

# ARCHANGEL MICHAEL & SAINT MINA COPTIC ORTHODOX CHURCH

England & Wales · Charity number 1174444

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-08-31

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 40 Kingston Drive  
Whitley Bay  
Tyne And Wear  
NE26 1JJ

**Phone** 07899795788

**Email** [BISHOP\\_ANTONY2000@YAHOO.COM](mailto:BISHOP_ANTONY2000@YAHOO.COM)

**Website** [www.swanseacopticchurch.co.uk](http://www.swanseacopticchurch.co.uk)

## Activities

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**Objects:** THE OBJECTIVES OF THE CIO ARE:FOR THE BENEFIT OF THE PUBLIC OF SWANSEA:-A). TO ADVANCE THE CHRISTIAN FAITH (IN ACCORDANCE WITH THE STATEMENTS OF BELIEF APPEARING IN THE SCHEDULE) THROUGH HAVING A PLACE FOR WORSHIP AND GATHERING FOR WORSHIP AND THE HOLDING OF PRAYER MEETINGS, LECTURES, PUBLIC CELEBRATION OF CHRISTIAN FESTIVALS, PRODUCING AND/OR DISTRIBUTING LITERATURE TO ENLIGHTEN OTHERS ABOUT GOD AND JESUS CHRIST AND THE COPTIC ORTHODOX CHURCH IN PARTICULAR.B) TO RELIEVE FINANCIAL HARDSHIP BY THE PROVISION OF FUNDS, GOODS OR SERVICES OF ANY KIND, INCLUDING THROUGH THE PROVISION OF PRAYER, COUNSELLING AND SUPPORT.

**Activities:** To support and provide worship opportunity for the followers of the Coptic Orthodox and other oriental Orthodox faiths in South West Wales.

## Classification

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- **How:** Makes Grants To Individuals, Provides Services
- **What:** Disability, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

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- Bridgend
- Ceredigion
- City Of Swansea
- Neath Port Talbot
- Pembrokeshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£41,977	£120,147	-	-
2024-03-31	£35,538	£75,982	-	-
2023-03-31	£42,663	£34,321	-	-
2022-03-31	£30,679	£23,988	-	-
2021-03-31	£274,452	£23,702	-	-

## Trustees

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Name	Role	Appointed
<b>His Eminence Metropolitan Anba Antony</b>	Chair	2017-08-29
Dr Happy Tawadros		2023-04-26
Dr Raed Roman		2023-04-26
Mina Zaky		2023-04-26
Samir Hanna		2023-04-26
Sobhy Saad		2023-04-26

**ARCHANGEL MICHAEL & SAINT MINA COPTIC ORTHODOX CHURCH**

England & Wales - Charity number 1174444

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# Accounts

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**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
YEAR ENDED 31 March 2025**

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31st March 2025

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**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Charity Information**

**For the Year Ended 31st March 2025**

**TRUSTEES**

1. His Grace Bishop Anthony
2. Dr. Raed Roman
3. Mr. Samir Hanna
4. Mr. Mina Zaky
5. Mr. Sobhy Saad
6. Dr. Happy Tawadros

**TREASURER Mr. Sobhy Saad**

**CHARITY NUMBER 1174444**

**BANKERS NATWEST**

# ARCHANGEL MICHAEL & ST. MINA COPTIC ORTHODOX CHURCH SWANSEA

## TRUSTEES REPORT FOR THE PERIOD ENDED 31st March 2025

### Trustees

Appointment of Trustees is governed by the Trust Deed of the charity.  
The Board of Trustees is authorized to appoint new trustees when needed.

### Investment Powers

The Trust Deed authorizes the trustees to make and hold investments using the general funds of the charity

### Constitution, Objects and Policies

Trust Deed constitutes the Charitable Trust, and its objects are to provide worship for believers of the Coptic Orthodox Faith. The policy of the Charitable Trust continues to be the provision of additional finance in order that its objects stated above might be further achieved.

Policies reviewed/ updated during the period ending 31/3/2025:

- Complaints handling
- Conflicting interests
- Risk management
- Safeguarding vulnerable beneficiaries
- Volunteer management

Vulnerable beneficiaries' officer roles and responsibilities reviewed.  
Current interim Safety Officer: Michael Boules

### Development, Activities and Achievements

The trustees consider that the performance of the charity this period has been most satisfactory. The trust would not be able to provide such a wide service to our beneficiaries without the continued support of a small number of willing members.

### Serving Local Community:

The Charity adopts an open-door policy, welcoming all members of the public who may be interested in knowing about the origin/ethos of our ancient faith. Given the current hardship facing the local community, the trustees are committed in providing support to the most need in our society. The trustees agreed to provide regular contributions to the local food bank. Such contribution will be in the form of tangible assets to the food bank or direct monetary support.

### Performance of fundraising activities against objectives:

During the year, the church has collected funds from the congregation to pay for its running expenses and donate to some poor families in the community.

### Restricted donation:

A donation was received by the charity for the sole purpose of purchasing a church/ property to be the base/centre of the charity. The charity board agreed to recognise the amount deposited for this purpose as a restricted fund until a property is purchased.

# ARCHANGEL MICHAEL & ST. MINA COPTIC ORTHODOX CHURCH SWANSEA

## **The charity's expenditure**

The expenditure during the year was incurred in repairing the new church, as well as hiring a living accommodation for the visiting priest, paying for travel expenses the provision of Sunday schools to teach the children the faith of the church and to provide help to the needy in the Community. The current income almost matches the monthly expenses. It is hoped, once a permanent church building is established, a fund-raising activity will be initiated to ensure the sustained activities of the charity.

## **Financial Review**

The account report was reviewed by the trustees. The financial position of the charity is considered satisfactory. It is hoped the financial status will improve in the next year as the charity activities continue to expand.

## **Future Developments**

The church is committed to maintaining the building and graveyard in a condition that ensures they remain safe, functional, and suitable for community use. This commitment includes, but is not limited to, the upkeep of interior and exterior decorations, structural integrity, roof condition, heating system maintenance, care and maintenance of the graveyard and surrounding gardens, and ensuring electrical safety in accordance with relevant laws and regulatory guidelines.

## **Statement of Trustees Responsibilities**

The trustees are required under the constitution of the charity to prepare financial Statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements: -

### **The trustees are required to:**

- (a) Select suitable accounting policies and apply them consistently.
- (b) Make judgments and estimated that are reasonable and prudent.
- (c) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in business.
- (d) The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Approval**

The trustees approved this report on 07/10/2025

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Independent Examiner's Report to the Trustees of Archangel Michael & St.  
Mina Coptic Orthodox Church**

I report to the trustees on my examination of the financial statements of Archangel Michael & St Mina Coptic Orthodox Church, Swansea (the charity) for the year ended 31st March 2024.

