



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	02	April	2021		01	April	2022

Section A Reference and administration details

Charity name

Garstang & District Heritage Society

Other names charity is known by

Registered charity number (if any)

1174409

Charity's principal address

14 North Croft

Garstang

Postcode PR3 1HG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Cornthwaite	Chairman		
2	Mary Randles	Secretary		
3	Alexander Allan	Treasurer		
4	Paul Adamson			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees can be appointed at an AGM by the members or trustees of the CIO. The Trustees can appoint a new Trustee at any time.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance education for the public benefit in the historical heritage of Garstang and its surrounding villages. In particular, but not exclusively, by:

- a) Collecting and preserving artefacts and documents relating to the area;
- b) Maintaining an up to date on-line photographic archive for Garstang and district;
- c) Collecting and publishing associated information, including oral and written records;
- d) Providing an educational resource by staging exhibitions, talks and other events.

February 2022 we supplied a display of photographs for a Reminiscing Event run by Wyre Council in Booths Café, Garstang

We continued with investigative work on our Heraldic Banners project. This project is seeking to create replicas of banners that were hung along Garstang High street representing coats of arms of local families associated with the district. These Banners were first displayed in around the year 2000.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

COVID was still affecting our activities.

Section E

Financial review

Brief statement of the charity's policy on reserves

No reserves

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Alexander Allan

Mary Randles

Position (eg Secretary, Chair, etc)

Treasurer

Secretary

Date

25/04/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

Garstang & District Heritage Society

No (if any)

1174409

Receipts and payments accounts

CC16a

For the period
from

Period start date

02/04/2021

To

Period end date

01/04/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Garstang Show Donations	-	-	-	-	23
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	-	-	-	23
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	23
A3 Payments					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net of receipts/(payments)	-	-	-	-	23
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	-	-	-	-	23

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in Bank	393	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	393	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Display Boards		205	205
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
 Alexander Allan	Alexander Allan	25/04/2023
 Mary A. Randles	Mary A. Randles	25/4/23