

**Registered number : 10934348**

**Charity number: 1174402**

**CYNTHIA SPENCER HOSPICE CHARITY**  
**(A company limited by guarantee)**

**REPORT AND CONSOLIDATED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 SEPTEMBER 2022**



**CYNTHIA SPENCER HOSPICE CHARITY**  
**FINANCIAL STATEMENTS**  
**PERIOD ENDED 30 SEPTEMBER 2022**

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**CYNTHIA SPENCER HOSPICE CHARITY**  
**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS**  
**PERIOD ENDED 30 SEPTEMBER 2022**

<b>Company registration number</b>	10934348
<b>Charity number</b>	1174402
<b>Directors &amp; Trustees</b>	Pam Nock (Chair) Stephen Potter (Treasurer) Peter Nock Russell Douglass Michelle Myers Danielle Soto Rosslyn Young Karen Toseland
<b>Registered office</b>	Cynthia Spencer Hospice Charity Office Manfield Health Campus Kettering Road Northampton NN3 6NP
<b>Auditor</b>	Kilby Fox 4 Pavilion Court 600 Pavilion Drive Northampton Business Park Northampton Northamptonshire NN4 7SL
<b>Bankers</b>	National Westminster Bank PLC 41 Weston Favell Centre Northampton NN3 8JZ

CYNTHIA SPENCER HOSPICE CHARITY  
THE REPORT OF THE TRUSTEES  
PERIOD ENDED 30 SEPTEMBER 2022

The Trustees are pleased to present their annual report together with the consolidated financial statements of the charity and its subsidiary for the year ended 30 September 2022, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice Applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015).

#### Chair's Report

2022 has certainly been a challenging year for us all, challenges that look likely to continue for the foreseeable future.

Our clinical team have shown great resilience this year, addressing continued pressures in the system, and ensuring the continuance of infection control measures initially presented by COVID19. The impact of continued social distancing, mask wearing and the pressures of team sickness and reduced staffing are a handful of the challenges our clinical team have adapted to in 2022. Our fundraising and Retail teams, supported by our amazing team of volunteers, have worked tirelessly to ensure we raise the funds needed to continue to support end of life care in West Northamptonshire. It has been a time of continued financial hardship for many, and yet the skill and tenacity of all has proved invaluable to the charity.

Cynthia Spencer has always represented a source of comfort for our patients and their families – in the form of a big hug, a warm welcome, a shoulder to cry on and a support structure for all the family. Our mission, **Care, Support and Choice** represents the core values of hospice care and I am proud to say that even through these challenging times both the clinical and charity team have found ways to uphold these values.

As a charity, **thanks to your support**, even in these difficult times with your help we have increased the funds raised during the year, raising £1,986,230. I would like to take this opportunity to **thank everyone** who has pulled together to make this possible. Without the individuals, groups and corporates who have taken on some wonderful challenges, donated both time and money and arranged some amazing virtual events in these very difficult times, we would not be able to provide the care and support to those who need it now and those who may need it in the future.

Looking forward, we know that the next 12 months are going to continue to raise potential barriers for our clinical, fundraising and retail team. The economic challenges predicted to affect our supporters moving into 2023, are expected to impact the future donations we receive from the public, and in turn will impact the delivery of staffing, services and future developments that we provide to our patients.

In recognition of the known and expected challenges we continue to work in close rapport with our clinical provider Northamptonshire Healthcare Foundation Trust (NHFT) and Cransley Hospice Trust (CHT). With a joint commitment to maintain and improve the services and individualised care and support provided to patients and their families with life limiting illnesses. The introduction of the NHS Northamptonshire Integrated Care Board (ICB) and our improved relationship with them provides the charity with a strong influence on end of life care.

Based on these relationships we are committed to:-

- Work with the NHS Northamptonshire Integrated Care Board to write a new End of Life Strategy.
- Work in collaboration and develop partnerships to extend our influence and improve understanding and support for everyone in our community affected by a life-limiting illness.
- Work with Northampton Healthcare Foundation Trust (NHFT) to improve/ expand the community, bereavement and wellbeing end of life services offered in the community, in line with the End of Life Strategy.
- Work with the ICB, NHFT and Cransley Hospice Trust to ensure equality of service so that patients and families can access our services equally regardless of condition, background, gender or religion.

In 2022/23 we need to raise £2,095,857 to cover the expenditure we have planned for the hospice. This includes the extension of our bereavement services and Wellbeing.

When you break down the amount we need to raise into time periods, it means **we need to raise over £3 every minute** – that's £187 every hour, £4,491 per day, £31,525 per week and £136,597 per month. Sounds like a lot but with the strategy we have in place and with our brilliant fundraising and retail teams, our amazing volunteers and supporters I believe that we can do this. **With your help .... together we can make a difference!**



**Pam Nock**  
Chair of Trustees

Date:- 14.4.23

**CYNTHIA SPENCER HOSPICE CHARITY**  
**THE REPORT OF THE TRUSTEES (continued)**  
**PERIOD ENDED 30 SEPTEMBER 2022**

**Our purposes and activities**

**Our mission** is to assist Cynthia Spencer Hospice to help people and their families living with life-limiting illness have quality time together by delivering expert care, both in the hospice and in the community.

Cynthia Spencer Hospice Charity supports the care of patients in Cynthia Spencer Hospice and the community who require Specialist Palliative Care. We do this in partnership with Cransley Hospice Trust by commissioning and funding the provision of specialist palliative care to patients. We also support patients in their chosen place of care at the end of life, either in the Hospice or the patients' homes.

**Our vision** is a community where everyone living with a life-limiting illness and those close to them receive the care and support they need and have the power to choose how they are cared for.

To ensure the charity is working towards this vision the Trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the period.

**Our strategic objectives**

Our Strategic Plan for the period ended 30 September 2024 has three strategic priorities:-

**Strategic Priority 1 - Care, Support and Choice - to care for you and those who care for you**

**We will** work in collaboration and develop partnerships to extend our influence and improve understanding and support for everyone in our community affected by a life-limiting illness.

**We will** work with the Northampton Healthcare Foundation Trust (NHFT) to improve/ expand the community, bereavement and wellbeing end of life services offered in the community.

**We will** work with the NHS Northamptonshire Integrated Care Board (ICB), NHFT and Cransley Hospice Trust to ensure equality of service so that patients and families can access our services equally regardless of condition, background, gender or religion.

**Strategic Priority 2 - People - to work in partnership with all our stakeholders**

**We will** continually develop and engage with our staff and volunteers in order to deliver an excellent service to all our users.

