

[Hartlepower Community Trust](#)

Registered charity no.1174390



**Annual Report for the period July 1,2023-June 30,2024**

## Overview

Hartlepower Community Trust is a Foundation Charitable Incorporated Organisation formed in August 2017. The charity provides infrastructure support to the Hartlepool voluntary sector.


We have a close working relationship with our 'sister' body, Hartlepower Community Interest Company, which was formed in January 2015 and which provides a range of free resources to the charity including accommodation and meeting and reception facilities. We are located in Greenbank, close to the Hartlepool town centre.

## Activities over the year

### Development

In the period of this report 92 organisations, both newly forming and those already in existence, were assisted with developmental support including regarding appropriate governance structures, funding, forward planning, marketing and promotion.

### Advice and guidance

A poster for 'Sector Connector' featuring the title in large orange and white text. Below the title is a paragraph describing the event as an open meeting for voluntary, statutory, and private organisations. It mentions a 'five minutes' format for attendees. Further down, it states that meeting notes are featured in a regular online newsletter and provides details about arrival (9.45am), start (10am), and finish (11.30am) times. At the bottom, there are three yellow chairs and the address 'Greenbank, Hartlepool, TS24 7QT'.

**Sector Connector**

Hartlepool's VCS Sector Connector is an open meeting, welcoming voluntary, statutory organisations and private businesses who have an interest in community in the town. The simple format involves every attendee having their 'five minutes' to share their work.

Meeting notes then feature in our regular online newsletter  
Arrive from 9.45am for a coffee, before a 10am prompt start.  
Finish time is no later than 11.30am – after which people are welcome to stay and make a direct connection.

Greenbank, Hartlepool, TS24 7QT

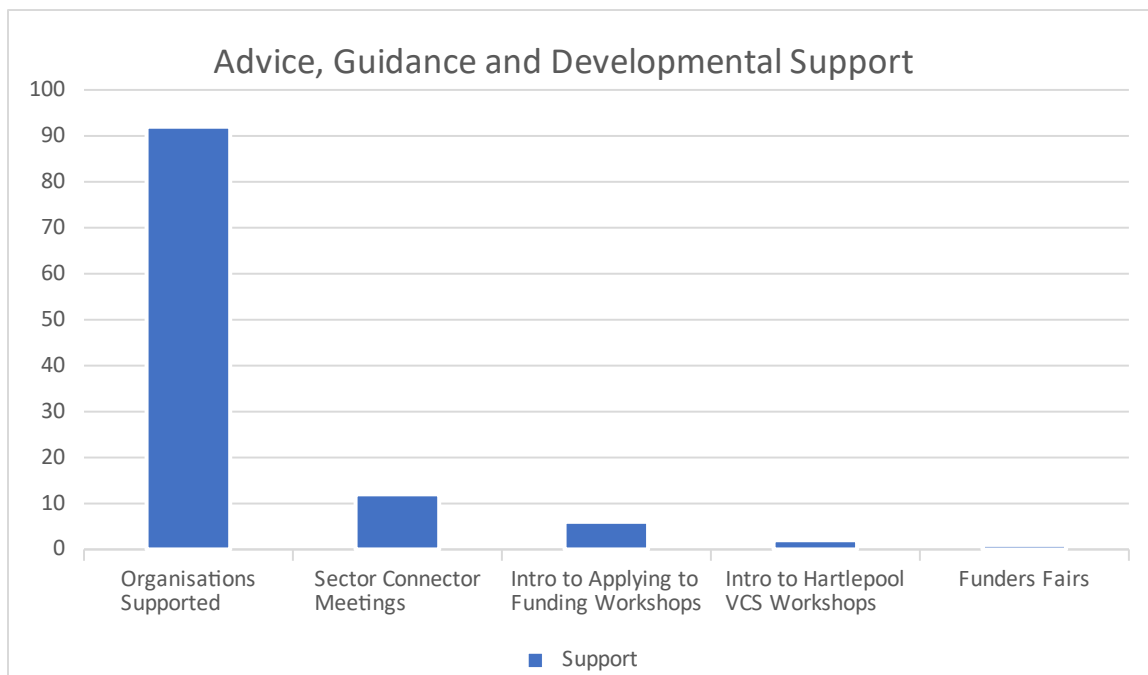
Sector Connector-12 meetings

Introduction to Applying for Funding workshops-6 no.

Introduction to Hartlepool's VCS workshops-2 no.

