KEEP MOBILE COMMUNITY TRANSPORT CIO

England & Wales · Charity number 1174433

Details

Other names	KEEP MOBILE
Status	Registered
Legal form	CIO
Registered	2017-08-30
Register	View on the Charity Commission register

Contact

Address	28A Woodlands Avenue Winnersh Wokingham Berkshire RG41 3HL
Phone	03455440850
Email	admin@keepmobile.org.uk
Website	www.keepmobile.org.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE TO PROVIDE TRANSPORT FACILITIES IN THE AREA THAT WAS PREVIOUSLY THE ADMINISTRATIVE AREA OF BERKSHIRE AND THE SURROUNDING COUNTIES FOR PEOPLE (AND THEIR CARERS) WHO HAVE SPECIAL NEED OF SUCH FACILITIES BECAUSE THEY ARE ELDERLY, POOR OR DISABLED OR THOSE LIVING IN ISOLATED AREAS WHERE THERE ARE NO ADEQUATE PUBLIC TRANSPORT FACILITIES.

Activities: The charity provides transport for residents of Berkshire who are unable to use main stream public transport due to disability or long term illness.Provide group transport for any community group based in the county.Provide day trips for those people that are lonely in the county.

Classification

- **How:** Provides Services
- **What:** Disability, The Prevention Or Relief Of Poverty, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups

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Geography

- Bracknell Forest
- Wokingham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£442,461	£483,714	-	-
2024-12-31	£436,977	£499,932	-	-
2023-12-31	£414,509	£427,766	-	-
2022-12-31	£378,676	£404,177	-	-
2021-12-31	£308,071	£347,898	-	-
2020-12-31	£291,545	£298,962	-	-

Trustees

Name	Role	Appointed
DOUGLAS CHRISTOPHER SOUTHWICK		2018-02-14
GISELA OLWYN SHARPE		2018-02-14
IAN WILLIAM URQUHART		2018-02-14
Robert Kingswell		2023-03-08
Timothy Hanson		2025-05-23

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KEEP MOBILE COMMUNITY TRANSPORT CIO

England & Wales - Charity number 1174433

Accounts

COMPANY REGISTRATION NUMBER: CE012069

CHARITY REGISTRATION NUMBER: 1174433

Keep Mobile Community Transport CIO

Unaudited Financial Statements

For the year ended

31 December 2025

Keep Mobile Community Transport CIO

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 December 2025

Structure, governance and management

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2025.

Reference and administrative details

Registered charity name	Keep Mobile Community Transport CIO
Charity registration number	1174433
Company registration number	CE012069
Registered office	28A Woodlands Avenue
	Winnersh
	Wokingham
	RG41 3HL
The trustees	Mr Timothy Hanson (appointed 23rd May 2025)
	Mr Doug Southwick
	Ms Gisela Sharpe
	Mr Ian Urquhart
	Mr Robert Kingswell
	Mr Jake Hughes
Independent examiner	D E Hunter Limited
	2 Salisbury Close
	Wokingham
	Berkshire
	RG41 4AJ

Organisational structure

Keep Mobile originally began operating in 1992 and was formally registered in February 1993 under the Industrial and Provident Societies Act 1965 (Registered Number 27740R). This entity was later governed by the Co-Operative and Community Benefit Societies Act 2014.

Keep Mobile Community Transport CIO was subsequently registered with the Charity Commission on 30 August 2017 and commenced trading on 1 January 2020. On that date all assets and operations of the previous organisation were transferred to the newly established charity.

The charity is registered with the Charity Commission under number 1174433.

The charity exists to provide accessible community transport services for residents who are unable to use mainstream public transport due to age, disability or mobility difficulties.

Structure, governance and management *(continued)*

Management Structure

The charity operates with a clear governance structure consisting of a board of trustees supported by a management team and operational staff.

During the year the management structure and staffing levels remained stable. The trustees continue to work closely with the management team to ensure that the charity is operated efficiently and that services remain responsive to the needs of the community.

The charity benefits from the support of both paid staff and volunteers, particularly volunteer drivers who play a vital role in delivering services across the local area.

The trustees would welcome greater involvement from Parish Councils and would encourage parish representatives to engage with the charity, potentially through attendance at management committee meetings as observers. This would help strengthen links between the charity and local communities and improve awareness of the services provided.

Risk Management

The trustees have considered the principal risks to which the charity is exposed and have implemented systems and procedures designed to mitigate those risks.

Appropriate internal controls are in place to provide reasonable assurance against fraud, operational failure and error. Risk assessments are reviewed periodically and appropriate procedures are implemented to ensure the safety of staff, volunteers and passengers.

Objectives and Activities

Objectives and Aims

The charity's main objectives are:

1. **To provide accessible transport services** for residents of Wokingham Borough and Bracknell Forest Borough who are unable to access mainstream public transport due to age, disability or mobility restrictions.
2. **To support social inclusion and wellbeing** by enabling members to participate in community activities, including organised day excursions and social outings.

These services are particularly important in helping individuals maintain independence, reduce social isolation and access essential services.

Structure, governance and management *(continued)*

Staff and Volunteers

The charity continues to benefit from a dedicated and supportive team of staff and volunteers.
Following the tragic passing of the charity's founder and Chair of Trustees in July 2023, staff and volunteers have continued to work with determination to maintain and strengthen the services that were established under his leadership.
Staff and volunteers have also supported fundraising activities throughout the year, including community events, fetes and sponsored activities.
The charity recognises the importance of responsible employment practices and continues to develop opportunities for younger trustees and volunteers to become involved in the governance and development of the organisation. Encouraging wider community participation helps strengthen the long-term sustainability of the charity.
With a growing number of staff, volunteers and service users, the organisation remains an important part of the local community infrastructure.

Driver Training and Assessment (MiDAS)

All drivers operating vehicles on behalf of the charity must complete MiDAS (Minibus Driver Awareness Scheme) training before transporting passengers.
Both volunteer and paid drivers undergo this training and are subject to Disclosure and Barring Service (DBS) checks. This ensures that passengers receive a safe, reliable and professionally operated service.

Achievements and performance

Fundraising Activities

During 2025 the charity continued to receive generous support from a wide range of organisations, councils and community groups.

We are extremely grateful for the contributions made by the following supporters during the year:

- Arborfield and Newland Parish Council
- Barkham Parish Council
- Binfield Parish Council
- Bracknell Town Council
- Charvil Parish Council
- Crowthorne Parish Council
- Earley Town Council
- Finchampstead Parish Council
- Ruscombe Parish Council
- Sandhurst Town Council
- Shinfield Parish Council
- Sonning Parish Council
- St Nicholas Hurst Parish Council
- Twyford Parish Council
- Warfield Parish Council
- Wargrave Parish Council
- Winkfield Parish Council
- Winnersh Parish Council
- Wokingham Town Council
- Wokingham Without Parish Council
- Woodley Town Council
- Bracknell Forest Borough Council
- Wokingham Borough Council
- Berkshire Community Foundation – Project Fund
- Englefield Charitable Trust
- Hedley Foundation
- Hurst Show and Country Fayre
- Thames Valley Operators CIC
- Training Concerns Limited
- KM Training (Berkshire) Ltd
- Christ Church, Woodley
- Sonning Glebe WI

Achievements and performance *(continued)*

Despite this generous support, the charity's unrestricted funds have been significantly reduced due to increasing operational costs and ongoing capital requirements.
As a result, the charity was unable to proceed with planned purchases of new minibuses during the year and instead purchased a second-hand accessible minibus to help maintain service capacity. However, demand for services continues to grow and the charity will need to purchase at least two additional minibuses in the near future in order to meet community demand.

Support

The charity continues to receive support from Bracknell Forest Borough Council and Wokingham Borough Council, together with many local Parish Councils.

This support enables the charity to deliver both essential and social transport services, including:

- Medical appointments
- Shopping services
- Social and recreational day trips
- Visits to family and friends
- Attendance at community events and family occasions

For many members these services represent a vital connection to their community and support independence and wellbeing.

Our Values

The charity remains committed to operating in an ethical, inclusive and community-focused manner. We are dedicated to supporting those who face barriers to accessing transport, particularly older people and individuals living with disabilities or mobility difficulties. Our services are designed to promote independence, wellbeing and social inclusion.
The charity continues to promote equality, diversity and respect across all aspects of its work, including within our staff team, volunteers and the members we serve. We aim to ensure that everyone is treated with dignity and that our services remain accessible to those who need them most.

Leadership

The charity's manager continues to lead the organisation with the support of the trustees, ensuring that services remain stable, responsive and focused on meeting the needs of the community.
The trustees remain committed to strengthening the governance of the charity and are actively seeking additional trustees from a range of professional and community backgrounds.
Expanding the board will help ensure that the charity benefits from a wider range of skills, experience and perspectives, supporting the long-term sustainability and development of its services.

Achievements and performance *(continued)*

Services

The charity's services continued to operate successfully throughout the year.

Our day excursion programme remains very popular with members and regularly operates at full capacity. These trips provide valuable opportunities for people to socialise, access new places and reduce feelings of loneliness and isolation.

Demand for our transport services remains high and continues to grow year on year, reflecting the increasing need for accessible community transport within the areas we serve.

Our Focus

The charity's work is focused on supporting some of the most vulnerable members of the community. This includes individuals experiencing:

- Physical disabilities
- Age-related mobility difficulties
- Mental health challenges
- Learning disabilities
- Social isolation

During the year the charity welcomed **an additional 602 new members**, further demonstrating the growing demand for accessible community transport services.

Vehicles

Accessible vehicles are the charity's most significant operational asset.

Due to limited funding and the increasing cost of accessible minibuses, the charity was only able to purchase one second-hand vehicle during the year. This vehicle has been named George, in tribute to the late founder's grandson who passed away.

The charity continues to plan for the replacement and expansion of its vehicle fleet as resources allow. The current cost of purchasing and converting a fully accessible minibus is now approximately £125,000, which presents a significant fundraising challenge.

Financial Review

Following the death of the charity's co-founder, the organisation was required to relocate from its previous premises, which were situated on land owned by Mr Rule.

Planning permission was subsequently granted for redevelopment of that site and the charity vacated the premises in April 2024.

The charity's vehicles are currently temporarily based at a yard in Twyford, with some staff working from a converted office container at the site and others continuing to work from home until a permanent base can be secured. Despite these challenges, the trustees remain committed to ensuring that the charity continues to operate effectively and that resources are used responsibly for the benefit of the community.

Achievements and performance (continued)

Reserves Policy

Note 19 to the financial statements summarises the movements on each fund during the year.
Charity Commission guidance requires charities to maintain sufficient reserves to ensure an orderly closure of the organisation should this ever become necessary.
The trustees aim to maintain free reserves sufficient to cover potential redundancy costs .
At the 31st of December 2025, the Terminal and Operations Reserve stood at £49,518 which the trustees consider adequate to meet these requirements.
The charity's principal assets are its minibuses, and the replacement of these vehicles represents a significant capital cost. The trustees had previously established a Designated Vehicle Purchase Fund to contribute towards future vehicle purchases, however the available reserves remain insufficient to fully fund the replacement programme required.
A detailed breakdown of restricted funds and their movements during the year is included in Note 19 of the financial statements.

Plans for Future Periods

The charity continues to explore ways to improve environmental sustainability and reduce its carbon footprint.
Although electric and low-emission vehicles are being monitored as a potential option for the future, currently there are limited accessible vehicle options available that meet the operational requirements of community transport services.
A key priority for 2026 is to secure a permanent operational base that will provide appropriate parking for the vehicle fleet together with office facilities for staff.

Small Company Provisions

This report has been prepared in accordance with the provisions applicable to organisations entitled to the small companies exemption.

The trustees' annual report was approved on 22nd May 2026 and signed on behalf of the board of trustees by:

Gisela Sharpe

Ms Gisela Sharpe
Trustee

Keep Mobile Community Transport CIO

Independent Examiner's Report to the Trustees of Keep Mobile Community Transport CIO

Year ended 31 December 2025

I report to the trustees on my examination of the financial statements of Keep Mobile Community Transport CIO ('the charity') for the year ended 31 December 2025.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the 'Association of Chartered Certified Accountants' which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2. the financial statements do not accord with those records; or

3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Hunter FCCA
D E Hunter Limited
Independent Examiner

2 Salisbury Close
Wokingham
Berkshire
RG41 4AJ

22nd May 2026

Keep Mobile Community Transport CIO

Statement of Financial Activities
(including income and expenditure account)

Year ended 31 December 2025

	Note	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Income and endowments					
Donations and legacies	**5**	22,254	–	22,254	19,021
Charitable activities	**6**	303,415	–	303,415	291,035
Other trading activities	**7**	96,032	–	96,032	91,337
Investment income	**8**	1,608	–	1,608	2,730
Other income	**9**	19,152	–	19,152	32,854
Total income		442,461	–	442,461	436,977
Expenditure					
Expenditure on charitable activities	**10**	483,714	–	483,714	499,932
Total expenditure		483,714	–	483,714	499,932
Net expenditure		(41,253)	–	(41,253)	(62,955)
Transfers between funds		148,602	(148,602)	–	–
Net movement in funds		107,349	(148,602)	(41,253)	(62,955)
Reconciliation of funds					
Total funds brought forward		1,168	198,120	199,288	262,243
Total funds carried forward		108,517	49,518	158,035	199,288

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Keep Mobile Community Transport CIO

Statement of Financial Position

31 December 2025

	Note	2025 £	£	2024 £	£
Fixed assets					
Tangible fixed assets	15		77,957		78,226
Current assets					
Debtors	16	60,004		54,957	
Cash at bank and in hand		60,210		104,039	
		120,214		158,996	
Creditors: amounts falling due within one year	17	40,136		37,934	
Net current assets			80,078		121,062
Total assets less current liabilities			158,035		199,288
Net assets			158,035		199,288
Funds of the charity					
Restricted funds			49,518		198,120
Unrestricted funds			108,517		1,168
Total charity funds	19		158,035		199,288

For the year ending 31 December 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 22nd May 2026, and are signed on behalf of the board by:

Ms Gisela Sharpe
Trustee

Mr Doug Southwick
Trustee

The notes on pages 11 to 17 form part of these financial statements.

Keep Mobile Community Transport CIO

Notes to the Financial Statements

Year ended 31 December 2025

1. General information

The charity is registered in England and Wales. The address of the registered office is 28A Woodlands Avenue, Winnersh, Wokingham, RG41 3HL.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Income tax

The Charity is exempt from Tax on its charitable activities.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are restricted funds earmarked by the trustees for a particular future project or commitment.

Restricted funds can be only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

Income represents resources received in the form of grants, donations and contractual receipts to support and fund direct charitable activities.

