

ROWLANDS CASTLE HERITAGE CENTRE

England & Wales · Charity number 1174495

Details

Other names RCHC

Status Registered

Legal form CIO

Registered 2017-09-04

Register [View on the Charity Commission register](#)

Contact

Address 5 Uplands Road
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Activities

Objects: TO ESTABLISH AND MAINTAIN A MUSEUM IN ROWLANDS CASTLE IN ORDER TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE HISTORY AND HERITAGE OF THE VILLAGE, ITS FORMER INHABITANTS AND THE SURROUNDING AREA.

Activities: To Protect and Record the Past and Present, for the Benefit of Future Generations. We believe this means looking after and cherishing artifacts and archives from the past, while noting and measuring aspects of today, so that we may be more aware of the continual changes going on around us.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Education/training, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** Children/young People, The General Public/mankind

Geography

- **Area of benefit:** LOCAL
- Hampshire
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£1,620	£1,817	-	-
2023-09-30	£4,028	£2,582	-	-
2022-09-30	£2,566	£2,770	-	-
2021-09-30	£277	£733	-	-
2020-09-30	£300	£805	-	-

Trustees

Name	Role	Appointed
ALAN EYERS	Chair	2017-11-07
Annabelle Lucy Cameron		2020-11-26
KEVIN CONNELL		2017-11-07
PRUDENCE AMNER		2017-11-07
RODNEY DUGGUA RD, BA		2017-11-07

ROWLANDS CASTLE HERITAGE CENTRE

England & Wales - Charity number 1174495

Accounts

ROWLANDS CASTLE HISTORY AND HERITAGE AGM MINUTES

Tuesday 19th November 2024 at 7.30 pm in Parish Hall

Trustees Present: Alan Eyers, Prue Amner, Rodney Duggua, Alan Drinkwater, Kevin Connell, Annabelle Cameron.

Apologies: Ania Shawcross, Paul Griffiths.

In attendance: From the Management Group, Brian Tompkinson, Lorraine Moriarty, Caroline Bird, Malcolm Smith and 47 members, 1 new member and 5 guests.

Introductions

Alan Eyers welcomed all to the meeting and introduced the Trustees.

Minutes of the last meeting:

Minutes were accepted and there were no actions.

Formal Re - election of Officers

The following Trustees were confirmed to continue in these roles:-

- Chairperson - Alan Eyers
- Vice Chairperson - Ania Shawcross
- Secretary - Prue Amner
- Interim Treasurer - Lorraine Moriarty

Approval of Financial Statement and Accounts

Lorraine Moriarty presented the Financial Statement. The Examiner's Report was accepted. and both are Appendix 1.

Chairman's report – including Merger with Rowlands Castle Historical Society and progress on Interim Business Plan is at Appendix 2.

Chairman, Alan Eyres presented his report to the meeting explaining that the Historical talks and visits will continue along with the activities of the Heritage Centre. Membership for the combined organisation will continue as for the Historical Society.

Alan gave thanks to all those who volunteer.

- Especial thanks to Alan Drinkwater, who has resigned as Trustee, for his creativity for setting up the RCHC initially to acquire the model railway, initiate the website and apply for charitable status. Many thanks for all his hard work.
- Also thanks to Paul Griffiths, who has resigned as Trustee, for a new role in UAE. Alan wished him well and thanked him for his input over the years.
- Alan thanked Ted Redsull, posthumously, as he had donated his archive collection of 75 folders of photos to RCHH which are now being categorised for the archive.
- Alan thanked Lorraine Moriarty who is standing down as treasurer but she will act as interim until a new treasurer is found.

- Thanks to Malcolm Smith who, over the years, has acted as controller of the model railway and this role has been taken over by Gordon Charlesworth. Malcolm will still be a volunteer.
- Thanks to Annabelle and Jim for storing the model railway between displays.
- Thank to Caroline Bird for editing the website and Graham Dale for his technical support. The Website Editor's report is Appendix 3
- Thanks to Charlis Shawcross who has developed the Heritage Trails around the village, two of the four are now live.

The Business Plan will be revised for RCHH for their future plans and activities which will included Railway 200 celebrations.

AGM Meeting closed at 20.05 pm

Date of next Trustee meeting November 2025 date TBC

The meeting continued with a talk by Tim Cowin on the history of Rowlands Castle Village Green.

Signed _____ **Date** _____

Appendix 1 Treasurer's Report

For the Year Ending 30 September 2024

Introduction

This has been a significant year for the charity, as we have worked towards the merger with the Historical Society, which will provide a new income stream.

Income

Our income for the year was derived from three primary sources: donations, grants, and advance membership fees (relating to the merger). Below is a breakdown:

1. **Donations:**

Total donations received during the year amounted to £401.95, reflecting generous support from individuals to the year's events.

2. **Grants:**

We successfully secured several grants, totalling £1,218.00. These funds are earmarked for specific projects, partly completed in this financial year. The remainder of the expenditure will be incurred in the coming year.

