

**ARCHANGEL MICHAEL & ST. MINA**  
**COPTIC ORTHODOX CHURCH**  
**SWANSEA**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**YEAR ENDED 31 March 2025**

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31st March 2025

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**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Charity Information**

**For the Year Ended 31st March 2025**

**TRUSTEES**

1. His Grace Bishop Anthony
2. Dr. Raed Roman
3. Mr. Samir Hanna
4. Mr. Mina Zaky
5. Mr. Sobhy Saad
6. Dr. Happy Tawadros

**TREASURER Mr. Sobhy Saad**

**CHARITY NUMBER 1174444**

**BANKERS NATWEST**

# ARCHANGEL MICHAEL & ST. MINA COPTIC ORTHODOX CHURCH SWANSEA

## TRUSTEES REPORT FOR THE PERIOD ENDED 31st March 2025

### Trustees

Appointment of Trustees is governed by the Trust Deed of the charity.  
The Board of Trustees is authorized to appoint new trustees when needed.

### Investment Powers

The Trust Deed authorizes the trustees to make and hold investments using the general funds of the charity

### Constitution, Objects and Policies

Trust Deed constitutes the Charitable Trust, and its objects are to provide worship for believers of the Coptic Orthodox Faith. The policy of the Charitable Trust continues to be the provision of additional finance in order that its objects stated above might be further achieved.

Policies reviewed/ updated during the period ending 31/3/2025:

- Complaints handling
- Conflicting interests
- Risk management
- Safeguarding vulnerable beneficiaries
- Volunteer management

Vulnerable beneficiaries' officer roles and responsibilities reviewed.  
Current interim Safety Officer: Michael Boules

### Development, Activities and Achievements

The trustees consider that the performance of the charity this period has been most satisfactory. The trust would not be able to provide such a wide service to our beneficiaries without the continued support of a small number of willing members.

### Serving Local Community:

The Charity adopts an open-door policy, welcoming all members of the public who may be interested in knowing about the origin/ethos of our ancient faith. Given the current hardship facing the local community, the trustees are committed in providing support to the most need in our society. The trustees agreed to provide regular contributions to the local food bank. Such contribution will be in the form of tangible assets to the food bank or direct monetary support.

### Performance of fundraising activities against objectives:

During the year, the church has collected funds from the congregation to pay for its running expenses and donate to some poor families in the community.

### Restricted donation:

A donation was received by the charity for the sole purpose of purchasing a church/ property to be the base/centre of the charity. The charity board agreed to recognise the amount deposited for this purpose as a restricted fund until a property is purchased.

# **ARCHANGEL MICHAEL & ST. MINA COPTIC ORTHODOX CHURCH SWANSEA**

## **The charity's expenditure**

The expenditure during the year was incurred in repairing the new church, as well as hiring a living accommodation for the visiting priest, paying for travel expenses the provision of Sunday schools to teach the children the faith of the church and to provide help to the needy in the Community. The current income almost matches the monthly expenses. It is hoped, once a permanent church building is established, a fund-raising activity will be initiated to ensure the sustained activities of the charity.

## **Financial Review**

The account report was reviewed by the trustees. The financial position of the charity is considered satisfactory. It is hoped the financial status will improve in the next year as the charity activities continue to expand.

## **Future Developments**

The church is committed to maintaining the building and graveyard in a condition that ensures they remain safe, functional, and suitable for community use. This commitment includes, but is not limited to, the upkeep of interior and exterior decorations, structural integrity, roof condition, heating system maintenance, care and maintenance of the graveyard and surrounding gardens, and ensuring electrical safety in accordance with relevant laws and regulatory guidelines.

## **Statement of Trustees Responsibilities**

The trustees are required under the constitution of the charity to prepare financial Statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements: -

### **The trustees are required to:**

- (a) Select suitable accounting policies and apply them consistently.
- (b) Make judgments and estimated that are reasonable and prudent.
- (c) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in business.
- (d) The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Approval**

The trustees approved this report on 07/10/2025

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Independent Examiner's Report to the Trustees of Archangel Michael & St.  
Mina Coptic Orthodox Church**

I report to the trustees on my examination of the financial statements of Archangel Michael & St Mina Coptic Orthodox Church, Swansea (the charity) for the year ended 31st March 2024.