All income is recognised in the statement of financial activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

3. **Accounting policies** *(continued)*

Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefit will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Workshop equipment	-	25% reducing balance
Fixtures and fittings	-	25% reducing balance
Motor vehicles	-	25% reducing balance
Office equipment	-	25% reducing balance
Computer equipment	-	Over three years

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly.

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets or financial liabilities like trade and other debtors and creditors, loans from banks and other third parties.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. **Charitable incorporated organisation**

The charity is a Charitable Incorporated Organisation for the benefit of the local community.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Members donations	1,080	1,080	1,082	1,082
Other donations	21,174	21,174	17,939	17,939
	22,254	22,254	19,201	19,201

6. Charitable activities

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Grants received	173,380	173,380	158,298	158,298
Transport clients	84,015	84,015	83,565	83,565
Transport members	12,401	12,401	16,575	16,575
Dial A Ride	33,619	33,619	32,597	32,597
	303,415	303,415	291,035	291,035

7. Other trading activities

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Members subscriptions	7,815	7,815	8,995	8,995
Fundraising events	1,670	1,670	1,961	1,961
Social lotteries	326	326	133	133
CATSS Income	86,221	86,221	80,248	80,248
	96,032	96,032	91,337	91,337

8. Investment income

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Bank interest received	1,608	1,608	2,730	2,730

9. Other income

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Department of Transport fuel grant	14,199	14,199	18,738	18,738
Used Bus Sales	108	108	300	300
Insurance claim	4,845	4,845	13,816	13,816
	19,152	19,152	32,854	32,854

10. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2025	Total fund 2024
	£	£	£	£
Direct expenditure	480,693	–	480,693	496,495
Governance costs	–	3,021	3,021	3,437
	480,693	3,021	483,714	499,932

11. Net expenditure

Net expenditure is stated after charging:

	2025	2024
	£	£
Depreciation of tangible fixed assets	26,558	26,751

12. Independent examination fees

	2025	2024
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	2,240	2,350

13. Particulars of employees

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2025	2024
	£	£
Wages and salaries	302,697	327,889
Social security costs	20,634	19,116
Employer contributions to pension plans	3,215	3,501
	326,546	350,506

The average head count of employees during the year was 16 (2024: 19).

No employee received employee benefits of more than £60,000 during the year (2024: Nil).

14. Trustee remuneration and expenses

There was no remuneration or other benefits to members of the Committee of Management for the current and previous year.

There were no expenses paid to members of the Committee of Management for the current or previous year.

15. Tangible fixed assets

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Office and Computer Equipment £	Total £
Cost					
At 1 January 2025	3,319	7,931	534,530	21,272	567,052
Additions	--	--	26,289	--	26,289
Disposals	--	--	(30,000)	--	(30,000)
At 31 December 2025	3,319	7,931	530,819	21,272	563,341
Depreciation					
At 1 January 2025	2,911	7,012	458,999	19,904	488,826
Charge for the year	102	230	25,455	771	26,558
Disposals	--	--	(30,000)	--	(30,000)
At 31 December 2025	3,013	7,242	454,454	20,675	485,384
Carrying amount					
At 31 December 2025	306	689	76,365	597	77,957
At 31 December 2024	408	919	75,531	1,368	78,226

16. Debtors

	2025 £	2024 £
Trade debtors	20,516	21,822
Prepayments and accrued income	23,467	24,306
Other debtors	16,021	8,829
	60,004	54,957

17. Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	22,878	4,325
Accruals and deferred income	9,284	27,442
Social security and other taxes	6,985	5,551
Other creditors	989	616
	40,136	37,934

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £3,215 (2024: £3,501).

19. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2025 £	Income £	Expenditure £	Transfers £	At 31 Dec 2025 £
General funds	1,168	442,461	(483,714)	–	(40,085)
Ex Terminal liabilities and operations fund	–	–	–	118,602	118,602
Ex Building fund	–	–	–	30,000	30,000
	1,168	442,461	(483,714)	148,602	108,517

	At 1 Jan 2024 £	Income £	Expenditure £	Transfers/Re allocation £	At 31 Dec 2024 £
General funds	3,676	436,997	(499,932)	60,447	1,168
	3,676	436,997	(499,932)	60,447	1,168

General Fund - This is the value of the "free reserves" after allowing for the designated funds. There is no restriction on these reserves, which can be used at the discretion of the trustees for the provision of community transport and other services provided by the Charity.

Restricted funds

	At 1 Jan 2025 £	Income £	Expenditure £	Transfers £	At 31 Dec 2025 £
Building Fund	30,000	–	–	(30,000)	–
Terminal liabilities and Operations fund	168,120	–	–	(118,602)	49,518
	198,120	–	–	(148,602)	49,518

	At 1 Jan 2024 £	Income £	Expenditure £	Transfers/Re allocation £	At 31 Dec 2024 £
Building Fund	30,000	–	–	–	30,000
Terminal liabilities and Operations fund	138,567	–	–	29,553	168,120
Vehicle purchase fund	90,000	–	–	(90,000)	–
	258,567	–	–	(60,447)	198,120

Restricted funds relate to monies provided to the Charity for a specific purpose.
Terminal liabilities and operations fund - This is to cover operation costs and any liabilities arising from the termination of activities.

20. Related parties

Until April 2024 the whole operation of the Charity was sited on land and in offices owned by Mr F Rule who was a trustee of the Charity until his death in July 2023. The land accommodated all of the vehicles and provided space to carry out servicing and maintenance as required to ensure that the vehicles were kept road worthy, clean and safe. The office space was used to accommodate administrative staff for the purpose of accounts supervision, driver accommodation and development.

There was no charge for the use of the land and as such the charity received a donation in kind from the executors of Mr Rule's estate. The value of rent for these facilities could not be quantified and therefore has not been included in these financial statements.

The Charity used various additional office units for which a nominal rent was charged by the executors of Mr Rule's estate. The rent charged for the period till moving was £4,200. At the year end 31 December 2024 £Nil was due from the Charity.

The executors invoiced the Charity for electricity used on the premises and this charge was included within the accounts. The electricity charged during the period until moving was £1,201. At the year end 31 December 2024 £Nil was due from the Charity.

The Charity moved premises in April 2024 to a temporary site in Twyford in which the executors of Mr Rule's estate had no interest.

During the year the Charity invoiced sales of £86,697 (2024 = £80,897) to Thames Valley Operators, a Community Interest Company in which Keep Mobile is a member. During the year Thames Valley Operators made donations of £11,000 (2024 = £8,000) to Keep Mobile. At the year end £7,464 (2024 = £5,465) was due from Thames Valley Operators to Keep Mobile.

During the year the company invoiced sales of £Nil (2024 = £277) to Training Concerns Limited, a company of which Mrs S J Gibson (Charity Manager) is also a director. During the year Training Concerns Limited made donations of £3,873 (2024 = £2,800) to Keep Mobile. At the year end £Nil (2024 = £Nil) was due from Training Concerns Limited to Keep Mobile.

During the year the company invoiced sales of £1,162 (2024 = £185) to KM Training (Berkshire) Limited, a company of which Mrs S J Gibson (Charity Manager) is also a director. During the year KM Training (Berkshire) Limited made donations of £3,700 (2024 = £Nil) to Keep Mobile. At the year end £50 (2024 = £Nil) was due from KM Training (Berkshire) Limited to Keep Mobile.

KEEP MOBILE COMMUNITY TRANSPORT CIO

England & Wales - Charity number 1174433

Accounts

COMPANY REGISTRATION NUMBER: CE012069

CHARITY REGISTRATION NUMBER: 1174433

Keep Mobile Community Transport CIO

Unaudited Financial Statements

For the year ended

31 December 2024

Keep Mobile Community Transport CIO

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2024

Structure, governance and management *(continued)*

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2024.

Reference and administrative details

Registered charity name	Keep Mobile Community Transport CIO
Charity registration number	1174433
Company registration number	CE012069
Registered office	28A Woodlands Avenue Winnersh Wokingham RG41 3HL
The trustees	Mr Richard Rampton (left 29th June 2024) Mr Doug Southwick Ms Gisela Sharpe Mr Ian Urquhart Mr Robert Kingswell Mr Jake Hughes
Independent examiner	D E Hunter Limited 2 Salisbury Close Wokingham Berkshire RG41 4AJ

Structure, governance and management

Organisational structure

Keep Mobile Country Tours Limited was established in 1992 and registered under the Industrial and Provident Societies Act 1965 in February 1993 (Registered Number 27740R). This entity was subsequently covered by the Co-Operative and Community Benefit Societies Act 2014.

Keep Mobile Community Transport CIO was registered on 30 August 2017 and commenced trading on 1 January 2020. All the assets of Keep Mobile Country Tours Limited were transferred to Keep Mobile Community Transport CIO at that date. It is registered with the Charity Commission, charity number 1174433.

Structure, governance and management *(continued)*

Management structure

The management structure and staff remained steady for the year.

Keep Mobile is an efficiently run organisation, from management to trustees to the operational staff.

We would very much like to have more of an involvement of Parish Councillors by way of having a representative on our management committee as an observer and conduit to their respective Parish Councils. This would help the Councils have a better understanding of how we work and an insight into our future development.

Risk management

We have identified and dealt with risks to which the charity is exposed. The trustees, management and staff recognise the risks. We managed to put the appropriate controls in place to provide reasonable assurance against safety, fraud and errors.

Objectives and activities

Objectives and aims
The charity's main objectives are as follows: -

1. To provide transport for those residents in Wokingham and Bracknell Forest Boroughs who are unable to access mainstream transport due to age and or disability.

2. To get our members out and about via our day excursion programme.

Staff and volunteers

As always we had a good team who really stepped up following the tragic passing of our founder and Chair of Trustees in July 2023. We are all determined to continue his legacy. Staff have helped with fundraising via fetes, sponsored walks and swimathons and other events.

We have also had a lot of help with reports and statistics from different members of staff. We consider ourselves responsible employers, therefore, we are looking at taking on younger trustees to help young people get on a career path and understand the world of Charities and community.

With our growing number of staff and volunteers we are an important part of the community.

Driver training and assessment (MiDAS)

All our drivers undergo training for this assessment before they are eligible to take passengers on behalf of the Charity. All drivers, both voluntary and paid, are also DBS checked.

Achievements and performance

Fundraising activities

During 2024 we ran a few fundraising events. We are grateful to all the following:

- Arborfield and Newland Parish Council
- Barkham Parish Council
- Binfield Parish Council
- Bracknell Town Council
- Charvil Parish Council
- Crowthorne Parish Council
- Earley Town Council
- Finchampstead Parish Council
- Ruscombe Parish Council
- Sandhurst Town Council
- Shinfield Parish Council
- Sonning Parish Council
- St Nicholas Hurst Parish Council
- Twyford Parish Council
- Warfield Parish Council
- Wargrave Parish Council
- Winkfield Parish Council
- Winnersh Parish Council
- Wokingham Town Council
- Wokingham Without Parish Council
- Woodley Town Council
- Bracknell Forest Borough Council
- Wokingham Borough Council
- 29th May 1961 Charitable Trust
- Barchester Charitable Trust
- Berkshire Community Foundation – Vital for Berkshire
- Shanley Foundation
- Wokingham Lions
- Our software company Thames Valley Operators CIC
- Training Concerns Limited
- Afton Chemicals
- Christ Church, Woodley

These were just some of the funders who have generously contributed during the year. However, despite this, our own funds have been drained which has resulted in our scheduled bus purchases being delayed. We did not order a new bus in the year but instead purchased a second-hand bus. We still need to purchase at least two more buses to help meet demand for our services.

Achievements and performance *(continued)*

Support

We are still supported by Bracknell and Wokingham local authorities. In addition, most Parish Councils support the charity, which enables us to provide our Day Excursions (which support those people suffering from loneliness) and out of area service which enables people to travel for any reason including visiting friends, relations, weddings, funerals and to holiday further afield.

Our values

The short and medium term plans had to change because of the pandemic, but we still pursued ethically driven principles, including ensuring diversity and equality amongst our staff and, crucially, our members.

Keep Mobile is well positioned to be able to monitor progress towards these aims using management tools at our disposal. These were adapted during the pandemic so we could be sure we contacted everyone to check how they were and to keep them safe.

Leadership and ideas

Our manager has stepped up following the tragic passing of Fred Rule to strive to continue his legacy.

We still need new trustees to join us as it is good practice to have as many trustees as possible from all aspects of the community.

Services

All our services are going well. The day trips have managed to get back to full capacity after the pandemic, however, our members are still cautious when venturing out on these trips.

Our focus

Our focus has been on the most vulnerable members of society, including those suffering from severe physical and mental disability, older people whose lives are dominated by age related issues and younger people who have behavioural and learning issues as well as being physically disabled.

During the last twelve months we have managed to help an extra 512 new members.

Vehicles

Due to the pandemic and additional safety measures that had to be put in place it was not possible to replace some of our existing fleet. We have only managed to raise enough funds to purchase a second-hand bus in the year which we have named Louis as a tribute to our late founder's late grandson. The charity does however have plans to update some more of its minibuses as soon as is practicable. Some of our funders in the local parishes have not been able to support us or make contributions to help with the vehicle costs and this has impacted on our plans.

Financial review

The death of our co-founder necessitated our looking for new premises for the charity as we previously had our offices and the yard for the minibuses on land owned by Mr Rule. This land was subject to a planning application by a developer which was approved and we therefore had to vacate in April 2024. Our buses are now temporarily housed in a yard in Twyford and some of the staff are working from a converted storage container on the site whilst others are working from home until a permanent base can be found. However, the Charity will continue to use its resources in the best way possible to benefit the community.

Reserves policy

Note 19 to the financial statements summarises the year's movements on each fund.

The Charity Commissioners require organisations to establish reserves to cover the eventuality of the charity ceasing to operate. The charity has contingent liabilities in respect of employment costs and expenses upon cessation. The Management Committee would like to hold sufficient free reserves to be able to cover the potential redundancy costs and up to three months' normal operation expenditure.

The Terminal and Operations Reserve at 31 December 2024 has increased to £168,120 which is sufficient to cover redundancy costs and three months operating costs. We must retain this reserve.

The nature of the charity is such that to replace its core assets, namely minibuses, involves significant capital expenditure. The current cost of a minibus together with conversion is approximately £100,000, which is increasing on a monthly basis. The current fleet of vehicles are starting to show their age and replacements will be required in future years. The charity intended to purchase 2 new minibuses during the course of 2024 but due to lack of funding was unable to do so. One second-hand bus was purchased in November 2024. The Management Committee had set aside part only of the funds required to purchase new buses in a Designated Vehicle Purchase Fund at 31 December 2023. There are insufficient reserves once account was taken of the Terminal and Operations Reserve to cover the Designated Vehicle Purchase Fund at 31 December 2024..

A breakdown of the restricted funds, showing movements in the year and closing balances at 31 December 2024 is shown in note 19 of the accounts.