3. **Membership Fees (Post-Merger):**

Following the decision to merge with the Historical Society, it was also agreed to create a new membership of the joint venture. Some membership fees (£480.00) have been received in this financial year, but have been put into the balance sheet, rather than being taken as income, as the merger doesn't officially commence until this AGM is concluded. The membership model has already and will continue to strengthen our financial position and will assist in extending our reach within the community.

Expenditure

Our expenditure this year was focused on the following key areas:

1. **Exhibitions:**

A total of £795.67 was spent on delivering our core program of events. This included direct costs such as hall hire and printing.

2. **Website Administration Costs:**

Website software and licence expenses totalled £605.31. These covered essential hosting and software tools.

3. **Insurance:**

There was also the annual renewal of the liability insurance of £416.33, which was extended this year, at no extra cost, to cover future guided visits.

Financial Position

At the close of the financial year, we ended with a net deficit of £197.36. This negative outcome still leaves us in a healthy and stable financial position moving into the next year.

We also now have the opportunity to increase our membership base, which we anticipate will provide recurring income in the form of membership renewals and increased engagement with our activities.

Conclusion

In summary, the financial outlook for the newly combined History and Heritage group is positive. The Historical Society has approved the transfer of their residual funds at the date of closure to the RCHC bank account.

I would like to extend my gratitude to the Historical Society, our donors, members, and grant providers for their continued support. Together, we are ensuring that the RCHH can continue making a meaningful difference in the community.

Signed,



Lorraine Moriarty

Treasurer

20 October 2024

Rowlands Castle Heritage Centre		2024	2024	2023	2023
Income and Expenditure Account		£	£	£	£
For the year ended 30 September 2024					
Income					
	General Donations	109.84		592.88	
	Fundraising Events	0.00		3,248.01	
	May Day Picnic	0.00		122.94	
	Sale of Books/Postcards	0.00		4.00	
	Village Fair	189.58		59.72	
	Easy Fundraising	102.53		0.00	
	Grant Funding	1,218.00		0.00	
			1,619.95		4,027.55
Expenditure					
Fundraising Events					
	Deerleap	0.00		(602.46)	
	RCA Community Activity Event	0.00		(5.00)	
General Expenses					
	Hall Hire	(315.00)		(200.00)	
	Other Expenses	(24.75)		(229.20)	
	Printing/photocopying	(455.92)		(172.00)	
	Write backs	0.00		(400.00)	
Insurance					
	Renewal	(416.33)		(398.87)	
Model Railway					
	Expenditure	0.00		(320.48)	
Website					
	Other	(605.31)		(21.00)	
	Software	0.00		(232.63)	
			(1,817.31)		(2,581.64)
Net (deficit) / surplus			(197.36)		1,445.91

Rowlands Castle Heritage Centre		2024	2024	2023	2023
Balance Sheet		£	£	£	£
As at 30 September 2024					
Bank accounts					
	Current account	4,178		4,045	
	Petty cash	227		77	
Net assets			4,405		4,122
Current Liabilities					
	Future Membership Fees		480		
			3,925		4,122
Beneficiaries					
	Capital account	1,872		1,872	
	Income account B/F	2,250		804	
	Net surplus/(loss) in year	(197)		1,446	
			3,925		4,122
Total funds			3,925		4,122

Independent examiner's report on the accounts

I report to the trustees on my examination of the accounts for the year ended 30th September, 2024. Having completed my examination, I can confirm that no matters have come to my attention and that the Income and Expenditure Account and Balance Sheet are an accurate reflection of the Charity's transactions for the year.

Antony Bird ACA

11 November 2024

Appendix 2 CHAIR'S REPORT

It was confirmed at the Historical Society AGM last month that the RCHC and the RCHS will hence forth be known as the Rowlands Castle History and Heritage, RCH&H. The talks will continue as in previous years. A full program has been arranged up to April of next year, details of which are available on the website. As the RC Heritage Centre is a registered Charity, so will always be the RCHC but the combined two will be known as RCH&H from now on. This will combine our joint experience, expertise and resources to much greater benefit well into the future. Membership is available at £20.00 a year, as in previous years, or for a donation of £5.00 per talk on the evening. A few special talks are being arranged for which the entrance of £5.00 will be applicable. All of these will also be publicized via the Grapevine, posters in the village and on the website.

As always there are people to thank. Firstly the Trustees for their continued support and advice throughout the past year. My fellow Committee members without whom 'nothing' would happen. It is a strong team, and a team effort it is. It has been a busy year with the arrangements for the combining of the HS and the HC, for which I must also include Tim & Brian from the HS in their help and advice. As Tim has now taken a step back from the Committee, for work reasons, our thanks to him as it was his father who started the HS all those years back. His continued involvement in giving the odd talk will keep 'tied' to us into the future, which can only be a good thing. Brian has joined the Management Committee. His extensive knowledge of all things HS has, and will, be invaluable. We now have a stronger team to move things forward and establish the RCH&H on much stronger footing. We are all looking forward to the possibilities.

