



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From Period start date 1.09.2022 To 31.08.2023 Period end date**

**Charity name: Tiverton United Church (Methodist & URC)**

**Charity registration number: 1174508**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the Charity is to advance the Christian faith in the area of benefit in accordance with the principles and practices of the participating Churches which form the LEP.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Church undertakes many outreach initiatives including coffee mornings, toddler group and pre-school. The Pre-School is part of our caring for others at the same time as attracting people to the premises. Following Covid we have continued with the worship sheets for housebound folk, and for those not on the internet the worship sheets have been hand delivered or sent to them and pastoral support is given either personally or over the telephone.</p> <p>Dry Rot has been discovered in the balcony of the Church and Architects have been employed to project manage this problem. Discussions are also taking place as to the future use of the building which is too large for the congregation. Our commitment is to work with the community to help with the problem of isolation, include all people from all strands of society as well as sharing the love of God and to include:</p> <p>a) The celebration of public worship; b) the teaching of the Christian faith; c) mission and evangelism; d) pastoral work, including visiting the sick and bereaved; e) the provision of facilities with a Christian ethos for the local community, including (but not restricted to) the elderly, the young and other groups with special needs; and f) the support of other charities in the UK and overseas</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We confirm the trustees have had regard to the Charity Commission's guidance on public benefit, policy on grant making, policy programme related investment and contributions made by volunteers.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The coffee mornings and toddler group are run by volunteers and the management committee of Tiverton Little Stars the pre-school.
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Church continues to re-evaluate its achievements and looks at different ways of working within the community and for the community. The Church has quite an elderly congregation which needs continual support.</p> <p>On the other end of the scale the Church has been continuing with the running of the pre-school in challenging times. The pre-school committee meet regularly to discuss the children's activities, their involvement at community events and the financial issues.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We aim to retain balances equating to six months expenditure
Amount of reserves held	Para 1.22	£25,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	None known
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The receipts are accounted for by offerings and tax recovered together with Bank and CFB interest and investment income. Other receipts received are from lettings. In addition the Accounts show the receipts received from the Pre-School which is run and owned by the Church
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 2 <sup>nd</sup> September 2012 which is a LEP
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	The Superintendent Minister chairs all meetings and the body of trustees appointed by a Congregational Meeting who serve for a period of 3 years
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by a Congregational Meeting as above as laid down in the Constitution. Superintendent Minister is automatically a trustee.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Church has a named Safeguarding Officer and has adopted a safeguarding policy. DBS checks are undertaken and a safeguarding course is completed by in-house training, this is an ongoing process. All required members have attended a Foundation Course. A Risk Assessment of the premises and PAT testing of electrical equipment is undertaken annually.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The URC members have joined with the Methodist members in a Local Ecumenical Partnership to worship as a single congregation. The Methodist members who form by far the larger part of the congregation are one of nine churches that form the Tiverton and Wellington Methodist Circuit, two of those Churches being Petton Methodist Church and Upham Methodist Church are a class of Tiverton. The Church building is vested in the Trustees for Methodist Church Purposes as custodian trustees
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Tiverton United Church (Methodist and URC)
Other name the charity uses	
Registered charity number	1174508
Charity's principal address	11 St Peter Street, Tiverton, Devon EX16 6NU

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lakin Nicholas	Minister/Chair		
2	Allington Richard John	Trustee		Congregational Meeting
3	Allington Sarah Elizabeth	Trustee		Congregational Meeting
4	Blackwell Joyce May	Trustee		Congregational Meeting
5	Clatworthy Gordon Leach	Trustee		Congregational Meeting
6	Richardson Eric James	Trustee		Congregational Meeting
7	Richardson Sandra May	Trustee		Congregational Meeting
8	Vigurs Hazel Christine	Trustee		Congregational Meeting
9	Wall Angela Arendina	Trustee		Congregational Meeting
10	Dummett Sarah Jane	Trustee		Congregational Meeting
11	Buchanan Piers	Trustee		Congregational Meeting
12	Walker Wendy Elizabeth	Trustee		Congregational Meeting
13	Williams Clive Martin	Trustee		Congregational Meeting
14	Williams Judith	Trustee		Congregational Meeting
15	ChilcottDoreen Lily	Trustee		Congregational Meeting
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Mr J Anderson	Meadowside, High Street, Halberton, Tiverton, Devon

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information


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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Nicholas Lakin	
Position (eg Secretary, Chair, etc)	Superintendent Minister - Chair	
Date	24 <sup>th</sup> January 2024	

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Tiverton United

Church

FOR THE YEAR ENDED

Thursday 31 August 2023

Tiverton & Wellington	Circuit	Circuit no.	24/16
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**Registered Charity - Charity Registration number**

1174508

**If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

REV. N. LAKIN

Church Stewards:

R. ALLINGTON

L. RENDELL

H. VIGURS

E. WALKER

Treasurer:

J. HILL

Name of Church .....Tiverton United.....


### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/~~have not~~\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .....  .....

Name of independent examiner .....John Anderson.....

Relevant professional qualification of independent examiner .....BA CPFA.....

Name of firm (where appropriate) .....N / A.....

Address .....Meadowside, High Street.....

.....Halberton, Tiverton, Devon..... Post Code ...EX16 7AG


Date .....14/10/23.....

\* delete or circle as appropriate

Name of Church .....Tiverton United.....

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer .....  ..... Date...14.10.23.

Name and address of treasurer ...MRS JEAN HILL.....

7 LOCKYER CRESCENT TIVERTON Post Code EX16 5QF

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2023 were/~~will be~~\* presented to the meeting of the Church trustees held on 24.01.24

Signature of the Chair of the meeting .....  .....

Name of the Chair of the meeting ...Rev Nick LAKIN..... Date 24.01.24.

## Independent Examiner's Report to the Trustees of the

.....Tiverton United.....Church

Charity Number ...1174508

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Tiverton United Church for the year ended 31 August 2023 set out on pages 2 and 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate



SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	<b>Note</b>			
a2	Offerings and Tax recovered	28391		<b>28,391</b>	20,990
a3	Bank and CFB interest and Investment income	3297		<b>3,297</b>	1,694
a4	Lettings	4100		<b>4,100</b>	2,955
a5	Other receipts	35684		<b>35,684</b>	3,995
a6	<b>TOTAL RECEIPTS</b>	<b>71,472</b>	<b>0</b>	<b>71,472 (a7)</b>	<b>29,634</b>

SECTION B					
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	15512		<b>15,512</b>	25,985
b3	Donations			<b>0</b>	
b4	Repairs and Maintenance	10647		<b>10,647</b>	8,324
b5	Utilities (Insurances, water charges, heating & lighting)	6391		<b>6,391</b>	5,466
b6				<b>0</b>	
b7	Other payments	5693		<b>5,693</b>	1,204
b8	<b>TOTAL PAYMENTS</b>	<b>38,243</b>	<b>0</b>	<b>38,243 (b9)</b>	<b>40,979</b>

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR (a6-b8)	33,229	0	33,229		(11,345)	
c2	Total funds brought forward from last year	59760	154	59,914	(c6)	70,109	
c3	Sub total (c1+c2)	92,989	154	93,143		58,764	
c4	Transfers and adjustments			0	(c7)	996	
c5	TOTAL FUNDS AT END OF YEAR (c3+c4)	92,989	154	93,143	(c8)	59,760	(c6)

SECTION D					
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
d	(these amounts are not to be included in total receipts/payments figures above)		£		£
d1	Balance brought forward from last year		0		
d2	Offerings/Gifts - received for external organisations		248		262
d3	Offerings/Gifts - passed to external organisations		248		262
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>	<b>0</b>		<b>0</b>

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Tiverton Little Stars	55,197	57,814	(2,617)		(385)	(3,002)
e2			0			0
e3			0			0
e4			0			0
e5			0			0
e6			0			0
e7			0			0
e8 Sub total of Internal Organisations funds	55,197	57,814	(2,617)	0	(385) (e11)	(3,002) (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	71,472 (a7)	38,243 (b9)	33,229	(c7)	59,914 (c6)	93,143 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	126,669	96,057	30,612	0	59,529 (x)	90,141 (y)
Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2023**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	12,585	24,793
f3 Bank Deposit Account		
f4 Central Finance Board	22,534	42,834
f5 Trustees for Methodist Church Purposes	24,795	25,516
f6 Other funds		
f7 SUB TOTAL - Church accounts	59,914 (c6)	93,143 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	(385) (e11)	(3,002) (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	59,529 (x)	90,141 (y)

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2022	At 31 August 2023
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets temp loan to TLS		4,000
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)



