

Annual General Meeting

Sunday 23rd May 2021
following our Sunday service

Agenda:

Chaired by Sue Williams (Churchwarden)

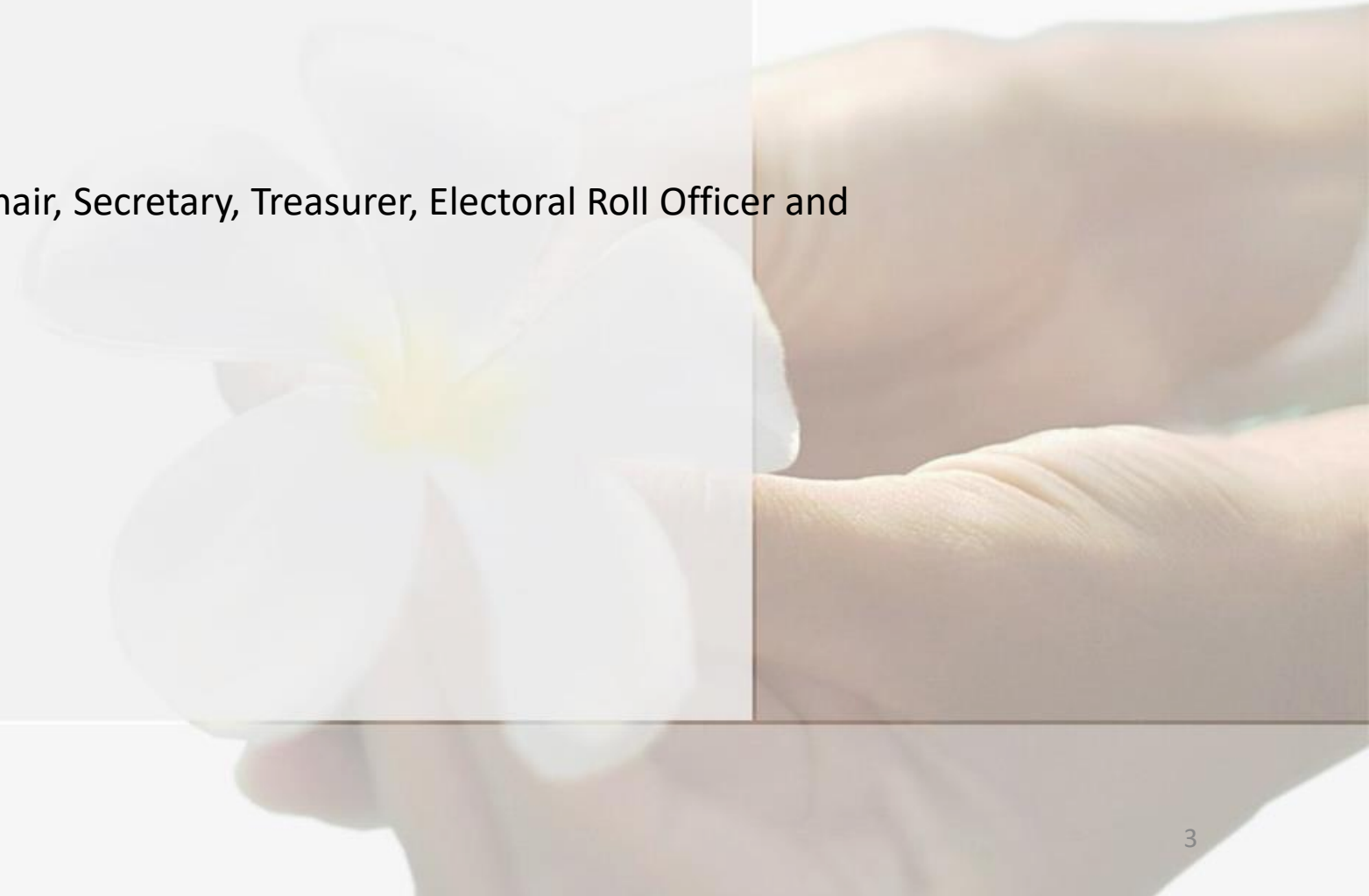
Annual Meeting of Parishioners Churchwardens'