As many of you know we have been asked by the family of Ted Redsull, who sadly passed away earlier this year, under his wishes we, as the RCH&H, become the guardians of his vast & varied collection of village history and heritage artifacts. We have roughly 80 folders, of various sizes, full to the brim of pictures; photos, documents, newspaper cuttings, etc. We are going to catalogue and record these in order to preserve them well into the future. Each folder's content will be gone through and the content individually identified. The aim is to them all available for research by ourselves or interested parties wanting to discover more of the village history and heritage sometime in the near future.

Our thanks to a friend of the RCH&H who is allowing us to store all these files in a not now used office as a safe place. This will keep all the files plus other artifacts safe and protected while we carry out the required work on them.

Some of the items are over 100 years old so will need special care. We are looking into possible funding for this enterprise and for suitable Software and storage to

achieve this important work. Ted's commitment to collecting all his items will be put to good use by way of a homage to his love on his/our village. He will be sadly missed.

As with all committees people come and go. Lorraine, who has been our treasurer for some years is now looking to cut down her involvement due to increased work commitments. She has performed the role as a smooth operation. Our accounts are independently audited each year, a copy being sent the Charities Commission afterwards. Lorraine will stay on the Committee where she continues to be an asset in the general organisation of all things we do. We are therefore looking for someone to take over the not so onerous task of keeping our financial records up to date.

Also taking step back is Malcolm, who from the very start has been the!!! Controller, organising the 'Drivers' / volunteers for every display of the Model Railway. He has completed this task with great enthusiasm but will remain as volunteer. Thankfully, Gordon has agreed to take on this role and will henceforth be known as the!!!! Controller, thank you to both of them.

The model is safely stored away in Deerleap. Tod our railway Tech-guy is working on some of the rolling stock, updating the couplings to make the setting up of the model much easier. our elderly. This large task will be finished in time for next year's displays. Our big thanks to Annabelle and Jim for allowing us to keep all the parts in safe storage there.

We have to move the model from Deerleap to the Church-on-the-Green, to have it up and running as required, so our grateful thanks to both Mark, Merrid Fencing and Shaun Morris (Builder) for transporting the boxes and for giving us their valuable time during their working week.

We are very lucky to have Graham who keeps the tech-side of the website up to date. His time and knowledge are invaluable to us. Caroline our Editor, along with the website group are constantly feeding him updates. We regularly get good feedback from visitors to the site. There are lots of interesting things to see and read for the young and 'not so young' to explore.

As a result of all these activities this year, we will revise our Business Plan next year to include all these developments and the new plans we are formulating.

Appendix 3 Website Report 2024

The work of the website team is focused to meet the RCHC's strategy and charitable aims: "To establish and maintain a museum in Rowlands Castle in order to advance the education of the public in the history and heritage of the village, its former inhabitants and the surrounding area"

Review of the Year

The website is managed by a small sub-committee of volunteers. Just before Christmas last year, we launched our new look home page, with a simplified structure and using photos provided by local photographers. We have improved the accessibility of the website by using the Userway Accessibility Widget to ensure the website is accessible to people with disabilities.

Heritage Projects

Thanks to the research of local volunteers, we have added new articles relating to the local history of the village. Our World War 2 pages have been expanded to include a section on aircraft crashes around the village. We have added a section on the 1994 Tour de France and added a number of biographies of village residents, including Sir Alliot Verdon Roe and Dorothy Sweetnam. A University dissertation about Early Settlement in the Idsworth area has been added to the Archaeology section.

Educational Activities

Committee member Charlie Shawcross has created a number of local Heritage Trails, which we have uploaded to the website. These can be accessed via a direct link from the Home Page.

Using your mobile phone you can take a walk around a part of the village following the links on the map, pausing to read about the history of various spots along the way. Trail one takes you around the Village Green and Trail two leads from the Parish Hall up Links Lane and down Bowes Hill.

Plans for the future

We aim to continue to revise and improve the historical information on the website to make it a comprehensive resource for Local and family history researchers. New projects include adding a gallery of paintings by local resident Mary Jane Lomer; developing the section on the history of local Schools and completing the remaining Heritage Trails. With the help of a grant from EDHC we have also commissioned a local artist to develop a Children's Heritage Trail which should be available for download from the website.

Volunteers

We always welcome volunteers who have their own research interests and who can help develop the website as an online museum. We would also welcome volunteer photographers who have an interest in recording the village as it is currently, in order to create an archive for the future. If anyone has anything they would like to contribute, in terms of research, family histories, photos or other ideas please contact me via the website.

Finally, a big thank you to the volunteers who give up their time to make the website what it is and in particular thanks go to Graham, whose technical advice and expertise is invaluable.

