent TN12 0DL

Structure, Governance and Management

1. Chalkdown RDA is part of RDA UK whose registered charity number is 244108. There are currently 438 RDA groups throughout the country in 17 different regions and 61 counties. Each Group has a Chairman and Board of Trustees which is supported by a County Chair, Regional Chair and ultimately National RDA UK Board of Trustees.

2. All RDA groups are independent charities and Chalkdown RDA changed its charitable status on 7th September 2017 from Unincorporated to Charitable Incorporated Organisation (CIO) thereby giving better legal protection for trustees and the Group. Charity number for the Chalkdown Group is 1174554.

3. The charity is managed by the Committee of Trustees which has control of the Group's property and funds. The Group's Constitution requires a committee of at least 3 and no more than 11 trustees, including Chairman, Treasurer and Secretary. No trustee may be a paid employee of the Group, but must be a member of the Group. In the year ended 31st March 2023 the Group had 9 trustees. Election of the trustees occurs at the Annual General Meeting (AGM) to which nominations may be made by any member of the Committee. One third of the Committee must retire at each AGM with the longest in office retiring first. Retiring trustees are eligible for re-election. If a vacancy occurs, the Committee may appoint a replacement until the next AGM.

4. Chalkdown RDA, being a member of the National RDA, receives insurance benefits from the collective RDA Member Insurance, underwritten by Hiscox as follows: Public Liability (£20m), Abuse Cover (£5m), Employers Liability (£10m), Personal Accident (£30k), Trustee Indemnity (£5m), Legal Expenses and Legal Helpline.

5. In line with RDA National guidelines Chalkdown RDA has in place an up-to-date Child Protection Policy, Adult Protection Policy, Data Protection Policy, Health and Safety Policy, Safeguarding Policy and Risk Assessments which are reviewed at least annually. There are officers responsible for the compliance of the above and there must always be a Certified First Aid Officer present for all riding sessions.

Objectives and Activities

6. The work of the Group focuses entirely on providing opportunities for physically and mentally disabled adults and children in the locality to ride to benefit their health and wellbeing. This is currently carried out every Thursday during term time at Duckhurst Farm Equestrian Centre, Staplehurst, where the Group rents the large indoor arena.

Achievements and Performance

7. Currently the Group owns four of its own RDA ponies. One is at livery at Duckhurst Farm and is on a part loan agreement and three have been kept throughout the year at Whitegates on a sole usage livery agreement. However, notice was served by the proprietors on 24th February for the group to leave the site on 24th April 2023. Chalkdown's plans to improve the

stable facilities at Whitegates were therefore abandoned as the proprietors were unable to agree a legal contract.

In urgently seeking alternative livery for the Chalkdown mares, Duckhurst Farm have kindly offered a dedicated area for the group upon which to build a stable unit and field shelter with use of own field. This is a very exciting development and it is hoped that with this ease of logistics the group will be able to expand its operation going forward.

8. The Group continues to be run solely by volunteers. There are currently 50 volunteers who are all voting members in addition to the 9 Trustees. The Group now has two Group Coaches and two Coaches in final stages of RDA coach training.

9. Participant levels have been steady throughout the year with a full capacity level of 24 riders. The groups riders have a broad spectrum of physical and mental disabilities and ages range from 3 years to 75 years.

In March 2023 the group was contacted by Snowfields Academy in Cranbrook. This is a new school providing education for secondary age students with autism and Chalkdown will be offering riding sessions for 12 children per week on an additional operating day starting in April 2023. This is a very exciting expansion project for the group.

Fundraising

10. Chalkdown Group has a strong fundraising team of volunteers who help to maintain a healthy monthly cashflow with their event ideas and sale of goods. The Trustees would like to thank them all for their hard work and tenacity. A special mention must be made this year to an extraordinary fundraising event, Bike2Hike, which raised nearly £25,000 for the group over the summer 2022. The participants of this event and their generous donors have specified this sum should be spent on new stable units for Chalkdown, naming it "A Stable Roof", thereby enabling the group to expand its riding sessions. The monies have been placed in a designated reserve.