Apologies

Appointment of Churchwardens

Annual Parochial Church Meeting

1. Approval of the minutes of the Annual Meeting held on 11.10.20
2. Matters Arising not on the agenda
3. Presentation and Adoption of the Revised Church Electoral Roll
4. Churchwardens' Report on the Fabric, Goods and Ornaments of the Church
5. Financial Statements for 2020
6. Annual Report 2020

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- A close-up photograph of a hand holding a white flower with a yellow center. The background is a soft, out-of-focus light blue and white.
7. Appointment of Independent Examiner for Accounts
 8. Report on the proceedings of the Deanery Synod
 9. Elections: a) 9 members to Parochial Church Council
 b) Safeguarding Officer
 10. Looking ahead
 11. Date of next years AGM

Parochial Church Council

A short meeting to elect officers (Vice-Chair, Secretary, Treasurer, Electoral Roll Officer and Standing Committee.

MINUTES OF THE ANNUAL GENERAL MEETING HELD AT ST FRANCIS CHURCH on Sunday 11 October 2020 in church

The Annual General Meeting and Vestry Meeting were held in church on 11th April 2020 after the 10.30 Eucharist. The meeting was chaired by Churchwarden Sue Williams, who opened the proceedings with prayer.

Annual Meeting of Parishioners

Present: Sue Williams
Nana Agyeman
Lawrencia Asare
Bob Cooper
Richard Grant
Christine Harris
David Howarth
Kate Hughes
Joanna Jackson
Joan Merritt
Melinda Nagy

Ogechi Ngemegwai
Nkem Nwokeocha
Patience Okojie
Penny Phillips
Maria Prue
Kevin Read
Selina Read
Rekha Thakrar

1. **Apologies:** Mick Fennell, Stacey Fennell, Lynda Howarth, Julie Whelan.

2. **Appointment of Churchwardens**

The two churchwardens were elected nem.con.

Sue Williams	Proposed by David Howarth	Seconded by Kate Hughes.
Kevin Read	Proposed by Sue Williams	Seconded by Kate Hughes.

Annual Parochial Church Meeting

1. **Approval of the minutes of the Annual Meeting held on 7 April 2019.**

The Minutes were accepted.

2. **Matters Arising not on the Agenda**

There were no matters arising.

3. **Adoption of the Church Electoral Roll**

The new Electoral Roll was presented. As at 30 September 2020 the roll stood as follows:

66 members 20 resident and 46 non-resident.

Ten members were added this year.

The adoption of the Electoral Roll was agreed by all, and David Brightwell, our Electoral Roll Officer, was thanked for his work on keeping the electoral roll up to date.

4. **Churchwardens' Report on the Fabric, Goods and Ornaments of the Church**

Sue Williams presented the Churchwardens' written report. Sue Williams (Churchwarden), Penny Phillips (Treasurer) and Kate Hughes (PCC Secretary) were thanked for their contribution.

5. **Financial Statements for 2019**

The Financial Report was accepted nem. con.

6. **Annual Report**

This report, consisting of general information and a review of the past year, had been approved by the PCC, was made available at the meeting and was presented by Sue Williams. Acceptance of the report was proposed by Christie Harris, seconded by Penny Phillips and agreed nem. con.

7. **Deanery Synod Report**

Sue presented the Deanery Synod Report.

8. **Elections**

(a) **Deputy Churchwardens:** to be appointed by the PCC.

(b) **Deanery Synod Representatives:** David Brightwell, Kate Hughes and Ogechi Ngemegwai were elected nem. con.

(c) **Parochial Church Council**

Churchwardens and Deanery and Diocesan Synod Representatives (Sue Williams, Kevin Read, David Brightwell, Ogechi Ngemegwai and Kate Hughes) are ex-officio on the PCC. The following people had been proposed as our allowed 9 elected members, so no election was needed.

Lawrencina Asare	Proposed Sue Williams	Seconded Joan Merritt
Patience Okojie	Proposed Ogechi Ngemegwai	Seconded Kate Hughes
Nkem Nwokeocha	Proposed Ogechi Ngemegwai	Seconded Kate Hughes
Joan Merritt	Proposed Alex Eley	Seconded David Howarth
Penny Phillips	Proposed Sue Williams	Seconded Kevin Read
Joanna Jackson	Proposed Kate Hughes	Seconded Selina Read
David Howarth	Proposed Sue Williams	Seconded David Brightwell

Two additional members of PCC will be co-opted .