Caroline Bird

19th November 2024

ROWLANDS CASTLE HERITAGE CENTRE

England & Wales - Charity number 1174495

Accounts

MINUTES
ANNUAL GENERAL MEETING of ROWLANDS CASTLE HERITAGE CENTRE

Thursday 16^h November 2023 at 7.00 pm in Parish Hall

Trustees Present: Alan Evers, Prue Amner, Rodney Duggua, Alan Drinkwater, Kevin Connell, Paul Griffiths, Annabelle Cameron.

Apologies: Ania Shawcross

In attendance: From the Management Group, Lorraine Moriarty, Caroline Bird, Malcolm Smith, Gordon Charlesworth.

Introductions

Alan Evers welcomed all to the meeting and each Trustee introduced themselves.

Minutes of the last meeting:

Minutes were accepted and there were no actions.

Formal Re - election of Officers

The following Trustees were confirmed to continue in these roles:-

Chairperson - Alan Evers

Vice Chairperson - Ania Shawcross

Secretary - Prue Amner

Treasurer - Lorraine Moriarty

Approval of Financial Statement and Accounts

Lorraine Moriarty presented the information and the report is Appendix 1.

[Financial Statement and Examiner's Report will be attached to the email with these minutes].

Chairman's report - progress on Interim Business Plan

Alan Evers presented his report which is Appendix 2.

He gave many thanks to Annabelle Cameron for her kind hosting of the summer event and to Ania Shawcross for organising it. Alan gave further thanks to Model Railway volunteers for their presentation of the model during the event. Many thanks to Driftwood and Tod and Frodie for their entertaining music making. Thanks to the Tim Cowin and Brian Tomkinson of the Historical Society for their conducted tours of the Castle site.

More people were thanked:-

- Paul Marshman for his help with gathering village information for Charlie Shawcross for the new Trails project .
- Graham Dale for his technical support for the Website and Trails project.
- Malcolm Smith, Gordon Charlesworth and Charlie Shawcross for their continued membership of the Management Group.
- Local businesses who are very supportive in many ways especially for raffle prizes.

Proposal for Relationship with Rowlands Castle Historical Society

Alan Evers explained the progress on this matter which has been going well. The Charity Commissioners have been contacted and there are delays with their responses. The target is to

have this all resolved by October 2024 before the AGMs of both organisations when there will be a Trustees meeting to discuss.

Reports from Working Groups

- **Model Railway**

Malcolm Smith presented report see Appendix 3.

There were two displays of the model this year in the Church on the Green one of which was during the Village Fayre which was supported by the Historical Society and Ted Redsull's photographs.

A new flutter flag has been designed to increase visibility of the model at events.

Malcolm reinforced the shelf life of the model and the issue of continued maintenance. He was pleased to add three more volunteers to the group but always needs more.

- **Website and Trails**

Caroline Bird presented the Website report see Appendix 4.

She explained that the team now involves the Historical Society. Graham Dale supports the website development and maintenance with his great technical ability. Caroline thanked Brian Tomkinson for the new oral histories and the redesign of the access to these.

Caroline then described the Trails project Appendix 5.

She explained how they will be accessed via mobile phones and that the trail round the Green will be the first to be tested. She gave thanks to Charlie Shawcross, the project leader, Paul Marshman and the team.

Date of next Trustee meeting November 2024 date TBC

AGM Meeting closed at 19.45.

Open Forum

The Trustees were joined by 17 residents

There were no questions so all enjoyed the refreshments and had an opportunity to talk.

Signed _____

Date _____

ROWLANDS CASTLE HERITAGE CENTRE

Treasurer's Statement

30 September 2023

Rowlands Castle Heritage Centre			2023
Profit And Loss Account			£
For the year ended 30 September 2023			
Income	Donation	592.88	
	Fundraising Events	3248.01	
	May Day Picnic	122.94	
	Sale of Books/Postcards	4.00	
	Village Fair	59.72	
			4027.55
Fundraising Events	Deerleap	-602.46	
	RCA Community Activity Event	-5.00	
General Expenses	Hall Hire	-200.00	
	Other Expenses	-229.20	
	Printing/photocopying	-172.00	
	Write backs	-400.00	
Insurance	Renewal	-398.87	
Model Railway	Expenditure	-320.48	
Website	Other	-21.00	
	Software	-232.63	
			-2581.64
Net surplus			1445.91

RCHC Funds

The Barclays bank account is now fully operational and dual authorisation is in place.

There has been a significant increase in the RCHC funds this year, with the bank account and petty cash balance as at 30th September 2023 being £4,122 (Bank £4,045.45 and Petty Cash £76.69) up from a total of £2,676 at 30th September 2022.

Income

Early in 2023 we applied for and received a donation from the Rowlands Castle Association for the Heritage Trails software.

In September, the Deerleap event raised £3,248.01 and incurred costs of £602.46 resulting in a net profit of £2,645.55. This was thanks to the generosity of the Cameron family, the organising committee for planning a very successful and enjoyable event, plus numerous volunteers on the day. These funds provide financial security for the running of the website and the display and maintenance of the model railway for the next few years.