**We will** invest in organisational leadership through the development of our Trustee Board and Senior Management Team.

**Strategic Priority 3 - Organisational effectiveness - to develop the financial and operational resilience of the organisation**

**We will** continue to be financially viable by maintaining growth in existing income activities and investing in innovative and sustainable sources of new income.

**We will** continue to drive cost efficiency and ensure the best use of our financial resources.

**We will** build a Human Firewall to protect our organisation against cybercrime, compliance and health & safety risks.

The charity is committed to:-

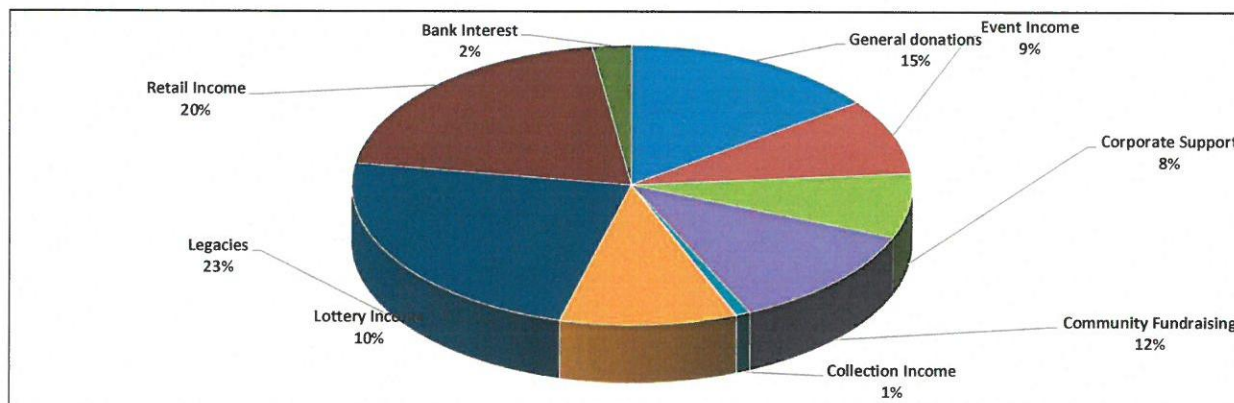
- Working with our stakeholders to ensure that specialist palliative care is available to everyone who needs it.
- Working closely with Northamptonshire Healthcare Foundation Trust, Cransley Hospice Trust and the Integrated Care board to ensure quality, safety and accurate provision of palliative and end of life care services.
- Addressing service requirements, improvements and developments to improve outcomes for all individuals requiring Palliative and End of Life Care Services
- Ensuring representation at the All Age Last Years of Life Delivery Group to provide regular feedback to our Trustees on current activity in Palliative and End of Life Care as well as provide active participation on behalf of the charity.
- To developing a charity team that reflects the diversity of the community we support, offering equal opportunities to everyone, regardless of age, disability, gender assignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, or sexual orientation.
- Making a difference to those living with a life-limiting illness and those close to them.
- Contributing to the co-production and implementation of the End of Life Strategy for Northamptonshire.

**CYNTHIA SPENCER HOSPICE CHARITY**  
**THE REPORT OF THE TRUSTEES (continued)**  
**PERIOD ENDED 30 SEPTEMBER 2022**

### Financial Review

In this financial period our amazing supporters have raised £1,986,230 (2021: £1,519,634).

This income has been generated by individual donors, corporate donations, event participators, legacies, challenge takers, shoppers and lottery players, in extraordinary circumstances. We have been overwhelmed by the support we have received from the community. While personally dealing with the economic challenges and continued impact of COVID19 our supporters have taken time, donated and supported our events.



Our **Community Fundraising team, lead by Jenney**, has worked with you to generate income amounting to £217,391 - thank you to everyone who held raffles, attended fundraising events and hosted one of our hampers.

Our **Corporate Supporters** have rallied together to raise £134,036. Local businesses have worked with our **Corporate Fundraiser, Nina**, to form partnerships which we hope have helped them as much as it has helped us.

The savvy shoppers in Northamptonshire and the rest of the world have generated Retail income totalling £366,797 due to an increase in online sales.

Our fantastic lottery players have helped us generate **Lottery** income of £185,196.

**In memory** and **General** Fundraising donations amount to £269,063.

We have been incredibly blessed and received **Legacies** of £422,463. We can not express in words to the families what a difference these legacies make and our thanks go out to the families and executors of those who bequeathed us these extremely generous gifts.

Our **Collection** boxes and street collections supported by the local community and businesses have raised a fantastic £15,461 - proving that every penny really does count! Thank you to our volunteers, local businesses and **Donor and Finance Lead, Sarah** and **Charity Administration Assistant, Jackie**, for making this happen.

We have held a number of **Events and Challenges** this year including Cycle 4 Cynthia and the Colour Run. We are forever grateful to the supporters who continued to fundraise for us during this period – together you have raised £158,407, thank you. Our **Events Team, lead by Sarah**, have been working hard on our 2023 Events and Challenges calendar we are determined, with your help, to make next year our best ever year. Our flagship event, Cycle4Cynthia celebrates 20 years in 2023 and our aim is to have 1,000 fantastic riders using peddle power to raise £100,000 for hospice care - we hope you can join us.