**Responsibilities and basis of report**

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011

Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission

under section 145(5)(b) of the 2011 Act.

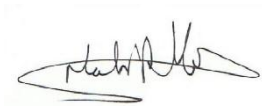
**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Accountant



Mahir Tawfig  
FMAAT

Dated: 07/10/2025

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Statement of Financial Activities for the period Ended 31th March 2025**

	Note.	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2025	2025	2025	2024
		£	£	£	£
<b>INCOMING RESOURCES</b>					
Membership contribution		24770	0	24,770	23206
Collection & Church Boxes		1625	0	1,625	0
Sales/Donation		9480	0	9,480	5491
Gift Aids recovered		6102	0	6,102	6842
<b>Total Incoming Resources</b>		<b>41,977</b>	<b>0</b>	<b>41,977</b>	<b>35,538</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable expenditure</b>					
Management and administration of the charity	1	120,147	0	120,147	75,982
<b>Total Resources Used</b>		<b>120,147</b>	<b>0</b>	<b>120,147</b>	<b>75,982</b>
Net Movement in Funds for the period		<b>-78,170</b>	<b>0</b>	<b>-78,170</b>	<b>-40,444</b>
Balance Brought Forward at 31th March 2024		260,534	0	260,534	300,978
<b>Total Funds C/F at 31th March 2025</b>		<b>182,364</b>	<b>0</b>	<b>182,364</b>	<b>260,534</b>

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**BALANCE SHEET AS AT 31st March 2025**

	Note	2025	2024
<b>Fixed Assets</b>		<u>£</u>	<u>£</u>
Tangible Assets	2	3164	4219
Free hold Property		90000	90000
 <b>CURRENT ASSETS</b>			
Cash at Banks and in Hand		89,200	166,315
<b>Total Assets</b>		<u><b>182,364</b></u>	<u><b>260,534</b></u>
 <b>CURRENT LIABILITIES</b>			
Trade Creditors			
Long Term Liabilities			
Loan		0	0
<b>Total Current Liabilities</b>		<u><b>0</b></u>	<u><b>0</b></u>
 <b>NET ASSETS</b>		<u><b>182,364</b></u>	<u><b>260,534</b></u>
 <b>Funds</b>			
Unrestricted & Restricted Funds		182,364	260,534
<b>Total Funds</b>		<u><b>182,364</b></u>	<u><b>260,534</b></u>

These financial statements were approved and authorised for issue on 07/10/2025 and signed on behalf of the trustee by

**Mr Sobhy Saad**  
Trustee

Date: 07/10/2025

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA  
Year ended 31st March 2025**

**NOTED TO THE ACCOUNTS FOR THE PERIOD ENDED 31ST MARCH 2025**

**1. Charitable Expenditure**

	2025		2024	
	£		£	
<b>Management &amp; Administration of Charity</b>				
<b>Priest Accommodation, Salaries &amp; Expenses</b>				
Property Rent	5,988		5772	
Electricity, Water & Council Tax	1331		1017	
Utility Bill	387		1,613	
Clergy Living expense	14600		8600	
Travelling Expense	880		620	
Motor Exp	3,083		2123	
Depreciation	1,055	27,324	1406	21,151
<b>Church Expenses</b>				
Utility Bill - Church	4,789		3013	
Sunday school	540		0	
Repairs	63,870		14517	
Other Expenses	15,295		2805	
Church Rental	0		1,450	
Charitable Activities	8,153		15300	
Professional Fees	175	92,822	17746	54,831
<b>Net Movement in Funds</b>		<u>120,147</u>	<u>75,982</u>	

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Year ended 31st March 2025**

**2. Tangible Assets**

	<b>Free Hold Property £</b>	<b>Motor Car £</b>	<b>Totals £</b>
<b>Cost</b>			
At 31th March 2023	0	7,500	7,500
Additions	90000	0	90,000
	<u>90000</u>	<u>7500</u>	<u>97500</u>
<b>Depreciation</b>			
At 1st March 2024	0	3281	3281
Charge for the year	0	1055	1055
<b>At 31th March 2025</b>	<u>0</u>	<u>4,336</u>	<u>1,055</u>
<b>Net Book Value</b>			
<b>At 31th March 2025</b>	90,000	3,164	93,164
<b>At 31th March 2024</b>	<u>0</u>	<u>4,219</u>	<u>4,219</u>

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Year ended 31st March 2025**

**Accounting Policies**

**Basis of Preparation of Accounts**

- The accounts are prepared under the historical cost convention and include the results of the charity's operations.
- The accounts have been prepared accordance with the Statement of Recommended Practice for Charity Accounts
- The charity has taken advantage of the exemption to produce a cash flow statement on the ground that it qualifies as a small charity

**Fixed Assets**

No fixed assets. The Charity is still looking for a church to purchase.

**Income**

Voluntary income and donation are accounted for as received by the charity and from Gift aid tax recovered.

**Management and Administration Expenditure**

Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity.

Members of the church council who served during this period are stated below.

1. His Grace Bishop Anthony
2. Dr. Raed Roman
3. Mr. Samir Hanna
4. Mr. Mina Zaky
5. Mr. Sobhy Saad
6. Dr. Happy Tawadros

**Mr. Sobhy Saad**

Trustee

**ARCHANGEL MICHAEL & SAINT MINA COPTIC ORTHODOX CHURCH**

England & Wales - Charity number 1174444

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# Accounts

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**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
YEAR ENDED 31 March 2024**

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31st March 2024

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**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Charity Information**

**For the Year Ended 31st March 2024**

**TRUSTEES**

1. His Grace Bishop Anthony
2. Dr. Raed Roman
3. Mr. Samir Hanna
4. Mr. Mina Zaky
5. Mr. Sobhy Saad
6. Dr. Happy Tawadros

**TREASURER Mr. Sobhy Saad**

**CHARITY NUMBER 1174444**

**BANKERS NATWEST**

# ARCHANGEL MICHAEL & ST. MINA COPTIC ORTHODOX CHURCH SWANSEA

## TRUSTEES REPORT FOR THE PERIOD ENDED 31st March 2024

### Trustees

Appointment of Trustees is governed by the Trust Deed of the charity.  
The Board of Trustees is authorized to appoint new trustees when needed.

