

**Report of the Trustees and Committee
Audited Financial Statements for the Year Ended 30th September 2021
For
Chesterfield Food Bank**

M. G. Walker & Co. Ltd
Accountants
119A High Street
Clay Cross
Chesterfield
Derbyshire S45 9DZ

Chesterfield Food Bank

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Chesterfield Foodbank

A member of the Trussell Trust Foodbank Network

A Charitable Incorporated Organisation

Registered Charity Number 1174426

Trustees Annual Report and Statement of Accounts

For the year ended Sept 2021

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Charity Information & Administration Details

Charity Name	Chesterfield Foodbank
Charity Registration Number	1174426
Charity Format	Charitable Incorporated Organisation (CIO)
Governing Document	Constitution – Association model
Date Registered	30 th August 2017
Principal Address	Unit 3 Carrwood Road Chesterfield S41 9QB
Trustees 2018-2021 Nicola Fletcher	Daniel Cooke (Chair)
Bank	Co-operative Bank PO Box 250 Delf House Southway Skelmersdale WN8 6WT
Independent Examiner	MG Walker & Co Ltd 119A High Street Clay Cross Chesterfield S45 9DZ

Background

Chesterfield Foodbank (a member of the Trussell Trust National Foodbank Network) provides 3 days' supply of food to local people in financial crisis who have obtained a foodbank voucher from a local agency and if possible, we signpost them to other agencies who can help resolve the crisis.

Structure, governance and management

Chesterfield Foodbank (CFB) is a Charitable Incorporated Organisation (CIO), formally registered by the Charities Commission on 30th August 2017 and with a Constitution based on the Charity Commission 'Association' model.

Trustees

Daniel Cooke (Chair)	The Rectory, Church Street, Brimington, S43 1JG
Nicola Fletcher	3 Heathfield Avenue, Ashgate, S40 4AJ
Sarah Menzies	The Brambles, Hemming Green, Old Brampton.S42 7JQ
Penelope Hargreaves	31 Avondale Road, Chesterfield, S40 4TF.
Emily Geks	Alwyn Cottage, Calow Green. Chesterfield. S44 5XQ
Jeffrey Kitts	46 Alexandra Road West, Chesterfield. S40 1NP

There should be at least 3 elected trustees, appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. Emily Geks was appointed Secretary to the Board in Sept 2020 and became a Trustee Nov 2020. Jeff Kitts took over as Treasurer from August 2020 becoming a Trustee in January 2021.

CFB has continued to help local people and families who find themselves in financial crisis, referred to the foodbank. All clients are met with compassion and a listening ear irrespective of their age, gender, ethnic background, faith or no faith or social status. The only requirement is that they are referred by a front- line agency due to financial crisis and live in Chesterfield and the surrounding area.

Objects

The objects of the CIO are the relief of financial hardship amongst people in Chesterfield and the surrounding area in such ways as the trustees think fit. In particular, by providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities or other organisation working to prevent or relieve poverty.

Summary of Main Activities

We provide food, toiletries, and other help to people in crisis in and around Chesterfield, Derbyshire. We get the supplies from generous gifts and donations from local people,

companies and supermarkets. The food and toiletries are stored in our warehouse and are then distributed to people through our five distribution centres.

Clients must be referred by a front-line agency familiar with their case such as the Citizens Advice Bureau, Social workers, school family support workers. Agencies provide vouchers for clients to take to the foodbank Centres, latterly using E-vouchers and via self-referral.

At the distribution centres, the client is met with compassion, and in normal circumstances, a cup of tea or coffee and a friendly listening ear. Details are taken of any allergies or diet related health issues (e.g. diabetes), the size of family, age of children and the food is then packed for them to take away. The packs provide them with food for 3 days for their household.