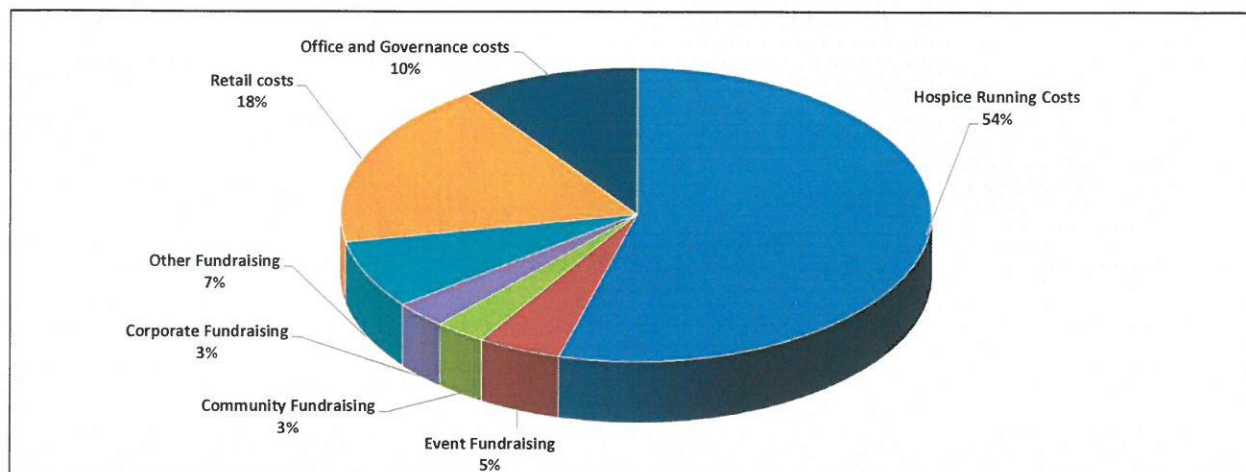


**CYNTHIA SPENCER HOSPICE CHARITY**  
**THE REPORT OF THE TRUSTEES (continued)**  
**PERIOD ENDED 30 SEPTEMBER 2022**

**Financial Review (continued)**

**What have we spent the money on**

The chart below shows a breakdown of our expenditure. Our total expenditure for the period is £1,875,618 (2021: £1,706,187).



During the year we have spent £1,017,613 (2021: £933,465) on hospice running costs. This includes clinical staff costs for services including the Wellbeing Centre and Hospice at Home and the inpatient unit plus we have continued to fund psychologist role during the year.

**Reserves Policy**

In the Trustee's view, the reserves should provide the charity with adequate financial stability and the means for it to meet its charitable objectives for the foreseeable future.

The Trustees propose to maintain the charity's unrestricted reserves at a level which is at least equivalent to one year's charitable and operational expenditure. This decision is based on the charity's operational objective and likely funding.

The charity's management committee considers that the general unrestricted reserves (including designated reserves) of £5,172,460 at 30 September 2022 are sufficient to sustain its present operations should income generating activities be curtailed over the forthcoming year.

The charity requires £2,506,846 short term reserves to sustain and improve our support of the Hospice over the next 12 months. Our reserves policy states that the Trustees should perform a risk assessment to identify the additional short term reserves we need to keep for unexpected items such as changes in NHS funding. Our assessment as at 30 September 2022 identified additional short term reserves of £1,415,600. In total we require £4,090,136 short term reserves. The balance of the reserves as at 30 September 2022, £1,091,246 will be invested in line with our investment policy to ensure that the charity generates an appropriate return at an acceptable level of risk.

We will continue to monitor our reserves in line with our reserves policy, in conjunction with cash flow forecasts, and expectations to ensure there will be adequate funds available. The Trustees are exploring opportunities for funding further service development, but this will take time to come to fruition and is dependant on the external service provider.

**CYNTHIA SPENCER HOSPICE CHARITY**  
**THE REPORT OF THE TRUSTEES (continued)**  
**PERIOD ENDED 30 SEPTEMBER 2022**

**Investment Policy**

In accordance with the charity's constitution, the trustees have the power to invest in such stocks, shares, investments and property as they see fit.

The trustees are mindful of the recommendations of the Charity Commission with regard to the management of investments and have set up a sub group of Trustees to focus on investments. The charity has also developed a formal investment policy and strategy which has been approved by the trustees.

**Risk Management**

The charity's management committee has assessed the major risks to which the charity is exposed. The key risks identified are income generation and compliance (Fundraising Standards and Data Protection). The risks are documented and appropriate systems put in place to mitigate the exposure.

**Structure, Governance and Management**

**Governing Document**

Cynthia Spencer Hospice Charity is a charitable company limited by guarantee. The company was incorporated under a Memorandum of Association on 25 August 2017 and is a registered charity, number 1174402. It received charitable status on 29 August 2017. The members of the company are the trustees named on page 1. In the event of the company being wound up, the liability of the members in respect of the guarantee is limited to £1 each.

The charity previously operated as an unincorporated charity which was founded on 20 March 1991. With effect from the 1 October 2017, the assets of the unincorporated charity, registered number 1002926, were transferred to the charitable company.

**Appointment of Trustees**

The trustees who served during the year are listed on page 1. Trustees are elected by the board of trustees with appointments and reappointments being decided on an annual basis. Trustees have the power to appoint new trustees on an interim basis until the next AGM.

**Trustees induction and training**

New trustees are interviewed by the Chief Executive Officer and two trustees prior to recommendation for appointment, during which time they will have had the vision and strategy of the charity explained to them and receive an Induction Pack. New trustees are provided with a copy of the Charity Commission publications 'Welcome to new Trustees' and 'The Essential Trustee: What you need to know', Code of Conduct and Job Description.

**Organisational structure and decision making**

The trustees set the strategic agenda and general policy of the charity. The day to day affairs of the charity are managed by the Chief Executive, who reports to the chair of trustees. The Chief Executive presents comprehensive reports to the trustees at board meetings, which are held monthly.

Within the organisation there are also a number of sub-committees, which are set up to review each aspect of governance in more detail. Each sub-committee is made up of trustees and supported by senior staff. Each committee reports back to the board of trustees.

**Related Parties**

The Charity is the major controlling party of the Cynthia Spencer Hospice Ventures Limited, a company incorporated in England and Wales. The company's principal activity is to provide trading activities on behalf of the Charity.



**CYNTHIA SPENCER HOSPICE CHARITY**  
**THE REPORT OF THE TRUSTEES (continued)**  
**PERIOD ENDED 30 SEPTEMBER 2022**

**Trustees' responsibilities in relation to the financial statements**

The charity trustees (who are also directors of Cynthia Spencer Hospice Charity for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for the period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.


The trustees are responsible for keeping proper records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Statement as to disclosure to our auditors**

In so far as the Trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditors is unaware, and
- the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all the steps that he/she is obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Signed on .....  ..... on behalf of the Trustees by:

4.4.23

**Pam Nock**  
Chair of Trustees

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CYNTHIA SPENCER HOSPICE CHARITY**  
**PERIOD ENDED 30 SEPTEMBER 2022**

**Opinion**

We have audited the financial statements of Cynthia Spencer Hospice Charity (the 'parent charitable company') and its subsidiaries (the 'group') for the period ended 30 September 2022 which comprise Statement of Financial Activities, Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 30 September 2022, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis of Opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or parent charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other Information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CYNTHIA SPENCER HOSPICE CHARITY

PERIOD ENDED 30 SEPTEMBER 2022

### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and sufficient accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and from the requirement to prepare a strategic report.

### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 7, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CYNTHIA SPENCER HOSPICE CHARITY

PERIOD ENDED 30 SEPTEMBER 2022

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

### **Identifying and assessing potential risks related to irregularities.**

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

- the nature of the industry and sector, control environment and business performance including the design of the Company's remuneration policies, key drivers for directors' remuneration, bonus levels and performance targets;
- results of our enquiries of management about their own identification and assessment of the risks of irregularities;
- any matters we identified having obtained and reviewed the Company's documentation of their policies and procedures relating to:
- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of noncompliance;
- detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
- the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations;
- the matters discussed among the audit engagement team and involving relevant internal specialists, including tax specialists regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in relation to revenue recognition. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory frameworks that the Company operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act and local tax legislation.

### **Audit response to risks identified**

As a result of performing the above, we identified revenue recognition as a key audit matter related to the potential risk of fraud.

Our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- enquiring of management concerning actual and potential litigation and claims;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of meetings of those charged with governance
- obtained an understanding of provisions and held discussions with management to understand the basis of recognition or non-recognition of tax provisions; and
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CYNTHIA SPENCER HOSPICE CHARITY**

**PERIOD ENDED 30 SEPTEMBER 2022**

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



**Martin Crooke FCCA (Senior Statutory Auditor)**

**For and on behalf of Kilby Fox**

4 Pavilion Court  
600 Pavilion Drive  
Northampton Business Park  
Northampton  
Northamptonshire  
NN4 7SL

11/4/2023



CYNTHIA SPENCER HOSPICE CHARITY  
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITY  
PERIOD ENDED 30 SEPTEMBER 2022

	Notes	Unrestricted funds	Restricted funds	Designated funds	30 September 2022 Total	30 September 2021 Total
		£	£	£	£	£
<b>Income:</b>						
Donations and legacies	2	1,058,413	176,152	-	1,234,565	827,344
Other trading activities	3	710,401	-	-	710,401	650,764
Income from Investments	4	41,264	-	-	41,264	41,526
<b>Total Income</b>		<b>1,810,078</b>	<b>176,152</b>	<b>-</b>	<b>1,986,230</b>	<b>1,519,634</b>
<b>Expenditure:</b>						
Expenditure on raising funds	5	858,005	-	-	858,005	772,722
Charitable activities	7	655,820	361,793	-	1,017,613	933,465
<b>Total Expenditure</b>		<b>1,513,825</b>	<b>361,793</b>	<b>-</b>	<b>1,875,618</b>	<b>1,706,187</b>
<b>Net income/ (expenditure) before gains and losses on investment</b>		<b>296,253</b>	<b>(185,641)</b>	<b>-</b>	<b>110,612</b>	<b>(186,553)</b>
Gain/(loss) on fixed investments		(64,198)	-	-	(64,198)	126,428
Gain/(loss) on current investments		-	-	-	-	-
<b>Net income/(expenses) before transfers</b>		<b>232,055</b>	<b>(185,641)</b>	<b>-</b>	<b>46,414</b>	<b>(60,125)</b>
Transfers between funds		51,644	190,859	(242,503)	-	-
<b>Net income/(expenditure)</b>		<b>283,699</b>	<b>5,218</b>	<b>(242,503)</b>	<b>46,414</b>	<b>(60,125)</b>
Gains/(losses) on revaluation of fixed assets		-	-	-	-	-
<b>Net movements in funds in the year</b>		<b>283,699</b>	<b>5,218</b>	<b>(242,503)</b>	<b>46,414</b>	<b>(60,125)</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward		2,390,801	15,383	2,740,463	5,146,647	5,206,772
<b>Total funds carried forward</b>		<b>2,674,500</b>	<b>20,601</b>	<b>2,497,960</b>	<b>5,193,061</b>	<b>5,146,647</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activity.

CYNTHIA SPENCER HOSPICE CHARITY  
CONSOLIDATED AND CHARITY STATEMENT OF FINANCIAL POSITION  
PERIOD ENDED 30 SEPTEMBER 2022

Registered Number: 10934348

		Group 2022	Group 2021	Charity 2022	Charity 2021
	Note	£	£	£	£
<b>NON-CURRENT ASSETS</b>					
Tangible assets	10	31,846	17,640	31,846	17,640
Intangible assets	11	-	-	-	-
Investments	12	1,172,229	1,245,701	1,172,229	1,245,701
		<u>1,204,075</u>	<u>1,263,341</u>	<u>1,204,075</u>	<u>1,263,341</u>
<b>CURRENT ASSETS</b>					
Stock		10,915	9,958	6,276	4,153
Debtors and prepayments	13	488,971	101,826	489,469	102,624
Cash at bank and in hand		3,626,762	3,947,154	3,625,628	3,945,299
		<u>4,126,649</u>	<u>4,058,938</u>	<u>4,121,373</u>	<u>4,052,076</u>
<b>CREDITORS: Amounts falling due within one year</b>	14	<u>(137,663)</u>	<u>(175,632)</u>	<u>(155,817)</u>	<u>(182,025)</u>
<b>NET CURRENT ASSETS</b>		<u>3,988,986</u>	<u>3,883,306</u>	<u>3,965,556</u>	<u>3,870,051</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>5,193,061</u>	<u>5,146,647</u>	<u>5,169,631</u>	<u>5,133,392</u>
<b>NET ASSETS</b>		<u>5,193,061</u>	<u>5,146,647</u>	<u>5,169,631</u>	<u>5,133,392</u>
<b>Funds</b>					
<b>Unrestricted funds:</b>					
General fund	15	2,674,500	2,390,801	2,651,068	2,377,545
Designated funds	15	2,497,960	2,740,463	2,497,962	2,740,464
		<u>5,172,460</u>	<u>5,131,264</u>	<u>5,149,030</u>	<u>5,118,009</u>
Restricted funds	15	20,601	15,383	20,601	15,383
<b>TOTAL FUNDS</b>		<u>5,193,061</u>	<u>5,146,647</u>	<u>5,169,631</u>	<u>5,133,392</u>

The trustees have prepared group accounts in accordance with section 398 of the Companies Act 2006 and section 138 of the Charities Act 2011. These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to the members of the company.

