

**THE W W WINTER HERITAGE TRUST**

**Trustees Report and Accounts for the year ended 30<sup>Th</sup> April 2021**

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## **THE FOLLOWING PERSONS SERVED AS TRUSTEES THROUGHOUT THE YEAR:**

Philip Neil Ward

Angela Leeson

Philip Alwyn Harrison

Geoffrey Blackwell (resigned 31 August 2021)

Dr Mark Hall

Diane Bowler

Principal Office: 45, Midland Road, Derby DE1 2SP

Bankers: CAF Bank Ltd., West Malling, Kent ME19 4JQ

## **THE W W WINTER HERITAGE TRUST**

The trustees present this report, together with the accounts for the year ended 30<sup>th</sup> April 2021.

### **AIMS, OBJECTS AND HISTORY**

The constitution of the Charity was approved on 27<sup>th</sup> July 2017 and became a registered charity on 31<sup>st</sup> August 2017.

The objects of the Charity are for the public benefit to advance the education of the public in the history of photography and in particular that relating to W W Winter Ltd., the city of Derby and the East Midlands, in all its aspects by any means as the trustees see fit, including through: the presentation of public meetings and lectures; the dissemination of knowledge through appropriate publications; financial and volunteer support for the W W Winter Collection Trust and support to manage, care for, make accessible and develop the collection.

The trustees are aware of the guidance issued by the Charity Commission with regard to public benefit and believe that this requirement is met through public lectures, exhibitions and the opening of the studio premises to the public on designated Heritage Days and by appointment at other times.

### **CHAIR'S REPORT AND STATEMENT OF ACHIEVEMENTS AND PERFORMANCE**

The 'lockdown' imposed by the government relating to the Covid Pandemic in March 2020 meant that the business was closed, and the volunteer programme suspended until restrictions lifted in the summer of 2020. The premises were inspected by Derby Council and certified as Covid Secure and as a result, a very limited number of volunteers returned to continue cleaning and scanning plates in the volunteer office for two hours each, three days a week, until the second lockdown suspended operations for a further period of time. The programme remained inactive until the end of the financial year, only re-starting in April 2021.

As Heritage Open Days and the FORMAT Festival were cancelled or, in the case of Format, made available online, the studio was not able to be opened to the public and so no visitors came to the studio or had tours of the building. The lecture programme was also suspended. The 'Behind the Barbed Wire' project report was, nevertheless completed and was deemed to have been extremely successful at raising the profile of the Trust and establishing a track record of academic work, academic and public engagement. The project attracted local TV news and radio coverage. Contact with the University of Leeds has been maintained and a follow-on project is being considered as a possibility within the next five years.

Philip Neil Ward – Chairman

10<sup>th</sup> November 2021

## FINANCIAL REVIEW AND RESERVES POLICY

The Trustees are still happy that there is not a requirement for them to have a formal reserves policy save that when grants are received, they will be set aside in restricted funds to enable proper accountability for project expenditure. At present all reserves are General Reserves.

This report was approved by the Trustees on 10<sup>th</sup> November 2021 and signed on their behalf

A handwritten signature in blue ink, appearing to read 'P. N. Ward', is positioned above the printed name of the signatory.

Signed by Philip Neil Ward – Chairman

Date: 10th November 2021

## **THE W W WINTER HERITAGE TRUST**

### **STRUCTURE, GOVERNANCE AND TRUSTEES**

The Charity is a Charitable Incorporated Organisation (CIO) with an association Governing Document. This was registered on 31 August 2017.

The trustees serving during the year are listed on page 3.

At every Annual General Meeting, one third of the Trustees shall retire from office (The longest serving must resign first) but they are permitted to be re-elected or re-appointed by the members. Geoffrey Blackwell and Philip Alwyn Harrison retired by rotation at the Annual General Meeting and were dually re-elected.

At any one time, the constitution stipulates there should be a minimum of four Trustees with a maximum of ten. All new trustees go through an induction process.

The trustees meet several times a year and each matter is determined by a simple majority of votes of the trustees present at the meeting, providing a quorum of at least three Trustees are present. In case of equality of votes, the Chair has a second or casting vote.

### **RESPONSIBILITIES OF THE TRUSTEES FOR THE ACCOUNTS**

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and regulations.