In addition, the foodbank volunteers also try to signpost the Client to other services and agencies who may be able to help with some of the core issues to help the client out of the crisis. The signposting may be to other charities who could help say with low cost furniture and white goods or particular agencies or charities who can help with other issues (e.g. housing issues, budgeting). As the role of the foodbank is assistance in short term crisis, the introduction of Universal Credit saw this expand to at least 6 vouchers or more during the pandemic ; something we will continue to monitor. The principle remains to avoid clients being dependent on the foodbank long term.

Since March 23rd 2020, the **COVID 19 Lockdown**, we have not been able to invite clients into the distribution centres and adopted the Trussell Trust advisory Health & Safety measures in compliance with government restrictions. Clients wait at the door to receive their food parcels.

We have 5 foodbank Distribution Centres: St Mary's Cafe FB reopening in July 2020 re-housed in the church vestry.

Monday	Brimington
Tuesday	Compass
Wednesday	Spire: St Mary's
Thursday	Whittington Moor
Friday	Loundsley Green

We have a main storage unit at Unit 3 Carrwood Road Industrial Estate, Chesterfield, which has been provided by Chesterfield Borough Council, Rent and Rate free to date. We collect donations from local supermarkets and their customers, taking them back to the warehouse for sorting and storage. Orders are assembled at the warehouse for delivery to the centres. The warehouse is also open on Tuesday, Thursday, and Friday morning for incoming donations. Throughout the pandemic all centres moved to the pre-packed model previously used at the Spire centre. The packs were put together at the warehouse before being transferred to a distribution centre.

The community continues to support the foodbank having donated 60,436.8 Kgs of stock across the year worth £105,764 at the standard Trussell Trust value of £1.75/kg. This support was very similar to the previous year when 61,410.3 Kgs was donated. . During this period 5,764 Kgs of food was purchased to fill gaps in stock to make up shortfalls in stock due to reduction in physical donations due to Covid-19 restrictions and increased demand for the foodbanks services. The total stock of donations and purchased totalled 66183.7 Kgs; worth an estimated £115,821.50 at the standard TT value.

Food donations come from many sources but principally from:

Charities 7.11%

Community Groups 5.40%

Churches 8.60%

Schools 9.21%

Supermarkets 54.68%

Individuals / workplace 10.99

Employees

1 x Project Co-ordinator was appointed 4th November 2019 to-date.

1 x Deputy Project Co-ordinator appointed September 2020 to-date

Volunteers

The foodbank benefits greatly from the support of approx 70 volunteers, without whose goodwill the foodbank could not run. Each foodbank distribution centre is run by a centre manager and between 4 – 9 volunteers each, usually on a weekly, or bi-weekly rota system. Other volunteers (11) worked behind the scenes sorting food at the warehouse and there is a designated volunteer Warehouse Manager.

The number of volunteers significantly reduced as they self-isolated and has resulted in core rotating teams at centres, plus 4 additional 'drivers' collecting donations and delivering food parcels to client households & distribution centres throughout the pandemic lockdown restrictions.

Achievements

The foodbank continued to meet the needs of local families in financial crisis having fulfilled 3349 vouchers, representing an increase of 13.8% over the same period last year.

We provided 3-day emergency food parcels to help 5893 individuals; an increase of 15% over the same period last year. Of these, 1437 were for children 16 and under. Altogether this can be equated to 53,037 meals over the year Oct 2020 – Sept 2021.

Reasons for referrals

Period Oct 1st 2020 to 30th Sept 2021

Crisis	No. Vouchers	%
Benefits Changes	260	7.76
Benefit Delays	241	7.20
Child Holiday Meals	3	0.09
Debt	289	8.63
Delayed Wages	22	0.66
Domestic Violence	108	3.22
Homeless	257	7.67
Low Income	1755	52.40
No recourse to public funds	18	0.54
Other	179	5.34
Refused STBA	17	0.51
Sickness	200	5.97
Total	3349	

The top reasons being low income, making up over half of all referrals at 52.4% and benefit related at circa 15%. We continued to see a drop in benefit related issues that can be attributed to the reduction in sanctions placed by the DWP and the streamlined process to access Universal Credit during the pandemic. The increase to Universal Credit by £20 per week did have a significant benefit to households and will have reduced demand overall on the foodbank.