These financial statements were approved by the trustees and authorised for issue on 4.4.23 and are signed on their behalf by:



Pam Nock  
Charity Chair

**CYNTHIA SPENCER HOSPICE CHARITY**  
**CONSOLIDATED STATEMENT OF CASH FLOWS**  
**PERIOD ENDED 30 SEPTEMBER 2022**

	Notes	Total funds 30 September 2022 £	Total funds 30 September 2021 £
<b>Net cash used in operating activities</b>	<b>18</b>	<u>(336,420)</u>	<u>4,230</u>
<b>Cash flows from investing activities</b>			
Dividend and interest income		41,264	41,526
Purchase of property, plant and equipment		(34,510)	(17,445)
Sale of freehold land and buildings		-	-
Purchase of intangible assets		-	-
Purchase/ Sale of cash investments		<u>9,274</u>	<u>14,793</u>
		16,028	38,874
(Decrease)/Increase in cash and cash equivalents in the year		<u>(320,392)</u>	<u>43,104</u>
Cash and cash equivalent at the beginning of the year	<b>19</b>	<u>3,947,154</u>	<u>3,904,050</u>
Total cash and cash equivalent at the end of the year	<b>19</b>	<u><u>3,626,762</u></u>	<u><u>3,947,154</u></u>

**1. ACCOUNTING POLICIES**

**(a) Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Cynthia Spencer Hospice Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant account policy note(s).

**(b) Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the members in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for a particular purpose. The aim of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**(c) Incoming resources**

All incoming resources are included within the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

**(d) Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources. Premises overheads have been allocated on a floor area basis and other overheads have been allocated on the basis of the head count.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Management and administration costs are those relating to constitutional and statutory requirements.

Governance costs comprise all costs incurred in the running of the charity.

**(e) Tangible Fixed Assets Depreciation**

Depreciation is charged so as to write off the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

Office furniture	3 years straight line
IT equipment	3 years straight line
Leasehold improvements	3-5 years straight line
Shop opening	3 years straight line

**(f) Intangible Assets**

Amortisation is charged so as to write off the cost of assets over their useful lives, as follows:

Web development costs	3 years straight line
-----------------------	-----------------------

**CYNTHIA SPENCER HOSPICE CHARITY**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**PERIOD ENDED 30 SEPTEMBER 2022**

**1. ACCOUNTING POLICIES (continued)**

**(g) Investment properties**

Certain of the charity's properties are held for long-term investment and are included in the statement of financial position at the trustees' estimate of open market values. The surplus or deficits on the revaluation of such properties are transferred to reserves. Depreciation is not provided in respect of freehold investment properties.

This policy represents a departure from statutory accounting principles, which require depreciation to be provided on all fixed assets. The Trustees consider that this policy is necessary in order that the financial statements may give a true and fair view because current values and changes in current values are of prime importance rather than the calculation of systematic annual

**(h) Investments**

Assets held for investment purposes are valued at market value at the Statement of Financial Position date where this is materially different from values previously disclosed. Net gains and losses arising on revaluation and disposals during the year are included in the statement of financial activities.

**(i) Contributions to Pension Funds**

The pension costs charged against profit represent the amount of the contributions payable to the scheme in respect of the accounting period.

**2. Income from donations and legacies**

	2022	2021
	£	£
Donations	812,102	524,830
Legacies	422,463	302,514
Donated services - Office rent donated	-	-
	<u>1,234,565</u>	<u>827,344</u>

During the year we were awarded a grant of £142,230 (2021: £nil) from Hospice UK as part of the NHS England Emergency Funding Programme for hospices. This grant was to support any additional activities carried out for the period up to 31 March 2022 over and above those already funded by the NHS.

**3. Income from fundraising**

	2022	2021
	£	£
Events and fundraising	158,408	181,996
Retail income	366,797	281,711
Lottery income	185,196	187,057
	<u>710,401</u>	<u>650,764</u>

**4. Investment Income**

	2022	2021
	£	£
Bank interest	12,839	16,210
Dividends received	28,425	25,316
	<u>41,264</u>	<u>41,526</u>

**5. Analysis of expenditure by activity**

		2022	2021
	Note	£	£
Fundraising direct expenditure		96,659	70,918
Retail expenditure		329,630	247,185
Fundraising salaries		234,279	245,855
Overheads and support costs	6	<u>197,437</u>	<u>208,764</u>
		<u>858,005</u>	<u>772,722</u>



**CYNTHIA SPENCER HOSPICE CHARITY**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**PERIOD ENDED 30 SEPTEMBER 2022**

**6. Analysis and allocation of support costs and overheads**

	<b>Support Costs</b>	<b>Governance Costs</b>	<b>2022 Total</b>	<b>2021 Total</b>
	£	£	£	£
Support staff costs	19,441	397	19,838	35,374
External audit fees	-	7,648	7,648	6,651
Professional fees and services	-	7,763	7,763	11,031
Office costs	140,035	-	140,035	133,407
Depreciation and amortisation	20,304	-	20,304	21,092
Sale of fixed assets	-	-	-	-
Bank charges	1,804	-	1,804	1,208
	<u>181,584</u>	<u>15,808</u>	<u>197,392</u>	<u>208,763</u>

**7. Expenditure on Charitable activities**

	<b>Unrestricted Expenditure</b>	<b>Restricted Expenditure</b>	<b>2022 Total</b>	<b>2021 Total</b>
	£	£	£	£
Medical Equipment Purchases	-	-	-	-
Core Service Funding	596,746	-	596,746	581,990
Charity Enhancement of Hospice Care	59,074	361,793	420,867	351,475
	<u>655,820</u>	<u>361,793</u>	<u>1,017,613</u>	<u>933,465</u>

**8. Staff costs, trustees remuneration and expenses and the cost of key management personnel**

	<b>2022</b>	<b>2021</b>
	£	£
Salaries and wages	469,493	466,178
Social security costs	35,021	35,549
Pension costs	14,564	15,922
	<u>519,078</u>	<u>517,649</u>

The average number of persons employed by the charity during the period was as follows:

	<b>2022</b>	<b>2021</b>
	£	£
Employees	19	19
	<u>19</u>	<u>19</u>

No employees had employee benefits in excess of £60,000 (2021: nil). Pension costs are allocated to activities in proportion to the related staffing costs incurred and are wholly charged to unrestricted funds.

Members (Trustees) received no remuneration (2021 - Nil) and were not reimbursed for any of their expenses in the year (2021 - Nil).

The key management personnel of the charity comprise of the trustees, the Chief Executive Officer, Fundraising Manager, Retail Manager, Financial Controller, Strategic Development Manager and Marketing Manager. The total employee benefits of the key management personnel of the Charity were £170,117 (2021: £240,239).