Financial Review

11. The income for this financial year has increased to £64,408, up from £38,917 in the previous year. This has clearly been a record year for the group, due to the Bike2Hike fundraising campaign which raised £24,352. Running costs, however, have raised dramatically due to Whitegates livery charges over the last 12 months of £4220. Pony costs have also increased by nearly £2,500 this year, due in part to the expense of bringing on a new young horse and to the steep increase in horse supply and service costs. Although the group showed a healthy profit of £22,822, the Bike2Hike designated fund will not be used for general running costs. Year End cash reserves stood at a record £55,752 with gross assets of £51,301. The Trustees are currently considering investing a small percentage of the cash reserves in a fixed rate account with better interest rates. The £24,352 from Bike2Hike was allocated separately in the balance sheet and will be drawn down as relevant expenses for the new stables are incurred.

Rider donations have improved in the last 12 months but persistent rider cancellations are still a problem for the group both financially and for volunteer and pony planning. The Trustees are currently reviewing a new booking and payment structure for the coming year. There is currently a waiting list of riders which the group would like to reduce with better management of rider cancellations and non-attendance.

12. It is the policy of the Trustees to aim to keep a financial reserve equal to at least one year's normal operating costs which currently runs at approximately £35,000. Our accounting is run on a Sage System which produces a detailed breakdown and yearly comparison. The Trustees have also prepared a budget forecast which will be included in the monthly reporting system. This was the first year a budget had been produced and it was based on the previous three years of income and expenditure. Overall, many of the categories were reasonably accurate, the main exception being the under budgeting of Bike2Hike and the fundraising income and expenditure.

13. Because income this year has exceeded £25,000 the accounts have been checked by an independent examiner for submission to the Charity Commission. Mrs Tracey Darby AFA, MIPA of 1st 4 Accounts Limited has carried this out and a signed copy of her Report is attached and will be submitted to the Charity Commission with our Annual Return and Report.

14. The Trustees consider that the charity is in a sound financial position and are confident that the charity will be able to meet its commitments in the future. The trustees would also like to take this opportunity to thank all its volunteers and supporters for their continued loyalty to the group as it builds on the successful results of previous years.

Signed on behalf of the Committee of Trustees
Pauline Roestenburg
Chair

1st May 2023

**Chalkdown RDA
Receipts & Payments Account
for the Year Ending 31 March 2023**

Receipts	<u>2023</u>	<u>2022</u>
Sales	2167	1310
Donations	14687	13013
Riders Lessons/Donations	5029	3284
Fund Raising		
General	10117	18418
Bike to Hike	24352	0
Social Events	978	0
Misc	304	552
Collection Tins	291	395
Equipment Sales	200	1155
Gift Aid	1853	643
Insurance Claim	932	147
Grants	3500	0
Bank Interest	0	0
	<u>64408</u>	<u>38917</u>
Payments		
Rent	4220	0
Loss on Sale of Pony (Charlie & Fenella)	0	2000
RDA Expenses	460	760
Pony Costs	16135	13526
School Hire	1650	2600
Fund Raising	3831	388
Purchases for resale	1658	1525
Training Projects	665	0
Social Events	1320	0
Marketing	900	388
Insurance	3827	3869
Misc	188	469
Admin	1075	983
Equipment Hire & Maintenance	1512	833
Professional Fees	3268	252
Trustee Expenses	790	311
Volunteer Expenses	88	200
	<u>41586</u>	<u>28103</u>
Profit/Loss	<u><u>22822</u></u>	<u><u>10814</u></u>



04/05/23

TRACEY DARBY AFA MIPA

Chalkdown RDA
Statement of Assets & Liabilities
as at 31 March 2023

Cash Funds	55752
Assets	51301
	<hr/>
	<u>107053</u>

Independent examiner's report to the trustees of Chalkdown Group Riding for the Disabled Association

I report to the charity trustees on my examination of the accounts of the Association for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed.....

Name..... TRACEY DARBY.....

Member of..... INSTITUTE OF FINANCIAL ACCOUNTANTS.....

Address..... FIRST FLOOR OFFICE, DIAMOND WORKS, MAIDSTONE RD,
NETTLESTEAD, KENT, ME18 5HP.....

Date..... 3/5/23.....