Social Media and Marketing workshops-6 no.

Funders Fair-1 no.



## Networks and partnerships

Bringing VCS groups together is one of the core functions of an infrastructure support body and the following are examples:

### Tees Vally Infrastructure Partnership

We meet weekly with the LIO's representing Middlesbrough, Redcar, the rural areas of the Tees valley, and Stockton and Billingham, where our conversations centre on opportunities to improve Teesside as a sub-region.

### Hartlepool Food Council (HFC)

The HFC is an open network of the town's food providers including those who provide food parcels and free or low cost offers. We continue to facilitate the network – which has now been incorporated into the Hartlepool Food Partnership.

### Join the Movement

The facilitation of VCS and related services to help people in Hartlepool to become more physically active. On board are VCS, public health bodies, other active partnerships and sports clubs, either based in the town or serving the

area. This is initial support until partners take over responsibility for the running of the group.

## The Food Partnership



**Locally sourced  
FOOD  
FOR  
HARTLEPOOL**

Would you like an easy way to find more local, healthier food options?

Check out [www.hartlepoolfoodpartnership.co.uk](http://www.hartlepoolfoodpartnership.co.uk) and discover 100's of food producers who are locally based and close to Hartlepool:

- Use the interactive maps for different food categories
- Explore the links to local food producers
- Discover everything you need to source food locally

For more information please visit or contact:  
[www.hartlepoolfoodpartnership.co.uk](http://www.hartlepoolfoodpartnership.co.uk)  
[adamguy@hartlepower.co.uk](mailto:adamguy@hartlepower.co.uk)

With grateful thanks to:



**Scan Me**



**Hartlepool Food Partnership** puts food at the heart of what we do. Growing food, cooking and eating are great ways to improve people's lives. Initiatives include:

**Supporting local food growing**  
Enabling children, and people of all ages, to eat nutritious, sustainable food. If you would like to support children to grow at schools by spending a couple of hours a week volunteering, please contact: [sonianewhouse@hartlepower.co.uk](mailto:sonianewhouse@hartlepower.co.uk)



**Affordable food / Good Food Movement**  
We support food banks and affordable food projects that are working to give everyone choice, dignity and good food to eat. We also connect people with places they can enjoy tasty, affordable meals with others. Good Food Movements expand public awareness of food, encouraging local food citizenship. Go to [www.bit.ly/3Z9tElx](http://www.bit.ly/3Z9tElx) for information on low-cost food places.



**Establishing local food governance**  
To create more inclusive food decision-making by working closely with local authorities to deliver food policies, strategies and action plans. If you would like to become a partner or attend any of the open forums and events Hartlepool Food Partnership organises, please contact: [sonianewhouse@hartlepower.co.uk](mailto:sonianewhouse@hartlepower.co.uk)



**Creating & celebrating a good food culture**

- Find ways of celebrating Hartlepool's food culture
- We intend to organise pop-up events
- There are now 5 seed libraries in Hartlepool, see: <https://bit.ly/3XAYqsr>

**CULTURE**

Work has continued with key agencies with the aim of Hartlepool becoming a Sustainable Places Town, examining and developing food, nutrition, growing and other themes. We now employ its (part-time) co-ordinator, responsible for food mapping and procurement.

## Young Persons Social Prescribing Steering Group/Other

Funded through a collaboration between VONNE (Voluntary Organisations Network North East) and the ICB (Integrated Care Board), the group helps to support the social development, emotional well being, cognitive growth and overall quality of life of young people. Participation in such activities helps contribute to a more inclusive and supportive community for individuals of all abilities. The officer responsible for taking this forward established [an SEN \(Special Educational Needs\) night at the Geek Retreat](#), a board/card game recreational facility in the Hartlepool town centre and has continued to support it.



She has also and as regards 'capacity building' more widely assisted in setting up Hartlepool Helpers, a peer-supported group of volunteers wishing to help others in need; is helping develop an App around the theme of movement to encourage physical activity in children and young people, utilising Hartlepool's assets such as community centres, parks, museums and historic buildings; nurtured the development of a Teesside-wide group to campaign for more accessible transport for people with additional needs; and is seeking funding for bereavement support for young people including those whom are SEND (Special Educational Needs Disabilities)/ non-verbal.