(d) **Safeguarding Officer:** Stacey Fennell was re-elected as Safeguarding Officer.

9. **Appointment of Independent Examiner**

This will be dealt with by the PCC.

10. **Chairman's Address**

Instead of a Chairman's Address, Selina Read and Joanna Jackson gave a spoken report on our Projects, which include working with the City Council on housing for the homeless, funded by Nationwide Building Society. Other projects include the **Step** Employability Course, which is now online; **Building Bridges** partnering with many other groups; **ESOL** across Coventry, now online; working with long-standing migrants with Adult Education; **Skills** such as Health and Safety training; **5 Doors Down** which has led to the Food Bank and Social Supermarket; **Arabian Bites** which is temporarily closed but hopes to rebuild after lockdown.

11. **Opportunity to raise items concerning the work of the church for consideration by PCC**

There was no other business.

12. **Date of next Annual Meeting**

To be decided by the PCC.

The Chair Sue Williams thanked everyone for coming.

Maria Prue proposed a vote of thanks to Sue and all who make the church the Kingdom in action. This was endorsed by all present.

Parochial Church Council

The next meeting of the PCC will be on Wednesday 18 November 2020 at 7.00pm, when officers will be elected.

Signed Date

**St. Francis of Assisi
Links Road
Radford
Coventry**

Diocese of Coventry

ANNUAL REPORT 2020

The Parochial Church Council (PCC) of St Francis presents its annual report and accounts in respect of the year to 31st December 2020. The PCC is a charity excepted from registration with the Charity Commissioners.

Background

The PCC of St Francis has responsibility with the Vicar, for promoting the whole mission of the church, pastoral, evangelistic, social, ecumenical, in the Church of England parish, within the Deanery of Coventry North and Diocese of Coventry, together with the oversight of the Church Building of St. Francis, its two halls and grounds.

The new parish consists of a population of almost 20,000 people.

Membership

Members of the PCC are either ex officio or elected by the APCM in accordance with the Church Representation Rules.

Priest In Charge Revd Liz Jackson (from October 2013-August 2020))

Priest In Charge

Vacancy (from August 2020))

Wardens:

Sue Williams

Kevin Read

Representatives on the Deanery Synod (serving until APCM 2023)

Sue Williams (Ex officio, Diocesan Synod)

Kate Hughes (PCC Secretary) (Licensed to Preach)

David Brightwell (Electoral Roll Officer)

Ogechi N (Treasurer)

Elected Members (serving until APCM 2021)

Lawrencia Asare

Patience Okojie

Nkem Nwokeocha

Joan Merritt

Penny Phillips

Joanna Jackson

David Howarth

Mick Fennell (co-opted)

Alex Eley (co-opted)

Stacey Fennell (Safeguarding Officer) (co-opted)

The PCC met 4 times during the year.

Committees

The PCC operates through a number of committees or groups which meet between full meetings of the PCC or on an occasional basis.

- Standing Committee
- Parish Profile Group
- Worship/Ministry Group
- Link Group (with Methodists) (on hold at present)

In addition the Vicar and church wardens meet monthly, the Treasurer and the Vicar meet 3 times a year and clergy staff meet weekly, although this year has been far from normal this hasn't happened.

Church Membership

There are **64** members on the Electoral Roll as at the Annual Meeting, of whom **44** are not resident within the parish.

Officers

Sue Williams served as **Warden** until 11.10.20 when Kevin Read joined her, looking after and preparing for services. Kate Hughes, David Brightwell and Ogechi Ngemegwai have been the church's **Deanery Synod Representatives**. Sue Williams has also continued as our **Cathedral Parish Partner** and **Diocesan Synod Representative**. Kate Hughes acts as **Parish Information Officer**.

REVIEW OF THE YEAR

This look back at what has been happening at St Francis but won't cover a whole year, only the period since the last APCM on 11 October 2020.

