

Friends of Whitburn Library
Registered Charity Number 1174421
Annual Report & Financial Statement 2022-2023

Friends of Whitburn Library
Legal and Administrative information

Name:	Friends of Whitburn Library
Charity number:	1174421
Current Trustees	J Warren (Acting Chair) H Larcombe (Treasurer) J Lucas C Collinge
Governing Document:	The charity operates under its governance document as a Charitable incorporated Organisation, registered 30th August 2017
Address:	Hedworth Terrace Whitburn Tyne and Wear SR6 7EN
Bank:	Reliance Bank Ltd Faith House 23-24 Lovat Lane London EC3R 8EB

Friends of Whitburn Library

Trustees Report

Friends of Whitburn Library completed its 6th year of operation as a Charitable Incorporated Organisation on 31st August 2023 and is governed by the constitution dated 30th August 2017

1. Objectives and activities

1.1 The objectives of the CIO are;

- i) To advance the education of the public in Whitburn, by the running and management of a community library for the benefit of the said residents and within which to educate the public about the history and heritage of Whitburn through educational displays and other such means as the trustees deem fit;
- ii) To promote for the benefit of the residents of Whitburn and its environs the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the objective of improving the condition of life of the said inhabitants.

1.2 The activities of the CIO are focused in the area of;

- i) Education and training
- ii) Arts/culture/heritage/science
- iii) Recreation
- iv) The advancement of health and reduction of social isolation
- v) Provides opportunities to support the vulnerable and those with a disability.
- vi) Economic/community development/ employment

vii) Other charitable purposes

1.3 Who the charity helps

- i) Children and young people
- ii) Elderly and/or vulnerable people
- iii) People with disabilities
- iv) The public

1.4 How the charity helps

- i) Provides buildings/facilities and spaces.
- ii) Provides services
- iii) Provides advocacy/advice/information
- iv) Provides an increasing range of recreational activities

2. Main achievements during the year

2.1 The library continues to operate under the management of the trustees and is well supported by volunteers who provide a range of support for the community. Recruitment of both trustees and volunteers remain strong. The trustees meet monthly to review the success of the library and plan its development.

2.2 Volunteers operate on a rota basis to welcome visitors who require books or other services, some provide specialist support e.g., IT expertise and French conversation. Others arrange activities for groups who meet regularly or raise funds through activities such as coffee mornings. Without our volunteers the library would not be such a vibrant and welcoming place.

2.3 The community managed library continues to receive support from the local council in the form of new stock (books), access to the library management software and inter library

loans service, with support and advice from its employees.

2.4 In order to fund activities, resources, running costs and maintenance of the building our volunteers and trustees work hard to raise funds. This is done through donations, fundraising events/activities and through grant applications.

2.5 The library has continued to provide services in the form of book borrowing, advice, access to computers and printing facilities.

2.6 New trustee Caroline Collinge joined the charity. She had become well acquainted with the charity through her role as 'Co-op Member Pioneer' for the Co-op's South Tyneside Local Community Fund, which the charity had been selected for. Co-op support through the Local Community Fund scheme included: Local Community Fund grant to enable installation of level access entrance and automated doors to make the library building fully compliant with accessibility requirements; donations of refreshments through additional funding support and in kind donations directly from the local Co-op store; free take away activity resources for children that were distributed from the library. The charity raised the highest level of financial support from Co-op members in the South Tyneside area. There was also a grant from the National Lottery Community Fund that part funded the installation of the new library doors. Also the toilet facilities in the library were made fully accessible.

2.7 Volunteers continued to provide support for extra activities. These are,

i) Reading groups

ii) Pilates classes

iii) Knitting groups

iv) Conversational French

v) A weekly music night

vi) Monthly talks on a wide range of subjects by local experts.

vii) Wine tasting

viii) Local secondary school children were based in the library to help support the completion of the Duke of Edinburgh scheme

ix) Arts and craft sessions were available to younger children during school holidays

2.8 New activities

- i) Acapella Choir Group
- ii) Dementia Café Support group

2.9 New fundraising activities have been added.

- i) Books sales; selling donated books at quarterly events
- ii) Acapella Choir Group
- iii) Dementia Café Support group

2.10 Community services

- i) Local council surgeries
- ii) Cuppa with a copper. The opportunity to have informal chats with the local community police officers
- iii) Our [library](#) became part of the national *defibrillator* network during this time period, ensuring that Whitburn Village residents had access to a defibrillator at the library with volunteers undergoing training to support this initiative.

3. Risks

3.1 The trustees are aware of the challenges that we face with financial and operational risks which include but are not limited to;

i) Developing sustainable income streams to meet the costs associated with opening and operating an ageing building.

ii) Planning for the replacement of a building which is not environmentally friendly and will come to the end of its useful life within the terms of the lease.

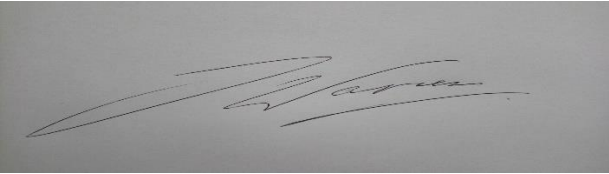
iii) The identification and access to funding/grants to support the introduction of

activities and provide capital improvements to the building.

iv) Succession planning for trustees and volunteers.

3.2 The trustees are confident that these challenges will be met with the continuing support of volunteers and the wider community.

Signed on behalf of the Trustees Dr Jonathan Warren


Signed 

Notes

No Trustees or persons connected to the charity received any remuneration during the year

The charity has no employees.

There are no debtors/creditors at the end of the accounting year.

 CHARITY COMMISSION FOR ENGLAND AND WALES	Charity Name		No (if any)		CC16a
	Receipts and payments accounts				
	For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023	

Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	£3,047.00	-	-	3,047	1,239
Printing/copying/refreshments	1,030	-	-	1,030	-
Fundraising activities	9,776	-	-	9,776	12,036
Room rentals	1,991	-	-	1,991	462
Grants	300	3,259	-	3,559	10,685
bank refund	60	-	-	60	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	16,204	3,259	-	19,463	24,422
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,204	3,259	-	19,463	24,422
A3 Payments					
Utilities	7,957	-	-	7,957	4,096
Licences and subscriptions	368	-	-	368	216
Insurances	457	-	-	457	1,105
R&M, cleaning and PPE	12,874	-	-	12,874	1,743
Telecom and website	1,246	-	-	1,246	898
Printing	60	-	-	60	40
Charitable events/activities	3,166	-	-	3,166	1,382
catering supplies	231	-	-	231	180
equipment	926	-	-	926	1,894
other expenses					1,170
Prof charges & bank charges	100	-	-	100	100
Sub total	27,384	-	-	27,384	12,824
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	27,384	-	-	27,384	12,824
Net of receipts/(payments)	- 11,180	3,259	-	- 7,921	11,598
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 11,180	3,259	-	- 7,921	11,598

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-		-
	(agree balances with receipts and payments account(s))	Agreement Error	#VALUE!	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details		-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	