### Investment Powers

The Trust Deed authorizes the trustees to make and hold investments using the general funds of the charity

### Constitution, Objects and Policies

Trust Deed constitutes the Charitable Trust, and its objects are to provide worship for believers of the Coptic Orthodox Faith. The policy of the Charitable Trust continues to be the provision of additional finance in order that its objects stated above might be further achieved.

Policies reviewed/ updated during the period ending 31/3/2024:

- Complaints handling
- Conflicting interests
- Risk management
- Safeguarding vulnerable beneficiaries
- Volunteer management

Vulnerable beneficiaries' officer roles and responsibilities reviewed.  
Current interim Safety Officer: Michael Boules

### Development, Activities and Achievements

The trustees consider that the performance of the charity this period has been most satisfactory. The trust would not be able to provide such a wide service to our beneficiaries without the continued support of a small number of willing members.

### Serving Local Community:

The Charity adopts an open-door policy, welcoming all members of the public who may be interested in knowing about the origin/ethos of our ancient faith. Given the current hardship facing the local community, the trustees are committed in providing support to the most need in our society. The trustees agreed to provide regular contributions to the local food bank. Such contribution will be in the form of tangible assets to the food bank or direct monetary support.

### Performance of fundraising activities against objectives:

During the year, the church has collected funds from the congregation to pay for its running expenses and donate to some poor families in the community.

### Restricted donation:

A donation was received by the charity for the sole purpose of purchasing a church/ property to be the base/centre of the charity. The charity board agreed to recognise the amount deposited for this purpose as a restricted fund until a property is purchased.

# ARCHANGEL MICHAEL & ST. MINA COPTIC ORTHODOX CHURCH SWANSEA

## **The charity's expenditure**

The expenditure during the year was incurred in repairing the new church, as well as hiring a living accommodation for the visiting priest, paying for travel expenses the provision of Sunday schools to teach the children the faith of the church and to provide help to the needy in the Community. The current income almost matches the monthly expenses. It is hoped, once a permanent church building is established, a fund-raising activity will be initiated to ensure the sustained activities of the charity.

## **Financial Review**

The account report was reviewed by the trustees. The financial position of the charity is considered satisfactory. It is hoped the financial status will improve in the next year as the charity activities continue to expand.

## **Future Developments**

The church has managed to buy a Church is located in LLaneli near Swansea, Wales SA15 4AP area to enable the charity to continue to provide services on Sundays and other days of the week, the charity will discuss possible fund-raising measures and formal steps needed to develop the purchased property and modify its internal design to that compatible with that of the orthodox faith.

## **Statement of Trustees Responsibilities**

The trustees are required under the constitution of the charity to prepare financial Statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements: -

### **The trustees are required to:**

- (a) Select suitable accounting policies and apply them consistently.
- (b) Make judgments and estimated that are reasonable and prudent.
- (c) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in business.
- (d) The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Approval**

The trustees approved this report on 09/11/2024

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Independent Examiner's Report to the Trustees of Archangel Michael  
& St. Mina Coptic Orthodox Church**

I report to the trustees on my examination of the financial statements of Archangel Michael & St Mina Coptic Orthodox Church, Swansea (the charity) for the year ended 31st March 2024.

**Responsibilities and basis of report**

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011

Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission

under section 145(5)(b) of the 2011 Act.

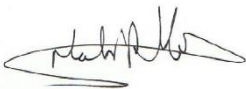
**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Accountant



Mahir Tawfig  
FMAAT

Dated: 09/11/2024

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Statement of Financial Activities for the period Ended 31th March 2024**

	Note.	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2024	2024	2024	2023
		£	£	£	£
<b>INCOMING RESOURCES</b>					
Membership contribution		23206	0	23,206	19390
Collection & Church Boxes		0	0	0	1274
Sales/Donation		5491	0	5,491	9376
Gift Aids recovered		6842	0	6,842	12623
<b>Total Incoming Resources</b>		<b>35,538</b>	<b>0</b>	<b>35,538</b>	<b>42,663</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable expenditure</b>					
Management and administration of the charity	1	75,982	0	75,982	34,321
<b>Total Resources Used</b>		<b>75,982</b>	<b>0</b>	<b>75,982</b>	<b>34,321</b>
Net Movement in Funds for the period		<b>-40,444</b>	<b>0</b>	<b>-40,444</b>	<b>8,342</b>
Balance Brought Forward at 31th March 2023		300,978	0	300,978	292,636
<b>Total Funds C/F at 31th March 2024</b>		<b>260,534</b>	<b>0</b>	<b>260,534</b>	<b>300,978</b>

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**BALANCE SHEET AS AT 31st March 2024**

	Note	2024	2023
<b>Fixed Assets</b>		<u>£</u>	<u>£</u>
Tangible Assets	2	4219	5625
Free hold Property		90000	0
<b>CURRENT ASSETS</b>			
Cash at Banks and in Hand		166,315	295,353
<b>Total Assets</b>		<u><b>260,534</b></u>	<u><b>300,978</b></u>
<b>CURRENT LIABILITIES</b>			
Trade Creditors			
Long Term Liabilities			
Loan		0	0
<b>Total Current Liabilities</b>		<u><u>0</u></u>	<u><u>0</u></u>
<b>NET ASSETS</b>		<u><u>260,534</u></u>	<u><u>300,978</u></u>
<b>Funds</b>			
Unrestricted & Restricted Funds		260,534	300,978
<b>Total Funds</b>		<u><b>260,534</b></u>	<u><b>300,978</b></u>

The financial statements were approved and authorised for issue on 09/11/2024 And signed on behalf of

the Trustees by

**Mr Sobhy Saad**

Trustee

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Year ended 31st March 2024**

<b>2. Tangible Assets</b>	<b>Free Hold Property £</b>	<b>Motor Car £</b>	<b>Totals £</b>
<b>Cost</b>			
At 31th March 2023	0	7,500	7,500
Additions	90000	0	90,000
<b>At 31th March 2024</b>	<b>90000</b>	<b>7500</b>	<b>97500</b>
<b>Depreciation</b>			
At 1st March 2023	0	1875	1875
Charge for the year	0	1406	1406
<b>At 31th March 2024</b>	<b>0</b>	<b>3,281</b>	<b>1,406</b>
<b>Net Book Value</b>			
<b>At 31th March 2024</b>	<b>90,000</b>	<b>4,219</b>	<b>94,219</b>
<b>At 31th March 2023</b>	<b>0</b>	<b>5,625</b>	<b>5,625</b>

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Year ended 31st March 2024**

**Accounting Policies**

**Basis of Preparation of Accounts**

- The accounts are prepared under the historical cost convention and include the results of the charity's operations.
- The accounts have been prepared accordance with the Statement of Recommended Practice for Charity Accounts
- The charity has taken advantage of the exemption to produce a cash flow statement on the ground that it qualifies as a small charity

**Fixed Assets**

No fixed assets. The Charity is still looking for a church to purchase.