The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity of the incoming resources and application of resources, including the income and expenditure, of the charity for the period. In preparing these financial statements the Trustees' are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees' are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions, disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the provisions of the Charity's constitution. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Annual Report of the Trustees, prepared under the Charities Act 2011, was approved by the Board of Trustees on 10<sup>th</sup> November 2021

# THE W W WINTER HERITAGE TRUST

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30TH APRIL 2021

	Unrestricted Funds £	Restricted funds £	Total this year £	Total last year £
<b>Incoming Resources</b>				
Voluntary Income	6	-	6	58
Donations				
Members' subscriptions and Gift Aid	600	-	600	706
Activities for generating funds				
Lectures and Open days				471
Miscellaneous income				
Other incoming resources				
Book Sales	91	-	91	-
<b>Total Incoming Resources</b>	<b>697</b>	<b>-</b>	<b>697</b>	<b>1235</b>
<b>Resources Expended</b>				
Costs associated with fundraising activities	45	-	45	85
Charitable activities National Heritage Lottery Fund				
Donation to W W Winter Collection Trust	-	-	-	1000
Finance and Miscellaneous Costs	72	-	72	250
<b>Total Resources Expended</b>	<b>117</b>	<b>-</b>	<b>117</b>	<b>1335</b>
<b>Net incoming resources</b>	580	-	580	-100
<b>Total funds brought forward</b>	2424	-	2424	1932
<b>Transfer to Unrestricted Reserves</b>				592*
<b>Total Funds carried forward</b>	<b>3004</b>	<b>-</b>	<b>3004</b>	<b>2424</b>
<b>*NHLF Project</b>				
Project costs				8473
Project funding brought forward				8366
Project funding carried forward				-107
Project Book sales				699
Restricted Funds transferred to unrestricted funds				592

## BALANCE SHEET AT 30<sup>th</sup> APRIL 2021

### Current Assets

Cash at Bank and in hand	3004	3004	3424
Less: Creditor (W W Winter Collection Trust)	-	-	1000

Net assets	3004	3004	2424
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### Funds

Unrestricted funds carried forward	3004	3004	2424
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## 1 - ACCOUNTING POLICIES

### a) Basis of preparation:

The financial statements have been prepared in accordance with the Charities SORP FRS 102 applicable to charities preparing their accounts in accordance with FRS 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

### b) Public benefit:

The Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

### c) Preparation of the accounts on a going concern basis:

After making enquires, the Trustees have a reasonable expectation that the Charity has adequate resources to continue its activities for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial. There are no material uncertainties casting doubt on going concern.

### d) Recognition of Income:

Income is included in the Statement of Financial Activities (SoFA) when: the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability.

## 2 - LEGACIES

The Charity received no legacies in the period.

## 3 - GRANTS

National Lottery Heritage Fund Grant: The NLHF awarded a grant of £10,000 to support a project to facilitate research into the reasons for W W Winter Ltd having taken images of First World War German prisoners. The project was completed in 2020.

## 4 - EXPENDED RESOURCES

Liabilities the Trust incurred no material expenses.

## 5 - GOVERNANCE AND SUPPORT COSTS

No support costs were incurred during the period

## 6 - FUNDS

The Funds held by the charity are: Unrestricted funds

These are funds which can be used in accordance with the charitable objects, at the discretion of the trustees, and Designated funds

These are funds earmarked by the trustees for a particular purpose. In the year under review, the designated funds relate wholly to the NHLF grant.

## 7 - RELATED PARTY TRANSACTIONS

Geoffrey Blackwell and Diane Bowler are also a Trustees of The WW Winter Collection Trust. Angela Leeson is a Director of W W Winter Limited. Transactions between these related parties are essential to the running and management of the Trust for the reasons set out the Objects (Paragraph 3 of the Constitution). All transactions between the related parties have been approved by the Trustees in the furtherance of the said Objects.



## 8 - OTHER MATTERS

The income of the Charity falls below that requiring an external examination of the accounts.

The Charity received no investment income.

No Trustees' remuneration was paid in the period.

The Charity has no Fixed Assets.

The Charity is not a grant making charity.

The Charity has no employees.

The Charity had no debtors or creditors at 30th April 2021