## Tiverton Methodist &amp; Utd Reformed Church

Year ended 31st August 2023

<b>INCOME</b>	<b>2022/23</b>	<b>2021/22</b>
Collections	21,170.00	20,990.50
Gift aid	7,220.60	0.00
Interest incl TMCP	3,297.06	1,694.00
Lettings	4,100.00	2,955.00
Donation/fees	500.00	786.89
Social events	0.00	95.00
Bequest	0.00	0.00
URC Funds	29,057.96	0.00
Twinkles	221.85	112.83
Connexional Grant	5,904.00	0.00
TLS loan repaid	0.00	3,000.00
	71,471.47	29,634.22
Twinkles balance		995.92
<b>EXPENDITURE</b>		
Assessment	15,080.00	25,285.00
URC	432.00	700.00
Utilities & Insurance	6,390.70	5,466.28
Repairs/maintenance	10,647.65	8324.27
Misc/cleaning	1,692.67	1203.75
TLS Loan	4,000.00	0
	38,243.02	40,979.30
External collections		
Balance b/fwd 1/9/22	0.00	
Received	248.00	
Paid out	248.00	
Balance c/fwd 31/8/23	0.00	
Balances b/fwd 1/9/2022	35119.47	
Excess income/exp	32507.75	
Carried fwd 31/8/2023	67627.22	
Represented by		
Current a/c	24793.45	
CFB a/c	42833.77	
	67627.22	
William Beck Bequest	153.78	
Cottage fund 1/9/22	24,640.85	
TMCP interest	720.70	
Cottage fund 31/8/23	25361.55	

## THE METHODIST CHURCH

### INTERNAL ORGANISATION REPORT FORM

FINANCIAL YEAR ENDED 31 AUGUST 2023

Each year every organisation connected with a local Church, Circuit or District is required by Standing Orders to present its accounts to the Church Council/Circuit Meeting/Synod.

The Managing Trustees are annually required to complete the Annual Accounts setting out the financial affairs of the Church/Circuit/District including all its connected internal organisations.

This form (which can be used for a Church/Circuit, District organisation) requires details of the accounts of your organisation so that all responsibilities can be fulfilled. We ask for your co-operation which will ensure proper public accountability and the protection of those who willingly act as treasurers.

Circuit/District

CIRCUIT: 24

DISTRICT: 16

Group/Organisation

Tiverton Little Stars

#### Signatures section

I confirm that I have prepared the information overleaf from the accounts and records of the above named Group or Organisation

S. E. Dunnington

Treasurer of Group or Organisation

06.11.23

Date

I confirm that I have examined the accounts and records of the

Tiverton Little Stars

and that the information overleaf is in accordance therewith.

J. Anderson

Independent Examiner/Registered Auditor

14/10/23

Date

I confirm that the information overleaf has been prepared from independently examined/audited\* accounts which were/will be\* presented to

Tiverton United Trustees Meeting

at a meeting which I chaired/intend to chair on

24 JAN 2024

Date

[Signature]

Signature of Chair of Meeting

24 01 24

Date



# INTERNAL ORGANISATIONS' REPORT FORM

This form should be used in conjunction with the STANDARD FORM OF ACCOUNTS (Church, Circuit & District)

A separate Report Form should be prepared for each Internal Organisation

## RECEIPTS AND PAYMENTS ACCOUNT

Note

### SECTION H

#### RECEIPTS

h1	Gifts & donations		
h2	Other receipts		55,197.00
h3	<b>TOTAL RECEIPTS (to Receipts col page 3 in the main accounts)</b>		<b>55197</b>

### SECTION I

#### PAYMENTS

i1	Donations		
i2	Other payments		57,814.00
i3	<b>TOTAL PAYMENTS (to Payments col page 3 in the main accounts)</b>		<b>57814</b>

### SECTION J

j1	<b>NET RECEIPTS (PAYMENTS)</b>	(h3 - i3)	<b>-2617</b>
j2	<b>OPENING BALANCE (to Opening balance column page 3 in the main accounts)</b>		<b>-385</b>
j3	Adjustments (show any negative adjustments in brackets)		
j4	<b>CLOSING BALANCE (to Closing balance col. page 3 in the main accounts)</b>	(j1+j2+/-j3)	<b>-3002</b>

### SECTION K

#### HOW THE FUNDS ARE HELD

k1	Cash in hand		143.00
k2	Cash at Bank/CFB etc		855.00
k3	Other accounts		-4,000.00
k4	<b>TOTAL FUNDS HELD (should agree with line j4 above)</b>	(k1+k2+k3)	<b>-3002</b>

### SECTION M

#### FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO OTHER EXTERNAL ORGANISATIONS

(These amounts should not be included in total receipts/payments above)

m1	Balance brought forward from last year		
m2	Offerings/Gifts - received for external organisations		
m3	Offerings/Gifts - passed to external organisations		
m4	<b>BALANCE STILL TO BE PAID</b>	(m1+m2-m3)	<b>0</b>