**Income**

Voluntary income and donation are accounted for as received by the charity and from Gift aid tax recovered.

**Management and Administration Expenditure**

Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity.

Members of the church council who served during this period are stated below.

1. His Grace Bishop Anthony
2. Dr. Raed Roman
3. Mr. Samir Hanna
4. Mr. Mina Zaky
5. Mr. Sobhy Saad
6. Dr. Happy Tawadros

Trustee

**ARCHANGEL MICHAEL & SAINT MINA COPTIC ORTHODOX CHURCH**

England & Wales - Charity number 1174444

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# Accounts

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**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
YEAR ENDED 31 March 2023**

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31st March 2023

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**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Charity Information**

**For the Year Ended 31st March 2023**

**TRUSTEES**

1. His Grace Bishop Anthony
2. Dr. Saad Roufail
3. Dr. Ashraf Mikhail
4. Dr. Adel Demian
5. Dr. Raed Roman
6. Ms. Sue Williams
7. Mr Tamer Guirguis
8. Dr Josephine Attia

**TREASURER Dr. Ashraf Mikhail**

**CHARITY NUMBER 1174444**

**BANKERS NATWEST**

# ARCHANGEL MICHAEL & ST. MINA COPTIC ORTHODOX CHURCH SWANSEA

## TRUSTEES REPORT FOR THE PERIOD ENDED 31st March 2023

### Trustees

Appointment of Trustees is governed by the Trust Deed of the charity.  
The Board of Trustees is authorized to appoint new trustees when needed.

### Investment Powers

The Trust Deed authorizes the trustees to make and hold investments using the general funds of the charity

### Constitution, Objects and Policies

Trust Deed constitutes the Charitable Trust, and its objects are to provide worship for believers of the Coptic Orthodox Faith. The policy of the Charitable Trust continues to be the provision of additional finance in order that its objects stated above might be further achieved.

Policies reviewed/ updated during the period ending 31/3/2023:

- Complaints handling
- Conflicting interests
- Risk management
- Safeguarding vulnerable beneficiaries
- Volunteer management

Vulnerable beneficiaries' officer roles and responsibilities reviewed.  
Current interim Safety Officer: A Mikhail

### Development, Activities and Achievements

The trustees consider that the performance of the charity this period has been most satisfactory. The trust would not be able to provide such a wide service to our beneficiaries without the continued support of a small number of willing members.

### Serving Local Community:

The Charity adopts an open-door policy, welcoming all members of the public who may be interested in knowing about the origin/ethos of our ancient faith. Given the current hardship facing the local community, the trustees are committed in providing support to the most need in our society. The trustees agreed to provide regular contributions to the local food bank. Such contribution will be in the form of tangible assets to the food bank or direct monetary support.

### Performance of fundraising activities against objectives:

During the year, the church has collected funds from the congregation to pay for its running expenses and donate to some poor families in the community.

### Restricted donation:

A donation was received by the charity for the sole purpose of purchasing a church/ property to be the base/centre of the charity. The charity board agreed to recognise the amount deposited for this purpose as a restricted fund until a property is purchased.

# ARCHANGEL MICHAEL & ST. MINA

## COPTIC ORTHODOX CHURCH

### SWANSEA

#### **The charity's expenditure**

The expenditure during the year was incurred in providing a rented place of worship, as well as hiring a living accommodation for the visiting priest, paying for travel expenses the provision of Sunday schools to teach the children the faith of the church and to provide help to the needy in the Community. The current income almost matches the monthly expenses. It is hoped, once a permanent church building is established, a fund-raising activity will be initiated to ensure the sustained activities of the charity.

#### **Financial Review**

The account report was reviewed by the trustees. The financial position of the charity is considered satisfactory. It is hoped the financial status will improve in the next year as the charity activities continue to expand.

#### **Future Developments**

Currently, the church conducts its activities by renting local churches. We are grateful to the support provided by local Christian organisations which were always welcoming to allow us to use their churches/ premises. The church hopes, and is planning to, purchase a building in West Wales area to enable the charity to continue to provide services on Sundays and other days of the week. Negotiation with local Christian organisations to purchase a redundant church are still ongoing.

A local church in West of Swansea has been identified, the sale price with the current holder has been agreed. It is expected that the final sale and contact exchange will complete by May/June 2023.

Once the sale is complete, the charity will discuss possible fund-raising measures and formal steps needed to develop the purchased property and modify its internal design to that compatible with that of the orthodox faith.

#### **Statement of Trustees Responsibilities**

The trustees are required under the constitution of the charity to prepare financial Statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements: -

#### **The trustees are required to:**

- (a) Select suitable accounting policies and apply them consistently.
- (b) Make judgments and estimated that are reasonable and prudent.
- (c) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in business.
- (d) The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Approval**

The trustees approved this report on 19/09/2023.

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Statement of Financial Activities for the period Ended 31th March 2023**

	Note.	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2023	2023	2023	2022
		£	£	£	£
<b>INCOMING RESOURCES</b>					
Membership contribution		19390	0	19,390	23059
Collection & Church Boxes		1274	0	1,274	1370
Sales/Donation		9376	0	9,376	6250
Gift Aids recovered		12623	0	12,623	0
<b>Total Incoming Resources</b>		<b>42,663</b>	<b>0</b>	<b>42,663</b>	<b>30,679</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable expenditure</b>					
Management and administration of the charity	1	34,321	0	34,321	23,988
<b>Total Resources Used</b>		<b>34,321</b>	<b>0</b>	<b>34,321</b>	<b>23,988</b>
Net Movement in Funds for the period		<b>8,342</b>	<b>0</b>	<b>8,342</b>	<b>6,691</b>
Balance Brought Forward at 31th March 2022		292,636	0	292,636	285,944
<b>Total Funds C/F at 31th March 2023</b>		<b>300,978</b>	<b>0</b>	<b>300,978</b>	<b>292,636</b>

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**BALANCE SHEET AS AT 31st March 2023**

**BALANCE SHEET AS AT 31st March 2023**

	Note	2023 £	2022 £
<b>Fixed Assets</b>			
Tangible Assets	2	5625	7500
Free hold Property		0	0
<b>CURRENT ASSETS</b>			
Cash at Banks and in Hand		295,353	285,136
<b>Total Assets</b>		<b>300,978</b>	<b>292,636</b>
<b>CURRENT LIABILITIES</b>			
Trade Creditors			
Long Term Liabilities			
Loan		0	0
<b>Total Current Liabilities</b>		<b>0</b>	<b>0</b>
<b>NET ASSETS</b>		<b>300,978</b>	<b>292,636</b>
<b>Funds</b>			
Unrestricted & Restricted Funds		300,978	292,636
<b>Total Funds</b>		<b>300,978</b>	<b>292,636</b>