CHALKDOWN GROUP RIDING FOR THE DISABLED ASSOCIATION

England & Wales - Charity number 1174554

Accounts

**Trustees' Annual Report
for Period 1st April 2021 to 31st March 2022
Chalkdown Group Riding for the Disabled Association
Registered Charity No 1174554**

Reference and Administration Details

Charity Trustees :

Pauline Roestenburg	Chairman
Emma Ginger	Vice Chairman
Angus Boucher	Treasurer
Anne Oliver	Secretary
Kay Donovan	Trustee
Jenny Suthers	Trustee
Dr Karen Webb	Trustee
Sarah Waters	Trustee

Charity Accountancy Adviser :

Mrs Tracey Darby AFA MIPA
1st 4 Accounts Limited
First Floor Office, Diamond Works
Maidstone Road, Nettlestead
Kent ME18 5HP

Charity's Registered Address :

Maplehurst Barn, Frittenden Road,
Staplehurst, Kent TN12 0DL

Structure, Governance and Management

1. Chalkdown RDA is part of RDA UK whose registered charity number is 244108. There are approximately 500 RDA groups throughout the country in 18 different regions and 61 counties. Each Group has a Chairman and Board of Trustees which is supported by a County Chair, Regional Chair and ultimately National RDA UK Board of Trustees.

2. All RDA groups are independent charities and Chalkdown RDA changed its charitable status on 7th September 2017 from Unincorporated to Charitable Incorporated Organisation (CIO) thereby giving better legal protection for trustees and the Group. Charity number for the Chalkdown Group is 1174554.

3. The charity is managed by the Committee of Trustees which has control of the Group's property and funds. The Group's Constitution requires a committee of at least 3 and no more than 11 trustees, including Chairman, Treasurer and Secretary. No trustee may be a paid employee of the Group, but must be a member of the Group. In the year ended 31st March 2022 the Group had 8 trustees. Election of the trustees occurs at the Annual General Meeting (AGM) to which nominations may be made by any member of the Committee. One third of the Committee must retire at each AGM with the longest in office retiring first. Retiring trustees are eligible for re-election. If a vacancy occurs, the Committee may appoint a replacement until the next AGM.

4. Chalkdown RDA, being a member of the National RDA, receives insurance benefits from the collective RDA Member Insurance, underwritten by Hiscox as follows: Public Liability (£20m), Abuse Cover (£5m), Employers Liability (£10m), Personal Accident (£30k), Trustee Indemnity (£5m), Legal Expenses and Legal Helpline.

5. In line with RDA National guidelines Chalkdown RDA has in place an up-to-date Child Protection Policy, Adult Protection Policy, Data Protection Policy, Health and Safety Policy, Safeguarding Policy and Risk Assessments which are reviewed at least annually. There are officers responsible for the compliance of the above and there must always be a Certified First Aid Officer present for all riding sessions.

Objectives and Activities

6. The work of the Group focuses entirely on providing opportunities for physically and mentally disabled adults and children in the locality to ride to benefit their health and wellbeing. This is currently carried out every Thursday during term time at Duckhurst Farm Equestrian Centre, Staplehurst, where the Group rents the large indoor arena.

Achievements and Performance

7. Currently the Group owns four of its own RDA ponies, one is at livery at Duckhurst Farm and is also on a part loan agreement and three are kept at Whitegates on a sole usage livery agreement with the new owners, Martin and Sam Heasman. It should be noted that the Group is very grateful to have been asked to remain on site at Whitegates with change

of ownership and they are pleased that the agreement detailing responsibilities of both parties has been formally agreed. There are plans to improve the stable facilities and a legal agreement will be drawn up to protect any investment by Chalkdown.

In July 2021 Chalkdown pony Fenella was temporarily retired after 17 years of RDA service and Trustee Emma Ginger took over her ownership. However, with the vets approval, she has come back into light RDA work. Chalkdown pony Charlie has been purchased by Trustee Kay Donovan who has also agreed he may continue to be used for RDA sessions when needed. In July last year the Group purchased a new horse, Buttercup (aka Bee), who has settled in well. We have also been grateful for the use of four other ponies who are kindly loaned to the group by Chalkdown volunteers. This enables sessions to be offered to participants with a broad range of disabilities, weight and age.

8. The Group continues to be run solely by volunteers. There are currently 42 volunteers who are all voting members in addition to the 8 Trustees. On 21st June 2021 Karen Whittaker stood down from Office. The Group now has two Group Coaches and one coach in training.

Covid Recovery

9. Covid restrictions and national lockdowns continued throughout the first half of this financial year but the group managed to continue operating with careful management by the Trustees. Participant levels have gradually risen, and the Group is now back to pre-pandemic full capacity level of 25 riders every Thursday. Although volunteer levels initially dropped, several new recruits with valuable skills have joined in recent months to increase numbers to a record 50 volunteers in total.

