



# Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
<b>From</b>	01	Sept	2020	<b>To</b>	31	Aug	2021

## Section A Reference and administration details

Charity name

The Sensory Zone

Other names charity is known by

Registered charity number (if any)

1174425

Charity's principal address

C/O Mary P's Ltd, Ashchurch Parkway

Tewkesbury

Gloucestershire

Postcode

GL20 8TU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Vikki Brannagan	Chair		
2	Simon Charles Brannagan			
3	Emma Jayne Bridges			
4	John James Rigby			
5	William Clarke Brown			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

## Name of chief executive or names of senior staff members (Optional information)

N/A

## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg trust deed, constitution)	CIO Foundation Constitution
How the charity is constituted (eg trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg appointed by, elected by)	Appointed by existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

To offer free support and help to families of children with individual needs, for example; disabilities and social and financial needs. The Sensory Zone has independent access and is fully equipped with disabled toilet, nappy changing facilities and refreshment facilities. The Sensory Zone will be open to all looking for help, advice or just a cup of tea and a friendly ear. Any professional or health advice will be signposted to the correct professional / department.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Main Activities are:**

Sensory Room – available for small groups or individual access. This could be for assessment, general relaxation or sensory stimulation  
 Meeting room – available for small groups or individual address such as meetings with healthcare professionals e.g. Team Around the Child (TAC) meetings, small group workshops such as baby massage and craft sessions, training opportunities such as First Aid, coffee mornings for advice and discussion.  
 Resource Library – offering temporary use of resources such as bumbo / orthopaedic seats, activity centres.

Trustees have agreed that the hiring out of the facilities will be done on a trust basis with checklists to be completed before and after the use of facilities / resources and hire agreements signed.  
 If necessary, a refundable deposit may be requested until completion of a satisfactory closing checklist

There is no charge for people to be members of The Sensory Zone or access its services / resources

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Holding successful fundraising events.

Providing access to The Sensory Zone facilities / resources free of charge to the registered members of the sensory zone on request

Providing art and craft sessions during school holidays

Providing Baby massage, Miniature music and phonics sessions to small groups of parents and their babies

The Covid-19 Pandemic has meant that fundraising events could not be held although some donations were accepted

In person sessions could not be held but some Music sessions were held online to members of the Sensory Zone

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity does not hold any reserve at present  
The money held at the bank will be used in future years to improve facilities and provide services to the general public

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funding from donations

Expenditure during the year has provided music and speech and language sessions.

Purchase of new vinyl white flooring to the sensory room

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Vikki Brannagan

Position (eg Secretary, Chair, etc)

Date

10/04/2024



## Section E

### Financial review

Brief statement of the charity's policy on reserves

The charity does not hold any reserve at present. The money held at the bank will be used in future years to improve facilities and provide services to the general public.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

- You may choose to include additional information, where relevant about:
- the charity's principal sources of funds (including any fundraising);
  - how expenditure has supported the key objectives of the charity;
  - investment policy and objectives including any ethical investment policy adopted.

Principal sources of funding from donations  
Expenditure during the year has provided music and speech and language sessions.  
Purchase of new vinyl white flooring to the sensory room.

### Other optional information

## Section F

### Declaration

## Section G

The trustees declare that they have approved this trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s) Vikki Brannigan

Position (eg Secretary, Chair, etc)

Date

10/06/2013

**Sensory Zone 2020-2021****Sept 20 - Aug 21**

<b>Date</b>	<b>Reference</b>	<b>Debit</b>	
	B/F from August 2020		
21/09/20	Service charges	£7.50	
20/10/20	Service charges	£8.92	
17/11/20	Service charges	£7.50	
24/11/20	Miniture Music	£240.00	
21/12/20	Service charges	£7.50	
13/01/21	Tewkesbury Borough Council		£370.00
18/01/21	Service charges	£7.82	
19/01/21	Carpets Direct	£230.00	
19/02/21	Service charges	£7.50	
19/03/21	Service charges	£8.14	
19/04/21	Service charges	£15.00	
06/05/21	Spencer Read	£57.00	
18/05/21	Service charges	£15.00	
21/06/21	Service charges	£15.37	
19/07/21	Service charges	£15.00	
22/07/21	Barnwood Trust		£10,000.00
17/08/21	Service charges	£15.00	
		£657.25	£10,370.00

**Accounts for period 1/6/19 - 31/8/20**

B/F Balance		£4,094.36
Total Receipts from fund raising events / donations		£10,370.00
Service charges	£130.25	
Website setup and email hosting	£57.00	
Amy Bastin Dance		
Minature Music sessions	£240.00	
Phonics Sessions		
Baby Bonding		
Carpets Direct	£230.00	
Total public classes / sessions	£470.00	
	£657.25	£14,464.36
Balance at year end		

**Credit**

£4,094.36

£13,807.11

£13,807.11



## Invoices

Date	Inv Number	Supplier	Amount
11/20/2020		Minimusic Zaphira Cormack	240.00
1/12/2021		8974 Carpets Direct	230.00
4/14/2021		20180414 Spencer Reid	57.00
			527.00