This financial statements were approved and authorised for issue on 19/09/2023 and signed on behalf of the Trustees by

*Ashraf Mikhail*

Ashraf Mikhail

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**NOTED TO THE ACCOUNTS FOR THE PERIOD ENDED 31ST MARCH 2023**

**1. Charitable Expenditure**

	2023		2022	
	<u>£</u>		<u>£</u>	
<b>Management &amp; Administration of Charity</b>				
<b>Priest Accommodation, Salaries &amp; Expenses</b>				
Property Rent	5,385		5088	
Electricity, Water & Council Tax	1625		1728	
Utility Bill	551		537	
Clergy Living expense	6300		8400	
Travelling Expense	1,475		1569	
Motor Exp	1,016		937	
Depreciation	1,875	18,227	0	18,259
<b>Church Expenses</b>				
Church Rental	4,890		3,480	
Charitable Activities	4,691		936	
Other Expenses	<u>5,683</u>	15,264	<u>1313</u>	5,729
<b>Net Movement in Funds</b>		<u><u>33,491</u></u>		<u><u>23,988</u></u>

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Year ended 31st March 2023**

**2. Tangible Assets**

*Motor  
Car  
£*

**Cost**

At 31th March 2022

7,500

Additions

***At 31th March 2023***

7,500

**Depreciation**

At 1st March 2023

1,875

Charge for the year

***At 31th March 2023***

1,875

***Net Book Value***

At 31th March 2023

5,625

At 31th March 2022

0

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SWANSEA**

**Year ended 31st March 2023**

**Accounting Policies**

**Basis of Preparation of Accounts**

- The accounts are prepared under the historical cost convention and include the results of the charity's operations.
- The accounts have been prepared accordance with the Statement of Recommended Practice for Charity Accounts
- The charity has taken advantage of the exemption to produce a cash flow statement on the ground that it qualifies as a small charity

**Fixed Assets**

No fixed assets. The Charity is still looking for a church to purchase.

**Income**

Voluntary income and donation are accounted for as received by the charity and from Gift aid tax recovered.

**Management and Administration Expenditure**

Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity.

Members of the church council who served during this period are stated below.

Dr. Ashraf Mikhail            Treasurer  
Dr. Saad Roufail  
Dr. Adel Demian  
Dr. Raed Roman  
Ms. Sue Williams  
Mr Tamer Guirguis  
Dr Josephine Attia

Accountant



Mahir Tawfig  
FMAAT

**ARCHANGEL MICHAEL & SAINT MINA COPTIC ORTHODOX CHURCH**

England & Wales - Charity number 1174444

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# Accounts

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**ARCHANGEL MICHAEL & ST. MINA**

**COPTIC ORTHODOX CHURCH**

**SAWNSEA**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 March 2022**

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31st March 2022

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**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**Charity Information**

**For the Year Ended 31st March 2021**

**TRUSTEES**

1. His Grace Bishop Anthony
2. Dr. Saad Roufail
3. Dr. Ashraf Mikhail
4. Dr. Adel Demian
5. Dr. Raed Roman
6. Ms. Sue Williams
7. Mr Tamer Guirguis
8. Dr Josephine Attia

**SECRETARY Dr. Josephine Attia (Started 22/10/2021)**

**TREASURER Dr. Ashraf Mikhail**

**CHARITY NUMBER 1174444**

**BANKERS NATWEST**

# ARCHANGEL MICHAEL & ST. MINA COPTIC ORTHODOX CHURCH SAWNSEA

## TRUSTEES REPORT FOR THE PERIOD ENDED 31st March 2022

The trustees present their report and accounts for the period ended 31st March 2022

### Trustees

Appointment of Trustees is governed by the Trust Deed of the charity.

The Board of Trustees is authorized to appoint new trustees when needed.

### Investment Powers

The Trust Deed authorizes the trustees to make and hold investments using the general funds of the charity

### Constitution, Objects and Policies

Trust Deed constitutes the Charitable Trust, and its objects are to provide worship for believers of the Coptic Orthodox Faith. The policy of the Charitable Trust continues to be the provision of additional finance in order that its objects stated above might be further achieved.

Policies reviewed/ updated during the period ending 31/3/2022:

- Complaints handling
- Conflicting interests
- Risk management
- Safeguarding vulnerable beneficiaries
- Volunteer management

Vulnerable beneficiaries' officer roles and responsibilities reviewed.

Current interim Safety Officer: A Mikhail

The trustees are in process of identifying and appointing a permanent Child Safety Officer who ideally should be a congregation member, not a trustee.

### Development, Activities and Achievements

The trustees consider that the performance of the charity this period has been most satisfactory. The trust would not be able to provide such a wide service to our beneficiaries without the continued support of a small number of willing members.

### Serving Local Community:

The Charity adopts an open door policy, welcoming all members of the public who may be interested in knowing about the origin/ethos of our ancient faith. Given the current hardship facing the local community, the trustees are committed in providing support to the most needy in our society. The trustees agreed to provide regular contributions to the local food bank. Such contribution will be in the form of tangible assets to the food bank or direct monetary support.

### Performance of fundraising activities against objectives:

During the year, the church has collected funds from the congregation to pay for its running expenses and donate to some poor families in the community.

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**Restricted donation:**

A donation was received by the charity for the sole purpose of purchasing a church/ property to be the base/centre of the charity. The charity board agreed to recognise the amount deposited for this purpose as a restricted fund until a property is purchased.

**The charity's expenditure**

The expenditure during the year was incurred in providing a rented place of worship, as well as hiring a living accommodation for the visiting priest, paying for travel expenses the provision of Sunday schools to teach the children the faith of the church and to provide help to the needy in the Community. The current income almost matches the monthly expenses. It is hoped, once a permanent church building is established, a fund raising activities will be initiated to ensure the sustained activities of the charity.

**Financial Review**

The account report was reviewed by the trustees. The financial position of the charity is considered satisfactory. It is hoped the financial status will improve in the next year as the charity activities continue to expand.

**Future Developments**

Currently, the church conducts its activities by renting local churches. We are grateful to the support provided by local Christian organisations which were always welcoming to allow us to use their churches/ premises. The church hopes, and is planning to, purchase a building in West Wales area to enable the charity to continue to provide services on Sundays and other days of the week. Negotiation with local Christian organisations to purchase a redundant church are still ongoing.