During the year our core business was significantly impacted by the **National Covid 19 Pandemic lockdown.**

Deliveries

Chesterfield Foodbank continued to offer a delivery service. We provided emergency packs to clients who could not access the foodbank due to shielding. This has operated on a Tuesday, Thursday, and Friday afternoons. Between Oct 2020 -Sept 2021 the foodbank provided 384 deliveries. This fed a total of 513 adults and 167 children. Providing over 6000 meals. The deliveries accounted for 11.5% of food parcels provided by the foodbank over this period.

Main partner referral Agencies.

Period Oct 1st 2020 to 30th Sept 2021

Agency	Vouchers Fulfilled		Adults Fed		Children Fed	
		%		%		%
Pathways of Chesterfield	377	12.13	439	10.62	31	2.56
Citizens Advice Bureau	791	25.45	1076	26.02	392	32.40
DLNR -CRC	84	2.70	113	2.73	13	1.07
Derbyshire Recovery Partnership	230	7.40	334	8.08	54	4.46
Elm Foundation	46	1.48	53	1.28	39	3.22
Derbyshire Healthcare NHS Trust	37	1.19	51	1.23	2	0.17
Children's Services	40	1.29	69	1.67	62	5.12
P3	337	10.84	444	10.74	18	1.49
P3 Tenancy Support	148	4.76	197	4.76	10	0.83
Chesterfield Foodbank	357	11.49	533	12.89	265	21.90
CBC Neighbourhoods Team	164	5.28	188	4.55	54	4.46
Action Housing	65	2.09	67	1.62	1	0.08
Housing First	62	1.99	65	1.57	0	0.00
Other Agencies	493	16	679	16.42	372	30.7
Total	3108		4135		1210	

The table above shows our local referral agencies. Chesterfield Citizens Advice Bureau (CAB) continued to be by far the most active referrer to the foodbank.

The pattern of the referrals followed the same pattern since Mar '20. The Job Centre continued to direct people to Citizens Advice for foodbank referrals and not refer directly. There has been a notable increase in the number referrals from agencies involved in homelessness and housing, Pathways Housing First and P3 accounted for a total of 29.7% of referrals.

Additionally, we received 241 referrals from national agencies accounting for 7.2% of total referrals. The majority of these referrals were from Help through Hardship, a partnership between TT and National Citizens Advice.

Website, E-vouchers & self-referral

We continue to promote the CFB through the website, Facebook and other social media; encouraging donations of food and money and generally raising the profile of CFB. This resulting in an increased number of followers: Facebook 1715, Twitter 356, LinkedIn 183, Instagram 559.

Promoting urgently needed items helped many of our supporters to provide the specific items we needed to replenish low stocks.

We continued to offer access to self-referrals due to continued difficulty accessing partner agencies. This was conducted both by phone, email and using Survey Monkey. The Survey Monkey required clients to fill out a questionnaire; they were then contacted by one of a team of 3 volunteers over the phone, to check the details were correct before issuing a voucher for collection. Clients were directed to Citizens Advice after accessing the self-referral 3 times.

We ended the self-referral process in September '21 as the need for self-referrals reduced with agencies re-opening and easier access. In the period Oct '20- Mar '21 self-referrals accounted for 16.8% of all referrals. This fell to 10.3% in the subsequent 6-month period. The continued need for a self-referral service shows the continued impact of the pandemic on our service and wider agencies.

Tesco Collection

CFB have a Christmas Tesco supermarket collection where shoppers are asked to buy one or more items from a shopping list, donating them on the way out of the store.

Thanks to an agreement between Trussell Trust and Tesco plc, a 3-day collection takes place each year in November / early December, this being a National date for the foodbank network. Each TT foodbank is also able to run two further collections on ad-hoc dates of their own choosing.

In 2020/21 we ran collections between 19th Nov – 21st Dec 2020, collecting 2,263 Kgs of stock. This was a reduction of 24% over the collection in 2019. The November collection this year was affected by no CFB volunteers allowed in the store and issues with the escalator and flow of customers at Tesco.

