

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	Sep	2020		31	Aug	2021

Section A Reference and administration details

Charity name

Poets Corner Community Hall

Other names charity is known by

Registered charity number (if any) 1174529

Charity's principal address

39 Carver Hill Road

High Wycombe

Postcode

HP11 2TZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Donald	Hon. Chair		
2	Stephen Swain	Hon. Treasurer		
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17				
18				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by the Trustee body

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity operates Poets Corner Community Hall under the terms of a 20 year licence entered into with Wycombe District Council.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To benefit the residents of the area known locally as Poets Corner, High Wycombe, by associating together the residents with the local authorities, voluntary and other organisations in a common effort to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents of the neighbourhood.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have taken the Commission's public benefit guidance into account when making any decision to which it is relevant.

During this period Trustees focused on:

1. maintaining a secure, safe, and clean environment for users of the Hall should Covid 19 restrictions, and potential user hesitancy, allow
2. maintaining management and financial systems and controls.

During this period of operation the main activity undertaken for the public benefit was:

1. the provision of 'drop in' recreational sessions in August 2021 for neighbours to meet socially

Otherwise, due to various lockdown regulations/restrictions and Government advice the Trustees decided to close the hall to hirers from September 2020 until August 2021.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Hall has no paid employees and is dependent on the support of volunteers for facilitating use and maintenance of the Hall.

Summary of the main achievements of the charity during the year

Due to various Covid 19 lockdown regulations/restrictions and Government advice the Trustees decided to close the hall to hirers from September 2020 until August 2021.

However the opportunity was taken in August 2021 to restart the uncharged for weekly drop-in social sessions for neighbours

The suspension of activities has impacted heavily on income during this period.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity holds sufficient reserves to:

1. carry out its day to day aims and obligations for a minimum of three months
2. maintain its furniture, fixtures and fittings and safety equipment in good order.

The charity will build, over time, sufficient reserves to meet its obligations to maintain the fabric of the building.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

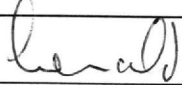
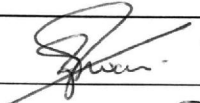
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JAMES ALEXANDER DONALD	STEPHEN JAMES SWAIN
Position (eg Secretary, Chair, etc)	HON. CHAIRMAN	TRUSTEE & TREASURER
Date	25/5/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Poets Corner Community Hall			Charity No (if any)	1174529
Annual accounts for the period				
Period start date	01/09/2020	To	Period end date	31/08/2021

Section A

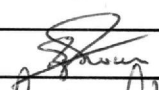

Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	57	-	-	57	728
Charitable activities	S02	90	-	-	90	1,390
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	147	-	-	147	2,118
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	23
Charitable activities	S09	-	-	-	-	-
Separate material item of expense	S10	1,777	-	-	1,777	2,009
Other	S11	-	-	-	-	-
Total	S12	1,777	-	-	1,777	2,032
Net income/(expenditure) before investment gains/(losses)						
Net gains/(losses) on investments	S13	- 1,630	-	-	- 1,630	86
Net income/(expenditure)	S14	-	-	-	-	-
Extraordinary items	S15	- 1,630	-	-	- 1,630	86
Transfers between funds	S16	-	-	-	-	-
Other recognised gains/(losses):	S17	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	- 1,630	-	-	- 1,630	86
Reconciliation of funds:						
Total funds brought forward	S21	6,180	-	-	6,180	6,093
Total funds carried forward	S22	4,550	-	-	4,550	6,179

Section B Balance sheet

	Guidance Notes					
		Unrestricted	Restricted	Endowment	Total this	Total last
		funds £ F01	funds £ F02	funds £ F03	year £ F04	year £ F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	472	-	-	472	629
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	472	-	-	472	629
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	250	-	-	250	250
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	6,144	-	-	6,144	7,117
Total current assets	B10	6,394	-	-	6,394	7,367
Creditors: amounts falling due within one year (Note 20)	B11	2,316	-	-	2,316	1,816
Net current assets/(liabilities)	B12	4,078	-	-	4,078	5,551
Total assets less current liabilities	B13	4,550	-	-	4,550	6,180
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	4,550	-	-	4,550	6,180
Funds of the Charity						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	-	-	-	-
Unrestricted funds	B19	-	-	-	-	-
Revaluation reserve	B20	-	-	-	-	-
Total funds	B21	-	-	-	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	STEPHEN SWAIN	25/5/2022
	JAMES DONALD	25/5/2022