



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01.01.2023** Period start date To **31.12.23** Period end date

Charity name: **St Teath Church Hall**

Charity registration number: **1174420**

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | <ol style="list-style-type: none">1. The provision and maintenance of a village hall primarily for the use of the inhabitants of the parish of St Teath, Cornwall, but also for the use of the public as a whole, provided that such use does not undermine the object to advance the Christian religion, including use for: meetings, lectures and classes, and other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the public.2. To advance the Christian religion for the benefit of the public by allowing free access to the village hall by members of the nearby church every Sunday morning and on a number of other occasions per annum. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <ul style="list-style-type: none">• Providing and maintaining a village hall primarily for the use of the inhabitants of St Teath but also for the use of the public as whole, provided its use does not undermine the object to advance the Christian religion. The hall has been used for meetings, lectures and classes, and other forms of recreation and leisure-time occupation, with the object of improving conditions of life for the public.• Advancing the Christian religion for the benefit of the public. Free access to the village hall has been provided to members of the nearby church every Sunday morning and on a number of other occasions per annum.• |

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| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | <ul style="list-style-type: none"> The trustees confirm they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant. |
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Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <ul style="list-style-type: none"> Providing and maintaining a village hall primarily for the use of the inhabitants of St Teath but also for the use of the public as whole, provided its use does not undermine the object to advance the Christian religion. Specifically, the charity has raised funds to enable the public to use the hall for meetings, lectures and classes (such as pilates, yoga, children's dance), and other forms of recreation and leisure-time occupation (such as providing the hall to the drama club for rehearsals and staging of the village pantomime; use by the village badminton group and other occasional lets for social gatherings and community fund raising), with the object of improving conditions of life for the public. Advancing the Christian religion for the benefit of the public. Free access to the village hall has been provided to members |

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| | | <p>of and visitors to the nearby church every Sunday morning and on a number of other occasions per annum including the licensing of a new vicar, social gatherings after Christenings and funerals, and providing facilities (kitchen, hall space and toilet facilities) to support the biennial St Teath Arts Fest.</p> <ul style="list-style-type: none"> • The charity has raised and maintained sufficient funds to cover its obligations for hall insurance, licences and fees (such as a fire certificate) and payments of bills for utilities, cleaning, maintenance and administration, and to install and maintain equipment. |
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Additional information (optional)

You may choose to include further statements where relevant about:

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| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

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| Review of the charity's financial position at the end of the period | Para 1.21 | Income over expenditure increased to £341.24 in this financial year, due increased hall hires and in spite of large price hikes for insurance and electricity plus we carried out no maintenance work this year. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Reserves are needed to bridge the gap between the spending and receiving of income and to cover planned maintenance and unplanned emergency repairs. The trustees consider that the ideal level of reserves as at 31 December 2023 would be £16,000 |
| Amount of reserves held | Para 1.22 | £16441 |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

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| The charity's principal sources of funds (including any fundraising) | Para 1.47 | From hire of hall fees |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | Increased electricity costs, maintenance costs of aging building |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--------------------------------------|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Charitable incorporated organisation |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by existing trustees |

Additional information (optional)

You may choose to include further statements where relevant about:

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| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|------------------------------|
| Charity name | St Teath Church Hall Charity |
| Other name the charity uses | none |
| Registered charity number | 1174420 |
| Charity's principal address | Trerue-an-Wen |
| | 6 Eglos Court |
| | St Teath |
| | PL30 3LE |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|-----------------|-----------------------------------|---|
| 1 | Rupert J Down | Chair | | |
| 2 | Monica J Nicholls | | | |
| 3 | Eileen I Treby | | | |
| 4 | Anne M Blewett | Secretary | | |
| 5 | Carol M Blewett | Treasurer | | |
| 6 | Justine Smale | | | |
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

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| Signature(s) | R J Down | |
| Full name(s) | Rupert James Down | |
| Position (eg Secretary, Chair, etc) | Chair | |
| Date | 17.04.24 | |

| INCOME AND EXPENDITURE FOR ST TEATH CHURCH HALL | | | | | | | | | | | |
|--|--|--|-------------------|-------------------|-------------|--|----------------------------------|----------------|---------------|-------------------|-----------------------------------|
| 01 January 2023 to 31 DECEMBER 2023 | | | | | | | | | | | |
| | | | | | | | | | | | |
| OPENING BALANCES: | | | £ | | | HALL HIRE | | BANKED | P/CASH | | BANK RECONCILIATION |
| Bank account | | | £12,291.16 | | | Regular hirers | | 2849.80 | | | £12,291.16 |
| Plus prior year banked after 31.12.23 | | | £0.00 | | | occasional hirers | | 1195.00 | 600.00 | | BALANCE AT 1.1.23 |
| Less prior year debtor | | | £0.00 | | | Outstanding hire fees | 0.00 | | | | £4,302.80 |
| Petty cash | | | <u>108.20</u> | | | TOTAL ALL HIRES | | 4644.80 | | | £4,037.65 |
| | | | <u>£12,399.36</u> | | | ELECTRICITY £15 | | 158.00 | 135.00 | 293.00 | £12,556.31 |
| | | | | | | | | | | | BALANCE AT 31.12.23 |
| | | | | | | | | | | | |
| INCOME (into current & petty cash a/cs) | | | | 2022 | | ALL HIRES & ELECTRIC INCOME | | | | 4937.80 | PETTY CASH 2023 |
| Hire of hall | | | 4644.80 | | 3190.00 | | | | | | 108.20 |
| Electricity meter | | | 293.00 | | 236.20 | TOTAL INTO BANK | | 4202.80 | ** | | c/f from 2022 |
| Donation | | | 0.00 | | 1000.00 | TOTAL INTO P/CASH | | | 735.00 | | Occ hires from 01.01. to 31.12.23 |
| Other income | | | 0.00 | 4937.80 | | TOTAL INTO CCLA | | £118.59 | | | 600.00 |
| Interest on CCLA a/c | | | £118.59 | | | TOTAL INCOME | | | | 5056.39 | £1s from electric meter |
| | | | 5056.39 | | | | | Net of chair | ** | | 135.00 |
| EXPENDITURE 2023 | | | | 2022 | | | | deposit | | | 735.00 |
| Electricity | | | 1349.47 | | 403.00 | (+390.64 arrears) | | | | | £1s from electric meter |
| Water | | | 439.87 | | 374.59 | | | | | | 135.00 |
| Insurance | | | 1251.11 | | 991.95 | net of refund | | | | | 735.00 |
| Cleaning inc sdies | | | 774.00 | | 379.60 | | ALL FUNDS | | Interest | 2022 | net c/f |
| Coin meter inc electrician | | | 282.00 | | 0.00 | | CCLA CBF | deposit fund | £118.59 | £3,700.02 | £65.70 |
| Repairs/paint | | | 112.62 | | 628.23 | | Cash in bank | | | £12,291.16 | |
| Fire Alarm work (inc £198 cf) | | | 506.08 | 4715.15 | 160.48 | 2937.85 | Petty cash | | | £108.20 | |
| | | | from bank | 3937.65 | | | TOTAL FUNDS HELD 31.12.23 | | | £16,099.38 | |
| | | | from p/c | £777.50 | | | | | | | |
| | | | | £4,715.15 | | | | | | | |
| EXCESS OF EXPENDITURE OVER INCOME | | | 341.24 | -£7,376.65 | 2022 | | | | | | |