Prior to this, we had a national Tesco Summer Collection over the period 15th – 17th July '21. We collected 762.3 Kgs from Tesco Extra and Tesco Metro.

In addition to the food donated, Tesco also top up with a cash donation of 20% of the value of food collected, based on a set value of £1.75 / kg. This sum is collected by TT for all foodbanks and paid by them direct into the respective foodbank accounts, subject to a 15% admin charge. This is an important source of income for the foodbank, providing £973.24 from the November collection and £226.78 from the Summer collection. Tesco remains the only supermarket which provides a cash top-up, although this current agreement is not guaranteed in the long term and is a reduction on previous years.

Supermarket Permanent Collection Points (PCP)

We have continued to benefit from permanent collection points in several supermarkets.

Warehouse volunteers collect from our PCP's on a weekly or fortnightly rota; or whenever requested by one of our partners. In addition to this, volunteers collected ad-hoc donations when needed, particularly at Christmas or Harvest Festival.

Store	Weight (kg)	Value (£)	Top up (£)
Tesco Extra	11480.05	20090.09	3415.31
Tesco Metro	2729.5	4776.63	812.026
Morrisons Staveley	2585.28	4524.24	0
Morrisons Chesterfield	12233.05	21407.84	0
ASDA	2274.5	3980.38	0
Baslow Spar	1168.7	2045.23	0

Harvest

Once again, we benefited greatly from harvest collections from both schools and churches. The harvest collection runs from September to November and crosses our reporting period. We have split the collection accordingly and for the period 1st Oct 20 to 30 Sept 21 we collected 3996.55 Kgs which equates to 6.6% of yearly stock donations. This was a slight reduction in both quantity and % of stock on the previous year. The reduction in % of stock is attributable to the increase in donations from other sources during the pandemic and reduced engagement by CFB with potential donors during the pandemic.

Annual stock take

A review of the stock taking process needs to address / identify if any stock leakage is taking place so we can improve next year. While a stock take was supposed to occur in 2021, due to the changes in operation of the foodbank, owing to the pandemic, it has been delayed until we return to our original working practices post lockdown.

Donations of stock to other organisations 20/21

During the year, a number of donations were made to other foodbanks and organisations as listed in the table below, showing main recipients.

(% of distribution is only % of 'other distribution')

Organisation	Total Weight	% of distribution
S6 Foodbank	1272.25	22.15
Sheffield Food Hall	482.6	8.40
Pathways	114.95	2.00
Action Housing	82.05	1.43
Food Hut(Dunston)	587.27	10.23
Gussies Kitchen	391.61	6.82
Derbyshire Community Hub	2812.55	48.97

School Holiday Provision

Owing to the pressures on families during the pandemic it was decided to provide holiday provision for certain schools in deprived areas for Christmas 2020 and Easter 2021. We targeted the schools to see if they would appreciate the packs. We provided large packs of Food, based on double our 3/4 person pack. This was facilitated by purchasing additional household goods items and food stock for the warehouse. The total weight distributed was 3929.1 Kgs

Total Distribution

Across all CFB distribution centres, including deliveries, CFB distributed 57,057.05 Kgs of food and toiletries directly to clients. Including school holiday provision and donations to other food groups CFB distributed over 68,512.7kgs of provision in the Chesterfield area to the value of £119,897.23.

Peak Oil and Arnold Clark partnership

CFB benefited enormously from the continued partnership with Peak Oil and Arnold Clarke across the year. Arnold Clarke held regular food collections and additional funding raising activities to the value of £2000. Peak Oil continue to donate diesel for use in the foodbank van, approx £75 per month plus £50 per month by Direct debt. This has been increasingly important with the increase in mileage across the year; due to increased donation collections, bulk purchasing and deliveries to clients.