During the year, closer working with the Historical Society has benefitted both organisations and the Historical Society made a donation to the RCHC of £365, for which we are very grateful, and they have pledged more for the coming year.

Outgoings

The RCHC were required to repay to EHDC £400 in unused grant funding. There were the usual costs for insurance and software plus hall hire and some repair costs for the model railway.

We invested in the design of a new logo, some sturdier new posters and a feather banner for the model railway.

Next Financial Year

Insurance and software costs are likely to rise by approximately 10-15% due to inflation. The biggest unknown cost is for the model railway maintenance but we start the next financial year in a comfortable position.

Treasurer



Lorraine Moriarty

12/11/2023

Independent examiner's confirmation below.

Rowlands Castle Heritage Centre		Profit And Loss Account			
For the year ended 30 September 2023		2023		2022	
		£	£	£	£
Income	Donation	592.88		160.62	
	Queens Jubilee 2022	0.00		2,400.00	
	Fundraising Events	3,248.01		0.00	
	May Day Picnic	122.94		0.00	
	Sale of Books/Postcards	4.00		5.00	
	Village Fair	59.72		0.00	
			4,027.55		2,565.62
Fundraising Events	Deerleap	(602.46)		0.00	
	RCA Community Activity Event	(5.00)		0.00	
	Queens Jubilee 2022			(1,722.66)	
General Expenses	Hall Hire	(200.00)		(100.00)	
	Other Expenses	(229.20)		0.00	
	Printing/photocopying	(172.00)		0.00	
	Write backs	(400.00)		0.00	
Insurance	Renewal	(398.87)		(382.27)	
Model Railway	Expenditure	(320.48)		0.00	
Website	Other	(21.00)		(200.00)	
	Software	(232.63)		(364.88)	
			(2,581.64)		(2,769.81)
Net surplus			1,445.91		(204.19)

Rowlands Castle Heritage Centre		Balance Sheet			
As at 30 September 2023		2023		2022	
		£	£	£	£
Bank accounts	Current account	4,045		2,429	
	Petty cash	77		247	
			4,122		2,676
Net assets			4,122		2,676
Beneficiaries	Capital account	1,872		1,872	
	Income account B/F	804		1,008	
	Net surplus/(loss) in year	1,446		(204)	
			4,122		2,676
Total funds			4,122		2,676

Independent examiner's report on the accounts

I report to the trustees on my examination of the accounts for the year ended 30th September, 2023.

Having completed my examination, I can confirm that no matters have come to my attention and that the Profit and Loss Account and Balance Sheet are an accurate reflection of the Charity's transactions for the year.



Anthony Bird ACA
13th November 2023

ROWLANDS CASTLE HERITAGE CENTRE

England & Wales - Charity number 1174495

Accounts



AGM of ROWLANDS

CASTLE HERITAGE

CENTRE

Thursday 24th November 2022 at 19.00 in the Church on the Green

Trustees Present: Alan Eyers AE, Ania Shawcross AS, Alan Drinkwater AD, Rodney Duggua RD, Annabelle Cameron AC

In Attendance: Malcolm Smith MS, Charlie Shawcross CS, Caroline Bird CB, Loraine Moriarty LM, Gordon Charlesworth GC, (Brian Tomkinson BT (Rowlands Castle Historical Society) Fred Smith FS, Tod Sloan TS, plus 3 members of the public.

Apologies: from Prue Amner, Kevin Connell, Chris Stanley, Paul Griffiths, Tim Cowin, David Symonds

Item	Subject	Action
1.	Welcome Alan Eyers (AE) welcomed everyone to the AGM. This included five Trustees and other guests.	
	The minutes of the previous meeting on 25th November 2021 were confirmed and signed.	
2.	Election of Officers All officers agreed to carry on in office as follows: AE - Chair; , Ania Shawcross (AS) -Deputy Chair; Prue Amner (PA) -Secretary; Lorraine Moriarty (LM) - Treasurer This was confirmed by a trustee vote.	
3.	Treasurer's Financial Statement and Accounts LM presented the statement of accounts (see addendum) Income has been reduced this year because previous income from displaying the model railway at Stansted has stopped. The Queen's Jubilee was the biggest event, including donations from EDHC. Ongoing costs are insurance and website costs, which are kept to a minimum where possible. Our charity status helps to keep costs down, for example allowing us to use free Google tools. This year we have invested in a "Sum-up" card reader which should be useful in the future to collect donations. LM reported that the change of bank account proved more difficult than anticipated but is finally complete and she thanked the trustees for their patience. The Income & Expenditure Statement and the Interim Treasurer's report were all formally approved by Tony Bird,	