### **Tees, Esk & Wear Valleys Mental Health Trust Community Transformation co-ordination**

The North East & North Cumbria Integrated Care Board's "Community Transformation" of adult mental health services ensures the voluntary sector and people with lived experience in the town play a leading and equal role alongside statutory providers of adult mental health services. The two Hartlepower Community Trust Co-lead officers coordinate the initiative.

### **Research, collation and distribution of information of interest and value to the sector**

Our Project Support Officer continues to be responsible for the promoting of information to the Hartlepool voluntary sector, providing one-to-one social media support to groups and promoting our own initiatives such as enabling groups to contribute to wider discussions on issues and ideas. Since our last annual report we now have a distribution list of around 480 email subscribers and a social media account reaching up to 20,000 people in some of the posts. We are also asked on a regular basis to provide information and introductions

to the sector from university-linked research teams. The officer continues to be jointly responsible for the production of:

- a VCS twice-monthly newsletter
- a Victoria Ward newsletter
- a Food Partnership newsletter
- Join the Movement – the creation of its website and newsletter
- a Hartlepool Food Partnership compilation of local food providers
- 10,000 leaflets on the availability of free/low-cost food
- [Worrying Support Guide](#) – leaflets, posters and business cards developed

### **Free Food Tuesday**

Our Free Food Tuesday at the café in Energy Hub 1 came to an end in January this year and which had provided a free hot sandwich to anyone in need along with welfare benefits/other advice, to enable people to access welfare benefits they may be entitled to but were unaware of.

### **UK Research & Innovation (UKRI) Community Research Network**

Following a successful bid to UKRI in 2023 to become one of only 25 pilot Community Research Networks across the UK, we have established a network of disability-focussed organisations interested in participatory research. Teesside University is our research partner. We have now bid for the substantive, 5 year funding to establish and develop a Disability Community Research Network across the Tees Valley.

### **Sport England “Place Partnership” initiative**

Sport England is charged with allocating funds from the National Lottery Community Fund to places where relative physical inactivity is contributing to poor health outcomes and where there exist striking health inequalities. Hartlepool meets both criteria, unfortunately. Alongside Tees Valley Sport and Hartlepool Borough Council, we are developing the whole system approach required by Sport England, drawing on our experience of similar collaborative work over the past 5 years.

### **Victoria Ward initiative**

Hartlepool’s Victoria Ward has the highest number of children in care in the town and the most ‘mobile’ community, many people coming to the area for the first time from other parts of the country and indeed other parts of the world. Through the Lottery’s Know Your Neighbourhood initiative we have been able to extend our community engagement work under the theme of



intergenerational cohesion, bringing families and older people together to help improve in a variety of ways the place they live in. We were very grateful for an additional grant from the Mercer's Charity, facilitated by the Key Fund, to expand on the work in the ward over the next year.

### **Greatham Demonstrator Home**

Now in its second year this project saw the installation of solar panels and an air-source heat pump in the Greatham village home of an elderly man living on his own with several medical conditions, to help reduce his fuel costs, the National Energy Action body assisting with monitoring same.

### **LARCH**

We continue to be members of the management board of LARCH (Local Access Redcar and Cleveland and Hartlepool) which provides developmental support to fledgling and expanding social enterprises in the two unitary authority areas, LARCH's aim being to help stimulate the social economy.

### **The impact we hope to have**

Improving the capacity and resilience of the Hartlepool voluntary sector in meeting local needs is our fundamental aim. This includes helping people to become 'active citizens' and facilitating their access to the information, advice and guidance they often need to achieve this. In the process they become more skilled, competent and confident- as individuals they benefit as does their 'community of interest', whatever that might be.

### **Future plans**

We will continue to provide infrastructure support to the Hartlepool voluntary sector well into the future we hope. We will respond to the needs of VCS groups as they arise but also continue to be part of 'strategic' fora working alongside other agencies to find lasting solutions to local issues.

We will maintain our Sector Connector, newsletter and funder fair initiatives and all of our 'bread and butter' services to groups but will be active participants in new ways of working which continue to arise as agencies seek ways of addressing Hartlepool's challenges.

We have been unable to extend our capacity to award more significant grants (we have made several 'lower-case' ones) to local VCS causes, but remain hopeful we can do so eventually. We will also continue to accept grants on behalf of non-registered charitable bodies.