Staff

A Project Co-ordinator employed for 28 Hours per week was appointed starting 4th Nov 2019 paid the true living wage in line with government guidelines. Following external recruitment a Deputy Project Co-ordinator was appointed in September 2020, initially for 2 days per week, however the increased volume of work saw this increased to 4 days a week from January 2021. In recognition of the increased work-load, responsibility and ambition of the of CFB the Trustees are proposing a salary review to be implement for January 2022.

Financial Donations

Financial donations dramatically increased in 2020, much of this attributed to the huge generosity of the local community in the wake of the Pandemic. This, coupled with more direct methods of payment, in particular PayPal, has resulted in CFB ending the year in a healthy financial position. While the donations cannot be guaranteed going forward, they continue to flow in.

Monetary donations amounting to £75,667 came from a variety of sources & methods.

Businesses	19.3%	(£14,850)
Organisations	16.4%	(£12,580)
Churches	2.5%	(£1935)
Individuals	61.8%	(£47,420)

PayPal	£20,551
Direct Debit	£11,517
Cash	£16,182
Gifts	£26,334

We have seen regular donations being made via PayPal, Direct Debt /Standing Order with a steady increases across the year; recently including gifts via Just Giving. In particular, anticipating the need for a larger new van; a fund raising programme was started with a generous donation of £6592 from one of our regular volunteers.

Other significant financial one-off donations came from

Trussell Trust	£6,246
Lineage UK Warehouse Ltd	£6,000
United Retail Group	£2,500
Groundwork UK	£1,500
Four Winds Energy	£1,000
Make a difference Ltd	£984
Queens Park Netball	£900

Break down of accounts

	Expenditure	Unrestricted Funds £	Restricted Funds £	Total
	Staff Costs	28,651		28,651
	Vehicle Costs	2,693		2,693
	Warehouse maintenance/pest control costs	3,500		3,500
	Electricity & Water	1,299		1,299
	Compass / Room hire	3,575		3,575
	Accountant / Legal	472		472
	Insurance	2148		2148
	Trussel Trust Network			
	Admin/ Stationary/ink	1,084		1,084
	IT /social media	1,325		1,325
	Mobile phones	502		502
	Food / toiletries	6,292		6,292
TOTAL		52,316		52,316
	INCOME	Unrestricted Funds	Restricted Funds	TOTAL
	Donations	76,785		76,785
	GRANTS		14,592	14,592
TOTAL				91,377
	Net Cash Flow			37,939
	Closing Balance at bank			81,199
Reserved Funds				
	Warehouse	3,000		3,000
	Operational Reserves (4 x monthly rolling expenses)	24,729.00		24,729
TOTAL				27,729
	Available funds	15.110		53,470

RESTRICTED GRANTS 2021

Amount £	Received	From	For	Completed
8000	May 2021	DCC	Tables & Wages	Sept 2021
6592	May 2021	Stuart Tilley	New Van	Oct 2021

Reserve Policy

Purpose:

The purpose of the Operating Reserve Policy for Chesterfield Foodbank (CFB) is to ensure the stability of the mission, programs, employment, and ongoing operations of the organization. The Operating Reserve is intended to provide an internal source of funds for situations such as a sudden increase in expenses, one-time unbudgeted expenses, unanticipated loss in funding, or uninsured losses. The Reserve may also be used for one-time, non-recurring expenses that will build long-term capacity, such as staff development, research and development, or investment in infrastructure. Operating Reserves are not intended to replace a permanent loss of funds or eliminate an ongoing budget gap. It is the intention of CFB for Operating Reserves to be used and replenished within a reasonably short period of time. The Operating Reserve Policy will be implemented in concert with the other governance and financial policies of CFB and is intended to support the goals and strategies contained in these related policies and in strategic and operational plans.