A local church in West of Swansea has been identified, negotiations with the current holder (local Christian organisation) are still in the early stages.

**Statement of Trustees Responsibilities**

The trustees are required under the constitution of the charity to prepare financial Statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements: -

**the trustees are required to:**

- (a) Select suitable accounting policies and apply them consistently.
- (b) Make judgments and estimated that are reasonable and prudent.
- (c) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in business.
- (d) The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Approval**

The trustees approved this report on 20/11/2022 and signed on their behalf

Dr Josephine Attia  
Charity Secretary

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**Statement of Financial Activities for the period Ended 31th March 2022**

	Note.	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2022	2022	2022	2021
		£	£	£	£
<b>INCOMING RESOURCES</b>					
Membership contribution		23059	0	23,059	17915
Collection & Church Boxes		1370	0	1,370	617
Sales/Donation		6250	0	6,250	255921
<b>Total Incoming Resources</b>		<b>30,679</b>	<b>0</b>	<b>30,679</b>	<b>274,453</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable expenditure</b>					
Management and administration of the charity	1	23,988	0	23,988	23,702
<b>Total Resources Used</b>		<b>23,988</b>	<b>0</b>	<b>23,988</b>	<b>23,702</b>
Net Movement in Funds for the period		<b>6,691</b>	<b>0</b>	<b>6,691</b>	<b>250,750</b>
Balance Brought Forward at 31th March 2021		285,944	0	285,944	35,194
<b>Total Funds C/F at 31th March 2022</b>		<b>292,636</b>	<b>0</b>	<b>292,636</b>	<b>285,944</b>

**ARCHANGEL MICHAEL & St. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**BALANCE SHEET AS AT 31st March 2021**

**BALANCE SHEET AS AT 31st March 2022**

	Note	2022	2021
<b>Fixed Assets</b>		<u>£</u>	<u>£</u>
Tangible Assets	2	7500	1500
Free hold Property		0	0
<b>CURRENT ASSETS</b>			
Cash at Banks and in Hand		285,136	284,444
<b>Total Assets</b>		<u><b>292,636</b></u>	<u><b>285,944</b></u>
<b>CURRENT LIABILITIES</b>			
Trade Creditors			
Long Term Liabilities			
Loan		0	0
Total Current Liabilities		<u>0</u>	<u>0</u>
NET ASSETS		<u><u>292,636</u></u>	<u><u>285,944</u></u>
<b>Funds</b>			
Unrestricted & Restricted Funds		292,636	285,944
<b>Total Funds</b>		<u><b>292,636</b></u>	<u><b>285,944</b></u>

This financial statements were approved and authorised for issue on **20/11/2022** And signed on behalf of the Trustees by

*Ashraf Mikhail*

Ashraf Mikhail

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**NOTED TO THE ACCOUNTS FOR THE PERIOD ENDED 31ST MARCH 2022**

**1. Charitable Expenditure**

	2022		2021	
	<u>£</u>		<u>£</u>	
<b>Management &amp; Administration of Charity</b>				
<b>Priest Accommodation, Salaries &amp; Expenses</b>				
Property Rent	5,088		4800	
Electricity, Water & Council Tax	1728		1545	
Utility Bill	537		433	
Clergy Living expense	8400		8400	
Travelling Expense	1,569		877	
Motor Exp	937		718	
Depreciation	<u>0</u>	18,259	<u>500</u>	17,272
<b>Church Expenses</b>				
Church Rental	3,480		1,265	
Charitable Activities	936		5015	
Other Expenses	<u>1,313</u>	5,729	<u>150</u>	6,430
<b>Net Movement in Funds</b>		<u><u>23,988</u></u>		<u><u>23,702</u></u>

**ARCHANGEL MICHAEL & ST. MINA**  
**COPTIC ORTHODOX CHURCH**  
**SAWNSEA**  
**Year ended 31st March 2022**

**Accounting Policies**

**Basis of Preparation of Accounts**

- The accounts are prepared under the historical cost convention and include the results of the charity's operations.
- The accounts have been prepared accordance with the Statement of Recommended Practice for Charity Accounts
- The charity has taken advantage of the exemption to produce a cash flow statement on the ground that it qualifies as a small charity

**Fixed Assets**

No fixed assets. The Charity is still looking for a church to purchase.

**Income**

Voluntary income and donation are accounted for as received by the charity and from Gift aid tax recovered.

**Management and Administration Expenditure**

Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity.

Members of the church council who served during this period are stated below.

Dr Josephine Attia Secretary

Dr. Ashraf Mikhail Treasurer

Dr. Saad Roufail

Dr. Adel Demian

Dr. Raed Roman

Dr. Raed Roman

Ms. Sue Williams

Mr Tamer Guirguis

Accountant



Mahir Tawfig  
FMAAT

**ARCHANGEL MICHAEL & SAINT MINA COPTIC ORTHODOX CHURCH**

England & Wales - Charity number 1174444

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# Accounts

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**ARCHANGEL MICHAEL & St MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
YEAR ENDED 31 March 2021**

**ARCHANGEL MICHAEL & St MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA  
Registered Charity No: 1174444**

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31st March 2021

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**ARCHANGEL MICHAEL & St MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA  
Registered Charity No: 1174444  
Charity Information**

**For the Year Ended 31st March 2021**

**TRUSTEES**

- 1. His Grace Bishop Anthony**
- 2. Dr. Saad Roufail**
- 3. Dr. Ashraf Mikhail**
- 4. Dr. Adel Demian**
- 5. Dr. Raed Roman**
- 6. Ms. Sue Williams**
- 7. Mr Tamer Guirguis**

**SECRETARY Dr. Saad Roufail (Finishing 21/10/2021)**

**TREASURER Dr. Ashraf Mikhail**

**CHARITY NUMBER 1174444**

**BANKERS NATWEST**

## **TRUSTEES REPORT FOR THE PERIOD ENDED 31st March 2021**

The trustees present their report and accounts for the period ended 31st March 2021

### **Trustees**

Appointment of Trustees is governed by the Trust Deed of the charity.

The Board of Trustees is authorized to appoint new trustees when needed.

### **Investment Powers**

The Trust Deed authorizes the trustees to make and hold investments using the general funds of the charity

### **Constitution, Objects and Policies**

Trust Deed constitutes the Charitable Trust, and its objects are to provide worship for believers of the Coptic Orthodox Faith. The policy of the Charitable Trust continues to be the provision of additional finance in order that its objects stated above might be further achieved.