The mixture of lockdown and an interregnum has made this time rather strange. Our churchwardens have worked very hard to keep services going, but it hasn't always been possible in lockdown to find a priest to celebrate for us and Zoom services weren't always very successful. But we are very grateful for those who have helped us, especially Fr Tim Brooke and Canon John Eardley.

In spite of all the problems, we have continued to observe the seasons, with a lovely Advent wreath, Midnight Mass at Christmas, a Lent course (courtesy of the Diocese) and more recently a beautiful Easter service.

The Diocesan online Lent course, 'Journey into Prayer', was attended by several members of the congregation, for excellent weekly talks on Contemplation using Scripture, Praying the Examen, Praying with Icons, Centering Prayer and Lectio Divina. Selina Read did a great job of providing online Sunday worship for our children, who of course have not been allowed in church during lockdown. The PCC and Standing Committee adapted to Zoom meetings, and the Parish Profile group (Sue, Kate, Ogechi, Kevin, David Brightwell, David Howarth and Messi, with a contribution on our Projects from Selina) worked hard to put together a really good booklet about the life and needs of our parish. The advertisement for our new vicar is in the *Church Times* now.

And throughout this time our projects have been keeping going as far as possible, and the Food Bank, Social Supermarket and the 5 Doors Down outreach have been helping many people, supported by members of the congregation as well as the paid staff. We need to be grateful for all the help we have had to keep going as the body of Christ in Radford – for the members of the St Francis family and for the grace and love of God.

Church Wardens Comments

Our thanks to Richard Tarver for playing the organ, Sunday by Sunday and to Sue for providing the power point services and booking clergy on a Sunday during the vacancy.

Many thanks to Ogechi the Treasurer, David Howarth and Sue for taking care of the weekly collections, servers and flower arrangers. Also to Kate, PCC Secretary for all her assistance, David the Sacristan and Electoral Roll Officer, and those who help in any other ways when needed, especially during this interregnum.

Many thanks also to the volunteers who do jobs around the church and grounds when needed.

Thanks be to God and to all who have supported us throughout the year and we look forward to good things to come when we appoint a new Vicar and as we ease out of lockdown restrictions.

Kevin Read and Sue Williams, Churchwardens

Electoral Roll

On 9th May there were **64** people on the Electoral Roll of which **20** were resident and **44** non resident. 2 people (non resident) were removed and no names were added.

David Brightwell
Electoral Roll Officer

Deanery Synod Report 2021

Since our last APCM, the Deanery North Synod has met twice, in November and January. Revd Gareth Irvine, vicar of St Laurence's Foleshill, was commissioned as Area Dean at the November meeting. The meetings have followed the usual pattern of business, especially the Parish Share paid by each parish towards the cost of their clergy, a talk on a range of subjects, and a time of sharing of events in the parishes.

In November the talk was by Archdeacon Barry Dugmore on the new Diocesan Mission and Growth Strategy, which aims to have 150 new worshipping communities by 2030, including 5 church plants in urban areas, missional communities and Church in School. The January talk was given by Chris Edwards, the Chief Operations Officer of Hope. He spoke to us about what Hope is, what it does and what it will do in the future. You can find out more about Hope on their website: hopecoventry.org. The next Deanery Synod meeting is on 17 May, so I may be able to add a bit more information to this report verbally at our APCM!

Kate Hughes

Diocesan Synod 2018-2021: Triennium Review

As the current triennium comes to an end it is encouraging to look back at the work done over the last three years. This summary contains an overview of some of the key decisions and discussions of Diocesan Synod. It is by no means exhaustive! We give thanks for the progress of the last three years and look forward to the joys and challenges of the next stage of our diocesan life.