10. In July 2021 Chalkdown were proud to take part in the Virtual National Championships. This was the first competition of its kind for RDA UK and nine of the Group's riders were entered into various classes with three going through to the finals. The Group hopes this can become a regular feature in the Chalkdown calendar of events.

Fundraising During the Covid Year

11. This has been a record year for the group's fundraising income which has been led by a highly committed fundraising team. There have been some extraordinary ideas, events and campaigns together with many generous donations. The Trustees would like to thank all those involved for their dedication and tireless hard work to make this fundraising success story possible. Chalkdown's website is also regularly updated to include the long list of sponsors and donors who continue to support their work and their social media platforms are also kept up to date.

Financial Review

12. The income for this financial year has increased to £38,917, up from £31,623 in the previous year. This has nearly matched our record year of 2019/20. Although expenditure increased this year to £27,603, with operating costs returning to pre pandemic levels, this still produced a healthy profit of £11,314, representing just over 29% of income. Year End cash reserves stood at a record £48,426.

It should be noted that Chalkdown RDA still operates on a rider donation model for sessions which has always represented a very small part of our revenue stream, currently less than 10%. In January 2022 the Trustees agreed that in order to meet ever increasing operating costs the suggested rider donation should be increased to £7.50 per half hour session with the preferred method of payment to be bank transfer. Riders continue to pay weekly but this may be reviewed in the future.

13. It is the policy of the Trustees to aim to keep a financial reserve equal to at least one year's normal operating costs which currently runs at approximately £25,000. Our accounting is run on a Sage System which produces a detailed breakdown and yearly comparison. The Trustees have also prepared a budget forecast which will be included in the monthly reporting system.

14. Because our income this year has exceeded £25,000 the accounts have been checked by an independent examiner for submission to the Charity Commission. Mrs Tracey Darby AFA, MIPA of 1st 4 Accounts Limited has carried this out and a signed

copy of her Report is attached and will be submitted to the Charity Commission with our Annual Return and Report.

15. The Trustees consider that the charity is in a sound financial position and are confident that the charity will be able to meet its commitments in the future. The trustees would also like to take this opportunity to thank all its volunteers and supporters for their continued loyalty to the group as it has emerged from the challenges of the Covid pandemic in a position of considerable strength.

Signed on behalf of the Committee of Trustees
Pauline Roestenburg
Chair

8th May 2022

**Chalkdown RDA
Receipts & Payments Account
for the Year Ending 31 March 2022**

Receipts	<u>2022</u>	<u>2021</u>
Sales	1310	841
Donations	13013	10900
Riders Lessons/Donations	3284	1353
BG & FAW Lessons	0	0
Fund Raising	18418	10849
Social Events	0	0
Misc	552	34
Collection Tins	395	0
Equipment Sales	1155	248
Gift Aid	643	1786
Insurance Claim	147	113
Grants	0	5500
Bank Interest	0	0
	<u>38917</u>	<u>31623</u>
Payments		
Loss on Sale of Pony (Charlie & Fenella)	2000	0
RDA Expenses	760	764
Pony Costs	13526	8621
School Hire	2600	810
Fund Raising	388	364
Purchases for resale	1525	712
Social Events	0	0
Marketing	388	307
Insurance	3869	3292
Misc	469	272
Admin	983	798
Equipment Hire & Maintenance	833	260
Professional Fees	252	252
Trustee Expenses	311	164
Volunteer Expenses	200	0
	<u>28103</u>	<u>16616</u>
Profit/Loss	<u><u>10814</u></u>	<u><u>15007</u></u>



9/5/22

TRACEY DARBY

AFA MIPA

Chalkdown RDA
Statement of Assets & Liabilities
as at 31 March 2022

Cash Funds	48426
Assets	35806
	<u>84232</u>

Independent examiner's report to the trustees of Chalkdown Group Riding for the Disabled Association

I report to the charity trustees on my examination of the accounts of the Association for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed.....

Name..... TRACEY DARBY.....

Member of..... INSTITUTE OF FINANCIAL ACCOUNTANTS.....

Address..... 154 ACCOUNTS LTD, FIRST FLOOR OFFICE.....

..... DIAMOND WORKS, NETTLESTEAD, KENT. ME18 5HP.....