Definitions and Goals:

The Operating Reserve Fund is defined as a designated fund set aside by action of the Trustees. The minimum amount to be designated as Operating Reserve will be established in an amount sufficient to maintain ongoing operations and programs for a set period of time, measured in months. The Operating Reserve serves a dynamic role and will be reviewed and adjusted in response to internal and external changes. The target minimum Operating Reserve Fund is equal to four months of average operating costs. The calculation of average monthly operating costs includes all recurring, predictable expenses such as salaries and benefits, occupancy, office, travel, program, and ongoing professional services. Depreciation, in-kind, and other non-cash expenses are not included in the calculation. The calculation of average monthly expenses also excludes some expenses examples are, one-time or unusual, capital purchases. The amount of the Operating Reserve Fund target minimum will be calculated each year after approval of the annual budget, reported to the Trustees and included in the regular financial reports.

Accounting for Reserves:

The Operating Reserve Fund will be recorded in the financial records as **Trustee Designated Operating Reserve**. The ORF will be funded and available in cash or cash equivalent funds. Operating Reserves will be commingled with the general cash and investment accounts of the organization.

Funding of Reserves:

The Operating Reserve Fund will be funded with surplus unrestricted operating funds. The Trustees may from time to time direct that a specific source of revenue be set aside for

Operating Reserves. Examples may include one-time gifts or bequests, special grants, special appeals or one-off maintenance costs or location costs.

Use of Reserves:

Use of the Operating Reserves requires three steps:

1. Identification of appropriate use of reserve funds.

The Chair of Trustees and staff will identify the need for access to reserve funds and confirm that the use is consistent with the purpose of the reserves as described in this Policy. This step requires analysis of the reason for the shortfall, the availability of any other sources of funds before using reserves, and evaluation of the time period that the funds will be required and replenished.

2. Authority to use operating reserves

Authority for use of Operating Reserves is delegated to the Project Co-ordinator in consultation with the Treasurer and Chair of Trustees. The use of Operating Reserves will be reported to the Trustee Board at their next scheduled meeting, accompanied by a description of the analysis and determination of the use of funds and plans for replenishment to restore the Operating Reserve Fund to the target minimum amount. The Project Co-ordinator must receive prior approval from the Executive Committee/Board of Directors if the Operating Reserves will take longer than 12 months to replenish.

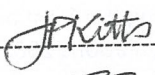
Review of Policy

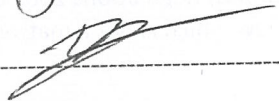
This Policy will be reviewed every other year, at minimum, by the Trustees or sooner if warranted by internal or external events or changes. Changes to the Policy will be recommended by the Treasurer to the Board of Trustees

Report of the Trustees for the Year Ended 30th September
2021

The trustees and committee present their report with the financial statements of the charity for the year ended September 30th 2021. The trustees and committee have adopted the provisions of Accounting and reporting by charities: Statement of Recommended Practice applicable in the UK and republic of Ireland (FRS102) (effective 1 January 2015)

Approved by order of the board of trustees and committee on 11th May 2022 and signed on its behalf by:


----- Trustee


----- Chairman
D. COOKE

Independent Examiner's Report to the Trustees of

Chesterfield Food Bank

Independent Examiner's report to the trustees of Chesterfield Food Bank (the Trust) for the year ended 30th September 2021.

Responsibilities and basis of report

As the charity trustees and committee of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

M G Walker
M G Walker & Co. Ltd
119A High Street
Clay Cross, Chesterfield
Derbyshire S45 9DZ

Date May 11 2022

Chesterfield Food Bank

Statement of Financial Activities
for the Year Ended 30th September 2021

	Notes	Unrestricted Funds £	2021 Total Funds £	2020 £
INCOME AND ENDOWMENTS FROM	6			
Donations and legacies	7	75,813	75,813	59,289
Grants		14,593	14,593	16,100
Assets Introduced		Nil	Nil	7,195
		90,406	90,406	82,584
EXPENDITURE ON	6			
Raising funds		(52,316)	(52,316)	(54,162)
NET INCOME/(EXPENDITURE)	6	38,090	38,090	28,422
RECONCILIATION OF FUNDS				
Total funds brought forward		<u>35,065</u>	<u>35,065</u>	<u>6,643</u>
TOTAL FUNDS CARRIED FORWARD	6	<u>73,155</u>	<u>73,155</u>	<u>35,065</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