Motions Passed:

- (a) Approval of DBF annual budgets, receipt of annual report and financial statements, appointment of auditors
- (b) Noting of DBE annual report and financial statements
- (c) Pauper funerals (Nov 18)
- (d) Deanery synod scale of representation (Nov 19)
- (e) Covenant for Clergy Care and Wellbeing (June 20)
- (f) Growth Strategy (Nov 20)
- (g) Appointment of Chapel of Unity Trustees (Nov 20)
- (h) Deanery representation in diocesan synod elections and form of voting method (Nov 20)
- (i) Urban Hope representation on deanery synod (Nov 20)
- (j) Updated Parsonages Management Scheme (Nov 20)
- (k) Updated Quinquennial Inspections scheme (Nov 20)
- (l) Delegation of +C duties to +J during the sabbatical period (Mar 21)

Key Discussions: □

- (a) Whole Diocese strategy and shared objectives
- (b) Godly Communication strategy
- (c) Safeguarding culture and use of the parish dashboard system

- (d) Living in Love and Faith
- (e) Generous Relationships and Parish Giving Scheme
- (f) EQuip Hub
- (g) Revised Churchyard Regulations
- (h) Growth Strategy
- (i) Parish Share review process
- (j) 2021 elections

Questions received from Synod Members about:

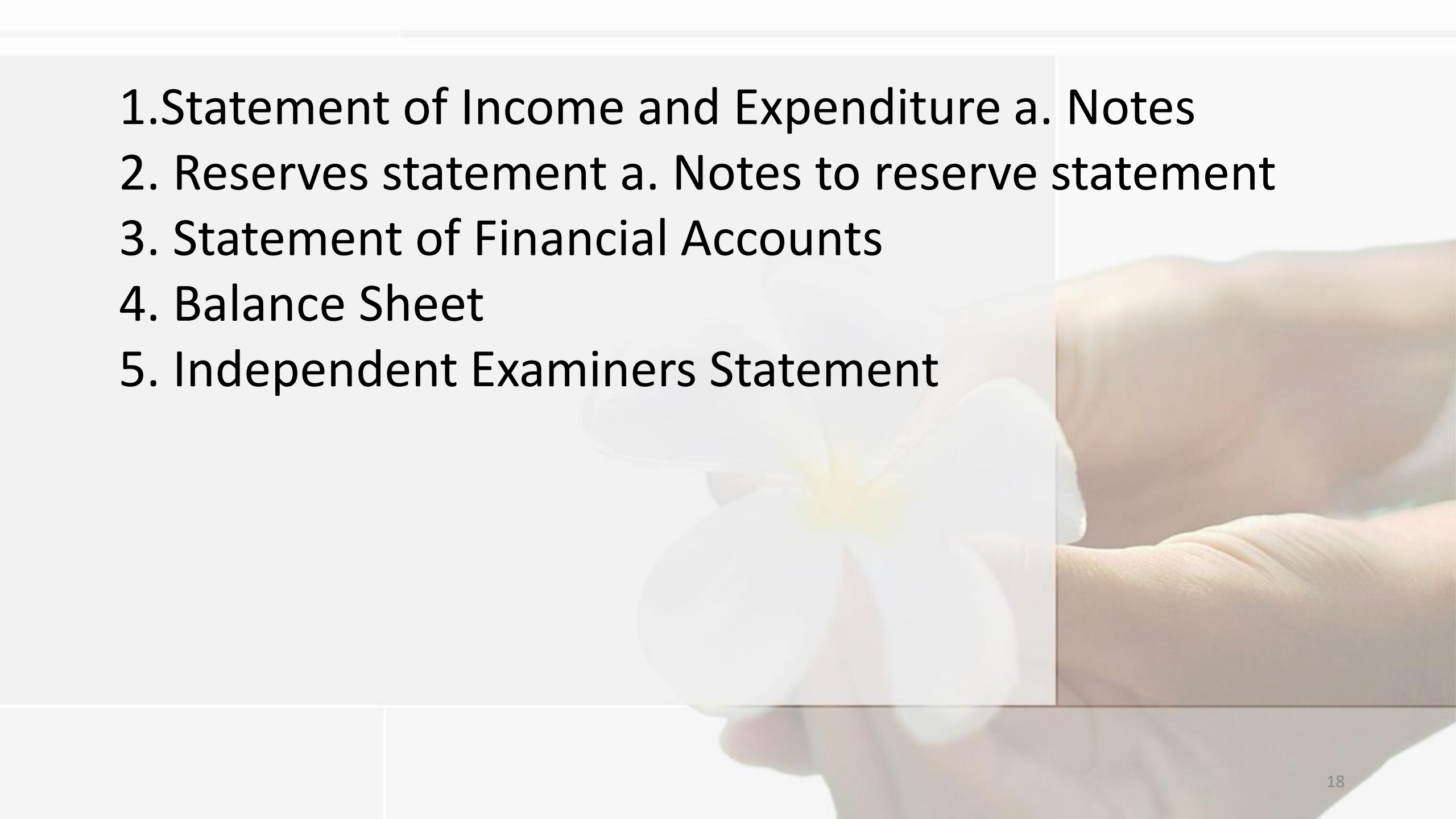
- (a) Progress towards Eco Diocese award (Nov 18)
- (b) Awareness of Farming Community Network (Mar 19)
- (c) Awareness of Places of Worship Security Fund (Jun 19)
- (d) During the pandemic: recognition of clergy as key workers, access of clergy to church buildings (Jun 20)
Practical and strategic steps to change systems and culture with regards to appointment of ethnic minority clergy to a variety of parish contexts (Jun 20)
- (e) Government funding to help parishes during lockdown (Nov 20)
- (f) Financial rationalisation and efficiency savings plan (Nov 20)
- (g) Number of people of BAME heritage in the vocations process and amongst senior Diocesan and Bishop's staff (Mar 21)
- (h) Encouragement to vote in upcoming local elections (Mar 21)