Our priority remains that of securing 'continuation' funding to maintain our own services. In June we held an Away Day- for staff and trustees, inviting Hartlepower CIC directors too- and which was independently facilitated by the TGI consultancy, to plan for the future direction of the charity. A full report on the day's findings is freely available on request. Key areas identified for consideration included:

- Establishing a volunteer brokerage/matching service

- Creating a youth enterprise development officer post

- Becoming more engaged in environmental action projects

- Reviewing the Greenbank premises and what they offer, whilst considering alternatives including re-modelling/relocating the VCS unit

- Place-based working and systems change-investigating the merits/potential issues involved

Other 'big ideas' flagged-up but not discussed in detail were:

- Becoming a membership organisation

- Charging for services

- Increasing the engagement in research and pilot programmes

## **Staffing**

'Core': we have two development officers and a project support worker who make up the core staff of the VCS development team.

'Project': we employ two part-time engagement workers for Hartlepool's Victoria Ward (funded via the Lottery's Know Your Neighbourhood initiative), one of whom is also a part time Young Person's Social Prescribing Development Officer; the CLIP development officer; and a part-time Hartlepool Food Partnership Co-ordinator (Food Mapping and Procurement).



## Greenbank



Thanks to the continued support of Hartlepower CIC, Greenbank continues to be our home.

Facilities there include meeting rooms, free parking and internet, electric charge points and a vehicle for free use by tenants and staff. Our VCS services to groups continue to remain free of charge.

We also have funding guides available for organisations and a room for confidential meetings.

Greenbank is an ideal location for our work and well known across Hartlepool, itself being located in an area of high deprivation.

## Volunteers

In the year two volunteers helped with such things as food distribution, cleaning and grounds maintenance; and a third, a counsellor, was on hand to provide emotional guidance to staff.

We have a volunteers handbook setting out terms and conditions and their daily expenses remain at £5.00 per session.

### **Financial and overall performance**

There were no financial concerns or issues to report in the period of this report. We have a reserve of £23,966 to draw on to aid in our sustainability. In terms of our overall performance we believe we continued to meet our charitable aims satisfactorily.

### **Potential risks and sustainability**

As last year the main risk to the charity would be the lack of funding to keep the VCS unit running. However, thanks to Hartlepower CIC via its lettings income, we will continue to receive a substantial proportion of same in perpetuity. If the CIC can secure funding to purchase the Greenbank estate this will free-up additional income it currently pays in rent to Camerons Brewery (the owners of the property) to contribute to the charity. We will also continue to generate management fees through the various projects we oversee. We have with our accountant established a working group to monitor the financial situation of the charity and plan for the future.

Another potential risk is that of 'staff burn out' and we have engaged a volunteer, a qualified counsellor, to provide continuing emotional and other support to any staff member, indeed volunteer, experiencing difficulties in the workplace or indeed outside of it. We also buy-in on an occasional basis additional HR support to help with such things as contractual/employment issues.

### **The sharing of learning**

Our Sector Connector, newsletter, social media postings and leaflets enabled us to continue to impart news and information across the Hartlepool voluntary sector, indeed beyond it. We are also members of the Tees Valley Infrastructure Partnership, a regular coming together of like-minded agencies which affords the opportunity to share ideas and developments of use to the sector. The above Innovate UK research results will subsequently be farmed out to other universities/agencies.

Other fora we are involved in and which enables the sharing of information include the Health and Well Being Alliance, the Hartlepool Financial Inclusion Partnership, the Hartlepool Food Partnership Open Forum (see also above), the Hartlepool and Stockton Child Safeguarding Partnership, the Teesside Adult Safeguarding Board and the Hartlepool Housing Strategy (workshop).

Our Demonstrator Home experience has been shared with National Energy Action.

The VCS office also accommodates on a 'hot-desk' basis other bodies/initiatives such as the local authority's Volunteer Officer, LARCH (see above), Sported, CLIP, HEET, the Home Energy Efficiency Teesside initiative and THRIVE Teesside.

We also became members of NAVCA, the National Association for Voluntary and Community Action.

All of this affords the ready opportunity to network and share information between agencies both locally and further afield.

### **Equity, Diversity and Inclusion**

We adopted as a board our first equality policy over a year ago and, on the recommendation of the consultant undertaking the production of the business plan for our 'sister' body, revised it and adopted a more appropriate model thereafter and which was far more encompassing and relevant to our work. We have striven for an equal male/female balance of board members and continue to seek representation from other organisations and individuals, in particular the BME community.

In terms of group work in the community we continue to support BME bodies such as the Asylum Seekers and Refugees group, Transformers HPL (promoting Black history and culture) and Sanctuary Rangers (a refugee/asylum seeker football team).