Plans for future periods

Future plans

The charity is achieving an improving carbon footprint but unfortunately this was put on hold during 2023. We are now starting to move forward again and we are looking at electric vehicles. Unfortunately, there are no suitable buses available as yet.

Our main goal in 2025 is to find a permanent base for our vehicles with an office for all our staff.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The trustees' annual report was approved on 12 May 2025 and signed on behalf of the board of trustees by:

Ms Gisela Sharpe
Trustee

Keep Mobile Community Transport CIO

Independent Examiner's Report to the Trustees of Keep Mobile Community Transport CIO

Year ended 31 December 2024

I report to the trustees on my examination of the financial statements of Keep Mobile Community Transport CIO ('the charity') for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the 'Association of Chartered Certified Accountants' which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2. the financial statements do not accord with those records; or

3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Independent Examiner's Report to the Trustees of Keep Mobile Community Transport CIO *(continued)*

Year ended 31 December 2024

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Hunter FCCA
D E Hunter Limited
Independent Examiner

2 Salisbury Close
Wokingham
Berkshire
RG41 4AJ

12 May 2025

Keep Mobile Community Transport CIO

Statement of Financial Activities
(including income and expenditure account)

Year ended 31 December 2024

	Note	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Income and endowments					
Donations and legacies	**5**	19,021	–	19,021	14,304
Charitable activities	**6**	291,035	–	291,035	281,176
Other trading activities	**7**	91,337	–	91,337	90,837
Investment income	**8**	2,730	–	2,730	1,976
Other income	**9**	32,854	–	32,854	26,216
Total income		436,977	–	436,977	414,509
Expenditure					
Expenditure on charitable activities	**10**	499,932	–	499,932	427,766
Total expenditure		499,932	–	499,932	427,766
Net expenditure		(62,955)	–	(62,955)	(13,257)
Transfers between funds		60,447	(60,447)	–	–
Net movement in funds		(2,508)	(60,447)	(62,955)	(13,257)
Reconciliation of funds					
Total funds brought forward		3,676	258,567	262,243	275,500
Total funds carried forward		1,168	198,120	199,288	262,243

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 11 to 17 form part of these financial statements.

Keep Mobile Community Transport CIO

Statement of Financial Position

31 December 2024

	Note	2024 £	£	2023 £	£
Fixed assets					
Tangible fixed assets	**15**		78,226		92,582
Current assets					
Debtors	**16**	54,957		45,878	
Cash at bank and in hand		104,039		162,301	
		158,996		208,179	
Creditors: amounts falling due within one year	**17**	37,934		38,518	
Net current assets			121,062		169,661
Total assets less current liabilities			199,288		262,243
Net assets			199,288		262,243
Funds of the charity					
Restricted funds			198,120		258,567
Unrestricted funds			1,168		3,676
Total charity funds	**19**		199,288		262,243

For the year ending 31 December 2024, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 12 May 2025, and are signed on behalf of the board by:

Ms Gisela Sharpe
Trustee

Mr Ian Urquhart
Trustee

The notes on pages 11 to 17 form part of these financial statements.

Keep Mobile Community Transport CIO

Notes to the Financial Statements

Year ended 31 December 2024

1. General information

The charity is registered in England and Wales. The address of the registered office is 28A Woodlands Avenue, Winnersh, Wokingham, RG41 3HL.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Income tax

The Charity is exempt from Tax on its charitable activities.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are restricted funds earmarked by the trustees for a particular future project or commitment.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

Income represents resources received in the form of grants, donations and contractual receipts to support and fund direct charitable activities.

All income is recognised in the statement of financial activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

3. Accounting policies *(continued)*

Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefit will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Tangible assets

Tangible assets are initially recorded at cost and subsequently stated at cost less any accumulated depreciation.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Workshop equipment	-	25% reducing balance
Fixtures and fittings	-	25% reducing balance
Motor vehicles	-	25% reducing balance
Office equipment	-	25% reducing balance
Computer equipment	-	Over three years

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly.

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets or financial liabilities like trade and other debtors and creditors, loans from banks and other third parties.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Charitable incorporated organisation

The charity is a Charitable Incorporated Organisation for the benefit of the local community.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Donations				
Members donations	1,082	1,082	2,202	2,202
Other donations	17,939	17,939	12,102	12,102
	19,021	19,021	14,304	14,304

6. Charitable activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Grants received	158,298	158,298	161,339	161,339
Transport clients	83,565	83,565	74,808	74,808
Transport members	16,575	16,575	14,430	14,430
Dial A Ride	32,597	32,597	30,599	30,599
	291,035	291,035	281,176	281,176

7. Other trading activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Members subscriptions	8,995	8,995	7,259	7,259
Fundraising events	1,961	1,961	620	620
Social lotteries	133	133	167	167
CATSS Income	80,248	80,248	82,791	82,791
	91,337	91,337	90,837	90,837

8. Investment income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Bank interest received	2,730	2,730	1,976	1,976

9. Other income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Department of Transport fuel grant	18,738	18,738	8,221	8,221
Used Bus Sales	300	300	--	--
Insurance claim	13,816	13,816	17,995	17,995
	32,854	32,854	26,216	26,216

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total fund 2023 £
Direct expenditure	496,495	–	496,495	424,388
Governance costs	–	3,437	3,437	3,378
	496,495	3,437	499,932	427,766

11. Net expenditure

Net expenditure is stated after charging:

	2024 £	2023 £
Depreciation of tangible fixed assets	26,751	31,489

12. Independent examination fees

	2024 £	2023 £
Fees payable to the independent examiner for:		
Independent examination of the financial statements	2,350	2,350

13. Particulars of employees

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024 £	2023 £
Wages and salaries	327,889	255,684
Social security costs	19,116	12,696
Employer contributions to pension plans	3,501	2,507
	350,506	270,887

The average head count of employees during the year was 19 (2023: 17).

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

14. Trustee remuneration and expenses

There was no remuneration or other benefits to members of the Committee of Management for the current and previous year.

There were no expenses paid to members of the Committee of Management for the current or previous year.

15. Tangible fixed assets

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Office and Computer Equipment £	Total £
Cost					
At 1 January 2024	3,319	7,931	562,530	20,877	594,657
Additions			12,000	395	12,395
Disposals	--	--	(40,000)	--	(40,000)
At 31 December 2024	3,319	7,931	534,530	21,272	567,052
Depreciation					
At 1 January 2024	2,775	6,706	473,822	18,772	502,075
Charge for the year	136	306	25,177	1,132	26,751
Disposals			(40,000)		(40,000)
At 31 December 2024	2,911	7,012	458,999	19,904	488,826
Carrying amount					
At 31 December 2024	408	919	75,531	1,368	78,226
At 31 December 2023	544	1,225	88,708	2,105	92,582

16. Debtors

	2024 £	2023 £
Trade debtors	21,822	19,577
Prepayments and accrued income	24,306	18,281
Other debtors	8,829	8,020
	54,957	45,878

17. Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	4,325	2,795
Accruals and deferred income	27,442	28,567
Social security and other taxes	5,551	4,753
Other creditors	616	2,403
	37,934	38,518

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £3,501 (2023: £2,507).

19. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2024 £	Income £	Expenditure £	Transfers £	At 31 Dec 2024 £
General funds	3,676	436,977	(499,932)	60,447	1,168
	3,676	436,977	(499,932)	60,447	1,168

	At 1 Jan 2023 £	Income £	Expenditure £	Transfers/Re allocation £	At 31 Dec 2023 £
General funds	22,676	414,509	(433,508)	--	3,676
Terminal liabilities and operations fund	127,824	–	10,743	(138,567)	--
Vehicle purchase fund	95,000	–	(5,000)	(90,000)	--
	245,500	414,509	(427,766)	(228,567)	3,676

General Fund - This is the value of the "free reserves" after allowing for the designated funds. There is no restriction on these reserves, which can be used at the discretion of the trustees for the provision of community transport and other services provided by the Charity.

Terminal liabilities and operations fund - This is to cover three months operation costs and any liabilities arising from the termination of activities. Now treated as Restricted funds.

Vehicle purchase fund - The Charity had earmarked funds to purchase a new minibus to replace one within its current fleet of eleven vehicles. Each vehicle costs approximately £100,000. Now treated as Restricted funds.

Restricted funds

	At 1 Jan 2024 £	Income £	Expenditure £	Transfers £	At 31 Dec 2024 £
Building Fund	30,000	–	–	–	30,000
Terminal liabilities and Operations fund	138,567	--	--	29,553	168,120
Vehicle purchase fund	90,000	--	--	(90,000)	--
	258,567	–	–	(60,447)	198,120

	At 1 Jan 2023 £	Income £	Expenditure £	Transfers/Re allocation £	At 31 Dec 2024 £
Building Fund	30,000	–	–	–	30,000
Terminal liabilities and Operations fund	—	–	–	138,567	138,567
Vehicle purchase fund	–	–	–	90,000	90,000
	30,000	–	–	228,567	258,567

Restricted funds relate to monies provided to the Charity for a specific purpose.

20. Related parties

Until April 2024 the whole operation of the Charity was sited on land and in offices owned by Mr F Rule who was a trustee of the Charity until his death in July 2023. The land accommodated all of the vehicles and provided space to carry out servicing and maintenance as required to ensure that the vehicles were kept road worthy, clean and safe. The office space was used to accommodate administrative staff for the purpose of accounts supervision, driver accommodation and development.

There was no charge for the use of the land and as such the charity received a donation in kind from the executors of Mr Rule's estate. The value of rent for these facilities could not be quantified and therefore has not been included in these financial statements.

The Charity used various additional office units for which a nominal rent was charged by the executors of Mr Rule's estate. The rent charged for the period till moving was £4,200 (for year 2023 = £16,800). At the year end £Nil (2023 = £Nil) was due from the Charity.

The executors invoiced the Charity for electricity used on the premises and this charge is included within the accounts. The electricity charged during the period until moving was £1,201 (for year 2023 = £8,067). At the year end £Nil (2023 = £Nil) was due from the Charity.

The Charity moved premises in April 2024 to a temporary site in Twyford in which the executors of Mr Rule's estate had no interest.

During the year the Charity invoiced sales of £80,897 (2023 = £83,184) to Thames Valley Operators, a Community Interest Company in which Keep Mobile is a member. During the year Thames Valley Operators made donations of £8,000 (2023 = £9,600) to Keep Mobile. At the year end £5,465 (2023 = £7,399) was due from Thames Valley Operators to Keep Mobile.

During the year the company invoiced sales of £277 (2023 = £1,494) to Training Concerns Limited, a company of which Mrs S J Gibson (Charity Manager) is also a director. During the year Training Concerns Limited made donations of £2,800 (2023 = £Nil) to Keep Mobile. At the year end £Nil (2023 = £162) was due from Training Concerns Limited to Keep Mobile.

KEEP MOBILE COMMUNITY TRANSPORT CIO

England & Wales - Charity number 1174433

Accounts

COMPANY REGISTRATION NUMBER: CE012069

CHARITY REGISTRATION NUMBER: 1174433

Keep Mobile Community Transport CIO

Unaudited Financial Statements

For the year ended

31 December 2023

Keep Mobile Community Transport CIO

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 December 2023

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2023.

Reference and administrative details

Registered charity name	Keep Mobile Community Transport CIO
Charity registration number	1174433
Company registration number	CE012069
Registered office	28A Woodlands Avenue Winnersh Wokingham RG41 3HL
The trustees	Mr Richard Rampton Mr Michael Gore (left 8th March 2023) Mr Doug Southwick Ms Gisela Sharpe Mr Ian Urquhart Mr Robert Kingswell (appointed 8th March 2023) Mr Jake Hughes (appointed 13th September 2023)
Independent examiner	D E Hunter Limited 2 Salisbury Close Wokingham Berkshire RG41 4AJ

Structure, governance and management

Organisational structure

Keep Mobile Country Tours Limited was established in 1992 and registered under the Industrial and Provident Societies Act 1965 in February 1993 (Registered Number 27740R). This entity was subsequently covered by the Co-Operative and Community Benefit Societies Act 2014.

Keep Mobile Community Transport CIO was registered on 30 August 2017 and commenced trading on 1 January 2020. All the assets of Keep Mobile Country Tours Limited were transferred to Keep Mobile Community Transport CIO at that date. It is registered with the Charity Commission, charity number 1174433.

It is with great sadness that we have to report the death of our co-founder and trustee, Mr Fred Rule on 1st July 2023. We wish to acknowledge the great work he performed in setting up the Charity, forming relationships with the Borough, Parish and Town Councils and the various clubs and societies who use our services. He is greatly missed.

Structure, governance and management *(continued)*

Management structure

The management structure and staff remained steady for the year.

Keep Mobile is an efficiently run organisation, from management to trustees to the operational staff.

We would very much like to have more of an involvement of Parish Councillors by way of having a representative on our management committee as an observer and conduit to their respective Parish Councils. This would help the Councils have a better understanding of how we work and an insight into our future development.

Risk management

We have identified and dealt with risks to which the charity is exposed. The trustees, management and staff recognise the risks. We managed to put the appropriate controls in place to provide reasonable assurance against safety, fraud and errors.

Objectives and activities

Objectives and aims
The charity's main objectives are as follows: -

1. To provide transport for those residents in Wokingham and Bracknell Forest Boroughs who are unable to access mainstream transport due to age and or disability.

2. To get our members out and about via our day excursion programme.

Staff and volunteers

As always we had a good team who really stepped up following the tragic passing of our founder and Chair of Trustees. We are all determined to continue his legacy. Staff have helped with fundraising via sponsored band performances and other events.

We have also had a lot of help with reports and statistics from different members of staff. We consider ourselves responsible employers, therefore, we are looking at taking on younger trustees to help young people get on a career path and understand the world of Charities and community.

With our growing number of staff and volunteers we are an important part of the community.

Driver training and assessment (MiDAS)

All our drivers undergo training for this assessment before they are eligible to take passengers on behalf of the Charity. All drivers, both voluntary and paid, are also DBS checked.

Achievements and performance

Fundraising activities

During 2023 we ran a few fundraising events. We are grateful to all the following:

- Arborfield and Newland Parish Council
- Barkham Parish Council
- Binfield Parish Council
- Bracknell Town Council
- Charvil Parish Council
- Crowthorne Parish Council
- Earley Town Council
- Finchampstead Parish Council
- Sandhurst Town Council
- Shinfield Parish Council
- Sonning Parish Council
- St Nicholas Hurst Parish Council
- Twyford Parish Council
- Warfield Parish Council
- Wargrave Parish Council
- Winkfield Parish Council
- Winnersh Parish Council
- Wokingham Without Parish Council
- Woodley Town Council
- Bracknell Borough Council
- Wokingham Borough Council
- Berkshire Community Foundation – Vital for Berkshire
- Bernard Sunley Foundation
- The Earley Charity
- Tesco (Groundwork UK)
- Our software company Thames Valley Operators CIC
- Our landlord Evendons Centre
- Loose Connections band

These were just some of the funders who have generously contributed during the year. However, despite this, our own funds have been drained which has resulted in our scheduled bus purchases being delayed. We did not order a new bus in the year but instead purchased a second-hand bus. We still need to purchase at least two more buses to help meet demand for our services.