	Chartered Accountant, who was thanked for examining the RCHC accounts. LM also thanked Joan Drinkwater for her patience in the interim as the accounts were changed over.	
4.	<p>Chairman’s Report and Business Plan</p> <p>The Chairman noted that it was a good to display the Model Railway at various times during the year in the village. The Business Plan was reviewed earlier in the year in a special trustee meeting with lots of discussion about the future of the Heritage Centre. Many interesting ideas were discussed and developed, including a much closer relationship with the Historical Society. As we rely on donations to keep the Centre going we are hoping to organise various fundraising events over the next year to enable our work to develop. We are looking to develop our activities to include the younger generation, including school visits and developments on the website.</p> <p>AE thanked the Trustees, the Management team and volunteers for their continued support in being part of the team. He thanked LM and Joan Drinkwater, the previous treasurer, for their hard work during the transition to our new charity bank account. He also thanked the website team, particularly Graham Dale , who gives freely of his technical expertise; AS and PA for their continuing advice and support. He thanked those who made it possible to display and maintain the model railway – Malcom, the controller of trains, Annabelle and Jim for storage and Mark of Merrid who transports the railway from store to display. A final thanks went to local businesses, particularly the Hardware store for their kind donations from the calendar this year. AE finished by encouraging volunteers to get involved in any aspects of our work.</p>	
5.	<p>Proposal for relationship with Rowlands Castle Historical Society</p> <p>Charlei Shawcross (CS) presented the proposal, discussed earlier in the year by members of both groups to work more closely together. The groups will remain as separate entities but move towards sharing a common name and logo which will aim to present a unified face and avoid village confusion between the two groups. The programme of talks and the display of the model railway will remain separate; however, the groups will aim to develop research projects together and share content on the website. A member of Historical Society will sit on our management committee and the website group, RCHC members will be invited to contribute talks.</p> <p>Alan Drinkwater (AD) commented that trustees must be careful not to move away from the original aims of the charity or to aim to make a profit. He was concerned that there could be some confusion and challenges in this proposal, particularly regarding the copyright of articles on the website and the archive.</p> <p>Annabelle Cameron (AC) reassured AD that the archives could be recorded and kept separate but that this could be a large, joint</p>	

	<p>future project.</p> <p>Brian Tomkinson (BT) commented that the parallel aims and projects meant that closer working was beneficial to both societies and that the proposal had already been voted for unanimously at the Historical Society.</p> <p>The trustees voted to adopt the proposal by 4 votes, with one abstention.</p> <p>The other attendees voted unanimously for the proposal.</p>	
6.	<p>Reports from the Working Groups: -</p> <p>The Website Group report was presented by Caroline Bird (CB), outlining current projects and ideas for the future. The website group has focused on User Experience and made improvements to the website based on this, including an improved search function and more links between pages. There is now a What's On page for historical activities in the locality and a Children's page. We have applied for Arts Council funding to further improve the Children's activities and run children's workshops, working with local artists. Several research projects have been uploaded including a Bessborough biography and stories from the Census. Future articles are planned on the Queen and Rowlands Castle, along with photos showing the village response to the Ukraine crisis.</p> <p>Safeguarding statement: CB reported that it was necessary for the charity to have a Safeguarding policy adopted in line with Government guidelines to ensure everyone knows how to identify and report a concern or incident. This is particularly important now the charity wants to look at organising Heritage activities for children. The policy and procedure was agreed by the Trustees. This will be shared with all volunteers and uploaded to the website.</p> <p>The Model Railway Group Malcolm Smith (MS) reported that we were able to display the railway twice at the Church on the Green, which proved to be a successful venue. Tod, Fred and Geoff were thanked for servicing the rolling stock. By setting up early we were able to show the railway to a year 6 class from St John's School, which was a great success, and we hope to repeat this with other groups in the coming year. It is hoped that there will be sufficient volunteers to show the model in the village at events and possibly weekends in the near future. MS thanked all volunteers for their help in the past. Volunteers Mike Coomb and Tom Anderson sadly passed away this year, Mike had been particularly successful with fund raising and getting volunteers from Havant Rotary. Other volunteers would be very welcome and there will 14 attendees at the Volunteers' lunch next week. Tod Sloan (TS) commented that moving the railway does have a detrimental effect on it. Some of the scenery needs refreshing as well as upgrades to the track, which will be carried out next time</p>	

	<p>it is up. However, the layout may need some major work eventually and consideration should be made that the working functionality may be limited.</p>	
	<p>Date of next meeting The next AGM of Trustees will take place in November 2023 date tbc. The next Management Group meeting will be on December 6th</p>	
	<p>Meeting was followed by an Open Forum: AD suggested we look at extending the boundaries covered by the Heritage Centre Website to include Chalton. AE reported that we are investigating links with Portsmouth Water Reservoir Visitor Centre, which may offer a chance for (a static) display and premises and possible funding avenues. They also have educational outreach. MS commented that fundraising needs to be the priority before this can be considered. AD reiterated that the museum is an aspiration, which has been included in the Village Development plan. The meeting closed at 20.35</p>	

SignedChairman
Date.....