**9. Net Income/(Expenditure)**

	<b>2022</b>	<b>2021</b>
	£	£
Depreciation	20,304	21,016
Amortisation	-	76
Profit on sale of fixed assets	-	-
Auditors' remuneration	7,648	6,651
	<u></u>	<u></u>

CYNTHIA SPENCER HOSPICE CHARITY  
NOTES TO THE FINANCIAL STATEMENTS (continued)  
PERIOD ENDED 30 SEPTEMBER 2022

10. TANGIBLE FIXED ASSETS

Group

	Freehold Land and Buildings	Fixtures & Fittings	Leasehold improvements	Shop costs	IT Equipment	Total
	£	£	£	£	£	£
<b>COST OR VALUATION</b>						
At 1 October 2021	-	22,710	74,383	13,163	35,763	146,019
Additions	-	10,567	1,341	-	22,602	34,510
Transfer	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
<b>At 30 September 2022</b>	<b>-</b>	<b>33,277</b>	<b>75,724</b>	<b>13,163</b>	<b>58,365</b>	<b>180,529</b>
<b>DEPRECIATION</b>						
At 1 October 2021	-	22,015	59,707	13,163	33,494	128,379
Charge for the year	-	1,435	12,901	-	5,968	20,304
On disposals	-	-	-	-	-	-
<b>At 30 September 2022</b>	<b>-</b>	<b>23,450</b>	<b>72,608</b>	<b>13,163</b>	<b>39,462</b>	<b>148,683</b>
<b>NET BOOK VALUE</b>						
<b>At 30 September 2022</b>	<b>-</b>	<b>9,827</b>	<b>3,116</b>	<b>-</b>	<b>18,903</b>	<b>31,846</b>
At 30 September 2021	-	695	14,676	-	2,269	17,640

Charity

	Freehold Land and Buildings	Fixtures & Fittings	Leasehold improvements	Shop costs	IT Equipment	Total
	£	£	£	£	£	£
<b>COST OR VALUATION</b>						
At 1 October 2021	-	22,710	74,383	13,163	35,763	146,019
Additions	-	10,567	1,341	-	22,602	34,510
Disposals	-	-	-	-	-	-
<b>At 30 September 2022</b>	<b>-</b>	<b>33,277</b>	<b>75,724</b>	<b>13,163</b>	<b>58,365</b>	<b>180,529</b>
<b>DEPRECIATION</b>						
At 1 October 2021	-	22,015	59,707	13,163	33,494	128,379
Charge for the year	-	1,435	12,901	-	5,968	20,304
On disposals	-	-	-	-	-	-
<b>At 30 September 2022</b>	<b>-</b>	<b>23,450</b>	<b>72,608</b>	<b>13,163</b>	<b>39,462</b>	<b>148,683</b>
<b>NET BOOK VALUE</b>						
<b>At 30 September 2022</b>	<b>-</b>	<b>9,827</b>	<b>3,116</b>	<b>-</b>	<b>18,903</b>	<b>31,846</b>
At 30 September 2021	-	695	14,676	-	2,269	17,640

CYNTHIA SPENCER HOSPICE CHARITY  
NOTES TO THE FINANCIAL STATEMENTS (continued)  
PERIOD ENDED 30 SEPTEMBER 2022

11. Intangible assets

Group and charity

	Website costs
	£
<b>COST OR VALUATION</b>	
At 1 October 2021	14,670
Additions	-
Disposals	-
<b>At 30 September 2022</b>	<u>14,670</u>
<b>DEPRECIATION</b>	
At 1 October 2021	14,670
Charge for the year	-
On disposals	-
<b>At 30 September 2022</b>	<u>14,670</u>
<b>NET BOOK VALUE</b>	
<b>At 30 September 2022</b>	<u>-</u>
At 30 September 2021	<u>76</u>

12. Non-current asset investments

	Group		Charity	
	2022	2021	2022	2021
	£	£	£	£
Land - 5.5 acres Braunston	67,500	67,500	67,500	67,500

The investment represents land which was received as part of a legacy in 2010. The land has been valued by the Trustees to reflect the market value of the land at the Statement of Financial Position date.

As part of the same legacy the charity also became the beneficiary of a further plot of land and property in Braunston. This is occupied by a life tenant and has not been included in the financial statements. The existing unencumbered value of the land & property is estimated by the Trustees to be negligible.

	Group		Charity	
	2022	2021	2022	2021
	£	£	£	£
<b>Listed Investments</b>				
Valuation and net book amount at 1 October 2021	1,178,201	1,066,566	1,178,201	1,066,566
Additions	-	-	-	-
Disposals	(9,274)	(14,793)	(9,274)	(14,793)
Unrealised gain/(loss)	(64,198)	126,428	(64,198)	126,428
<b>Valuation on at 30 September 2022</b>	<u>1,104,729</u>	<u>1,178,201</u>	<u>1,104,729</u>	<u>1,178,201</u>

Listed investments are stated at their mid market value at the Statement of Financial Position date, unless this is not significantly different from that disclosed, where previous value is maintained.

	Group		Charity	
	2022	2021	2022	2021
	£	£	£	£
<b>Total Non-Current Asset Investments</b>	<u>1,172,229</u>	<u>1,245,701</u>	<u>1,172,229</u>	<u>1,245,701</u>

CYNTHIA SPENCER HOSPICE CHARITY  
NOTES TO THE FINANCIAL STATEMENTS (continued)  
PERIOD ENDED 30 SEPTEMBER 2022

**13. DEBTORS**

	Group		Charity	
	2022	2021	2022	2021
	£	£	£	£
Trade debtors	810	1,067	810	1,865
Intercompany Account	-	-	-	-
Other debtors	11,376	8,990	11,874	8,990
Prepayments and accrued income	476,785	91,769	476,785	91,769
	<u>488,971</u>	<u>101,826</u>	<u>489,469</u>	<u>102,624</u>

**14. CREDITORS - Amounts falling due within one year**

	Group		Charity	
	2022	2021	2022	2021
	£	£	£	£
Trade creditors	88,940	75,555	88,940	75,291
Intercompany Account	-	-	18,154	6,657
Other taxation and social security	12,591	11,300	12,591	11,300
Other creditors	1,482	4,641	1,482	4,641
Accruals	34,650	84,136	34,650	84,136
	<u>137,663</u>	<u>175,632</u>	<u>155,817</u>	<u>182,025</u>