Achievements and performance *(continued)*

Support

We are still supported by Bracknell and Wokingham local authorities. In addition, most Parish Councils support the charity, which enables us to provide our Day Excursions (which support those people suffering from loneliness) and out of area service which enables people to travel for any reason including visiting friends, relations, weddings, funerals and to holiday further afield.

Our values

The short and medium term plans had to change because of the pandemic, but we still pursued ethically driven principles, including ensuring diversity and equality amongst our staff and, crucially, our members.

Keep Mobile is well positioned to be able to monitor progress towards these aims using management tools at our disposal. These were adapted during the pandemic so we could be sure we contacted everyone to check how they were and to keep them safe.

Leadership and ideas

Our manager has stepped up following the tragic passing of Fred Rule to strive to continue his legacy.

We still need new trustees to join us as it is good practice to have as many trustees as possible from all aspects of the community.

Services

All our services are going well. The day trips have managed to get back to full capacity after the pandemic, however, our members are still cautious when venturing out on these trips.

Our focus

Our focus has been on the most vulnerable members of society, including those suffering from severe physical and mental disability, older people whose lives are dominated by age related issues and younger people who have behavioural and learning issues as well as being physically disabled.

During the last twelve months we have managed to help an extra 1012 new members.

Achievements and performance *(continued)*

Vehicles

Due to the pandemic and additional safety measures that had to be put in place it was not possible to replace some of our existing fleet. We have only managed to raise enough funds to purchase a second-hand bus in the year which we have named Fred in honour of our late co-founder. The charity does however have plans to update some more of its minibuses as soon as is practicable. Some of our funders in the local parishes have not been able to support us or make contributions to help with the vehicle costs and this has impacted on our plans.

Financial review

The death of our co-founder has necessitated our looking for new premises for the charity as we previously had our offices and the yard for the minibuses on land owned by Mr Rule. This land was subject to a planning application by a developer which has now been approved and we therefore needed to vacate in April 2024 Our buses are now temporarily housed in a yard in Twyford and all staff are working from home until a permanent base can be found. However, the Charity will continue to use its resources in the best way possible to benefit the community.

Reserves policy

Note 19 to the financial statements summarises the year's movements on each fund.

The Charity Commissioners require organisations to establish reserves to cover the eventuality of the charity ceasing to operate. The charity has contingent liabilities in respect of employment costs and expenses upon cessation. The Management Committee would like to hold sufficient free reserves to be able to cover the potential redundancy costs and up to three months' normal operation expenditure.

The Terminal and Operations Reserve at 31 December 2023 has increased to £138,567 which is sufficient to cover redundancy costs and three months operating costs. We must retain this reserve.

The nature of the charity is such that to replace its core assets, namely minibuses, involves significant capital expenditure. The current cost of a minibus together with conversion is approximately £98,000, which is increasing on a monthly basis. The current fleet of vehicles are starting to show their age and replacements will be required in future years. The charity intended to purchase 2 new minibuses during the course of 2023 but due to lack of funding was unable to do so. One second-hand bus was purchased in October 2023. The Management Committee has set aside part only of the funds required to purchase new buses in a Designated Vehicle Purchase Fund at 31 December 2023. There are insufficient reserves once account was taken of the Terminal and Operations Reserve to cover the full cost of a new minibus.

A breakdown of the restricted funds, showing movements in the year and closing balances at 31 December 2023 is shown in note 19 of the accounts.

Plans for future periods

Future plans

The charity is achieving an improving carbon footprint but unfortunately this was put on hold during 2023. We are now starting to move forward again and we are looking at electric vehicles. Unfortunately, there are no suitable buses available as yet.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 30 May 2024 and signed on behalf of the board of trustees by:

Gisela Sharpe

Ms Gisela Sharpe
Trustee

Keep Mobile Community Transport CIO

Independent Examiner's Report to the Trustees of Keep Mobile Community Transport CIO

Year ended 31 December 2023

I report to the trustees on my examination of the financial statements of Keep Mobile Community Transport CIO ('the charity') for the year ended 31 December 2023.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the 'Association of Chartered Certified Accountants' which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2. the financial statements do not accord with those records; or

3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Independent Examiner's Report to the Trustees of Keep Mobile Community Transport CIO *(continued)*

Year ended 31 December 2023

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Hunter
D E Hunter Limited
Independent Examiner

2 Salisbury Close
Wokingham
Berkshire
RG41 4AJ

30 May 2024

Keep Mobile Community Transport CIO

Statement of Financial Activities
(including income and expenditure account)

Year ended 31 December 2023

	Note	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income and endowments					
Donations and legacies	**5**	14,304	–	14,304	16,751
Charitable activities	**6**	281,176	–	281,176	264,121
Other trading activities	**7**	90,837	–	90,837	89,283
Investment income	**8**	1,976	–	1,976	405
Other income	**9**	26,216	–	26,216	8,116
Total income		414,509	–	414,509	378,676
Expenditure					
Expenditure on charitable activities	**10**	427,766	–	427,766	404,177
Total expenditure		427,766	–	427,766	404,177
Net expenditure		(13,257)	–	(13,257)	(25,501)
Transfers between funds		(228,567)	228,567	–	–
Net movement in funds		(241,824)	228,567	(13,257)	(25,501)
Reconciliation of funds					
Total funds brought forward		245,500	30,000	275,500	301,001
Total funds carried forward		3,676	258,567	262,243	275,500

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 11 to 17 form part of these financial statements.

Keep Mobile Community Transport CIO

Statement of Financial Position

31 December 2023

	Note	2023 £	2023 £	2022 £	2022 £
Fixed assets					
Tangible fixed assets	**15**		92,582		101,497
Current assets					
Debtors	**16**	45,878		48,124	
Cash at bank and in hand		162,301		157,055	
		208,179		205,179	
Creditors: amounts falling due within one year	**17**	38,518		31,176	
Net current assets			169,661		174,003
Total assets less current liabilities			262,243		275,500
Net assets			262,243		275,500
Funds of the charity					
Restricted funds			258,567		30,000
Unrestricted funds			3,676		245,500
Total charity funds	**19**		262,243		275,500

For the year ending 31 December 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 30 May 2024, and are signed on behalf of the board by:

Ms Gisela Sharpe
Trustee

Mr Ian Urquhart
Trustee

The notes on pages 11 to 17 form part of these financial statements.

Keep Mobile Community Transport CIO

Notes to the Financial Statements

Year ended 31 December 2023

1. General information

The charity is registered in England and Wales. The address of the registered office is 28A Woodlands Avenue, Winnersh, Wokingham, RG41 3HL.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Income tax

The Charity is exempt from Tax on its charitable activities.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for a particular future project or commitment.

Restricted funds can be only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

Income represents resources received in the form of grants, donations and contractual receipts to support and fund direct charitable activities.

All income is recognised in the statement of financial activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

3. Accounting policies *(continued)*

Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefit will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Workshop equipment	-	25% reducing balance
Fixtures and fittings	-	25% reducing balance
Motor vehicles	-	25% reducing balance
Office equipment	-	25% reducing balance
Computer equipment	-	Over three years

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly.

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets and financial liabilities like trade and other debtors and creditors, loans from banks and other third parties.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Charitable incorporated organisation

The charity is a Charitable Incorporated Organisation for the benefit of the local community.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Donations				
Members donations	2,202	2,202	220	220
Other donations	12,102	12,102	16,531	16,531
	14,304	14,304	16,751	16,751

6. Charitable activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Grants received	161,339	161,339	163,391	163,391
Transport clients	74,808	74,808	58,422	58,422
Transport members	14,430	14,430	9,202	9,202
Shopping trips	--	--	--	--
Dial A Ride	30,599	30,599	33,106	33,106
	281,176	281,176	264,121	264,121

7. Other trading activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Members subscriptions	7,259	7,259	7,244	7,244
Fundraising events	620	620	1,071	1,071
Social lotteries	167	167	221	221
CATSS Income	82,791	82,791	80,747	80,747
	90,837	90,837	89,283	89,283

8. Investment income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Bank interest received	1,976	1,976	405	405

9. Other income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Department of Transport fuel grant	8,221	8,221	8,116	8,116
Insurance claim	17,995	17,995	--	--
	26,216	26,216	8,116	8,116

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2023 £	Total fund 2022 £
Direct expenditure	424,388	–	424,388	400,676
Governance costs	–	3,378	3,378	3,501
	424,388	3,378	427,766	404,177

11. Net expenditure

Net expenditure is stated after charging:

	2023 £	2022 £
Depreciation of tangible fixed assets	31,489	34,636

12. Independent examination fees

	2023 £	2022 £
Fees payable to the independent examiner for:		
Independent examination of the financial statements	2,350	2,350

13. Particulars of employees

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023 £	2022 £
Wages and salaries	255,684	237,302
Social security costs	12,696	10,004
Employer contributions to pension plans	2,507	2,918
	270,887	250,224

The average head count of employees during the year was 17 (2022: 18).

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

14. Trustee remuneration and expenses

There was no remuneration or other benefits to members of the Committee of Management for the current and previous year.

There were no expenses paid to members of the Committee of Management for the current or previous year.

15. Tangible fixed assets

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Office and Computer Equipment £	Total £
Cost					
At 1 January 2023	3,319	7,931	586,571	19,262	617,083
Additions			20,959	1,615	22,574
Disposals	--	--	(45,000)	--	(45,000)
At 31 December 2023	3,319	7,931	562,530	20,877	594,657
Depreciation					
At 1 January 2023	2,594	6,297	489,253	17,442	515,586
Charge for the year	181	409	29,569	1,330	31,489
Disposals			(45,000)		(45,000)
At 31 December 2023	2,775	6,706	473,822	18,772	502,075
Carrying amount					
At 31 December 2023	544	1,225	88,708	2,105	92,582
At 31 December 2022	725	1,634	97,318	1,820	101,497

16. Debtors

	2023 £	2022 £
Trade debtors	19,577	23,134
Prepayments and accrued income	18,281	18,308
Other debtors	8,020	6,682
	45,878	48,124

17. Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	2,795	5,213
Accruals and deferred income	28,567	21,041
Social security and other taxes	4,753	3,996
Other creditors	2,403	926
	38,518	31,176

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,507 (2022: £2,918).

19. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2023 £	Income £	Expenditure/ Transfers £	Re-allocation £	At 31 Dec 2023 £
General funds	22,676	414,509	(433,508)	--	3,676
Terminal liabilities and operations fund	127,824	–	10,743	(138,567)	--
Vehicle purchase fund	95,000	–	(5,000)	(90,000)	--
	245,500	414,509	(427,766)	(228,567)	3,676

	At 1 Jan 2022 £	Income £	Expenditure £	Transfers £	At 31 Dec 2022 £
General funds	20,008	378,676	(404,177)	28,169	22,676
Terminal liabilities and operations fund	120,993	–	–	6,831	127,824
Vehicle purchase fund	130,000	–	–	(35,000)	95,000
	271,001	376,676	(404,177)	--	245,500

General Fund - This is the value of the "free reserves" after allowing for the designated funds. There is no restriction on these reserves, which can be used at the discretion of the trustees for the provision of community transport and other services provided by the Charity.

Terminal liabilities and operations fund - This is to cover three months operation costs and any liabilities arising from the termination of activities. Now treated as Restricted funds.

Vehicle purchase fund - The Charity has earmarked funds to purchase a new minibus to replace one within its current fleet of eleven vehicles. Each vehicle costs approximately £95,000. Now treated as Restricted funds.

Restricted funds

	At 1 Jan 2023 £	Income £	Expenditure/ Transfers £	Re-allocation £	At 31 Dec 2023 £
Building Fund	30,000	–	–	–	30,000
Terminal liabilities and Operations fund	--	--	--	138,567	138,567
Vehicle purchase fund	--	--	--	90,000	90,000
	30,000	–	–	228,567	258,567

	At 1 Jan 2022 £	Income £	Expenditure £	Transfers £	At 31 Dec 2022 £
Building Fund	30,000	–	–	–	30,000
	30,000	–	–	--	30,000

Restricted funds relate to monies provided to the Charity for a specific purpose.

20. Related parties

During the year ended 31 December 2023 the whole operation of the Charity was sited on land and in offices owned by Mr F Rule who was a trustee of the Charity until his death in July 2023. The land accommodated all of the vehicles and provided space to carry out servicing and maintenance as required to ensure that the vehicles were kept road worthy, clean and safe. The office space was used to accommodate administrative staff for the purpose of accounts supervision, driver accommodation and development.

There was no charge for the use of the land and as such the charity received a donation in kind from Mr Rule. The value of rent for these facilities could not be quantified and therefore has not been included in these financial statements.

The Charity used various additional office units for which a nominal rent was charged by Mr Rule (and post death by the executors of his estate). The rent charged for the year was £16,800 (2022 = £16,746). At the year end £Nil (2022 = £Nil) was due from the Charity.

Mr Rule invoiced the Charity for electricity used on the premises and this charge is included within the accounts. The electricity charged during the year was £8,067 (2022 = £5,536). At the year end £Nil (2022 = £Nil) was due from the Charity.

Following the death of Mr Rule the Charity was forced to move premises. Staff are working from home until a permanent residence can be found.

Mrs S J Gibson, who is employed by the Charity is the daughter of Mr F Rule. During the year Mrs S J Gibson received remuneration of £36,786 (2022 = £33,306).

During the year the Charity invoiced sales of £83,184 (2022 = £81,128) to Thames Valley Operators, a Community Interest Company in which Keep Mobile is a member. During the year Thames Valley Operators made donations of £9,600 (2022 = £6,600) to Keep Mobile. At the year end £7,399 (2022 = £9,139) was due from Thames Valley Operators to Keep Mobile.

During the year the company invoiced sales of £1,494 (2022 = £365) to Training Concerns Limited, a company of which Mr F Rule was also a director. During the year Training Concerns Limited made donations of £Nil (2022 = £2,800) to Keep Mobile. At the year end £162 (2022 = £38) was due from Training Concerns Limited to Keep Mobile.

KEEP MOBILE COMMUNITY TRANSPORT CIO

England & Wales - Charity number 1174433

Accounts

COMPANY REGISTRATION NUMBER: CE012069

CHARITY REGISTRATION NUMBER: 1174433

Keep Mobile Community Transport CIO

Unaudited Financial Statements

For the year ended

31 December 2022

Keep Mobile Community Transport CIO

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 December 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2022.