*The Hartlepool Chinese Association enjoy their Chinese Moon celebration in the Greenbank board room.*

It has again we feel been a successful year, with the VCS unit increasingly seen as the 'go-to' place for help in setting up a new or developing an existing group. Strong, meaningful relationships have been formed with a variety of agencies, statutory and voluntary, including some outside of Hartlepool such as Innovate UK. Such relationships also include with funders such as the Ballinger and PFC trusts and the Teesside Charity. As regards the Lottery, we remain deeply indebted to it for having the faith in our work to fund us for a second time: without such support we would have struggled to continue.

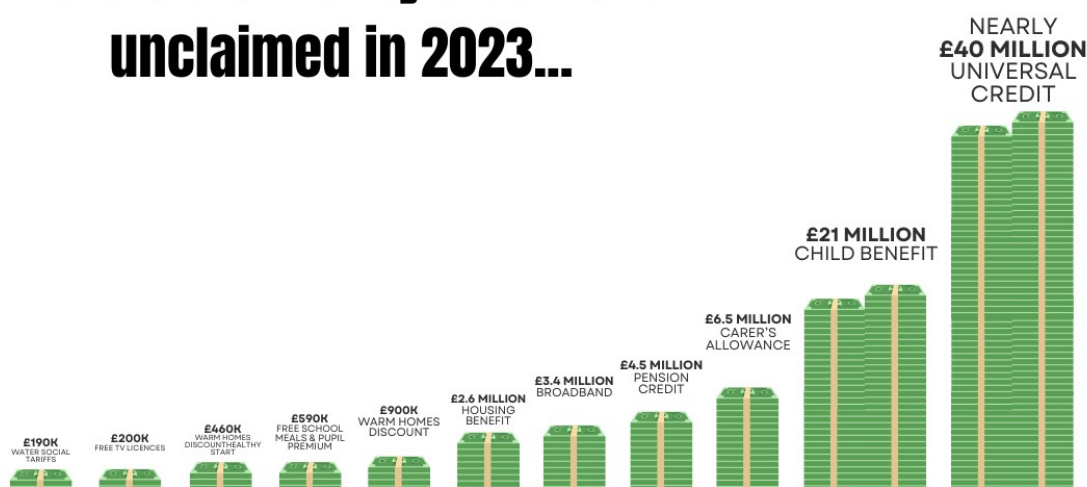
### **The Charitable Objects of Hartlepower Community Trust**

1. To prevent or relieve poverty by providing grants, items and services to individuals in need and/ or charities, or other organisations working to prevent or relieve poverty.
2. To promote any charitable purposes for the benefit of the public and, in particular, build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose.
3. To promote, organise and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes.

The charity will work in particular but not exclusively in Hartlepool and the surrounding area.

We include the below chart an indication of the amount of unclaimed welfare benefits in Hartlepool. As a charity particularly concerned to help address local poverty we will continue to work with any agency with the same goal.

## **Here's the money that went unclaimed in 2023...**



### **Governance and Trustees**

The charity is managed by a board of trustees with a range of experience and expertise including in project development, health and safety management, book-keeping, marketing, fund raising, staff management and neighbourhood development. In conjunction with our 'sister' organisation we have commissioned the permanent services of an accountant to help oversee the finances of both organisations. We welcomed new trustee Helen Hogg in February to the board and have plans to increase both its size and skill base further in the coming months. The organisation's constitution was amended in August 2023 by Special Resolution, duly confirmed by the Charity Commission.

### **Public benefit**

This report has followed the Charity Commission's Statement of Recommended Practice (FRS 102) guidance.

### **Subsidiaries**

The charity has no subsidiaries

### **Serious incidents**

There were no serious incidents to report in the period of this report.

### **Policies**

We have in place the following policies/protocols:

Complaints Procedure

Conflicts of Interest

Diversity, Equity and Inclusion

GDPR

Reserves

Safeguarding

Theory of Change

We as stated in our last report continue to abide by an inter-agency agreement which sets out the relationship between Hartlepower Community Trust and Hartlepower CIC

### **Organisation details**

Registered charity number: 1174390

Address: Greenbank, Hartlepool, TS24 7QS

Telephone no. 01429 555600

Web site: [www.hartlepower.co.uk](http://www.hartlepower.co.uk)  
E mail address: [info@hartlepower.co.uk](mailto:info@hartlepower.co.uk)  
Accountants: Tremaine  
Bank: Barclays Bank