CYNTHIA SPENCER HOSPICE CHARITY  
NOTES TO THE FINANCIAL STATEMENTS (continued)  
PERIOD ENDED 30 SEPTEMBER 2022

15. Statement of Funds

Group - 2022

	At 1st October 2021	Incoming Resources	Outgoing Resources	Other gains/ (losses)	Transfer between funds	At 30th September 2022
	£	£	£	£	£	£
<b>Unrestricted Funds</b>						
General Fund	2,300,601	1,793,483	(1,511,181)	(64,198)	51,644	2,570,349
Subsidiary Undertaking	90,200	16,595	(2,644)	-	-	104,151
	<u>2,390,801</u>	<u>1,810,078</u>	<u>(1,513,825)</u>	<u>(64,198)</u>	<u>51,644</u>	<u>2,674,500</u>
Designated Fund - Hospice Support	2,740,463	-	-	-	(242,503)	2,497,960
<b>Total Unrestricted funds</b>	<u>5,131,264</u>	<u>1,810,078</u>	<u>(1,513,825)</u>	<u>(64,198)</u>	<u>(190,859)</u>	<u>5,172,460</u>
<b>Restricted reserves</b>						
Hospice at home	-	15,098	(91,487)	-	76,389	-
Lymphoedema Restricted Fund	-	-	-	-	-	-
Palliative Neurology Service Restricted Income	-	-	-	-	-	-
End of Life Care	-	10,000	(6,359)	-	-	3,641
Wellbeing	-	3,125	(114,964)	-	111,839	-
CNS Nurses Fund	1,685	183	(22)	-	-	1,846
CCG Fund	11,014	142,230	(142,230)	-	-	11,014
Woodland Walk	2,030	-	(917)	-	-	1,113
Dreams' appeal	654	1,958	-	-	-	2,612
Memory Boxes	-	1,050	(3,681)	-	2,631	-
DWP Grants	-	2,134	(2,134)	-	-	-
Woodland Room	-	375	-	-	-	375
	<u>15,383</u>	<u>176,153</u>	<u>(361,794)</u>	<u>-</u>	<u>190,859</u>	<u>20,601</u>
<b>Total restricted funds</b>	<u>15,383</u>	<u>176,153</u>	<u>(361,794)</u>	<u>-</u>	<u>190,859</u>	<u>20,601</u>
<b>Total Funds</b>	<u>5,146,647</u>	<u>1,986,231</u>	<u>(1,875,619)</u>	<u>(64,198)</u>	<u>-</u>	<u>5,193,061</u>

Group - 2021

	At 1st October 2020	Incoming Resources	Outgoing Resources	Other gains/ (losses)	Transfer between funds	At 30th September 2021
	£	£	£	£	£	£
<b>Unrestricted Funds</b>						
General Fund	1,886,553	1,492,548	(1,613,904)	126,428	408,976	2,300,601
Subsidiary Undertaking	87,597	4,653	(2,050)	-	-	90,200
	<u>1,974,150</u>	<u>1,497,201</u>	<u>(1,615,954)</u>	<u>126,428</u>	<u>408,976</u>	<u>2,390,801</u>
Designated Fund - Hospice Support	3,219,293	-	-	-	(478,830)	2,740,463
<b>Total Unrestricted funds</b>	<u>5,193,443</u>	<u>1,497,201</u>	<u>(1,615,954)</u>	<u>126,428</u>	<u>(69,854)</u>	<u>5,131,264</u>
<b>Restricted reserves</b>						
Hospice at home	-	19,967	(90,403)	-	70,436	-
Lymphoedema Restricted Fund	-	88	(72)	-	(16)	-
Palliative Neurology Service Restricted Income	-	-	-	-	-	-
End of Life Care	-	-	-	-	-	-
Wellbeing	-	566	-	-	(566)	-
CNS Nurses Fund	1,330	355	-	-	-	1,685
CCG Fund	11,014	-	-	-	-	11,014
Woodland Walk	-	1,334	696	-	-	2,030
Dreams' appeal	985	124	(455)	-	-	654
	<u>13,329</u>	<u>22,434</u>	<u>(90,234)</u>	<u>-</u>	<u>69,854</u>	<u>15,383</u>
<b>Total restricted funds</b>	<u>13,329</u>	<u>22,434</u>	<u>(90,234)</u>	<u>-</u>	<u>69,854</u>	<u>15,383</u>
<b>Total Funds</b>	<u>5,206,772</u>	<u>1,519,635</u>	<u>(1,706,188)</u>	<u>126,428</u>	<u>-</u>	<u>5,146,647</u>

**General Fund**

The General Fund represents the free funds to support the hospice for the next 12 months, which are not designated for particular purposes and provide certainty that we can meet our obligations.

**Designated Fund - Hospice Support**

The Fund has been designated by the members for the general support of the hospice to enhance the services provided. £1,000,000 is designated for the potential relocation of the Wellbeing service. £500,000 is designated for the operational costs of the expansion of the Wellbeing service (facilities costs) and £500,000 for the staff costs, both for the next 5 years. The remainder of the designated fund is held to enhance the bereavement services, our educational program and continue to enhance our community services.

**Hospice at Home - restricted fund**

This fund supports patients and family at home.

**Dreams' Appeal Fund - restricted fund**

This fund provides surprise outings and treats for patients, as requested by the nursing staff at the hospice. The "surprises" are arranged by the staff, the Charity manages the funds on their behalf.

**End of Life Care - restricted fund**

This is monies held on behalf of the End of Life Care Team, based at the Hospice, for their training, equipment and supplies for patients.

**Woodland Walk - restricted fund**

This fund supports the expansion of the woodland walk to provide full access to patients and families.

**CNS Nurses Fund - restricted fund**

This fund supports the services provided by the CNS Nurses.

**CCG Fund - restricted fund**

This fund is monies held to provide training to the clinical team at the hospice.