St Francis PCC

The Parochial Church Council of the Ecclesiastical Parish of
Radford Coventry
1174496

Annual Accounts 2020
January 1st 2020 to 31st December 2020

- 
1. Statement of Income and Expenditure a. Notes
 2. Reserves statement a. Notes to reserve statement
 3. Statement of Financial Accounts
 4. Balance Sheet
 5. Independent Examiners Statement

Notes to accounts 2020

2020 was the first full year of separation of St Francis Employability and the PCC accounts. Previous years reflect the fact that the projects were being run by the PCC through the PCC charitable registration. 2019 was the year that the PCC registered as a separate charity and St Francis Employability was established.

St Francis Church

PCC

Accounts 2020

Charity no. 1174496

1. Income and Expenditure 2020 (against previous years)
2. Statement of Financial Activities (for Charity Commission submission)
3. Balance Sheet (for Charity Commission submission)
4. Reserves Statement

St Francis PCC January - December 2020										
All Activities										
		2020		2019	2018	2017	2016	2015	2014	2013
	<i>bf 2019</i>	£16,947.00		£59,523.00	£15,531.00	£14,693.00	£25,483.00	£21,077.00	19096	6820
	Income									
<i>balance transfer</i>	closed CDBF accounts	£3,766.54					£1,000.00	178		9797
<i>giving</i>	tax efficient giving	£5,644.06		£5,673.00	£4,181.00	£3,557.00	£14,255.00	£4,463.00	£3,510.00	2825
	other giving	£3,538.93		£9,417.00	£4,304.00	£5,724.00	£5,624.00	3763	5450	12726
<i>reclaimed gift aid</i>		£2,184.37		£984.00	£1,834.00	£1,387.00	£4,280.00	£1,472.00	£2,468.00	1323
<i>fundraising</i>		£11.00		£1,274.00	£1,051.00	£1,089.00	£4,164.00	£1,018.00		
<i>trading</i>	rents	£21,862.37		£20,942.00	£21,021.00	£21,213.00	£21,388.00	£20,819.00	£20,649.00	3419
<i>other income</i>	insurance claims	£130.00		£52,529.00	£4,500.00	£5,174.00	£62,509.00	£45,177.00	£39,168.00	2056
<i>interest</i>		£13.41		£21.00		£5.00	£44.00		£102.00	29
<i>fees</i>	fees retained	232		£297.00	£217.00	£536.00	£2,518.00	£2,853.00	£4,862.00	2905
			£37,382.68	£54,329.68	£150,660.00	£52,639.00	£53,378.00	£139,265.00	£100,820.00	£41,900.00
	Expenditure									
<i>Premises costs</i>	utilities	£4,692.06		£7,534.00	£4,733.00	£3,792.00	6179	4496	3779	2174
<i>Support Costs</i>	Administration	£11.01		£356.00	£1,085.00	£330.00	391	£812.00	£1,200.00	776
	phone/internet	£0.00								
	banking	£190.14								
	premises	£2,092.85		£9,718.00	£7,912.00	£8,665.00	6103	4125	35545	6855
	Cleaning	£2,817.61		£1,565.00	£4,534.00	£3,645.00	3045	£3,203.00	£3,302.00	£139.00
	publicity	£0.00								
<i>Delivery costs</i>	resources	£162.00								
	Equipment	£4,172.34								
	project delivery	£0.00		£49,266.00	£2,128.00	£3,252.00	£46,228.00	£29,465.00	15056	1580
		£0.00								
		£0.00								
		£0.00								
		£0.00								
	food	£0.00		£396.00						
	pastoral	£100.00		£775.00	£1,029.00	£435.00	£864.00	£432.00	15	296
<i>Parish Share</i>		£16,838.00		£16,209.00	£15,500.00	£13,947.00	£14,912.00	£30,123.00	10764	9531
<i>Other costs</i>	events	£169.99		£750.00	£919.00	£248.00	£1,452.00	£0.00	2130	993
	worship	£774.67		£2,529.00	£2,320.00	£2,281.00	£1,016.00	£1,243.00	1301	417
	discipleship	£1,736.32		£1,039.00		£1,246.00	£2,032.00	£1,590.00	1137	259
				£90,136.00	£40,160.00	£37,847.00	£82,225.00	£75,338.00	£74,227.00	£23,020.00
			£33,756.99	£20,572.69	£60,524.00	£12,479.00	£15,531.00	£57,040.00	£25,482.00	£18,897.00