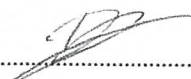
Chesterfield Food Bank

Balance Sheet
As at 30th September 2021

	Notes	Unrestricted Fund £	2021 Total Funds £	2020 £
FIXED ASSETS				
Tangible assets	12	<u>7,195</u>	<u>7,195</u>	<u>7,195</u>
CURRENT ASSETS				
Cash at bank		81,200	81,200	43,110
CREDITORS				
Amounts falling due within one year	8	<u>(3,240)</u>	<u>(3,240)</u>	<u>(3,240)</u>
NET CURRENT ASSETS		<u>77,960</u>	<u>77,960</u>	<u>39,870</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>85,155</u>	<u>85,155</u>	<u>47,065</u>
NET ASSETS		<u>85,155</u>	<u>85,155</u>	<u>47,065</u>
FUNDS				
Unrestricted funds	9	73,155	73,155	35,065
Trustee designated operating revenue		<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
TOTAL FUNDS		<u>85,155</u>	<u>85,155</u>	<u>47,065</u>

The financial statements were approved by the Board of Trustees and committee on 11th May 2022 and were signed on its behalf:

.....  Trustee

.....  Chairman

The notes form part of these financial statements

Chesterfield Food Bank

Notes to the Financial Statements **For the Year Ended 30th September 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)'; Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds. It is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure. It is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees and committee.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

2021	2020
<u>Nil</u>	<u>Nil</u>

Chesterfield Food Bank

Notes to the Financial Statements
For the Year Ended 30th September 2021

3. RAISING FUNDS	2021	2020
Raising donations and legacies		
Administration	2,412	1,153
Staff costs	28,650	16,538
Light and Heat	1,027	1,445
Other premises costs	5,326	3,500
Telephone/Utilities	502	202
Sundries	-	200
Accountancy and Legal	472	1,754
Rent	3,575	4,309
Insurance	2,148	512
Network fees	-	360
Food Purchases	6,292	21,496
Vehicle expenses	<u>1,912</u>	<u>2,693</u>
	<u>52,316</u>	<u>54,162</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' or committee's remuneration or other benefits for the year ended 30th September 2021.

Trustees' expenses

There were no trustees' or committee's expenses paid for the year ended 30th September 2021.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

2021	2020
<u>2</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	2021 £	2020 £
INCOME AND ENDOWMENTS FROM		
Donations and legacies	75,813	59,289
Grants	14,593	16,100
Assets Introduced	-	7,195
Total	<u>90,406</u>	<u>82,584</u>
EXPENDITURE ON		
Raising funds	<u>52,316</u>	<u>54,162</u>
Total	<u>52,316</u>	<u>54,162</u>
NET INCOME/(EXPENDITURE)	38,090	28,422
RECONCILIATION OF FUNDS		
Total funds brought forward	<u>35,065</u>	<u>6,643</u>
TOTAL FUNDS CARRIED FORWARD	<u>73,155</u>	<u>35,065</u>

7. SOURCES OF DONATIONS AND LEGACIES

Individual Donations	11,847
Business/Organization Donations	27,731
Cash/Cheque Donations	15,683
Paypal	<u>20,552</u>
	<u>75,813</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other creditors	<u>3,240</u>	<u>3,240</u>

9. MOVEMENT IN FUNDS

Unrestricted funds	2020	2021	Total 2021
General fund	<u>35,065</u>	<u>38,090</u>	<u>73,155</u>
TOTAL FUNDS	<u>35,065</u>	<u>38,090</u>	<u>73,155</u>

Net movement in funds, included in the above are as follows:

	Incoming Resources £	Resources Expended £	Movement in Funds £
Unrestricted funds			
General fund	<u>90,406</u>	<u>52,316</u>	<u>38,090</u>
TOTAL FUNDS	<u>90,406</u>	<u>52,316</u>	<u>38,090</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30th September 2021.