**Responsibilities and basis of report**

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011

Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission

under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Accountant



Mahir Tawfig  
FMAAT

Dated: 07/10/2025

# ARCHANGEL MICHAEL & ST. MINA COPTIC ORTHODOX CHURCH SWANSEA

## Statement of Financial Activities for the period Ended 31th March 2025

	Note.	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2025	2025	2025	2024
<b>INCOMING RESOURCES</b>		£	£	£	£
Membership contribution		24770	0	24,770	23206
Collection & Church Boxes		1625	0	1,625	0
Sales/Donation		9480	0	9,480	5491
Gift Aids recovered		6102	0	6,102	6842
<b>Total Incoming Resources</b>		<b>41,977</b>	<b>0</b>	<b>41,977</b>	<b>35,538</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable expenditure</b>					
Management and administration of the charity	1	120,147	0	120,147	75,982
<b>Total Resources Used</b>		<b>120,147</b>	<b>0</b>	<b>120,147</b>	<b>75,982</b>
Net Movement in Funds for the period		<b>-78,170</b>	<b>0</b>	<b>-78,170</b>	<b>-40,444</b>
Balance Brought Forward at 31th March 2024		260,534	0	260,534	300,978
<b>Total Funds C/F at 31th March 2025</b>		<b>182,364</b>	<b>0</b>	<b>182,364</b>	<b>260,534</b>

# ARCHANGEL MICHAEL & ST. MINA COPTIC ORTHODOX CHURCH SWANSEA

## BALANCE SHEET AS AT 31st March 2025

	Note	2025 £	2024 £
<b>Fixed Assets</b>			
Tangible Assets	2	3164	4219
Free hold Property		90000	90000
<b>CURRENT ASSETS</b>			
Cash at Banks and in Hand		89,200	166,315
<b>Total Assets</b>		<b>182,364</b>	<b>260,534</b>
<b>CURRENT LIABILITIES</b>			
Trade Creditors			
Long Term Liabilities			
Loan		0	0
<b>Total Current Liabilities</b>		<b>0</b>	<b>0</b>
<b>NET ASSETS</b>		<b>182,364</b>	<b>260,534</b>
<b>Funds</b>			
Unrestricted & Restricted Funds		182,364	260,534
<b>Total Funds</b>		<b>182,364</b>	<b>260,534</b>

These financial statements were approved and authorised for issue on 07/10/2025 and signed on behalf of the trustee by

**Mr Sobhy Saad**  
Trustee

Date: 07/10/2025



**ARCHANGEL MICHAEL & ST. MINA**  
**COPTIC ORTHODOX CHURCH**  
**SWANSEA**  
**Year ended 31st March 2025**

**NOTED TO THE ACCOUNTS FOR THE PERIOD ENDED 31ST MARCH 2025**

**1. Charitable Expenditure**

	2025		2024	
	£		£	
<b>Management &amp; Administration of Charity</b>				
<b>Priest Accommodation, Salaries &amp; Expenses</b>				
Property Rent	5,988		5772	
Electricity, Water & Council Tax	1331		1017	
Utility Bill	387		1,613	
Clergy Living expense	14600		8600	
Travelling Expense	880		620	
Motor Exp	3,083		2123	
Depreciation	1,055	27,324	1406	21,151
<b>Church Expenses</b>				
Utility Bill - Church	4,789		3013	
Sunday school	540		0	
Repairs	63,870		14517	
Other Expenses	15,295		2805	
Church Rental	0		1,450	
Charitable Activities	8,153		15300	
Professional Fees	175	92,822	17746	54,831
<b>Net Movement in Funds</b>		<u>120,147</u>	<u>75,982</u>	

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Year ended 31st March 2025**

**2. Tangible Assets**

	<b>Free Hold Property £</b>	<b>Motor Car £</b>	<b>Totals £</b>
<b>Cost</b>			
At 31th March 2023	0	7,500	7,500
Additions	90000	0	90,000
	<u>90000</u>	<u>7500</u>	<u>97500</u>
<b>Depreciation</b>			
At 1st March 2024	0	3281	3281
Charge for the year	0	1055	1055
<b>At 31th March 2025</b>	<u>0</u>	<u>4,336</u>	<u>1,055</u>
<b>Net Book Value</b>			
<b>At 31th March 2025</b>	90,000	3,164	93,164
<b>At 31th March 2024</b>	<u>0</u>	<u>4,219</u>	<u>4,219</u>

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Year ended 31st March 2025**

**Accounting Policies**

**Basis of Preparation of Accounts**

- The accounts are prepared under the historical cost convention and include the results of the charity's operations.
- The accounts have been prepared accordance with the Statement of Recommended Practice for Charity Accounts
- The charity has taken advantage of the exemption to produce a cash flow statement on the ground that it qualifies as a small charity

**Fixed Assets**

No fixed assets. The Charity is still looking for a church to purchase.

**Income**

Voluntary income and donation are accounted for as received by the charity and from Gift aid tax recovered.

**Management and Administration Expenditure**

Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity.

Members of the church council who served during this period are stated below.

1. His Grace Bishop Anthony
2. Dr. Raed Roman
3. Mr. Samir Hanna
4. Mr. Mina Zaky
5. Mr. Sobhy Saad
6. Dr. Happy Tawadros

**Mr. Sobhy Saad**

Trustee