Date..... 09/05/22.....

CHALKDOWN GROUP RIDING FOR THE DISABLED ASSOCIATION

England & Wales - Charity number 1174554

Accounts

**Trustees' Annual Report
for Period 1st April 2020 to 31st March 2021
Chalkdown Group Riding for the Disabled Association
Registered Charity No 1174554**

Reference and Administration Details

Charity Trustees :

Pauline Roestenburg	Chairman
Emma Ginger	Vice Chairman
Angus Boucher	Treasurer
Sarah Waters	Interim Secretary
Kay Donovan	Trustee
Jenny Suthers	Trustee
Dr Karen Webb	Trustee
Karen Whittaker	Trustee

Charity Accountancy Adviser :

Mrs Tracey Darby AFA MIPA
1st 4 Accounts Limited
First Floor Office, Diamond Works
Maidstone Road, Nettlestead
Kent ME18 5HP

Charity's Registered Address :

Maplehurst Barn, Frittenden Road,
Staplehurst, Kent TN12 0DL

Structure, Governance and Management

1. Chalkdown RDA is part of RDA UK whose registered charity number is 244108. There are approximately 500 RDA groups throughout the country in 18 different regions and 61 counties. Each Group has a Chairman and Board of Trustees which is supported by a County Chair, Regional Chair and ultimately National RDA UK Board of Trustees.

2. All RDA groups are independent charities and Chalkdown RDA changed its charitable status on 7th September 2017 from Unincorporated to Charitable Incorporated Organisation (CIO) thereby giving better legal protection for trustees and the Group. Charity number for the Chalkdown Group is 1174554.

3. The charity is managed by the Committee of Trustees which has control of the Group's property and funds. The Group's Constitution requires a committee of at least 3 and no more than 11 trustees, including Chairman, Treasurer and Secretary. No trustee may be a paid employee of the Group, but must be a member of the Group. In the year ended 31st March 2021 the Group had 8 trustees. Election of the trustees occurs at the Annual General Meeting (AGM) to which nominations may be made by any member of the Committee. One third of the Committee must retire at each AGM with the longest in office retiring first. Retiring trustees are eligible for re-election. If a vacancy occurs, the Committee may appoint a replacement until the next AGM.

4. Chalkdown RDA, being a member of the National RDA, receives insurance benefits from the collective RDA Member Insurance, underwritten by Hiscox as follows: Public Liability (£20m), Abuse Cover (£5m), Employers Liability (£10m), Personal Accident (£30k), Trustee Indemnity (£5m), Legal Expenses and Legal Helpline.

5. In line with RDA National guidelines Chalkdown RDA has in place an up-to-date Child Protection Policy, Adult Protection Policy, Data Protection Policy, Health and Safety Policy, Safeguarding Policy and Risk Assessments which are reviewed at least annually. There are officers responsible for the compliance of the above and there must always be a Certified First Aid Officer present for all riding sessions.

Objectives and Activities

6. The work of the Group focuses entirely on providing opportunities for disabled adults and children in the locality to ride to benefit their health and wellbeing. This is currently carried out every Thursday during term time at Duckhurst Farm Equestrian Centre, Staplehurst, where the Group rents the large indoor arena.

Achievements and Performance

-

7. Currently the Group owns five of its own RDA ponies, three of which are kept in livery, one of which is on a part loan agreement, and two are homed with an RDA volunteer on a full loan agreement. We are also grateful for the use of four other ponies who are kindly loaned to the group every Thursday by Chalkdown volunteers. This enables sessions to be offered to a broad spectrum of riders, some as young as 3 years of age.

8. The Group continues to be run solely by volunteers. There are 41 volunteers who are all voting members in addition to the 8 Trustees. The Group now has two Group Coaches and two coaches in training.

9. THE COVID YEAR

Along with all other RDA Groups across the country Chalkdown had to cease operating at the end of the last financial year and we entered this financial year in total Lockdown. Our doors remained shut until 9th July when we made a cautious restart with the guidance of RDA National Office following strict covid restrictions issued by the Government via the Dept of Digital, Culture, Media and Sport (DCMS).

Chalkdown was one of the first RDA groups to restart in July and this was due to the hard work and planning by the Coaching Team in particular. Although we have been operating throughout this financial year it has been on a limited basis mainly due to the social distancing rules.

