



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	02	April	2022		01	April	2023

Section A Reference and administration details

Charity name

Garstang & District Heritage Society

Other names charity is known by

GDHS

Registered charity number (if any)

1174409

Charity's principal address

14 North Croft

Garstang

Postcode PR3 1HG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Cornthwaite	Chairman		
2	Mary Randles	Secretary		
3	Alexander Allan	Treasurer		
4	Paul Adamson			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees can be appointed at an AGM by the members or trustees of the CIO. The Trustees can appoint a new Trustee at any time.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance education for the public benefit in the historical heritage of Garstang and its surrounding villages. In particular, but not exclusively, by:

- a) Collecting and preserving artefacts and documents relating to the area;
- b) Maintaining an up to date on-line photographic archive for Garstang and district;
- c) Collecting and publishing associated information, including oral and written records;
- d) Providing an educational resource by staging exhibitions, talks and other events.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In July 2022 we approached the manager at Booths supermarket and asked if we could use space in the Booths Café to display heritage exhibitions which would be changed every 3 months. Booths agreed and were very supportive of our contributions.

In August 2022 we created a Display on the history of Booths supermarket in Garstang which was on view in Booths Café for 3 months.

In October 2022 we have created a presentation on the history of Garstang Market which we were invited to give to pupils at St Thomas's Cof E primary school.

In November 2022 we created a display on the history of the Victorian Festival and Christmas in Garstang which was on display in Booths Café over the winter period.

After the death of a local resident with a vast collection of postcards on the Garstang and District area we were able to purchase one of his Albums at auction. We have also been fortunate enough to be allowed to scan some of the other albums from his collection. We will be using these to create a series of exhibitions on the subject matter which includes many items on the Garstang to Knott End Railway line.

Throughout this period we have continued to catalogue and archive heritage materials that have been donated to us from many local residents.

In all activities the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

See info from section C

Exhibitions at Booths Café

Presentations to schools

Cataloguing artefacts and materials

Creating a photographic archive of artefact and materials

We were fortunate to have a donation of books on Garstang that we have been selling to raise some funds.

Section E Financial review

Brief statement of the charity's policy on reserves

No reserves

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have been able to raise some funds due to sales of books donated by one of our residents.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)




Full name(s)

Alexander Allan

Mary Randles

Position (eg Secretary, Chair, etc)

Treasurer

Secretary

Date

04/08/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Garstang and District Heritage Society	No (if any) 1174409
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Receipts and payments accounts



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For the period from	Period start date 02/04/2022	To	Period end date 01/04/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Book Sales	136	-	-	136	23
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	136	-	-	136	23
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	136	-	-	136	23
A3 Payments					
Album of Post Cards at Auction	190	-	-	190	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	190	-	-	190	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	190	-	-	190	-
Net of receipts/(payments)	- 54	-	-	- 54	23
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 54	-	-	- 54	23

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in Bank	340	-	-
		-	-	-
		-	-	-
	Total cash funds	340	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Display Boards		205	205
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Alexander R Allan	04/08/2024
			Mary G Randles	04/08/2024