- 11.** The charity has an operating reserve policy. Full details of this policy and how the trustee designated operating reserve fund has been calculated are available on request.

12. Vehicles at Cost:

Suzuki (AK05 PUU) £2,000

Ford (YR13 NHC) £5,195

Detailed Statement of Financial Activities
For the Year Ended 30th September 2021

	2021	2020
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	75,813	59,289
Grants	14,593	16,100
Assets Introduced	-	<u>7,195</u>
	<u>90,406</u>	<u>82,584</u>
EXPENDITURE		
Raising donations and legacies		
Staff costs	28,650	16,538
Administration Costs	2,412	1,153
Light and Heat	1,027	1,445
Other premises costs	5,326	3,500
Telephone	502	202
Sundries	Nil	200
Rent	3,575	4,309
Network fees	Nil	360
Insurance	2,148	512
Vehicle expenses	1,912	2,693
Food Purchases	<u>6,292</u>	<u>21,496</u>
	<u>51,844</u>	<u>52,408</u>
Support Costs		
Governance costs		
Accountancy and legal fees	<u>472</u>	<u>1,754</u>
Total resources expended	<u>52,316</u>	<u>54,162</u>
Net income/(expenditure)	<u>38,090</u>	<u>28,422</u>

Independent Examiner's Report to the Trustees of

Chesterfield Food Bank

Independent Examiner's report to the trustees of Chesterfield Food Bank (the Trust) for the year ended 30th September 2021.

Responsibilities and basis of report

As the charity trustees and committee of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

M G Walker
M G Walker & Co. Ltd
119A High Street
Clay Cross, Chesterfield
Derbyshire S45 9DZ

Date May 11 2022

Chesterfield Food Bank

Statement of Financial Activities
for the Year Ended 30th September 2021

	Notes	Unrestricted Funds £	2021 Total Funds £	2020 £
INCOME AND ENDOWMENTS FROM	6			
Donations and legacies	7	75,813	75,813	59,289
Grants		14,593	14,593	16,100
Assets Introduced		Nil	Nil	7,195
		90,406	90,406	82,584
EXPENDITURE ON	6			
Raising funds		(52,316)	(52,316)	(54,162)
NET INCOME/(EXPENDITURE)	6	38,090	38,090	28,422
RECONCILIATION OF FUNDS				
Total funds brought forward		<u>35,065</u>	<u>35,065</u>	<u>6,643</u>
TOTAL FUNDS CARRIED FORWARD	6	<u>73,155</u>	<u>73,155</u>	<u>35,065</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

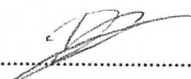
Chesterfield Food Bank

Balance Sheet
As at 30th September 2021

	Notes	Unrestricted Fund £	2021 Total Funds £	2020 £
FIXED ASSETS				
Tangible assets	12	<u>7,195</u>	<u>7,195</u>	<u>7,195</u>
CURRENT ASSETS				
Cash at bank		81,200	81,200	43,110
CREDITORS				
Amounts falling due within one year	8	<u>(3,240)</u>	<u>(3,240)</u>	<u>(3,240)</u>
NET CURRENT ASSETS		<u>77,960</u>	<u>77,960</u>	<u>39,870</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>85,155</u>	<u>85,155</u>	<u>47,065</u>
NET ASSETS		<u>85,155</u>	<u>85,155</u>	<u>47,065</u>
FUNDS				
Unrestricted funds	9	73,155	73,155	35,065
Trustee designated operating revenue		<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
TOTAL FUNDS		<u>85,155</u>	<u>85,155</u>	<u>47,065</u>

The financial statements were approved by the Board of Trustees and committee on 11th May 2022 and were signed on its behalf:

.....  Trustee

.....  Chairman

The notes form part of these financial statements

Chesterfield Food Bank

Notes to the Financial Statements **For the Year Ended 30th September 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)'; Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds. It is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure. It is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees and committee.

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Chesterfield Food Bank

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