CYNTHIA SPENCER HOSPICE CHARITY  
NOTES TO THE FINANCIAL STATEMENTS (continued)  
PERIOD ENDED 30 SEPTEMBER 2022

15. Statement of Funds (continued)

Charity - 2022

	At 1st October 2021	Incoming Resources	Outgoing Resources	Other gains/ (losses)	Transfer between funds	At 30th September 2022
	£	£	£	£	£	£
<b>Unrestricted Funds</b>						
General Fund	2,377,545	1,783,505	(1,497,428)	(64,198)	51,644	2,651,068
Designated Fund - Hospice Support	2,740,464	-	-	-	(242,502)	2,497,962
<b>Total Unrestricted funds</b>	<b>5,118,009</b>	<b>1,783,505</b>	<b>(1,497,428)</b>	<b>(64,198)</b>	<b>(190,858)</b>	<b>5,149,030</b>
<b>Restricted reserves</b>						
Hospice at home	-	15,098	(91,487)	-	76,389	-
Lymphoedema Restricted Fund	-	-	-	-	-	-
Palliative Neurology Service Restricted Income	-	-	-	-	-	-
End of Life Care	-	10,000	(6,359)	-	-	3,641
Wellbeing	-	3,125	(114,964)	-	111,839	-
CNS Nurses Fund	1,685	183	(22)	-	-	1,846
CCG Fund	11,014	142,230	(142,230)	-	-	11,014
Woodland Walk	2,030	-	(917)	-	-	1,113
Dreams' appeal	654	1,958	-	-	-	2,612
Memory Boxes	-	1,050	(3,681)	-	2,631	-
DWP Grants	-	2,134	(2,134)	-	-	-
Woodland Room	-	375	-	-	-	375
<b>Total restricted funds</b>	<b>15,383</b>	<b>176,153</b>	<b>(361,794)</b>	<b>-</b>	<b>190,859</b>	<b>20,601</b>
<b>Total Funds</b>	<b>5,133,392</b>	<b>1,959,658</b>	<b>(1,859,222)</b>	<b>(64,198)</b>	<b>-</b>	<b>5,169,631</b>

Charity - 2021

	At 1st October 2020	Incoming Resources	Outgoing Resources	Other gains/ (losses)	Transfer between funds	At 30th September 2021
	£	£	£	£	£	£
<b>Unrestricted Funds</b>						
General Fund	1,967,906	1,484,281	(1,610,046)	126,428	408,976	2,377,545
Designated Fund - Hospice Support	3,219,294	-	-	-	(478,830)	2,740,464
<b>Total Unrestricted funds</b>	<b>5,187,200</b>	<b>1,484,281</b>	<b>(1,610,046)</b>	<b>126,428</b>	<b>(69,854)</b>	<b>5,118,009</b>
<b>Restricted reserves</b>						
Hospice at home	-	19,967	(90,403)	-	70,436	-
Lymphoedema Restricted Fund	-	88	(72)	-	(16)	-
Palliative Neurology Service Restricted Income	-	-	-	-	-	-
End of Life Care	-	-	-	-	-	-
Wellbeing	-	566	-	-	(566)	-
CNS Nurses Fund	1,330	355	-	-	-	1,685
CCG Fund	11,014	-	-	-	-	11,014
Woodland Walk	-	1,334	696	-	-	2,030
Dreams' appeal	985	124	(455)	-	-	654
<b>Total restricted funds</b>	<b>13,329</b>	<b>22,434</b>	<b>(90,234)</b>	<b>-</b>	<b>69,854</b>	<b>15,383</b>
<b>Total Funds</b>	<b>5,200,529</b>	<b>1,506,715</b>	<b>(1,700,280)</b>	<b>126,428</b>	<b>-</b>	<b>5,133,392</b>

CYNTHIA SPENCER HOSPICE CHARITY  
NOTES TO THE FINANCIAL STATEMENTS (continued)  
PERIOD ENDED 30 SEPTEMBER 2022

16. Analysis of Net Assets between funds

2022	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	2022 £
Fixed assets	-	1,204,075	-	1,204,075
Current assets	2,812,163	1,293,885	20,601	4,126,649
Current liabilities	(137,663)			(137,663)
	<u>2,674,500</u>	<u>2,497,960</u>	<u>20,601</u>	<u>5,193,061</u>
2021	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	2021 £
Fixed assets	-	1,263,341	-	1,263,341
Current assets	2,566,433	1,477,122	15,383	4,058,938
Current liabilities	(175,632)			(175,632)
	<u>2,390,801</u>	<u>2,740,463</u>	<u>15,383</u>	<u>5,146,647</u>

17. Commitments

	2022	2021
Group	£	£
No later than one year	99,891	77,501
Later than one year and not later than five years	373,053	282,052
Later than five years	<u>30,667</u>	<u>23,333</u>
	<u>503,611</u>	<u>382,886</u>
Charity	2022	2021
	£	£
No later than one year	99,891	77,501
Later than one year and not later than five years	373,053	282,052
Later than five years	<u>30,667</u>	<u>23,333</u>
	<u>503,611</u>	<u>382,886</u>

CYNTHIA SPENCER HOSPICE CHARITY  
NOTES TO THE FINANCIAL STATEMENTS (continued)  
PERIOD ENDED 30 SEPTEMBER 2022

18. Reconciliation of net movements in funds to net cash flow from operating activities

	2022	2021
	£	£
<b>Net movement in funds</b>	46,414	(60,125)
Deduct dividend and interest income from investments	(41,264)	(41,526)
Deduct loss on investments	64,198	(126,428)
(Decrease)/Increase in stock	(958)	3,114
(Increase)/Decrease in debtors	(387,145)	224,596
Decrease in creditors	(37,969)	(16,493)
Add depreciation	20,304	21,016
Profit on disposal of fixed assets	-	-
Add amortisation	-	76
Revaluation surplus	-	-
	<u>(336,420)</u>	<u>4,230</u>

19. Analysis of cash and cash equivalents

	2022	2021
	£	£
Cash at bank and in hand	3,626,762	3,947,154
Unexpended investment cash	-	-
	<u>3,626,762</u>	<u>3,947,154</u>

20. Activities to generate funds: Trading subsidiary

The charity controls Cynthia Spencer Hospice Ventures Limited which is incorporated in England and Wales. The subsidiary is a trading company that transfers its taxable profit to the charity by a Gift Aid Declaration. A summary of the trading results is shown below. The principal activity of the company during the year was providing trading activities on behalf of Cynthia Spencer Hospice Charity, a charity registered in the UK.

	2022	2021
	£	£
<b>Profit and Loss Account</b>		
Turnover	26,573	12,920
Cost of sales	<u>(2,645)</u>	<u>(2,050)</u>
Gross Profit	23,928	10,870
Administration expenses	<u>(13,752)</u>	<u>(3,859)</u>
Operating profit	10,176	7,011
Foreign exchange loss	-	-
Interest paid on loan	-	-
Amount gift aided to charity	-	-
Profit/ (loss) for the year	<u>10,176</u>	<u>7,011</u>
<b>Balance sheet</b>		
	2022	2021
	£	£
Fixed assets	-	-
Current assets	21,202	11,290
Current liabilities	<u>-</u>	<u>(264)</u>
	<u>21,202</u>	<u>11,026</u>
<b>Represent by</b>		
Revaluation reserve	-	-
Profit and loss account	<u>21,202</u>	<u>11,026</u>
	<u>21,202</u>	<u>11,026</u>