Reference and administrative details

Registered charity name	Keep Mobile Community Transport CIO
Charity registration number	1174433
Company registration number	CE012069
Principal office and registered office	Units 1 - 3 The Evendons Centre 171 Evendons Lane Wokingham RG41 4EH
The trustees	Mr Fred Rule Mr Richard Rampton Mr Michael Gore (left 8th March 2023) Mr Doug Southwick Mrs Gisela Sharpe Mr Ian Urquhart Mr Robert Kingswell (appointed 8th March 2023)
Independent examiner	D E Hunter Limited 2 Salisbury Close Wokingham Berkshire RG41 4AJ

Structure, governance and management

Organisational structure

Keep Mobile Country Tours Limited was established in 1992 and registered under the Industrial and Provident Societies Act 1965 in February 1993 (Registered Number 27740R). This entity was subsequently covered by the Co-Operative and Community Benefit Societies Act 2014.

Keep Mobile Community Transport CIO was registered on 30 August 2017 and commenced trading on 1 January 2020. All the assets of Keep Mobile Country Tours Limited were transferred to Keep Mobile Community Transport CIO at that date. It is registered with the Charity Commission, charity number 1174433.

Structure, governance and management *(continued)*

Management structure

The management structure and staff remained steady for the year. We recruited people during the pandemic and they have stayed with us.

Keep Mobile is an efficiently run organisation, from management to trustees to the operational staff.

We would very much like to have more of an involvement of Parish Councillors by way of having a representative on our management committee as an observer and conduit to their respective Parish Councils. This would help the Councils have a better understanding of how we work and an insight into our future development.

Risk management

We have identified and dealt with risks to which the charity is exposed. The trustees, management and staff recognise the risks. We managed to put the appropriate controls in place to provide reasonable assurance against safety, fraud and errors.

Objectives and activities

Objectives and aims
The charity's main objectives are as follows: -

1. During 2022 our main objective was to keep our members and staff safe from Covid 19.

2. Help people who are self-isolating, lonely, sick and suffering from poverty.

3. To equip our buses so it is safe for people to travel to where they need to go to during the pandemic.

4. To get our members out and about again via our day excursion programme.

Staff and volunteers

As always we had a good team who really stepped up during the pandemic and beyond. Everyone was involved with all aspects of the Charity. The drivers, both paid and volunteers, were not just driving they were also helping out with fundraising at the various local fetes and carnivals we attended in the year.

We have also had a lot of help with reports and statistics from different members of staff. We consider ourselves responsible employers, therefore, we are looking at taking on younger trustees to help young people get on a career path and understand the world of Charities and community.

With our growing number of staff and volunteers we are an important part of the community.

Driver training and assessment (MiDAS)

All our drivers undergo training for this assessment before they are eligible to take passengers on behalf of the Charity. All drivers, both voluntary and paid, are also DBS checked.

Achievements and performance

Fundraising activities

During 2022, following the end of Covid 19 restrictions, we were finally able to run a few fundraising events. We are grateful to all the following:

- Arborfield and Newland Parish Council
- Barkham Parish Council
- Binfield Parish Council
- Bracknell Town Council
- Charvil Parish Council
- Crowthorne Parish Council
- Earley Town Council
- Finchampstead Parish Council
- Ruscombe Parish Council
- Sandhurst Town Council
- Shinfield Parish Council
- Sonning Parish Council
- St Nicholas Hurst Parish Council
- Twyford Parish Council
- Warfield Parish Council
- Winkfield Parish Council
- Winnersh Parish Council
- Wokingham Without Parish Council
- Woodley Town Council
- Bracknell Borough Council
- Wokingham Borough Council
- Bracknell Forest Recovery Grant Scheme
- Englefield Charitable Trust
- National Lottery Community Fund
- Syder Foundation
- Our software company Thames Valley Operators CIC
- Our training company Training Concerns Limited
- Our landlord Evendons Centre

who were just some of the funders who have generously contributed during the year. However, despite this, our own funds have been drained which has resulted in our scheduled bus purchases being delayed. Our new bus, which was ordered in 2021, was finally delivered in November 2022 but we still need to purchase at least two more buses to help meet demand for our services.

Achievements and performance *(continued)*

Safe practice

In order that we complied with PPE requirements and the safety of our passengers and staff we provided the following procedures: -

1. Every bus was equipped with a forced air filtration system that provided a full air change every 1-2 minutes during every trip. This was automatic. The driver did not have to operate the unit.

2. At the end of every shift there was a wipe down and every 7 days each bus was totally sprayed using a fogging and disinfection kit. This released vapour to the cabin area and sterilised the interior of the bus which lasted indefinitely or until next used. Every driver was equipped with a PPE container which included:-

   Masks for people without one.

   Hand sanitiser for driver and passenger use.

   Rubber gloves to protect people when accessing and departing the bus.

   Sanitising hand spray to be used when accessing or departing the bus.

3. Every member of staff can have a Covid Flow test when requested.

4. Electrically powered sanitation dispenser units were fitted both at the front and rear access points to enable passengers to sanitise their hands before gaining access to the bus.

These measures have stayed in place since 2020 right through to the present. Implementing these measures has resulted in addition costs of approximately £44,000. We are grateful to all the organisations who have contributed towards these additional unexpected costs.

Achievements and performance *(continued)*

Support

We are still supported by Bracknell and Wokingham local authorities. In addition, most Parish Councils support the charity, which enables us to provide our Day Excursions (which support those people suffering from loneliness) and out of area service which enables people to travel for any reason including visiting friends, relations, weddings, funerals and to holiday further afield when allowed.

Our values

The short and medium term plans had to change because of the pandemic, but we still pursued ethically driven principles, including ensuring diversity and equality amongst our staff and, crucially, our members.

Keep Mobile is well positioned to be able to monitor progress towards these aims using management tools at our disposal. These were adapted during the pandemic so we could be sure we contacted everyone to check how they were and to keep them safe.

Leadership and Ideas

Our manager successfully passed her diploma level 5 in management with a distinction. She is now putting these skills to good use.

We still need new trustees to join us as it is good practice to have as many trustees as possible from all aspects of the community.

Services

All our services are going well. The day trips have managed to get back to full capacity after the pandemic, however, our members are still cautious when venturing out on these trips.

Our focus

Our focus has been on the most vulnerable members of society, including those suffering from severe physical and mental disability, older people whose lives are dominated by age related issues and younger people who have behavioural and learning issues as well as being physically disabled. This year started to see the recovery from Covid and people are getting back out and about. The biggest challenge was reaching out to people that needed us but did not know we were out there. During the last twelve months we have managed to help an extra 482 new members.

Achievements and performance *(continued)*

Vehicles

Due to the pandemic and additional safety measures that had to be put in place it was not possible to replace some of our existing fleet. We have been successful in raising funds and purchased one bus. The charity does however have plans to update some more of its minibuses as soon as is practicable. Some of our funders in the local parishes have not been able to support us or make contributions to help with the vehicle costs and this has impacted on our plans.

Financial review

The Covid 19 pandemic has affected the results for the year and has created some uncertainties over future activities. However, the Charity will continue to use its resources in the best way possible to benefit the community.

Reserves policy

Note 19 to the financial statements summarises the year's movements on each fund.

The Charity Commissioners require organisations to establish reserves to cover the eventuality of the charity ceasing to operate. The charity has contingent liabilities in respect of employment costs and expenses upon cessation. The Management Committee would like to hold sufficient free reserves to be able to cover the potential redundancy costs and up to three months' normal operation expenditure.

The Terminal and Operations Reserve at 31 December 2022 has increased to £127,824 which is sufficient to cover redundancy costs and three months operating costs. We must retain this reserve.

The nature of the charity is such that to replace its core assets, namely minibuses, involves significant capital expenditure. The current cost of a minibus together with conversion is approximately £95,000, which is increasing on a monthly basis. The current fleet of vehicles are starting to show their age and replacements will be required in future years. The charity intended to purchase 2 new minibuses during the course of 2022 but due to Covid restrictions was unable to do so. One bus was ordered prior to the end of 2021 but was only delivered in November 2022. The Management Committee has however set aside the funds required for these purchases in a Designated Vehicle Purchase Fund at 31 December 2022.

A breakdown of the restricted funds, showing movements in the year and closing balances at 31 December 2022 is shown in note 19 of the accounts.

Plans for future periods

Future plans

The charity is achieving an improving carbon footprint but unfortunately this was put on hold during 2022. We are now starting to move forward again and we are looking at electric vehicles. Unfortunately, there are no buses available as yet as they are not being manufactured.

Our building has been fitted with additional insulation and our heating and lighting supply uses 100% renewable sources.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 16 May 2023 and signed on behalf of the board of trustees by:



Mr Fred Rule
Trustee

Keep Mobile Community Transport CIO

Independent Examiner's Report to the Trustees of Keep Mobile Community Transport CIO

Year ended 31 December 2022

I report to the trustees on my examination of the financial statements of Keep Mobile Community Transport CIO ('the charity') for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the 'Association of Public Accountants' which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2. the financial statements do not accord with those records; or

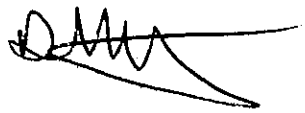
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Independent Examiner's Report to the Trustees of Keep Mobile Community Transport CIO *(continued)*

Year ended 31 December 2022

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Hunter
D E Hunter Limited
Independent Examiner

2 Salisbury Close
Wokingham
Berkshire
RG41 4AJ

16 May 2023

Keep Mobile Community Transport CIO

Statement of Financial Activities
(including income and expenditure account)

Year ended 31 December 2022

	Note	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income and endowments					
Donations and legacies	**5**	16,751	–	16,751	28,878
Charitable activities	**6**	264,121	–	264,121	189,467
Other trading activities	**7**	89,283	–	89,283	78,640
Investment income	**8**	405	–	405	198
Other income	**9**	8,116	–	8,116	10,888
Total income		378,676	–	378,676	308,071
Expenditure					
Expenditure on charitable activities	**10**	404,177	–	404,177	347,898
Total expenditure		404,177	–	404,177	347,898
Net expenditure		(25,501)	–	(25,501)	(39,827)
Transfers between funds		–	–	–	–
Net movement in funds		(25,501)	–	(25,501)	(39,827)
Reconciliation of funds					
Total funds brought forward		271,001	30,000	301,001	340,828
Total funds carried forward		245,500	30,000	275,500	301,001

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Keep Mobile Community Transport CIO

Statement of Financial Position

31 December 2022

	Note	2022 £	£	2021 £	£
Fixed assets					
Tangible fixed assets	**15**		101,497		57,005
Current assets					
Debtors	**16**	48,124		107,829	
Cash at bank and in hand		157,055		162,588	
		205,179		270,417	
Creditors: amounts falling due within one year	**17**	31,176		26,421	
Net current assets			174,003		243,996
Total assets less current liabilities			275,500		301,001
Net assets			275,500		301,001
Funds of the charity					
Restricted funds			30,000		30,000
Unrestricted funds			245,500		271,001
Total charity funds	**19**		275,500		301,001

For the year ending 31 December 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 16 May 2023, and are signed on behalf of the board by:

Mr Fred Rule
Trustee

Mr Ian Urquhart
Trustee

The notes on pages 12 to 18 form part of these financial statements.

Keep Mobile Community Transport CIO

Notes to the Financial Statements

Year ended 31 December 2022

1. General information

The charity is registered in England and Wales. The address of the registered office is Units 1 - 3 The Evendons Centre, 171 Evendons Lane, Wokingham, RG41 4EH.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Income tax

The Charity is exempt from Tax on its charitable activities.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for a particular future project or commitment.

Restricted funds can be only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

Income represents resources received in the form of grants, donations and contractual receipts to support and fund direct charitable activities.

All income is recognised in the statement of financial activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

3. Accounting policies *(continued)*

Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefit will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Workshop equipment	-	25% reducing balance
Fixtures and fittings	-	25% reducing balance
Motor vehicles	-	25% reducing balance
Office equipment	-	25% reducing balance
Computer equipment	-	Over three years

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly.

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets and financial liabilities like trade and other debtors and creditors, loans from banks and other third parties.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Charitable incorporated organisation

The charity is a Charitable Incorporated Organisation for the benefit of the local community.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Donations				
Members donations	220	220	2,816	2,816
Other donations	16,531	16,531	26,062	26,062
	16,751	16,751	28,878	28,878

6. Charitable activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Grants received	163,391	163,391	132,123	132,123
Transport clients	58,422	58,422	38,026	38,026
Transport members	9,202	9,202	2,897	2,897
Shopping trips	–	–	768	768
Dial A Ride	33,106	33,106	15,653	15,653
	264,121	264,121	189,467	189,467

7. Other trading activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Members subscriptions	7,244	7,244	3,808	3,808
Fundraising events	1,071	1,071	199	199
Social lotteries	221	221	220	220
CATSS Income	80,747	80,747	74,413	74,413
	89,283	89,283	78,640	78,640

8. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Bank interest received	405	405	198	198

9. Other income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Department of Transport fuel grant	8,116	8,116	4,202	4,202
Job retention scheme grant	–	–	6,686	6,686
	8,116	8,116	10,888	10,888

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2022 £	Total fund 2021 £
Direct expenditure	400,676	–	400,676	344,096
Governance costs	–	3,501	3,501	3,802
	400,676	3,501	404,177	347,898

11. Net expenditure

Net expenditure is stated after charging:

	2022 £	2021 £
Depreciation of tangible fixed assets	34,636	20,012

12. Independent examination fees

	2022 £	2021 £
Fees payable to the independent examiner for:		
Independent examination of the financial statements	2,350	2,350

13. Particulars of employees

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022 £	2021 £
Wages and salaries	237,302	222,177
Social security costs	10,004	9,249
Employer contributions to pension plans	2,918	2,331
	250,224	233,757

The average head count of employees during the year was 18 (2021: 18).

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

14. Trustee remuneration and expenses

There was no remuneration or other benefits to members of the Committee of Management for the current and previous year.

There were no expenses paid to members of the Committee of Management for the current or previous year.

15. Tangible fixed assets

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Office and Computer Equipment £	Total £
Cost					
At 1 January 2022	3,319	7,931	508,906	17,799	537,955
Additions	--	--	77,665	1,463	79,128
At 31 December 2022	3,319	7,931	586,571	19,262	617,083
Depreciation					
At 1 January 2022	2,353	5,752	456,814	16,031	480,950
Charge for the year	241	545	32,439	1,411	34,636
At 31 December 2022	2,594	6,297	489,253	17,442	515,586
Carrying amount					
At 31 December 2022	725	1,634	97,318	1,820	101,497
At 31 December 2021	966	2,179	52,092	1,768	57,005

16. Debtors

	2022 £	2021 £
Trade debtors	23,134	20,269
Prepayments and accrued income	18,308	79,512
Other debtors	6,682	8,048
	48,124	107,829

Prepayments at 31 December 2021 included £62,807 payment on account for a new bus.

17. Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	5,213	1,169
Accruals and deferred income	21,041	21,222
Social security and other taxes	3,996	3,587
Other creditors	926	443
	31,176	26,421

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,918 (2021: £2,331).

19. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2022 £	Income £	Expenditure £	Transfers £	At 31 Dec 2022 £
General funds	20,008	378,676	(404,177)	28,169	22,676
Terminal liabilities and operations fund	120,993	–	–	6,831	127,824
Vehicle purchase fund	130,000	–	–	(35,000)	95,000
	271,001	378,676	(404,177)	0-	245,500

	At 1 Jan 2021 £	Income £	Expenditure £	Transfers £	At 31 Dec 2021 £
General funds	76,093	308,071	(347,898)	(16,258)	20,008
Terminal liabilities and operations fund	104,735	–	–	16,258	120,993
Vehicle purchase fund	130,000	–	–	--	130,000
	310,828	308,071	(347,898)	–	271,001

General Fund - This is the value of the "free reserves" after allowing for the designated funds. There is no restriction on these reserves, which can be used at the discretion of the trustees for the provision of community transport and other services provided by the Charity.

Terminal liabilities and operations fund - This is to cover three months operation costs and any liabilities arising from the termination of activities.

Vehicle purchase fund - The Charity has earmarked funds to purchase a new minibus to replace one within its current fleet of eleven vehicles. Each vehicle costs approximately £95,000.

Restricted funds

	At 1 Jan 2022 £	Income £	Expenditure £	Transfers £	At 31 Dec 2022 £
Building Fund	30,000	–	–	–	30,000
	30,000	–	–	–	30,000

	At 1 Jan 2021 £	Income £	Expenditure £	Transfers £	At 31 Dec 2021 £
Building Fund	30,000	–	–	–	30,000
	30,000	–	–	--	30,000

Restricted funds relate to monies provided to the Charity for a specific purpose.

20. Related parties

The whole operation of the Charity is sited on land and in offices owned by Mr F Rule who is a trustee of the Charity. The land accommodates all of the vehicles and provides space to carry out servicing and maintenance as required to ensure that the vehicles are kept road worthy, clean and safe. The office space is used to accommodate administrative staff for the purpose of accounts supervision, driver accommodation and development.

There is no charge for the use of the land and as such the charity received a donation in kind from Mr Rule. The value of rent for these facilities could not be quantified and therefore has not been included in these financial statements.

The Charity uses various additional office units for which a nominal rent has been charged by Mr Rule. The rent charged for the year was £16,746 (2021 = £12,000). At the year end £Nil (2021 = £Nil) was due from the Charity.

Mr Rule invoices the Charity for electricity used on the premises and this charge is included within the accounts. The electricity charged during the year was £5,536 (2021 = £3,140). At the year end £Nil (2021 = £Nil) was due from the Charity.

Mrs S J Gibson, who is employed by the Charity is the daughter of Mr F Rule. During the year Mrs S J Gibson received remuneration of £33,306 (2021 = £30,502).

During the year the Charity invoiced sales of £81,128 (2021 = £74,768) to Thames Valley Operators, a Community Interest Company in which Keep Mobile is a member. During the year Thames Valley Operators made donations of £6,600 (2021 = £16,000) to Keep Mobile. At the year end £9,139 (2021 = £9,391) was due from Thames Valley Operators to Keep Mobile.

During the year the company invoiced sales of £365 (2021 = £325) to Training Concerns Limited, a company of which Mr F Rule is also a director. During the year Training Concerns Limited made donations of £2,800 (2021 = £3,000) to Keep Mobile. At the year end £38 (2021 = £Nil) was due from Training Concerns Limited to Keep Mobile.

21. Trustees indemnity Insurance

£Nil (2021 = £320) was spent on purchasing insurance to indemnify the trustees of the committee of management against default on their part.

KEEP MOBILE COMMUNITY TRANSPORT CIO

England & Wales - Charity number 1174433

Accounts

COMPANY REGISTRATION NUMBER: CE012069

CHARITY REGISTRATION NUMBER: 1174433

Keep Mobile Community Transport CIO

Unaudited Financial Statements

For the year ended

31 December 2021

Keep Mobile Community Transport CIO

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 December 2021

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2021.

Reference and administrative details

Registered charity name	Keep Mobile Community Transport CIO
Charity registration number	1174433
Company registration number	CE012069
Principal office and registered office	Units 1 - 3 The Evendons Centre 171 Evendons Lane Wokingham RG41 4EH
The trustees	
	Mr Fred Rule Mr Richard Rampton Mr Michael Gore Mr Doug Southwick Mrs Gisela Sharpe Mr Ian Urquhart
Independent examiner	Keal and Associates Innovation House Molly Millars Close Wokingham Berkshire RG41 2RX

Structure, governance and management

Organisational structure

Keep Mobile Country Tours Limited was established in 1992 and registered under the Industrial and Provident Societies Act 1965 in February 1993 (Registered Number 27740R). This entity was subsequently covered by the Co-Operative and Community Benefit Societies Act 2014.

Keep Mobile Community Transport CIO was registered on 30 August 2017 and commenced trading on 1 January 2020. All the assets of Keep Mobile Country Tours Limited were transferred to Keep Mobile Community Transport CIO at that date. It is registered with the Charity Commission, charity number 1174433.

Structure, governance and management *(continued)*

Management structure

The management structure and staff remained steady for the year. We recruited people during the pandemic and they have stayed with us.

Keep Mobile is an efficiently run organisation, from management to trustees to the operational staff.

We would very much like to have more of an involvement of Parish Councillors by way of having a representative on our management committee as an observer and conduit to their respective Parish Councils. This would help the Councils have a better understanding of how we work and an insight into our future development.

Risk management

We have identified and dealt with risks to which the charity is exposed. The trustees, management and staff recognise the risks. We managed to put the appropriate controls in place to provide reasonable assurance against safety, fraud and errors.

Objectives and activities

Objectives and aims
The charity's main objectives are as follows: -

1. During 2021 our main objective was to keep our members and staff safe from Covid 19.

2. Help people who are self-isolating, lonely, sick and suffering from poverty.

3. To equip our buses so it is safe for people to travel to where they need to go to during the pandemic.

4. To get our members out and about again via our day excursion programme.

Staff and volunteers

As always we had a good team who really stepped up during the pandemic, it was all hands to the pump. Everyone was involved with all aspects of the Charity. The drivers, both paid and volunteers, were not just driving they were also shopping for people which carried on during 2021. The administration staff were helping organise shopping lists for our members.

When vaccinations commenced our drivers transported people to the vaccination centres. Many of these trips were done at the weekends and in the evenings. There were always staff and volunteers ready and willing to come forward and work during these times. Now the booster is here we are getting busy again with vaccination transport.

We have also had a lot of help with reports, fundraising and statistics from different members of staff. We consider ourselves responsible employers, therefore, we are looking at taking on younger trustees to help young people get on a career path and understand the world of Charities and community.

With our growing number of staff and volunteers we are an important part of the community.

Driver training and assessment (MiDAS)

All our drivers undergo training for this assessment before they are eligible to take passengers on behalf of the Charity. All drivers, both voluntary and paid, are also DBS checked.

Achievements and performance

Fundraising activities

During 2021, due to the pandemic, we have been unable to run any of our normal fundraising events. We are grateful to all the charitable trusts, Arborfield and Newland Parish Council, Barkham Parish Council, Binfield Parish Council, Bracknell Town Council, Charvil Parish Council, Finchampstead Parish Council, Sandhurst Town Council, Shinfield Parish Council, Sonning Parish Council, Hurst Parish Council, Twyford Parish Council, Warfield Parish Council, Wargrave Parish Council, Winkfield Parish Council, Winnersh Parish Council, Wokingham Town Council, Wokingham Without Parish Council, Woodley Town Council, Bracknell Borough Council and Wokingham Borough Council. our software company Thames Valley Operators CIC, our training company Training Concerns Limited and our landlord Evendons Centre who were just some of the funders who have generously contributed during the year. However, despite this, our own funds have been drained which has resulted in our scheduled bus purchases being delayed. We have been successful in raising funds and did manage to order one bus which will be with us very soon.

Achievements and performance *(continued)*

Safe practice

In order that we comply with PPE requirements and the safety of our passengers and staff we have provided the following procedures: -

1. Every bus was equipped with a forced air filtration system that provides a full air change every 1-2 minutes during every trip. This is automatic, the driver does not have to operate the unit.

2. There are clear perspex protective shields to each bus seat shielding the driver and every passenger.

3. At the end of every shift there is a wipe down and every 7 days each bus is totally sprayed using a fogging and disinfection kit. This releases vapour to the cabin area and sterilises the interior of the bus which lasts indefinitely or until next used. Every driver is equipped with a PPE container which includes:-

   Remote electronic thermometer to check the passengers body temperature.

   Masks for people without one.

   Hand sanitiser for driver and passenger use.

   Rubber gloves to protect people when accessing and departing the bus.

   Sanitising hand spray to be used when accessing or departing the bus.

4. Every driver and passenger assistant has a Covid Flow test every second shift of volunteering or paid work.

5. Electrically powered sanitation dispenser units are fitted both at the front and rear access points to enable passengers to sanitise their hands before gaining access to the bus.

6. At all times it is ensured that passengers maintain social distancing.

7. There is a bin on board for the disposal of all PPE items at the end of every shift. The bin is fitted with a liner which, whilst containing the disposable items, must be removed and taken to the waste disposal incinerator unit at our depot.

These measures have stayed in place since 2020 right through to the present. Implementing these measures has resulted in addition costs of approximately £44,000. We are grateful to all the charitable trusts and others who have contributed towards these additional unexpected costs.

Achievements and performance *(continued)*

Support

We are still supported by Bracknell and Wokingham local authorities, details of which are shown in this report. In addition, most Parish Councils support the charity, which enables us to provide our Day Excursions (which support those people suffering from loneliness) and out of area service which enables people to travel for any reason including visiting friends, relations, weddings, funerals and holiday further afield when allowed.

We would like to say thank you to Bracknell Forest Council who put us forward to have our Covid vaccinations. We all received our first vaccination in February 2021 and the second in April 2021.

Our values

The short and medium term plans had to change because of the pandemic, but we still pursued ethically driven principles, including ensuring diversity and equality amongst our staff and, crucially, our members.

Keep Mobile is well positioned to be able to monitor progress towards these aims using management tools at our disposal. These were adapted during the pandemic so we could be sure we contacted everyone to check how they were and to keep them safe.

Leadership and ideas

Our manager successfully passed her diploma level 5 in management with a distinction. She is putting these skills to good use.

We still need new trustees to join us as it is good practice to have as many trustees as possible from all aspects of the community.

Services

All our services were going well until the pandemic struck. The only services suspended were the Day Excursions and Group shopping bus. We adapted our services and added personal shopping which was very popular, and when the vaccinations commenced we started vaccination transport free of charge. All services are running as pre pandemic now.

Our focus

Our focus has been on the most vulnerable members of society, including those suffering from severe physical and mental disability, older people whose lives are dominated by age related issues and younger people who have behavioural and learning issues as well as being physically disabled. This year has been the hardest. With the pandemic we saw an emergency and we had to work harder for our community. People were becoming more isolated as we were told to stay at home. We did not stop! We were on the front line and busier than ever helping with shopping, medication, medical appointments or just having a chat over the telephone because some people had not spoken to anyone for a long time. The biggest challenge was reaching out to people that needed us but did not know we were out there, so we contacted the Citizens Advice Bureau in Wokingham and Bracknell and they helped by letting people know we were there. During the last twelve months we have managed to help an extra 900 new members. We completed over 21,368 personal shopping trips and over 4,000 medical trips.

Achievements and performance *(continued)*

Vehicles

Due to the pandemic and additional safety measures that had to be put in place it was not possible to replace some of our existing fleet. We have been successful in raising funds and purchased one bus. We are awaiting delivery in the next few months. The charity does however have plans to update some more of its minibuses as soon as is practicable.

Financial review

The Covid 19 pandemic has affected the results for the year and has created some uncertainties over future activities. However, the Charity will continue to use its resources in the best way possible to benefit the community.

Reserves policy

Note 19 to the financial statements summarises the year's movements on each fund.

The Charity Commissioners require organisations to establish reserves to cover the eventuality of the charity ceasing to operate. The charity has contingent liabilities in respect of employment costs and expenses upon cessation. The Management Committee would like to hold sufficient free reserves to be able to cover the potential redundancy costs and up to three months' normal operation expenditure.

The Terminal and Operations Reserve at 31 December 2021 has increased to £120,993 which is sufficient to cover redundancy costs and three months operating costs.

The nature of the charity is such that to replace its core assets, namely minibuses, involves significant capital expenditure. The current cost of a minibus together with conversion is approximately £95,000, which is increasing on a monthly basis. The current fleet of vehicles are starting to show their age and replacements will be required in future years. The charity intended to purchase 2 new minibuses during the course of 2021 but due to Covid restrictions was unable to do so. One bus was ordered prior to the end of year which will be delivered this year. The Management Committee has however set aside the funds required for these purchases in a Designated Vehicle Purchase Fund at 31 December 2021.

A breakdown of the restricted funds, showing movements in the year and closing balances at 31 December 2021 is shown in note 19 of the accounts. The restricted fund in respect of the share capital relates to the previous entity and no longer applies. As such this fund was transferred at the start of the previous financial year.

Plans for future periods

Future plans

The charity is achieving an improving carbon footprint but unfortunately this was put on hold during 2021. We are now starting to move forward again and we are looking at electric vehicles. Unfortunately, there are no buses available as yet.

Our building has been fitted with additional insulation and our heating and lighting supply uses 100% renewable sources.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 5 May 2022 and signed on behalf of the board of trustees by:



Mr Fred Rule
Trustee

Keep Mobile Community Transport CIO

Independent Examiner's Report to the Trustees of Keep Mobile Community Transport CIO

Year ended 31 December 2021

I report to the trustees on my examination of the financial statements of Keep Mobile Community Transport CIO ('the charity') for the year ended 31 December 2021.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the 'Association of Public Accountants' which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2. the financial statements do not accord with those records; or

3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Independent Examiner's Report to the Trustees of Keep Mobile Community Transport CIO *(continued)*

Year ended 31 December 2021

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michael Watson
Keal and Associates
Independent Examiner

Innovation House
Molly Millars Close
Wokingham
Berkshire
RG41 2RX

5 May 2022

Keep Mobile Community Transport CIO

Statement of Financial Activities
(including income and expenditure account)

Year ended 31 December 2021

	Note	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income and endowments					
Donations and legacies	**5**	28,878	–	28,878	24,495
Charitable activities	**6**	189,467	–	189,467	175,687
Other trading activities	**7**	78,640	–	78,640	70,791
Investment income	**8**	198	–	198	254
Other income	**9**	10,888	–	10,888	20,318
Total income		308,071	–	308,071	291,545
Expenditure					
Expenditure on charitable activities	**10**	347,898	–	347,898	298,962
Total expenditure		347,898	–	347,898	298,962
Net expenditure		(39,827)	–	(39,827)	(7,417)
Transfers between funds		–	–	–	–
Net movement in funds		(39,827)	–	(39,827)	(7,417)
Reconciliation of funds					
Total funds brought forward		310,828	30,000	340,828	348,245
Total funds carried forward		271,001	30,000	301,001	340,828

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 12 to 18 form part of these financial statements.

