



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	Sep	2019		31	Aug	2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

 Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Donald	Hon. Chair		
2	Stephen Swain	Hon. Treasurer		
3	Sarah Turner			
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17				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by the Trustee body

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity operates Poets Corner Community Hall under the terms of a 20 year licence entered into with Wycombe District Council.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To benefit the residents of the area known locally as Poets Corner, High Wycombe, by associating together the residents with the local authorities, voluntary and other organisations in a common effort to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents of the neighbourhood.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have taken the Commission's public benefit guidance into account when making any decision to which it is relevant.

During this period Trustees focused on:

1. providing a safe and clean environment for users of the Hall
2. securing donations to enable the purchase of additional furniture and other equipment
3. advertising the availability of Poets Corner Community Hall for community hire
4. maintaining management and financial systems and controls.

During this period of operation the main activities undertaken for the public benefit were:

1. the provision of 'drop in' recreational sessions where neighbours meet socially
2. providing a facility for local community events and meetings
3. facilitating, with other organisations, educational and other recreational activities, e.g. a monthly Bingo session.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Hall has no paid employees and is dependent on the support of volunteers for facilitating use and maintenance of the Hall.

Summary of the main achievements of the charity during the year

Continued engagement with local residents to make them aware of the facility and to develop their ideas for activities they would like to see provided.

The implementation of:

1. a weekly drop-in social session
2. two term-time educational sessions
3. a monthly Bingo evening

hiring out the Hall, mainly for use by local residents, other charities and other organisations to provide income to ensure the operation is sustainable.

In March 2020 the decision was made based on Government Guidance to close the hall for private hiring and for weekly drop in coffee mornings.

This has impacted heavily on the amount of income from both donations and hall hire.

The hall was made available free of charge in the summer of 2020 to a local volunteer group (Bucks Angels) as a distribution point for food deliveries to vulnerable people in the local area.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity holds sufficient reserves to:

1. carry out its day to day aims and obligations for a minimum of three months
2. maintain its furniture, fixtures and fittings and safety equipment in good order.

The charity will build, over time, sufficient reserves to meet its obligations to maintain the fabric of the building.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

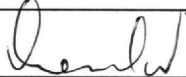

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

JAMES ALEXANDER DONALD STEPHEN SWAIN

Position (eg Secretary, Chair, etc)

HON. CHAIRMAN TREASURER

Date

20.5.2021



Poets Corner Community Hall		Charity No (if any)	1174529
Annual accounts for the period			
Period start date	01/09/2019	To	Period end date
			31/08/2020

Section A

Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	728	-	-	728	2,429
Charitable activities	S02	1,390	-	-	1,390	2,895
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	2,118	-	-	2,118	5,324
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	23	-	-	23	122
Charitable activities	S09	-	-	-	-	-
Separate material item of expense	S10	2,009	-	-	2,009	2,405
Other	S11	-	-	-	-	-
Total	S12	2,032	-	-	2,032	2,527
Net income/(expenditure) before investment gains/(losses)						
Net gains/(losses) on investments	S13	86	-	-	86	2,797
Net income/(expenditure)	S14	-	-	-	-	-
Extraordinary items	S15	86	-	-	86	2,797
Transfers between funds	S16	-	-	-	-	-
Other recognised gains/(losses):	S17	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	86	-	-	86	2,797
Reconciliation of funds:						
Total funds brought forward	S21	6,093	-	-	6,093	3,296
Total funds carried forward	S22	6,179	-	-	6,179	6,093

Section B Balance sheet

Guidance Notes

Fixed assets

Intangible assets	(Note 15)
Tangible assets	(Note 14)
Heritage assets	(Note 16)
Investments	(Note 17)
Total fixed assets	

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
B01	-	-	-	-	-
B02	629	-	-	629	839
B03	-	-	-	-	-
B04	-	-	-	-	-
B05	629	-	-	629	839

Current assets

Stocks	(Note 18)
Debtors	(Note 19)
Investments	(Note 17.4)
Cash at bank and in hand	(Note 24)
Total current assets	

B06	-	-	-	-	-
B07	250	-	-	250	530
B08	-	-	-	-	-
B09	7,116	-	-	7,116	6,140
B10	7,366	-	-	7,366	6,670

Creditors: amounts falling due within one year (Note 20)

B11	1,816	-	-	1,816	1,416
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Net current assets/(liabilities)

B12	5,550	-	-	5,550	5,254
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Total assets less current liabilities

B13	6,180	-	-	6,180	6,093
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Creditors: amounts falling due after one year (Note 20)

Provisions for liabilities

B14	-	-	-	-	-
B15	-	-	-	-	-

Total net assets or liabilities

B16	6,180	-	-	6,180	6,093
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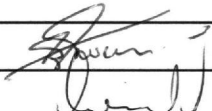
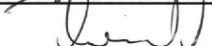
Funds of the Charity

Endowment funds	(Note 27)
Restricted income funds	(Note 27)
Unrestricted funds	
Revaluation reserve	

Total funds

B17	-	-	-	-	-
B18	-	-	-	-	-
B19	-	-	-	-	-
B20	-	-	-	-	-
B21	-	-	-	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	STEPHEN SWAIN	19/5/21
	JAMES DONAGHY	20.5.21