### **Development, Activities and Achievements**

The trustees consider that the performance of the charity this period has been most satisfactory. The trust would not be able to provide such a wide service to our beneficiaries without the continued support of a small number of willing members.

### **Performance of fundraising activities against objectives:**

During the year, the church has collected funds from the congregation to pay for its running expenses and donate to some poor families in the community.

### **Restricted donation:**

A donation was received by the charity for the sole purpose of purchasing a church/ property to be the base/centre of the charity. The charity board agreed to recognise the amount deposited for this purpose as a restricted fund until a property is purchased.

### **The charity's expenditure**

The expenditure during the year was incurred in providing a rented place of worship, as well as hiring a living accommodation for the visiting priest, paying for travel expenses the provision of Sunday schools to teach the children the faith of the church and to provide help to the needy in the community

### **Financial Review**

The account report was reviewed by the trustees. The financial position of the charity is considered satisfactory. It is hoped the financial status will improve in the next year as the charity activities continue to expand.

## **Future Developments**

Currently, the church conducts its activities by renting local churches. We are grateful to the support provided by local Christian organisations which were always welcoming to allow us to use their churches/ premises. The church hopes, and is planning to, purchase a building in Swansea area to enable to introduce services on Sundays and other days of the week. Negotiation with local Christian organisations to purchase a redundant church are still ongoing.

## **Statement of Trustees Responsibilities**

The trustees are required under the constitution of the charity to prepare financial Statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements: -

the trustees are required to:

- (a) Select suitable accounting policies and apply them consistently.
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- (c) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in business.
- (d) The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

The trustees approved this report on 28/10/2021 and signed on their behalf



Dr Saad Roufail

Charity Secretary

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
YEAR ENDED 31 March 2021**

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31st March 2021

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**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**Charity Information**

**For the Year Ended 31st March 2021**

**TRUSTEES**

1. His Grace Bishop Anthony
2. Dr. Saad Roufail
3. Dr. Ashraf Mikhail
4. Dr. Adel Demian
5. Ms. Sue Williams
6. Mr Tamer Guirguis

**SECRETARY Dr. Saad Roufail**

**TREASURER Dr. Ashraf Mikhail**

**CHARITY NUMBER 1174444**

**BANKERS NATWEST**

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**TRUSTEES REPORT FOR THE PERIOD ENDED 31st March 2021**

The trustees present their report and accounts for the period ended 31st March 2021

**Trustees**

Appointment of Trustees is governed by the Trust Deed of the charity.

The Board of Trustees is authorized to appoint new trustees when needed.

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**Development, Activities and Achievements**

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A donation was received by the charity for the sole purpose of purchasing a church/ property to be the base/centre of the charity. The charity board agreed to recognise the amount deposited for this purpose as a restricted fund until a property is purchased.

**The charity's expenditure**

The expenditure during the year was incurred in providing a rented place of worship, as well as hiring a living accommodation for the visiting priest, paying for travel expenses the provision of Sunday schools to teach the children the faith of the church and to provide help to the needy in the community

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**Financial Review**

The account report was reviewed by the trustees. The financial position of the charity is considered satisfactory. It is hoped the financial status will improve in the next year as the charity activities continue to expand.

**Future Developments**

Currently, the church conducts its activities by renting local churches. We are grateful to the support provided by local Christian organisations which were always welcoming to allow us to use their churches/ premises. The church hopes, and is planning to, purchase a building in Swansea area to enable to introduce services on Sundays and other days of the week. Negotiation with local Christian organisations to purchase a redundant church are still ongoing.

**Statement of Trustees Responsibilities**

The trustees are required under the constitution of the charity to prepare financial Statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements: -

the trustees are required to:

- (a) Select suitable accounting policies and apply them consistently.
- (b) Make judgments and estimated that are reasonable and prudent.
- (c) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in business.
- (d) The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Approval**

The trustees approved this report on 20/12/2021 and signed on their behalf

Dr Saad Roufail

Charity Secretary

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**Statement of Financial Activities for the period Ended 31th March 2021**

	Note.	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2021	2021	2021	2020
		£	£	£	£
<b>INCOMING RESOURCES</b>					
Membership contribution		17915	0	17,915	11900
Collection & Church Boxes		617	0	617	3456
Sales/Donation		16011	239910	255,921	3600
<b>Total Incoming Resources</b>		<b>34,542</b>	<b>239,910</b>	<b>274,452</b>	<b>18,956</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable expenditure</b>					
Management and administration of the charity	1	23,702	0	23,702	14,933
<b>Total Resources Used</b>		<b>23,702</b>	<b>0</b>	<b>23,702</b>	<b>14,933</b>
Net Movement in Funds for the period		<b>250,750</b>	<b>0</b>	<b>250,750</b>	<b>4,023</b>
Balance Brought Forward at 31th March 2020		35,194	0	35,194	31,172
<b>Total Funds C/F at 31th March 2021</b>		<b>285,944</b>	<b>0</b>	<b>285,944</b>	<b>35,194</b>

**ARCHANGEL MICHAEL & St. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**BALANCE SHEET AS AT 31st March 2021**

	Note	2021 £	2020 £
<b>Fixed Assets</b>			
Tangible Assets	2	1500	2000
Free hold Property		0	0
<b>CURRENT ASSETS</b>			
Cash at Banks and in Hand		284,444	35,194
<b>Total Assets</b>		<b>285,944</b>	<b>37,194</b>
<b>CURRENT LIABILITIES</b>			
Trade Creditors			
Long Term Liabilities Loan		0	0
<b>Total Current Liabilities</b>		<b>0</b>	<b>0</b>
<b>NET ASSETS</b>		<b>285,944</b>	<b>37,194</b>
<b>Funds</b>			
Unrestricted & Restricted Funds		285,944	37,194
<b>Total Funds</b>		<b>285,944</b>	<b>37,194</b>

**This financial statement was approved and authorized for issue on  
20/12/2021 and signed on behalf of the Trustees by**

**Ashraf Mikhail**

*Ashraf Mikhail*

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**NOTED TO THE ACCOUNTS FOR THE PERIOD ENDED 31ST MARCH 2021**

**1. Charitable Expenditure**

	2021		2020	
	<u>£</u>		<u>£</u>	
<b>Management &amp; Administration of Charity</b>				
<b>Priest Accommodation, Salaries &amp; Expenses</b>				
Property Rent	4,800		4800	
Electricity, Water & Council Tax	1545		1071	
Utility Bill	433		387	
Clergy Living expense	8400		0	
Travelling Expense	877		962	
Motor Exp	718		763	
	<u>500</u>	17,272	<u>0</u>	7,983
<b>Church Expenses</b>				
Church Rental	1,265		5,725	
Charitable Activities	5,015		1225	
Other Expenses	<u>150</u>	6,430	<u>0</u>	6,950
<b>Net Movement in Funds</b>		<u><u>23,702</u></u>		<u><u>14,933</u></u>