Keep Mobile Community Transport CIO

Statement of Financial Position

31 December 2021

	Note	2021 £	2021 £	2020 £	2020 £
Fixed assets					
Tangible fixed assets	**15**		57,005		74,620
Current assets					
Debtors	**16**	107,829		33,832	
Cash at bank and in hand		162,588		270,508	
		270,417		304,340	
Creditors: amounts falling due within one year	**17**	26,421		38,132	
Net current assets			243,996		266,208
Total assets less current liabilities			301,001		340,828
Net assets			301,001		340,828
Funds of the charity					
Restricted funds			30,000		30,000
Unrestricted funds			271,001		310,828
Total charity funds	**19**		301,001		340,828

For the year ending 31 December 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 5 May 2022, and are signed on behalf of the board by:

Mr Fred Rule
Trustee

Mr Ian Urquhart
Trustee

The notes on pages 12 to 18 form part of these financial statements.

Keep Mobile Community Transport CIO

Notes to the Financial Statements

Year ended 31 December 2021

1. General information

The charity is registered in England and Wales. The address of the registered office is Units 1 - 3 The Evendons Centre, 171 Evendons Lane, Wokingham, RG41 4EH.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Income tax

The Charity is exempt from Tax on its charitable activities.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for a particular future project or commitment.

Restricted funds can be only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

Income represents resources received in the form of grants, donations and contractual receipts to support and fund direct charitable activities.

All income is recognised in the statement of financial activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

3. Accounting policies *(continued)*

Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefit will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it it relates.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Workshop equipment	-	25% reducing balance
Fixtures and fittings	-	25% reducing balance
Motor vehicles	-	25% reducing balance
Office equipment	-	25% reducing balance
Computer equipment	-	Over three years

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly.

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets and financial liabilities like trade and other debtors and creditors, loans from banks and other third parties.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Charitable incorporated organisation

The charity is a Charitable Incorporated Organisation for the benefit of the local community.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Donations				
Members donations	2,816	2,816	5,990	5,990
Other donations	26,062	26,062	18,505	18,505
	28,878	28,878	24,495	24,495

6. Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Grants received	132,123	132,123	160,612	160,612
Transport clients	38,026	38,026	5,005	5,005
Transport members	2,897	2,897	2,744	2,744
Shopping trips	768	768	1,306	1,306
Dial A Ride	15,653	15,653	6,020	6,020
	189,467	189,467	175,687	175,687

7. Other trading activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Members subscriptions	3,808	3,808	5,357	5,357
Fundraising events	199	199	84	84
Social lotteries	220	220	283	283
CATSS Income	74,413	74,413	65,067	65,067
	78,640	78,640	70,791	70,791

8. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Bank interest received	198	198	254	254

9. Other income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Department of Transport fuel grant	4,202	4,202	5,998	5,998
Job retention scheme grant	6,686	6,686	14,320	14,320
	10,888	10,888	20,318	20,318

10. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2021	Total fund 2020
	£	£	£	£
Direct expenditure	344,096	–	344,096	295,438
Governance costs	–	3,802	3,802	3,524
	344,096	3,802	347,898	298,962

11. Net expenditure

Net expenditure is stated after charging:

	2021	2020
	£	£
Depreciation of tangible fixed assets	20,012	25,716

12. Independent examination fees

	2021	2020
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	2,350	2,750

13. Particulars of employees

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	222,177	177,390
Social security costs	9,249	6,929
Employer contributions to pension plans	2,331	1,962
	233,757	186,281

The average head count of employees during the year was 18 (2020: 18).

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

14. Trustee remuneration and expenses

There was no remuneration or other benefits to members of the Committee of Management for the current and previous year.

There were no expenses paid to members of the Committee of Management for the current or previous year.

15. Tangible fixed assets

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Office and Computer Equipment £	Total £
Cost					
At 1 January 2021	2,632	7,710	508,906	16,310	535,558
Additions	687	221	–	1,489	2,397
At 31 December 2021	3,319	7,931	508,906	17,799	537,955
Depreciation					
At 1 January 2021	2,031	5,026	439,450	14,431	460,938
Charge for the year	322	726	17,364	1,600	20,012
At 31 December 2021	2,353	5,752	456,814	16,031	480,950
Carrying amount					
At 31 December 2021	966	2,179	52,092	1,768	57,005
At 31 December 2020	601	2,684	69,456	1,879	74,620

16. Debtors

	2021 £	2020 £
Trade debtors	20,269	14,656
Prepayments and accrued income	79,512	14,543
Other debtors	8,048	4,633
	107,829	33,832

Prepayments at 31 December 2021 include £62,807 payment on account for a new bus.

17. Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	1,169	18,537
Accruals and deferred income	21,222	12,979
Social security and other taxes	3,587	5,862
Other creditors	443	754
	26,421	38,132

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,331 (2020: £1,962).

19. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2021 £	Income £	Expenditure £	Transfers £	At 31 Dec 2021 £
General funds	76,093	308,071	(347,898)	(16,258)	20,008
Terminal liabilities and operations fund	104,735	–	–	16,258	120,993
Vehicle purchase fund	130,000	–	–	--	130,000
	310,828	308,071	(347,898)	--	271,001

	At 1 Jan 2020 £	Income £	Expenditure £	Transfers £	At 31 Dec 2020 £
General funds	286,445	291,545	(298,962)	(202,935)	76,093
Terminal liabilities and operations fund	29,490	–	–	75,245	104,735
Vehicle purchase fund	–	–	–	130,000	130,000
	315,935	291,545	(298,962)	2,310	310,828

General Fund - This is the value of the "free reserves" after allowing for the designated funds. There is no restriction on these reserves, which can be used at the discretion of the trustees for the provision of community transport and other services provided by the Charity.

Terminal liabilities and operations fund - This is to cover three months operation costs and any liabilities arising from the termination of activities.

Vehicle purchase fund - The Charity has earmarked funds to purchase two new minibuses to replace those within its current fleet of eleven vehicles. Payments have already been made in respect of one vehicle, which is yet to be delivered. These payments are included in prepayments. Each vehicle costs approximately £95,000, of which £62,807 is included in prepayments.

Restricted funds

	At 1 Jan 2021 £	Income £	Expenditure £	Transfers £	At 31 Dec 2021 £
Share Capital	–	–	–	–	–
Building Fund	30,000	–	–	–	30,000
	30,000	–	–	–	30,000

	At 1 Jan 2020 £	Income £	Expenditure £	Transfers £	At 31 Dec 2020 £
Share Capital	2,310	–	–	(2,310)	–
Building Fund	30,000	–	–	–	30,000
	32,310	–	–	(2,310)	30,000

Restricted funds relate to monies provided to the Charity for a specific purpose.

20. Related parties

The whole operation of the Charity is sited on land and in offices owned by Mr F Rule who is a trustee of the Charity. The land accommodated all of the vehicles and provides space to carry out servicing and maintenance as required to ensure that the vehicles are kept road worthy, clean and safe. The office space is used to accommodate administrative staff for the purpose of accounts supervision, driver accommodation and development.

There is no charge for the use of the land and as such the charity received a donation in kind from Mr Rule. The value of rent for these facilities could not be quantified and therefore has not been included in these financial statements.

The Charity uses various additional office units for which a nominal rent has been charged by Mr Rule. The rent charged for the year was £12,000 (2020 = £5,358). At the year end £Nil (2020 = £Nil) was due from the Charity.

Mr Rule invoices the Charity for electricity used on the premises and this charge is included within the accounts. The electricity charged during the year was £3,140 (2020 = £2,541). At the year end £Nil (2020 = £Nil) was due from the Charity.

Mrs S J Gibson who is employed by the Charity is the daughter of Mr F Rule. During the year Mrs S J Gibson received remuneration of £30,502 (2020 = £29,157).

During the year the Charity invoiced sales of £74,768 (2020 = £65,085) to Thames Valley Operators, a Community Interest Company in which Keep Mobile is a member. During the year Thames Valley Operators made donations of £16,000 (2020 = £17,000) to Keep Mobile. At the year end £9,391 (2020 = £5,974) was due from Thames Valley Operators to Keep Mobile.

During the year the company invoiced sales of £325 (2020 = £208) to Training Concerns Limited a company of which Mr F Rule is also a director. During the year Training Concerns Limited made donations of £3,000 (2020 = £Nil) to Keep Mobile. At the year end £Nil (2020 = £42) was due from Training Concerns Limited to Keep Mobile.

21. Trustees indemnity insurance

£320 (2020 = £444) was spent on purchasing insurance to indemnify the trustees of the committee of management against default on their part.

KEEP MOBILE COMMUNITY TRANSPORT CIO

England & Wales - Charity number 1174433

Accounts

COMPANY REGISTRATION NUMBER: CE012069
CHARITY REGISTRATION NUMBER: 1174433

Keep Mobile Community Transport CIO

Unaudited Financial Statements

For the year ended

31 December 2020

Keep Mobile Community Transport CIO

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 December 2020

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2020.

Reference and administrative details

Registered charity name	Keep Mobile Community Transport CIO
Charity registration number	1174433
Company registration number	CE012069
Principal office and registered office	Units 1 - 3 The Evendons Centre 171 Evendons Lane Wokingham RG41 4EH
The trustees	
	Mr Fred Rule Mr Richard Rampton Mr Michael Gore Mr Doug Southwick Mrs Gisela Sharpe Mr Ian Urquhart
Independent examiner	Keal and Associates Innovation House Molly Millars Close Wokingham Berkshire RG41 2RX

Structure, governance and management

Organisational structure

Keep Mobile Country Tours Limited was established in 1992 and registered under the Industrial and Provident Societies Act 1965 in February 1993 (Registered Number 27740R). This entity was subsequently covered by the Co-Operative and Community Benefit Societies Act 2014.

Keep Mobile Community Transport CIO was registered on 30 August 2017 and commenced trading on 1 January 2020. All the assets of Keep Mobile Country Tours Limited were transferred to Keep Mobile Community Transport CIO at that date. It is registered with the Charity Commission, charity number 1174433.

Comparative figures for the previous entity are included for comparison.

Structure, governance and management *(continued)*

Management structure

The management structure and staff remained steady for the year. We recruited people just before the pandemic and they have stayed with us. We also had staff who had to medically self isolate and other members of staff covered their work. We are now looking for a new business administration apprentice to join the team and grow with the charity.

Keep Mobile is an efficiently run organisation, from management to trustees to the operational staff.

We would very much like to have more of an involvement of Parish Councillors by way of having a representative on our management committee as an observer and conduit to their respective Parish Councils. This would help the Councils have a better understanding of how we work and an insight into our future development.

Risk management

We have identified and dealt with risks to which the charity is exposed. The trustees, management and staff recognise the risks. We managed to put the appropriate controls in place to provide reasonable assurance against safety, fraud and errors.

Objectives and activities

Objectives and aims
The charity's main objectives are as follows:-

1. During 2020 our main objective was to keep our members and staff safe from Covid 19.

2. Help people who are self isolating, lonely , sick and suffering from poverty.

3. To equip our buses so it is safe for people to travel to where they need to go to during the pandemic.

Staff and volunteers

As always we had a good team who really stepped up during the pandemic, it was all hands to the pump. Everyone was involved with all aspects of the Charity. The drivers , both paid and volunteers, were not just driving they were also shopping for people. The administration staff were helping organise shopping the lists for our members.

When vaccinations commenced our drivers transported people to the vaccination centres, many of these trips being done at the weekends and in the evenings. There were always staff and volunteers ready and willing to come forward and work during these times.

We have also had a lot of help with reports, fundraising and statistics from different members of staff. We consider ourselves responsible employers, therefore, we are looking at taking on apprenticeships to help young people get on a career path and understand the world of Charities and community.

With our growing number of staff and volunteers we are an important part of the community.

Driver training and assessment (MIDAS)

All our drivers undergo training for this assessment before they are eligible to take passengers on behalf of the Charity. All drivers both voluntary and paid are also DBS checked.

Achievements and performance

Fundraising activities

During 2020, due to the pandemic, we have been unable to run any of our normal fundraising events. We are grateful to all the charitable trusts, National Lottery, Tesco Bags of Help, Arborfield and Newland Parish Council, Barkham Parish Council, Binfield Parish Council, Bracknell Town Council, Charvil Parish Council, Finchampstead Parish Council, Ruscombe Parish Council, Sandhurst Town Council, Shinfield Parish Council, Sonning Parish Council, Hurst Parish Council, Twyford Parish Council, Wokingham Town Council, Woodley Town Council, our software company Thames Valley Operators CIC, our training company Training Concerns Limited and our landlord Evendons Centre who were just some of the funders who have generously contributed during the year. However despite this our own funds have been drained which has resulted in our next two scheduled bus purchases being delayed.

Achievements and performance *(continued)*

Safe practice

In order that we comply with PPE requirements and the safety of our passengers and staff we have provided the following procedures:-

1. Every bus was equipped with a forced air filtration system that provides a full air change every 1-2 minutes during every trip. This is automatic, the driver does not have to operate the unit.

2. There are clear perspex protective shields to each bus seat shielding the driver and every passenger.

3. At the end of every shift there is a wipe down and every 7 days each bus is totally sprayed using a fogging and disinfection kit. This releases vapour to the cabin area and sterilises the interior of the bus which lasts indefinitely or until next used. Every driver is equipped with a PPE container which includes:-

   Remote electronic thermometer to check the passengers body temperature.

   Masks for people without one.

   Hand sanitiser for driver and passenger use.

   Rubber gloves to protect people when accessing and departing the bus.

   Sanitising hand spray to be used when accessing or departing the bus.

   Goggles for use by the driver when in confined spaces on the bus.

4. Every driver and passenger assistant has a Covid Flow test every second shift of volunteering or paid work.

5. Electrically powered sanitation dispenser units are fitted both at the front and rear access points to enable passengers to sanitise their hands before gaining access to the bus.

6. At all times it is ensured that passengers maintain social distancing.

7. There is a bin onboard for the disposal of all PPE items at the end of every shift. The bin is fitted with a liner which, whilst containing the disposable items, must be removed and taken to the waste disposal incinerator unit at our depot.

Implementing these measures has resulted in addition costs of approximately £44,000. We are grateful to all the charitable trusts and others who have contributed towards these additional unexpected costs.