### **Acknowledgements**

[The Ballinger Charitable Trust](#)  
[The Garfield Weston Foundation](#)  
[Hartlepool Borough Council](#)  
[Hartlepower Community Interest Company](#)  
[The Sir James Knott Trust](#)  
[The Key Fund](#)  
[The Mercers Charity](#)  
[The National Lottery Community Fund](#)  
[Newcastle Building Society](#)  
[The PFC Trust](#)  
[The Teesside Charity](#)  
The Tremaine Consultancy  
[The Virgin Money Foundation](#)

### **Staff**

Tracie Bestford  
Adam Guy  
James Irvin  
Julian Penton  
Julianne Simons  
Dawn Robinson  
Rachael Wanley

There were no employees who received emoluments of more than £60k/year

### **Volunteers**

Sayed Mansoor  
Wendy Morris  
Olaoluowa Obidina

### **Trustees**

Clare Clark Minutes Secretary  
Peter Gowland Chairperson  
Paul Hewitson  
Helen Hogg (elected February 2024)



Karen Martin

Helen Ryder

Trustees received no expenses in the period and their time and commitment is on a free of charge basis.

**Custodial Trustees**

There were no funds held on a 'custodial trustees' basis.

**Exemptions from Disclosure**

There were no exemptions from disclosure.

**The annual report was adopted by the board of Hartlepower Community Trust on September 19, 2024**

**Signed on behalf of the board**

A handwritten signature in black ink, appearing to read 'Peter Gowland', followed by a period.

**Peter Gowland**  
**Chairperson**



CHARITY REGISTRATION NUMBER: 1174390

**Hartlepower Community Trust CIO**  
**Unaudited Financial Statements**  
**30 June 2024**

**TREMAINE**

Chartered accountants  
19 Tremaine Close  
Hartlepool  
TS27 3LE

# Hartlepower Community Trust CIO

## Financial Statements

~~Year ended 30 June 2024~~


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# Hartlepower Community Trust CIO

## Trustees' Annual Report

Year ended 30 June 2024

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The trustees present their report and the unaudited financial statements of the charity for the year ended 30 June 2024.

### Reference and administrative details

**Registered charity name** Hartlepower Community Trust CIO

**Charity registration number** 1174390

**Principal office** Greenbank  
Hartlepool  
TS24 7QS

### The trustees

P Gowland  
P G Hewitson  
C Clark  
H Ryder  
K P Martin  
H Hogg (Appointed 17 August 2023)

**Independent examiner** Julie Todd Tremaine Chartered Certified Accountant  
19 Tremaine Close  
Hartlepool  
TS27 3LE

### Structure, governance and management

The organisation is a Charitable Incorporated Organisation - Foundation, registered with the Charity Commission of England and Wales on 25 August 2017.

### Objectives and activities

The object of the CIO is to promote any charitable purpose for the benefit of the public and, in particular, to build the capacity of Third Sector organisations to enable them to pursue or contribute to any charitable purpose.

# Hartlepower Community Trust CIO

## Trustees' Annual Report *(continued)*

Year ended 30 June 2024

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### Achievements and performance

The accounts show an increase in income over the last twelve months, chiefly down to grants from, in particular:

Innovate UK  
The PFC Trust  
VONNE (Voluntary Organisations Network North East).

The (separate) annual report details the charity's work over the year. Key achievements include:

- Hartlepool Food Partnership-working with key agencies with the aim of Hartlepool becoming a Sustainable Places Town
- Join the Movement-facilitating VCS and related services to help and encourage more people in Hartlepool to become more active
- Young Person's Social Prescribing Group- collaborative working with VONNE and the Integrated Care Board to support the social development, emotional well-being and cognitive growth of young people locally
- UK Research & Innovation Community Research Network-the charity was one of only 25 pilot areas across the UK to receive funding, in our case regarding establishing a network of disability-focused organisations interested in participatory research, the University of Teesside being our research partner

### Information-

- 20,000 people on our social media account;
- 480 email subscribers;
- 10,000 leaflets on the availability of free food; Victoria Ward newsletter;
- Food Partnership newsletter; our own twice-monthly newsletter
- 92 VCS organisations assisted with a variety of needs including to do with funding, governance, development, marketing and forward planning
- 12 Sector Connector ('networking') meetings;
- 6 Social Media and Marketing workshops; and 6 Introduction to the Hartlepower Voluntary Sector workshops

We envisage no major budgetary changes to our operation, certainly in the short term.