Notes

1. Rents remained high, despite pandemic because of a grant from National Lottery to support premises costs to enable continuation of projects.
2. Equipment costs include purchase of sheds for storage and tables for hall
3. In addition it is important to note that the Employability projects contribute towards the running costs and mission of the church in the following way in 2020:

	<i>Expenditure</i>		£17,448.33
<i>premises costs</i>		£12,819.03	
<i>Delivery costs</i>	resourcing	£1,784.37	
	staff	£0.00	
	equipment	£820.02	
	pastoral costs	£186.72	
<i>cost of supporting church</i>		£1,838.19	

Premises costs: cleaning, repairs, caretaker and cleaner costs, maintenance, health and safety, security costs

Cost of supporting church: provision of church related events, children's work, Sunday school and discipleship resources.



St Francis Church			Charity No (if any)	1174496	CC17a
Annual accounts for the period					
Period start date	04/03/2020	To	Period end date	31/12/2020	

Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year	Total last year
			Unrestricted funds	income funds	Endowment funds		
			£	£	£	£	£
			F01	F02	F03	F04	F05
Incoming resources (Note 3)							
Incoming resources from generated funds			-	-	-	-	-
Voluntary income	11378.36	S01	11,378	-	-	11,378	16,074
Activities for generating funds	21862.37	S02	21862.37	-	-	21,862	29,347
Investment income	13.41	S03	13	-	-	13	21
Incoming resources from charitable activities	232	S04	232	-	-	232	45,695
Other incoming resources	3896.54	S05	3,897	-	-	3,897	-
Total incoming resources		S06	37,383	-	-	37,383	91,137
Resources expended (Notes 4-8)							
Costs of Generating Funds			-	-	-	-	-
Costs of generating voluntary income	14238.01	S07	14,238	-	-	14,238	19,173
Fundraising trading costs	-	S08	-	-	-	-	486
Investment management costs	-	S09	-	-	-	-	19,436
Charitable activities	19518.98	S10	19518.98	-	-	19,519	51,041
Governance costs		S11		-	-	-	-
Other resources expended	-	S12	-	-	-	-	-
Total resources expended		S13	33,757	-	-	33,757	90,136
Net incoming/(outgoing) resources before transfers		S14	3,626	-	-	3,626	1,001
Gross transfers between funds		S15	-	-	-	-	-
Net incoming/(outgoing) resources before other recognised gains/(losses)		S16	3,626	-	-	3,626	1,001
Other recognised gains/(losses)							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
Net movement in funds		S19	3,626	-	-	3,626	1,001
Total funds brought forward		S20	-	-	-	-	-
Total funds carried forward		S21	3,626	-	-	1,001	1,001