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA  
Year ended 31st March 2021**

<b>2. Tangible Assets</b>	<b>Motor Car £</b>
<b>Cost</b>	
At 1st March 2020	2,000
Additions	<u>0</u>
<b>At 31th March 2021</b>	<u>2000</u>
 <b>Depreciation</b>	
At 1st March 2020	0
Charge for the year	<u>500</u>
<b>At 31th March 2021</b>	<u>500</u>
 <b>Net Book Value</b>	
<b>At 31th March 2021</b>	<u><u>1,500</u></u>
<b>At 31th March 2020</b>	<u><u>0</u></u>

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA  
Year ended 31st March 2021**

**Accounting Policies**

**Basis of Preparation of Accounts**

- The accounts are prepared under the historical cost convention and include the results of the charity's operations.
- The accounts have been prepared accordance with the Statement of Recommended Practice for Charity Accounts
- The charity has taken advantage of the exemption to produce a cash flow statement on the ground that it qualifies as a small charity

**Fixed Assets**

No fixed assets. The Charity is still looking for a church to purchase.

**Income**

Voluntary income and donation are accounted for as received by the charity and from Gift aid tax recovered.

**Management and Administration Expenditure**

Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity.

Members of the church council who served during this period are stated below.

Dr. Saad Roufail Secretary  
Dr. Ashraf Mikhail Treasurer  
Dr. Adel Demian  
Dr. Raed Roman  
Ms. Sue Williams  
Mr Tamer Guirguis

Accountant



Mahir Tawfig  
FMAAT

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
YEAR ENDED 31 March 2021**

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31st March 2021

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**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**Charity Information**

**For the Year Ended 31st March 2021**

**TRUSTEES**

1. His Grace Bishop Anthony
2. Dr. Saad Roufail
3. Dr. Ashraf Mikhail
4. Dr. Adel Demian
5. Ms. Sue Williams
6. Mr Tamer Guirguis

**SECRETARY Dr. Saad Roufail**

**TREASURER Dr. Ashraf Mikhail**

**CHARITY NUMBER 1174444**

**BANKERS NATWEST**

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**TRUSTEES REPORT FOR THE PERIOD ENDED 31st March 2021**

The trustees present their report and accounts for the period ended 31st March 2021

**Trustees**

Appointment of Trustees is governed by the Trust Deed of the charity.

The Board of Trustees is authorized to appoint new trustees when needed.

**Investment Powers**

The Trust Deed authorizes the trustees to make and hold investments using the general funds of the charity

**Constitution, Objects and Policies**

Trust Deed constitutes the Charitable Trust, and its objects are to provide worship for believers of the Coptic Orthodox Faith. The policy of the Charitable Trust continues to be the provision of additional finance in order that its objects stated above might be further achieved.

**Development, Activities and Achievements**

The trustees consider that the performance of the charity this period has been most satisfactory. The trust would not be able to provide such a wide service to our beneficiaries without the continued support of a small number of willing members.

**Performance of fundraising activities against objectives:**

During the year, the church has collected funds from the congregation to pay for its running expenses and donate to some poor families in the community.

**Restricted donation:**

A donation was received by the charity for the sole purpose of purchasing a church/ property to be the base/centre of the charity. The charity board agreed to recognise the amount deposited for this purpose as a restricted fund until a property is purchased.

**The charity's expenditure**

The expenditure during the year was incurred in providing a rented place of worship, as well as hiring a living accommodation for the visiting priest, paying for travel expenses the provision of Sunday schools to teach the children the faith of the church and to provide help to the needy in the community

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**Financial Review**

The account report was reviewed by the trustees. The financial position of the charity is considered satisfactory. It is hoped the financial status will improve in the next year as the charity activities continue to expand.

**Future Developments**

Currently, the church conducts its activities by renting local churches. We are grateful to the support provided by local Christian organisations which were always welcoming to allow us to use their churches/ premises. The church hopes, and is planning to, purchase a building in Swansea area to enable to introduce services on Sundays and other days of the week. Negotiation with local Christian organisations to purchase a redundant church are still ongoing.

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**Approval**

The trustees approved this report on 20/12/2021 and signed on their behalf

Dr Saad Roufail

Charity Secretary

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**Statement of Financial Activities for the period Ended 31th March 2021**

	Note.	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2021	2021	2021	2020
		£	£	£	£
<b>INCOMING RESOURCES</b>					
Membership contribution		17915	0	17,915	11900
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Management and administration of the charity	1	23,702	0	23,702	14,933
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Balance Brought Forward at 31th March 2020		35,194	0	35,194	31,172
<b>Total Funds C/F at 31th March 2021</b>		<b>285,944</b>	<b>0</b>	<b>285,944</b>	<b>35,194</b>

**ARCHANGEL MICHAEL & St. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**BALANCE SHEET AS AT 31st March 2021**

	Note	2021 £	2020 £
<b>Fixed Assets</b>			
Tangible Assets	2	1500	2000
Free hold Property		0	0
<b>CURRENT ASSETS</b>			
Cash at Banks and in Hand		284,444	35,194
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<b>CURRENT LIABILITIES</b>			
Trade Creditors			
Long Term Liabilities Loan		0	0
<b>Total Current Liabilities</b>		<b>0</b>	<b>0</b>
<b>NET ASSETS</b>		<b>285,944</b>	<b>37,194</b>
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Unrestricted & Restricted Funds		285,944	37,194
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20/12/2021 and signed on behalf of the Trustees by**

**Ashraf Mikhail**

*Ashraf Mikhail*

**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA**

**NOTED TO THE ACCOUNTS FOR THE PERIOD ENDED 31ST MARCH 2021**

**1. Charitable Expenditure**

	2021		2020	
	<u>£</u>		<u>£</u>	
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**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA  
Year ended 31st March 2021**

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<b>At 31th March 2021</b>	<u>2000</u>
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At 1st March 2020	0
Charge for the year	<u>500</u>
<b>At 31th March 2021</b>	<u>500</u>
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<b>At 31th March 2021</b>	<u><u>1,500</u></u>
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**ARCHANGEL MICHAEL & ST. MINA  
COPTIC ORTHODOX CHURCH  
SAWNSEA  
Year ended 31st March 2021**

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Mr Tamer Guirguis

Accountant



Mahir Tawfig  
FMAAT