Lateral Flow Test Centre

We opened our doors to the community and became a Lateral Flow Test Centre. Our staff were fully trained on how to collect the samples, test and report. All our staff, volunteers and visitors are all tested on a regular basis.

Achievements and performance *(continued)*

Support

We are still supported by Bracknell and Wokingham local authorities, details of which are shown in this report. In addition most Parish Councils support the charity, which enables us to provide our Day Excursions (which support those people suffering from loneliness) and out of area service which enables people to travel for any reason including visiting friends, relations, weddings, funerals and holiday further afield when allowed.

We would like to say thank you to Bracknell Forest Council who put us forward to have our Covid vaccinations. We all received our first vaccination in February 2021 and the second in April 2021.

Our values

The short and medium term plans had to change because of the pandemic, but we still pursued ethically driven principles, including ensuring diversity and equality amongst our staff and, crucially, our members.

Keep Mobile is well positioned to be able to monitor progress towards these aims using management tools at our disposal. These were adapted during the pandemic so we could be sure we contacted everyone to check how they were and to keep them safe.

Leadership and ideas

We were looking to renew Investors in People in 2020 but due to the pandemic this was put on hold. Our manager successfully passed her diploma level 5 in management with a distinction. She is putting these skills to good use.

We still need new trustees to join us as it is good practice to have as many trustees as possible from all aspects of the community.

Services

All our services were going well until the pandemic struck. The only services suspended were the Day Excursions and Group shopping bus. We adapted our services and added personal shopping which was very popular, and when the vaccinations commenced we started vaccination transport free of charge.

Our focus

Our focus has been on the most vulnerable members of society, including those suffering from severe physical and mental disability, older people whose lives are dominated by age related issues and younger people who have behavioural and learning issues as well as being physically disabled. This year has been the hardest. With the pandemic we saw an emergency and we had to work harder for our community. People were becoming more isolated as we were told to stay at home. We did not stop! We are on the front line and busier than ever helping with shopping, medication, medical appointments or just having a chat over the telephone because some people had not spoken to anyone for a long time. The biggest challenge was reaching out to people that needed us but did not know we were out there, so we contacted the Citizens Advice Bureau in Wokingham and Bracknell and they helped by letting people know we were there. During the last twelve months we have managed to help an extra 900 new members. We completed over 21,368 personal shopping trips and over 4,000 medical trips.

Achievements and performance *(continued)*

Vehicles

Due to the pandemic and additional safety measures that had to be put in place it was not possible to replace some of our existing fleet during the year. The charity does however have plans to update some of its minibuses as soon as is practicable.

Financial review

The Covid 19 pandemic has affected the results for the year and has created some uncertainties over future activities. However the Charity will continue to use its resources in the best way possible to benefit the community.

Reserves policy

Note 19 to the financial statements summarises the year's movements on each fund.

The Charity Commissioners require organisations to establish reserves to cover the eventuality of the charity ceasing to operate. The charity has contingent liabilities in respect of employment costs and expenses upon cessation. The Management Committee would like to hold sufficient free reserves to be able to cover the potential redundancy costs and up to three months normal operation expenditure.

The Terminal and Operations Reserve at 31 December 2020 has increased to £104,735 which is sufficient to cover redundancy costs and three months operating costs.

The nature of the charity is such that to replace its core assets, namely minibuses, involves significant capital expenditure. The current cost of a minibus together with conversion is approximately £65,000. The current fleet of vehicles are starting to show their age and replacements will be required in future years. The charity intended to purchase 2 new minibuses during the course of this year but due to Covid restrictions was unable to do so. The Management Committee has however set aside the funds required for these purchases in a Designated Vehicle Purchase Fund at 31 December 2020 of £130,000.

A breakdown of the restricted funds, showing movements in the year and closing balances at 31 December 2020 is shown in note 19 of the accounts. The restricted fund in respect of the share capital relates to the previous entity and no longer applies. As such this fund has been transferred at the start of this financial year.

Plans for future periods

Future plans

The charity is achieving an improving carbon footprint but unfortunately this was put on hold during 2020. We are now starting to move forward again and we are looking at electric vehicles. Unfortunately there are no buses available as yet.

Our building has been fitted with additional insulation and our heating and lighting supply uses 100% renewable sources.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 21 June 2021 and signed on behalf of the board of trustees by:



Mr Fred Rule
Trustee

Keep Mobile Community Transport CIO

Independent Examiner's Report to the Trustees of Keep Mobile Community Transport CIO

Year ended 31 December 2020

I report to the trustees on my examination of the financial statements of Keep Mobile Community Transport CIO ('the charity') for the year ended 31 December 2020.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the 'Association of Public Accountants' which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2. the financial statements do not accord with those records; or

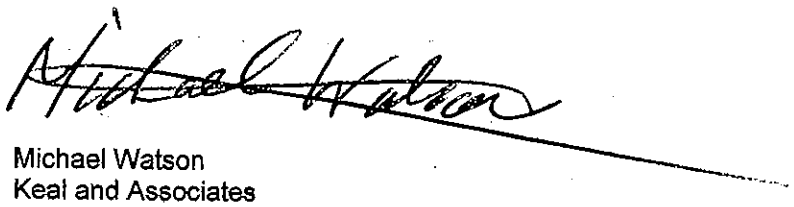
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Independent Examiner's Report to the Trustees of Keep Mobile Community Transport CIO *(continued)*

Year ended 31 December 2020

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michael Watson
Keal and Associates
Independent Examiner

Innovation House
Molly Millars Close
Wokingham
Berkshire
RG41 2RX

21 June 2021

Keep Mobile Community Transport CIO

Statement of Financial Activities (including income and expenditure account)

Year ended 31 December 2020

	Note	2020 Unrestricted funds £	2020 Restricted funds £	2020 Total funds £	2019 Total funds £
Income and endowments					
Donations and legacies	5	24,495	–	24,495	27,715
Charitable activities	6	175,687	–	175,687	199,822
Other trading activities	7	70,791	–	70,791	80,837
Investment income	8	254	–	254	455
Other income	9	20,318	–	20,318	7,414
Total income		291,545	–	291,545	316,243
Expenditure					
Expenditure on charitable activities	10	298,962	–	298,962	319,944
Total expenditure		298,962	–	298,962	319,944
Net expenditure		(7,417)	–	(7,417)	(3,701)
Transfers between funds		2,310	(2,310)	–	–
Net movement in funds		(5,107)	(2,310)	(7,417)	(3,701)
Reconciliation of funds					
Total funds brought forward		315,935	32,310	348,245	351,946
Total funds carried forward		310,828	30,000	340,828	348,245

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on page 10 form part of these financial statements.

Keep Mobile Community Transport CIO

Statement of Financial Position

31 December 2020

	Note	2020 £	£	2019 £	£
Fixed assets					
Tangible fixed assets	**15**		74,620		87,896
Current assets					
Debtors	**16**	33,832		37,434	
Cash at bank and in hand		270,508		265,819	
		304,340		303,253	
Creditors: amounts falling due within one year	**17**	38,132		42,904	
Net current assets			266,208		260,349
Total assets less current liabilities			340,828		348,245
Net assets			340,828		348,245
Funds of the charity					
Restricted funds			30,000		32,310
Unrestricted funds			310,828		315,935
Total charity funds	**19**		340,828		348,245

For the year ending 31 December 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 21 June 2021, and are signed on behalf of the board by:

Mr Fred Rule
Trustee

Mr Ian Urquhart
Trustee

The notes on page 11 form part of these financial statements.

Keep Mobile Community Transport CIO

Notes to the Financial Statements

Year ended 31 December 2020

1. General information

The charity is registered in England and Wales. The address of the registered office is Units 1 - 3 The Evendons Centre, 171 Evendons Lane, Wokingham, RG41 4EH.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Income tax

The Charity is exempt from Tax on it's charitable activities.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for a particular future project or commitment.

Restricted funds can be only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

Income represents resources received in the form of grants, donations and contractual receipts to support and fund direct charitable activities.

All income is recognised in the statement of financial activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

3. Accounting policies *(continued)*

Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefit will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it it relates.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Workshop equipment	-	25% reducing balance
Fixtures and fittings	-	25% reducing balance
Motor vehicles	-	25% reducing balance
Office equipment	-	25% reducing balance
Computer equipment	-	Over three years

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly.

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets and financial liabilities like trade and other debtors and creditors, loans from banks and other third parties.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Charitable incorporated organisation

The charity is a Charitable Incorporated Organisation for the benefit of the local community.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Donations				
Members donations	5,990	5,990	4,379	4,379
Other donations	18,505	18,505	23,336	23,336
	24,495	24,495	27,715	27,715

6. Charitable activities

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Grants received	160,612	160,612	156,731	156,731
Transport clients	5,005	5,005	4,574	4,574
Transport members	2,744	2,744	15,826	15,826
Shopping trips	1,306	1,306	104	104
Dial A Ride	6,020	6,020	22,587	22,587
	175,687	175,687	199,822	199,822

7. Other trading activities

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Members subscriptions	5,357	5,357	6,329	6,329
Fundraising events	84	84	1,578	1,578
Social lotteries	283	283	–	–
CATSS Income	65,067	65,067	72,106	72,106
Miscellaneous income	–	–	824	824
	70,791	70,791	80,837	80,837

8. Investment Income

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Bank interest received	254	254	455	455

9. Other Income

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Department of Transport fuel grant	5,998	5,998	7,042	7,042
Job retention scheme grant	14,320	14,320	–	–
Members shares subscribed	–	–	372	372
	20,318	20,318	7,414	7,414

10. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2020	Total fund 2019
	£	£	£	£
Direct expenditure	295,438	–	295,438	315,574
Governance costs	–	3,524	3,524	4,370
	295,438	3,524	298,962	319,944

11. Net expenditure

Net expenditure is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation of tangible fixed assets	25,716	30,448

12. Independent examination fees

	2020	2019
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	2,750	3,645

13. Particulars of employees

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2020	2019
	£	£
Wages and salaries	177,390	183,939
Social security costs	6,929	11,404
Employer contributions to pension plans	1,962	2,044
	186,281	197,387

The average head count of employees during the year was 18 (2019: 19).

No employee received employee benefits of more than £60,000 during the year (2019: Nil).

14. Trustee remuneration and expenses

There was no remuneration or other benefits to members of the Committee of Management for the current and previous year.

There were no expenses paid to members of the Committee of Management for the current or previous year.

15. Tangible fixed assets

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Office and Computer Equipment £	Total £
Cost					
At 1 January 2020	2,632	6,491	499,281	14,714	523,118
Additions	–	1,219	9,625	1,596	12,440
At 31 December 2020	2,632	7,710	508,906	16,310	535,558
Depreciation					
At 1 January 2020	1,834	4,132	416,299	12,957	435,222
Charge for the year	197	894	23,151	1,474	25,716
At 31 December 2020	2,031	5,026	439,450	14,431	460,938
Carrying amount					
At 31 December 2020	601	2,684	69,456	1,879	74,620
At 31 December 2019	798	2,359	82,982	1,757	87,896

16. Debtors

	2020 £	2019 £
Trade debtors	14,656	18,428
Prepayments and accrued income	14,543	17,009
Other debtors	4,633	1,997
	33,832	37,434

17. Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	18,537	21,777
Accruals and deferred income	12,979	14,618
Social security and other taxes	5,862	5,519
Other creditors	754	990
	38,132	42,904

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £1,962 (2019: £2,044).

19. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2020 £	Income £	Expenditure £	Transfers £	At 31 Dec 2020 £
General funds	286,445	291,545	(298,962)	(202,935)	76,093
Terminal liabilities and operations fund	29,490	–	–	75,245	104,735
Vehicle purchase fund	–	–	–	130,000	130,000
	315,935	291,545	(298,962)	2,310	310,828

	At 1 Jan 2019 £	Income £	Expenditure £	Transfers £	At 31 Dec 2019 £
General funds	290,146	316,243	(319,944)	–	286,445
Terminal liabilities and operations fund	29,490	–	–	–	29,490
Vehicle purchase fund	–	–	–	–	–
	319,636	316,243	(319,944)	–	315,935

General Fund - This is the value of the "free reserves" after allowing for the designated funds. There is no restriction on these reserves which can be used at the discretion of the trustees for the provision of community transport and other services provided by the Charity.

Terminal liabilities and operations fund - This is to cover three months operation costs and any liabilities arising from the termination of activities.

Vehicle purchase fund - The Charity has earmarked funds to purchase a number of minibuses to replace those within it's current fleet of 11 vehicles.

Restricted funds

	At 1 Jan 2020 £	Income £	Expenditure £	Transfers £	At 31 Dec 2020 £
Share Capital	2,310	–	–	(2,310)	–
Building Fund	30,000	–	–	–	30,000
	32,310	–	–	(2,310)	30,000

	At 1 Jan 2019 £	Income £	Expenditure £	Transfers £	At 31 Dec 2019 £
Share Capital	2,310	–	–	–	2,310
Building Fund	30,000	–	–	–	30,000
	32,310	–	–	–	32,310

Restricted funds relate to monies provided to the Charity for a specific purpose.

20. Related parties

The whole operation of the Charity is sited on land and in offices owned by Mr F Rule who is a trustee of the Charity. The land accommodated all of the vehicles and provides space to carry out servicing and maintenance as required to ensure that the vehicles are kept road worthy, clean and safe. The office space is used to accommodate administrative staff for the purpose of accounts supervision, driver accommodation and development.

There is no charge for the use of the land and as such the charity received a donation in kind from Mr Rule. The value of rent for these facilities could not be quantified and therefore has not been included in these financial statements.

The Charity uses various additional office units for which a nominal rent has been charged by Mr Rule. The rent charged for the year was £5,358 (2019 = £2,328). At the year end £Nil (2019 = £Nil) was due from the Charity.

Mr Rule invoices the Charity for electricity used on the premises and this charge is included within the accounts. The electricity charged during the year was £2,541 (2019 = £2,102). At the year end £Nil (2019 = £Nil) was due from the Charity.

Mrs S J Gibson who is employed by the Charity is the daughter of Mr F Rule. During the year Mrs S J Gibson received remuneration of £29,157 (2019 = £28,589).

During the year the Charity invoiced sales of £65,085 (2019 = £72,106) to Thames Valley Operators, a Community Interest Company in which Keep Mobile is a member. During the year Thames Valley Operators made donations of £17,000 (2019 = £14,666) to Keep Mobile. At the year end £5,974 (2019 = £8,467) was due from Thames Valley Operators to Keep Mobile.

During the year the company invoiced sales of £208 (2019 = £112) to Training Concerns Limited a company that Mr Fred Rule is also a director of. At the year end £42 (2019 = £41) was due from Training Concerns Limited to Keep Mobile.

21. Trustees Indemnity Insurance

£444 (2019 = £498) was spent on purchasing insurance to indemnify the trustees of the committee of management against default on their part.