



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	02	April	2023		01	April	2024

### Section A

### Reference and administration details

Charity name

Garstang & District Heritage Society

Other names charity is known by

GDHS

Registered charity number (if any)

1174409

Charity's principal address

14 North Croft

Garstang

Postcode PR3 1HG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Cornthwaite	Chairman		
2	Mary Randles	Secretary		
3	Alexander Allan	Treasurer		
4	Paul Adamson			
5				
6				
7				
8				
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10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees can be appointed at an AGM by the members or trustees of the CIO. The Trustees can appoint a new Trustee at any time.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance education for the public benefit in the historical heritage of Garstang and its surrounding villages. In particular, but not exclusively, by:

- a) Collecting and preserving artefacts and documents relating to the area;
- b) Maintaining an up to date on-line photographic archive for Garstang and district;
- c) Collecting and publishing associated information, including oral and written records;
- d) Providing an educational resource by staging exhibitions, talks and other events.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In April and May 2023 we created various displays on Garstang heritage which were on display in Booths Café.

In June 2023 we created a presentation on the history of Garstang to Knott End Railway and the Pilling Pig which we were invited to give to pupils at Nateby primary school.

In August 2023 we gave a presentation to Garstang Rotary Club on the work undertaken by the Garstang and District Heritage Society,

In August 2023 we were approached by a Canadian family on holiday in Garstang who were in the area researching their family origins. We were able to provide them with great information from our archives.

In September 2023 we held our first Heritage Day in St Thomas’s Community Hall. WE had 12 stalls with other local heritage and Historical Societies exhibiting the work that they had been doing throughout the area. This was a huge success and is to become an Annual event.

In March 2024 we gave a presentation to the local Probus group on the work of the Garstang and District Heritage Society.

In March 2024 we co-hosted with the Garstang Lionesses Walking Football Team a highly successful talk on the Dick Kerr’s Football Team founded in a Preston munitions factory in 1914. given by Gail Newsham, author of the book “In a League of Their Own”.

Throughout this period we have continued to catalogue and archive heritage materials that have been donated to us from many local residents.

In all activities the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

See info from section C

Exhibitions at Booths Café

Presentations to schools

Presentations to Rotary and Probus clubs

Assisting residents and visitors with family history

Hosted a Heritage Day event with 12 exhibitors

Hosted a heritage talk on the famous Dick Kerr's Ladies FC

Continued Cataloguing artefacts and materials

Adding to a photographic archive of artefact and materials

## Section E Financial review

Brief statement of the charity's policy on reserves

No reserves

Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have been able to raise some funds due to sales of books donated by one of our residents.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)




Full name(s)

Alexander Allan

Mary Randles

Position (eg Secretary, Chair, etc)

Treasurer

Secretary

Date

04/08/24



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>Garstang and District Heritage Society</b>	No (if any) <b>1174409</b>
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## Receipts and payments accounts



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For the period from	Period start date 02/04/2023	To	Period end date 01/04/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Book Sales	345	-	-	345	136
Donations	40	-	-	40	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>385</b>	<b>-</b>	<b>-</b>	<b>385</b>	<b>136</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>385</b>	<b>-</b>	<b>-</b>	<b>385</b>	<b>136</b>
<b>A3 Payments</b>					
Book Purchases	60	-	-	60	-
Room Hire	75	-	-	75	-
Sum Up Card Reader	59	-	-	59	-
Postage	5	-	-	5	-
Liability Insurance	50	-	-	50	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>249</b>	<b>-</b>	<b>-</b>	<b>249</b>	<b>-</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>249</b>	<b>-</b>	<b>-</b>	<b>249</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>136</b>	<b>-</b>	<b>-</b>	<b>136</b>	<b>136</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>136</b>	<b>-</b>	<b>-</b>	<b>136</b>	<b>136</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in Bank	475	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>475</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Display Boards		205	205
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Alexander R Allan	04/08/2024	
		Mary G Randles	04/08/2024	