Section B Balance sheet

	Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year 2020	Total last year 2019	2018	2017	2016	2015	2014	2013
		£	£	£	£	£						
		F01	F02	F03	F04	F05						
Fixed assets												
Tangible assets (Note 9)	B01	-	-	-	-	-						
	B02	-	-	-	-	-						
Investments (Note 10)	B03	-	-	-	-	-						
Total fixed assets	B04	-	-	-	-	-						
Current assets												
Stock and work in progress	B05	-	-	-	-	-						
Debtors (Note 11)	B06	0		-	-	-						
(Short term) investments	B07	-	-	-	-	-						
Cash at bank and in hand	B08	20,573	-	-	20,573	20,714	55,777	60,043	57,040	25,482	21,077	18,897
Total current assets	B09	20,573	-	-	20,573	20,714	55,777	60,043	57,040	25,482	21,077	18,897
Creditors: amounts falling due within one year (Note 12)												
	B10	-	-	-	-	2,440						
Net current assets/(liabilities)	B11	20,573	-	-	20,573	18,274	55,777	60,043	57,040	25,482	21,077	18,897
Total assets less current liabilities	B12	20,573	-	-	20,573	18,274	55,777	60,043	57,040	25,482	21,077	18,897
Creditors: amounts falling due after one year (Note 12)												
	B13	-	-	-	-	-						
Provisions for liabilities and charges	B14	-	-	-	-	-						
Net assets	B15	20,573	-	-	20,573	18,274	55,777	60,043	57,040	25,482	21,077	18,897
Funds of the Charity												
Unrestricted funds	B16	20,573			20,573	-						
	B17	-			-	-						
Restricted income funds (Note 13)	B18	-	-		-	-						
Endowment funds (Note 13)	B19			-	-	-						
Total funds	B20	20,573	-	-	20,573	-	55,777	60,043	57,040	25,482	21,077	18,897

St Francis Employability Reserves Statement 31st December 2020				
Our reserves position:				
	Current Year 2020	Previous Year 2019	Previous Year 2018	% Increase / (Decrease)
Unrestricted Funds (Reserves)	20573	18274	16225	27% ¹
Restricted / Designated Funds:	0	0	43298	100%
- Building Fund				
- Education Fund				
- Others				
Endowment Funds				
<u>Total Funds[1]</u>	20573	20714	59523	-10% ²
Ratio of Reserves^[2] to Annual Operating Expenditure^[3]	5.52	6.1		
The reserves that we have set aside provide financial stability and the means for the development of our principal activity. We intend to try to maintain our reserves at a level which is at least equivalent to 6 months normal operating.				
We intend to use the reserves in the following manner in 2021:				
a. as a buffer against unexpected repairs to building				
b. as a buffer against unforeseen circumstances resulting in a drop in income				
The PCC regularly (annually) reviews the amount of reserves that are required to ensure that they are adequate to fulfil our continuing obligations.				
Notes to reserves statement.				
1. The increase in reserves held at end of 2020 is in line with our policy to hold 6 months reserves, for the purposes described above. Due to the pressures of managing finances during a pandemic our reserves has dropped by 10% meaning we currently hold 5.52 months reserves. It is our aim to increase this back to 6 months in 2021.				
<u>[1] Total funds include unrestricted, restricted, designated and endowment funds.</u>				
<u>[2] Unrestricted Funds.</u>				
<u>[3] Charitable Activities and Other Operating and Administration Expenses.</u>				



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

The Parochial Church Council of the Ecclesiastical Parish of
Radford Coventry (St Francis PCC)

On accounts for the year ended

31st December 2020

Charity
no (if
any)

1174496

Set out on pages

1 to 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2020**.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and basis of report

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

Independent examiner's statement

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

05/05/2021

Name:

ROBERT THORNE FCCA

Relevant professional qualification(s) or
body (if any):

THE CHARTERED ASSOCIATION OF CERTIFIED ACCOUNTANTS

Address:

4 WOODRIDGE AVENUE
ALLESLEY GREEN
COVENTRY CV5 7PN