

Friends of Whitburn Library
Registered Charity Number 1174421
Annual Report & Financial Statement 2024-2025

Friends of Whitburn Library
Legal and Administrative information

Name:	Friends of Whitburn Library
Charity number:	1174421
Trustees	J Warren (Chair) H Larcombe (Treasurer) J Lucas (Secretary) A Stonehouse A Bowman
Governing Document:	The charity operates under its governance document as a Charitable incorporated Organisation, registered 30th August 2017
Address:	Hedworth Terrace Whitburn Tyne and Wear SR6 7EN
Bank:	Reliance Bank Ltd Faith House 23-24 Lovat Lane London EC3R 8EB

Friends of Whitburn Library

Trustees Report

Friends of Whitburn Library completed its 8th year of operation as a Charitable Incorporated Organisation on 31st August 2025 and is governed by the constitution dated 30th August 2017.

1. Objectives and activities

1.1 The objectives of the CIO are;

- i) To advance the education of the public in Whitburn by the running and management of a community library for the benefit of the said residents and within which to educate the public about the history and heritage of Whitburn through educational displays and other such means as the trustees deem fit;
- ii) To promote for the benefit of the residents of Whitburn and its environs the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the objective of improving the condition of life of the said inhabitants.

1.2 The activities of the CIO are focused in the area of;

- i) Education and training
- ii) Arts/culture/heritage/science
- iii) Recreation
- iv) The advancement of health and reduction of social isolation
- v) Provides opportunities to support the vulnerable and those with a disability.
- vi) Economic/community development/ employment

vii) Other charitable purposes

1.3 Who the charity helps

- i) Children and young people
- ii) Elderly and/or vulnerable people
- iii) People with disabilities
- iv) The public

1.4 How the charity helps

- i) Provides buildings/facilities and spaces
- ii) Provides services
- iii) Provides advocacy/advice/information
- iv) Provides an increasing range of recreational activities

2. Main achievements during the year

2.1 The library continues to operate under the management of the trustees and is well supported by volunteers who provide a range of support for the community. Recruitment of both trustees and volunteers remain strong. The trustees meet monthly to review the success of the library and plan its development.

2.2 Volunteers operate on a rota basis to welcome visitors who require books or other library services, some provide specialist support e.g. IT expertise.

Others arrange activities for groups who meet regularly or raise funds through activities such as coffee mornings. Without our volunteers the library would not be such a vibrant and welcoming place and it would not be possible to operate on a day-to-day basis.

2.3 The community managed library continues to receive support from the local council in the form of new stock (books), access to the library management software and inter-library

loans service, with support and advice from its employees.

2.4 In order to fund activities, resources, running costs and maintenance of the building our volunteers and trustees work hard to raise funds. This is done through donations, fundraising events/activities and through grant applications.

2.5 The library has continued to provide services in the form of book borrowing, advice, access to computers and printing facilities.

2.6 After the receipt of a June King Foundation Grant we were able to replace a number of the older book shelving units. The new units are easier to move to provide space when the library is being used for other activities.

2.7 Volunteers have continued to provide support for extra activities. These are,

i) Reading groups

ii) Pilates classes

iii) Knitting groups

iv) A creative writing group

v) A regular music night

vi) Monthly talks on a wide range of subjects by local experts.

vii) Wine tasting

viii) Local secondary school children were based in the library to help support the completion of the Duke of Edinburgh scheme

ix) Arts and craft sessions were available to younger children during school holidays

x) Daytime Disco Dance events

2.8 New fundraising activities have been added.

i) The local community institute began holding a weekly coffee morning in the library. These have been very successful and well supported.

2.9 Community services

i) Local councillor surgeries

ii) Cuppa with a copper. The opportunity to have informal chats with the local community police officers

3. Risks

3.1 The trustees are aware of the challenges that we face with financial and operational risks which include but are not limited to;

i) Developing sustainable income streams to meet the costs associated with opening and operating an ageing building.

ii) Planning for the replacement of a building which is not environmentally friendly and will come to the end of its useful life within the terms of the lease.

iii) The identification and access to funding/grants to support the introduction of activities and provide capital improvements to the building.

iv) The trustees are aware of the need to plan for the future by considering the role of community libraries, adaption their roster of activities, and considering the future of the building. We continued with a review process in FY 24/25 which had initially began in July of 2024 and will continue to take this forward.

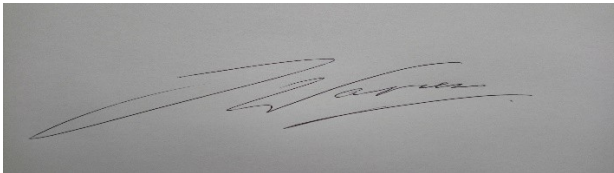
In 24/25 we were able to recruit new trustees to the board which has helped to facilitate these discussions.

v) The trustees are glad to report that disputes between volunteers declined dramatically in 24/25. We are confident that our procedures for managing disputes and complaints are robust. However, we are not complacent and will review these processes and procedures regularly.

vi) Succession planning for trustees and volunteers. Whilst fast turnover of trustees is not desirable, it is also important that trustees don't feel compelled to serve very lengthy terms of office.

3.2 The trustees are confident that these challenges will be met with the continuing support of volunteers and the wider community.

Signed on behalf of the Trustees Dr Jonathan Warren

A photograph of a handwritten signature in black ink on a light-colored surface. The signature is stylized and appears to read 'Jonathan Warren'.

Signed

Notes

No Trustees or persons connected to the charity received any remuneration during the year

The charity has no employees.

There are no debtors/creditors at the end of the accounting year.



Friends of Whitburn Library		1174421	
Receipts and payments accounts			
For the period from	02/09/2024	To	01/09/2025
CC16a			

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grants	1,274.00	-	-	1,274.00	32,960.00
Donations	960.89	-	-	960.89	799.32
Fundraising Activities	8,827.50	-	-	8,827.50	9,392.05
Refreshment and Product Sales Fundraising	675.64	-	-	675.64	1,688.00
Room Hire	1,375.00	-	-	1,375.00	482.50
Photocopying/Misc	748.80	-	-	748.80	859.50
Banking	161.38	-	-	161.38	-
	-	-	-	-	-
Sub total (Gross income for AR)	14,023.21	-	-	14,023.21	46,181.37
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	14,023.21	-	-	14,023.21	46,181.37
A3 Payments					
Facilities Improvements and Maintenance	2,890.79	-	-	2,890.79	27,854.64
Costs of Fundraising Activities	1,708.71	-	-	1,708.71	2,307.83
Legal/Accountancy Fees	120.00	-	-	120.00	-
Photocopying/Stationery/Misc	255.04	-	-	255.04	477.93
Building/Cleaning/Security Costs	1,662.22	-	-	1,662.22	1,206.98
Utilities	4,376.37	-	-	4,376.37	8,512.47
Insurance	1,115.31	-	-	1,115.31	524.40
IT	1,739.14	-	-	1,739.14	2,499.38
Bank Charges	78.92	-	-	78.92	100.72
Sub total	13,946.50	-	-	13,946.50	43,484.35
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	13,946.50	-	-	13,946.50	43,484.35
Net of receipts/(payments)	76.71	-	-	76.71	2,697.02
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	29,980.02	-	-	29,980	27,283.00
Cash funds this year end	30,056.73	-	-	30,056.73	29,980.02

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	30,057	-	-
		-	-	-
		-	-	-
	Total cash funds	30,057	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

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