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Rowlands Castle Heritage Centre

On accounts for the year
ended

30th September 2022

Charity no 1174495

Set out on page

One

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30th September 2022**

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

23rd November 2022

Name:

Anthony Bird

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant

Address:

4 Deerleap Lane, Rowlands Castle, PO9 6FD



ROWLANDS CASTLE HERITAGE CENTRE

Annual Accounts

30 September 2022

Rowlands Castle Heritage Centre
Simplified Profit & Loss Account
For the year ended 30 September 2022

		£	£
		RCHC	Queen's Jubilee
Income	Queens Jubilee 2022		2,400.00
	Sale of Books/Postcards	5.00	
	Model Railway Donations	160.62	
General Expenses	Model Railway - Church Hall	(100.00)	
	Queens Jubilee 2022		(1,722.66)
Insurance	Renewal	(382.27)	
Website	Development work	(200.00)	
	Software	(364.88)	
	Profit/(Loss)	(881.53)	677.34

Rowlands Castle Heritage Centre
Balance Sheet
For the year ended 30 September 2022

		2022	2021
Bank accounts	Current account	£2,429	£2,722
	Petty cash	£247	£159
	Jubilee Funds (ring-fenced)	-£677	
Net assets		£1,999	£2,880

Carli

23rd November 2022

ROWLANDS CASTLE HERITAGE CENTRE

England & Wales - Charity number 1174495

Accounts



AGM of ROWLANDS CASTLE HERITAGE CENTRE

Thursday 25th November 2021 at 7.00 pm

Via Zoom

Trustees Present: Alan Eyers AE, Ania Shawcross AS, Alan Drinkwater AD, Rodney Duggua RD, Prue Amner PA, Annabelle Cameron AC.

In Attendance Treasurer - Lorraiane Morriarty
Management Group - Malcolm Smith, Charlie Shawcross CS, Gordon Charlesworth, Caroline Bird CB.

Apologies: Kevin Connell KC, Paul Griffiths PG, Graham Dale GD.

Item	Subject	Action
1	Welcome AE welcomed 4 residents to the AGM. Helen Penfold, Mark Seaman, Brian Tompinson, Andrew Wyatt.	
2	Election of Officers AE took the chair. All officers agreed to stay in their posts - Vice Chair AS, Secretary PA, Treasurer LM.	
3	Treasurer's Financial Statement and Accounts The Treasurer's full report and examined accounts had been circulated before the meeting. LM presented the statement of accounts. The current bank balance is £2,721.76 with petty cash of £158.66. Income over the year was £277.47 with expenditure £733.45 leaving a loss of £455.98. Assets include the model railway and a computer. The Income & Expenditure Statement, the Treasurer's report and the Examiner's Statement were all approved. Martin Cornish, accountant, was thanked for examining the RCHC accounts and LM was thanked for her report. Martin Cornish was thanked for his services which he gave freely.	
4	Chair's Report including Management Group The Chair's full report had been circulated before the meeting. 2021 has proved to be as tricky as 2020 given all the necessary Covid restrictions. Luckily, there were sufficient funds from the reserves from previous years to comfortably cover costs. With this mind, we will be arranging some fund-raising events in 2022. The Management Working Group will be looking into this early in the New Year. Model Railway was displayed during the Village Fair in September. This proved to be a success as there was a constant stream of young and old alike throughout the day. Web Editor, Alan Drinkwater, set up a TV linked to a laptop to show the RCHC website and to discuss its content, and possible new items, with the visitors. Many thanks are given	

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ROWLANDS CASTLE HERITAGE CENTRE. REG. CHARITY No: 1174495**

I report on the financial statements for the year to 30 September 2021

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an independent examination is needed.

It is my responsibility:

- To examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

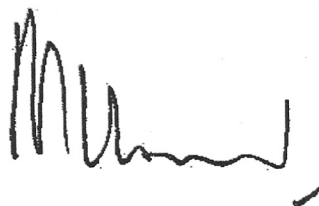
In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Martin Cornish FFA



Dated: 24. 11. 2021

ROWLANDS CASTLE HERITAGE CENTRE: REG CHARITY No. 1174495

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR TO 30 SEPTEMBER 2021

INCOME:

Donations	88.66
EHDC Grant	143.81
Jumble Trail Stall	45.00
	<u>277.47</u>

EXPENDITURE:

Model Railway	28.00
Website	437.45
Hire of hall	50.00
Insurance	218.00
	<u>733.45</u>

Loss for the year

- 455.98

Capital:

Bank and cash balance brought forward	3,336.40
Loss for the year	- 455.98
	<u>2,880.42</u>

Represented by:

Barclays Bank balance 30/09/2021	2,721.76
Cash in hand	158.66
	<u>2,880.42</u>

Signed: Alan Eyers

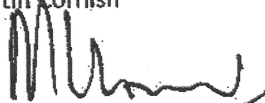


Chairman & Trustee

Date: 25.11.2021

Examined together with the books and vouchers of the organisation and found to be correct and in accordance therein.