Despite the challenges we have faced over the last year there have been several highlights and the spirit of Chalkdown has not diminished with riders taking part in The Royal Windsor Virtual Dressage Competition as well as an Independent Rider being approved by the trustees to compete on behalf of the group. Chalkdown also featured in a BBC news piece in February this year which highlighted how disability sport was being affected by the pandemic.

Fundraising During the Covid Year

10. Over the last few years Chalkdown has built up healthy reserves which has enabled the group to keep a strong position during the last 12 turbulent months. This is testament to the

relentless fundraising efforts of all our volunteers as well as the generous donations made by our supporters and various successful grant applications. These have included The Yapp Charitable Trust, Sport England, The Whitehead Monckton Charitable Trust, The Lawson Endowment for Kent, The Lansdowne Partners Charity Initiative and Waitrose Community Matters. With the cancellation of most fundraising events Chalkdown has had to be ever more creative with on-line and practical ideas to raise money for the group. There have been some exceptional contributions made by Chalkdown volunteers and the trustees are indebted to all those concerned.

Financial Review

11. The accounts for this financial year show a reduced income of £31,623, down from £39,907 in the previous year. This reduction has been brought about mainly by the pandemic restrictions preventing many of the group's usual fundraising events from taking place. In order to protect reserves the trustees implemented a strict cost cutting regime. This has resulted in a much-reduced annual expenditure of £16,616, down from £31,330 the previous year, producing an overall profit of £15,007, up from £8,577. This represents 47% of income. Year End cash reserves stood at £44,000.

12. It is the policy of the Trustees to aim to keep a financial reserve equal to one year's normal operating costs which currently runs at approximately £24,000. Our accounting is run on a Sage Accounting System which produces a detailed breakdown and yearly comparison.

13. Because our income this year has exceeded £25,000 the accounts have been checked by an independent examiner for submission to the Charity Commission. Mrs Tracey Darby AFA, MIPA of 1st 4 Accounts Limited has carried this out and a signed copy of her Report is attached and will be submitted to the Charity Commission with our Annual Return and Report.

14. The Trustees consider that the charity is in a sound financial position and are confident that the charity will be able to meet its commitments in the future. The trustees would also like to take this opportunity to thank all its volunteers and supporters

for their continued loyalty to the group during a time of such unprecedented uncertainty.

Signed on behalf of the Committee of Trustees
Pauline Roestenburg
Chair

18th June 2021

**Chalkdown RDA
Receipts & Payments Account
for the Year Ending 31 March 2021**

Receipts	<u>2021</u>	<u>2020</u>
Sales	841	2395
Donations	10900	15786
Riders Lessons/Donations	1353	2838
BG & FAW Lessons	0	735
Fund Raising	10849	8389
Social Events	0	3612
Misc	34	314
Collection Tins	0	1698
Equipment Sales	248	1673
Gift Aid	1786	2468
Insurance Claim	113	0
Grants	5500	0
Bank Interest	0	0
	<u>31623</u>	<u>39907</u>
 Payments		
Loss on Sale of Pony (Jimmy)	0	1500
RDA Expenses	764	906
Pony Costs	8621	11438
School Hire	810	1825
Fund Raising	364	1939
Purchases for resale	712	2184
Social Events	0	3736
Marketing	307	956
Insurance	3292	3314
Misc	272	66
Admin	798	1289
Equipment Hire & Maintenance	260	953
Professional Fees	252	240
Trustee Expenses	164	983
Volunteer Expenses	0	0
	<u>16616</u>	<u>31330</u>
 Profit/Loss	 <u><u>15007</u></u>	 <u><u>8577</u></u>



21/6/21

TRACEY DARBY AKA MIPA

Chalkdown RDA
Statement of Assets & Liabilities
as at 31 March 2021

Cash Funds	44010
Assets	29408
	<hr/>
	<u>73418</u>

Independent examiner's report to the trustees of Chalkdown Group Riding for the Disabled Association

I report to the charity trustees on my examination of the accounts of the Association for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed.....

Name..... TRACEY DARBY.....

Member of..... INSTITUTE OF FINANCIAL ACCOUNTANTS.....

Address..... 15E 4 ACCOUNTS LTD, FIRST FLOOR OFFICE.....

..... DIAMOND WORKS, NETTLESTEAD, KENT. ME8 5HP.....

Date..... 21/06/21.....