Signed: Martin Cornish



Independent Examiner

Date: 24.11.2021

ROWLANDS CASTLE HERITAGE CENTRE

England & Wales - Charity number 1174495

Accounts



AGM of ROWLANDS CASTLE HERITAGE CENTRE Thursday 26th November 2020 via Zoom at 19.00

Trustees Present: Alan Eyers AE, Ania Shawcross AS, Alan Drinkwater AD, Prue Amner PA, Paul Griffiths PG, Kevin Connell KC, Rodney Duggua RD.

In Attendance: Interim Treasurer Joan Drinkwater JD, Malcolm Smith MS, Charlie Shawcross CS.

Apologies: from PG for delayed arrival, Gordon Charlesworth GC.

Item	Subject	Action
	Open Forum: Prior to the meeting there was time for introductions on Zoom and brief discussions between participants.	
	Welcome AE welcomed everyone to the AGM. This included the 7 Trustees and 11 other residents.	
	Election of Officers PA took the chair and AE was nominated for the role of Chair by CS and seconded by RD. AE took the Chair and all officers were nominated, seconded and appointed. All agreed to stay in their posts. These posts are in place now for 3 years as stated in the constitution. Election of new Trustees Annabelle Cameron and Alan Matthews had expressed an interest in becoming Trustees and AE had met each of them and discussed the role with them. AE nominated both and AD seconded them. The vote was unanimously so they are now Trustees of the Board.	
	Treasurer's Financial Statement and Accounts JD presented the statement of accounts. The current bank balance is £3268.40 with petty cash of £68.00 giving a total of £3336.40. Income over the year was £300.00 with expenditure £805.26. Therefore a net loss of £505.26 was incurred over the year. Assets include the model railway and a computer. The Income & Expenditure Statement, the Interim Treasurer's report and the Examiner's Statement were all formally approved . Martin Cornish, Accountant, was thanked for examining the RCHC accounts and Joan Drinkwater was thanked for her report. Martin Cornish was thanked for his services which he gave freely. AE thanked JD for presenting the accounts and for standing in as Treasurer for so long. Lorraine Moriarty volunteered to take on the role as Treasurer in the new year.	
	Chairman's Report and Business Plan The Chairman noted that it had been a difficult year due to Covid-19 and, like other	

	<p>small charities, RCHC had found it impossible to raise funds.</p> <p>The Model Railway is still in its boxes and stored at Stansted House but will move shortly to a home in the village.</p> <p>The Business Plan has made very little progress. Any movement on a potential lease for the RC Railway Station, for use as a museum, has been postponed as Network Rail and Southwest Trains are busy with other issues.</p> <p>AE thanked the Trustees, the Management Committee and volunteers for their continued support in being part of the team who are building a lasting project for the village.</p>	
	<p>Reports from the Working Groups:-</p> <p>The Management Working Group is the principal means of conducting RCHC business. It has only met a very few times this year. The Management Working Group currently has seven members [AE, AS, AD, PA, MS, GC, CS.]</p> <ul style="list-style-type: none"> • Funding Group AS reported that the plans had to be paused this year. There have been two donations: £200 from the RCA which is being used for a video presentation about the village which is being led by CS; £100 from Waterlooville Probus group. • Model Railway Group MS reported that this has been a quiet year and the model is stored in boxes safely. Tod Sloan and Fred Smith are both thanked for servicing the rolling stock. It is hoped that there will be sufficient volunteers to show the model in the village at events and possibly weekends in the near future. MS thanked all volunteers for their help in the past. • Website Group report was presented by AD, the editor, accompanied by a demonstration of the revised prototype site which is still in development. AE gave thanks to AD, Graham Dale, Lorraine Moriarty and PA for their work on the website. AE thanked AD for his diligence on this project. 	
	<p>Date of next meeting The next AGM of Trustees will take place in November 2021 date tbc. Management Group meetings will be called when needed [via Zoom].</p>	
	<p>Meeting was followed by a Open Forum : - there were no further questions</p>	

SignedChairman Date.....

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR TO 30 SEPTEMBER 2020

INCOME:

Donations	300.00
	<u>300.00</u>

EXPENDITURE:

Model Railway	170.00
Website	388.76
Hire of hall	28.50
Insurance	218.00
	<u>805.26</u>

Loss for the year -£505.26

Capital:

Bank and cash balance brought forward	3,841.66
Loss for the year	<u>-505.26</u>
	<u><u>3,336.40</u></u>

Represented by:

Barclays Bank balance 30/09/2020	3,268.40
Cash in hand	<u>68.00</u>
	<u><u>3,336.40</u></u>

Signed: Alan Eyers

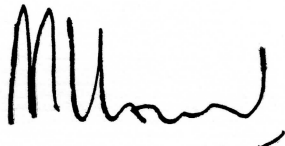


Chairman & Trustee

Date: 02/11/2020

Examined together with the books and vouchers of the organisation and found to be correct and in accordance therein.

Signed: Martin Cornish



Independent Examiner

Date: 02. 11. 2020