### Financial review

The Statement of Financial Activities shows a surplus for the year of £64,696; (2023 - deficit for the year of £11,560) and reserves stand at £160,614; (2023- £95,918).

The unrestricted reserves of the charity amount to £56,982 of which the free reserves (i.e. those not tied up in fixed assets) amounts to £23,966.

# **Hartlepower Community Trust CIO**

## **Trustees' Annual Report** *(continued)*

### **Year ended 30 June 2024**

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The trustees' annual report was approved on 9 November 2024 and signed on behalf of the board of trustees by:

P Gowland  
Trustee

# Hartlepower Community Trust CIO

## Independent Examiner's Report to the Trustees of Hartlepower Community Trust CIO

**Year ended 30 June 2024**

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I report to the trustees on my examination of the financial statements of Hartlepower Community Trust CIO ('the charity') for the year ended 30 June 2024.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Julie Todd  
Tremaine Chartered Certified Accountant  
Independent Examiner

19 Tremaine Close  
Hartlepool  
TS27 3LE

10 November 2024

# Hartlepower Community Trust CIO

## Statement of Financial Activities

Year ended 30 June 2024

		Unrestricted funds	2024 Restricted funds	Total funds	2023 Total funds
	Note	£	£	£	£
<b>Income and endowments</b>					
Donations and legacies	4	43,544	246,855	290,399	215,802
Charitable activities	5	15,969	–	15,969	2,045
Other trading activities	6	2,388	–	2,388	1,966
<b>Total income</b>		<u>61,901</u>	<u>246,855</u>	<u>308,756</u>	<u>219,813</u>
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of other trading activities	7	3,017	–	3,017	2,580
Expenditure on charitable activities	8	79,078	161,965	241,043	228,793
<b>Total expenditure</b>		<u>82,095</u>	<u>161,965</u>	<u>244,060</u>	<u>231,373</u>
<b>Net income/(expenditure)</b>		<u>(20,194)</u>	<u>84,890</u>	<u>64,696</u>	<u>(11,560)</u>
Transfers between funds		20,673	(20,673)	–	–
<b>Net movement in funds</b>		<u>479</u>	<u>64,217</u>	<u>64,696</u>	<u>(11,560)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		56,503	39,415	95,918	107,478
<b>Total funds carried forward</b>		<u>56,982</u>	<u>103,632</u>	<u>160,614</u>	<u>95,918</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 7 to 18 form part of these financial statements.



# Hartlepower Community Trust CIO

## Statement of Financial Position

30 June 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible fixed assets	13	33,016	50,705
<b>Current assets</b>			
Debtors	14	26,668	25,422
Cash at bank and in hand		113,217	32,727
		<u>139,885</u>	<u>58,149</u>
<b>Creditors: amounts falling due within one year</b>	15	<u>8,598</u>	<u>5,681</u>
<b>Net current assets</b>		<u>131,287</u>	<u>52,468</u>
<b>Total assets less current liabilities</b>		<u>164,303</u>	<u>103,173</u>
<b>Creditors: amounts falling due after more than one year</b>	16	<u>3,689</u>	<u>7,255</u>
<b>Net assets</b>		<u><u>160,614</u></u>	<u><u>95,918</u></u>
<b>Funds of the charity</b>			
Restricted funds		103,632	39,415
Unrestricted funds		<u>56,982</u>	<u>56,503</u>
<b>Total charity funds</b>	18	<u><u>160,614</u></u>	<u><u>95,918</u></u>

These financial statements were approved by the board of trustees and authorised for issue on 9 November 2024, and are signed on behalf of the board by:

P Gowland  
Trustee

The notes on pages 7 to 18 form part of these financial statements.

# Hartlepower Community Trust CIO

## Notes to the Financial Statements

Year ended 30 June 2024

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### 1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Greenbank, Hartlepool, TS24 7QS.

### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

---

### 3. Accounting policies *(continued)*

#### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

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### 3. Accounting policies *(continued)*

#### **Tangible assets *(continued)***

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

#### **Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Short leasehold property	-	20% straight line
Equipment	-	20% straight line

#### **Impairment of fixed assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

#### **Defined contribution plans**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

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### 4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<b>Donations</b>			
Donations	2,230	–	2,230
Teesside Charity	434	–	434
<b>Grants</b>			
The Ballinger Charitable Trust	–	14,477	14,477
Innovate UK	–	38,046	38,046
National Lottery Community Fund	–	83,880	83,880
Hartlepool Borough Council	–	25,000	25,000
Vonne	23,580	7,085	30,665
Keyfund	–	5,000	5,000
The PFC Trust	–	52,773	52,773
Thirteen Group	–	10,000	10,000
Community Foundation	5,000	–	5,000
Rank Foundation	4,000	–	4,000
Primary Care	–	3,194	3,194
LARCH	–	6,900	6,900
Durham County Council	1,300	–	1,300
Sir James Knott Trust	7,000	–	7,000
Virgin Money	–	500	500
	<u>43,544</u>	<u>246,855</u>	<u>290,399</u>

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

### 4. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Donations</b>			
Hartlepower CIC	73,000	–	73,000
Hartlepool United Football Club	–	182	182
Hartlepool Sports Foundation	5,000	–	5,000
Durham County Football	–	560	560
Cumbria CVS	300	–	300
Hartlepool Crime Prevention	–	1,555	1,555
<b>Grants</b>			
Joseph Rowntree Foundation	–	3,000	3,000
Engage Britain	–	8,000	8,000
Newcastle Building Society	3,000	–	3,000
The Ballinger Charitable Trust	1,000	1,000	2,000
National Lottery Community Fund	–	45,635	45,635
RTC North	–	6,611	6,611
Vonne	–	7,085	7,085
The PFC Trust	3,750	–	3,750
Middlesbrough Teesside Charities	600	–	600
Hospital of God Greatham	1,000	1,500	2,500
Hartlepool Borough Council	2,000	14,982	16,982
Thirteen Group	–	5,000	5,000
Teesside University	–	2,086	2,086
Lloyds Bank Foundation	2,250	–	2,250
Middlesbrough Borough Council	–	5,000	5,000
Sir James Knott Trust	7,000	–	7,000
Virgin Money	–	14,706	14,706
	<u>98,900</u>	<u>116,902</u>	<u>215,802</u>

### 5. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Other	14,609	–	14,609
VCS Workshops	1,360	–	1,360
	<u>15,969</u>	<u>–</u>	<u>15,969</u>

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

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### 5. Charitable activities *(continued)*

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Other	1,426	224	1,650
VCS Workshops	395	—	395
	<u>1,821</u>	<u>224</u>	<u>2,045</u>

### 6. Other trading activities

	Unrestricted Funds	<b>Total Funds 2024</b>	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Coffee machine income	<u>2,388</u>	<u>2,388</u>	<u>1,966</u>	<u>1,966</u>

### 7. Costs of other trading activities

	Unrestricted Funds	<b>Total Funds 2024</b>	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Costs of other trading activities - Coffee Machine	<u>3,017</u>	<u>3,017</u>	<u>2,580</u>	<u>2,580</u>



# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

### 8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
General Fund	79,078	–	79,078
National Lottery Community Fund	–	60,903	60,903
Asylum Seekers Group	–	4,900	4,900
Ballinger Trust	–	10,157	10,157
Play Out Hartlepool	–	2,893	2,893
Low Cost Food	–	3,361	3,361
Tuesday Club	–	2,650	2,650
Hartlepool Food Partnership	–	19,856	19,856
Innovate UK - CRN	–	20,780	20,780
Know Your Neighbourhood	–	17,061	17,061
Young Social Prescribing	–	4,151	4,151
PFC Community Transformation	–	9,170	9,170
YODG	–	250	250
Waiting Well Project	–	3,399	3,399
VCS Discretionary Reserve	–	2,434	2,434
	<u>79,078</u>	<u>161,965</u>	<u>241,043</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
General Fund	125,071	–	125,071
National Lottery Community Fund	–	28,654	28,654
Asylum Seekers Group	–	8,763	8,763
Hartlepool Food Council	–	8,200	8,200
Sanctuary Rangers	–	2,418	2,418
Engage Britain	–	8,224	8,224
Crime Prevention Group	–	1,500	1,500
Greatham Energy Support	–	25,014	25,014
Play Out Hartlepool	–	532	532
Low Cost Food	–	1,136	1,136
Tuesday Club	–	5,159	5,159
CLIP	–	7,061	7,061
Innovate UK - CRN	–	4,172	4,172
Know Your Neighbourhood	–	2,413	2,413
Young Social Prescribing	–	476	476
	<u>125,071</u>	<u>103,722</u>	<u>228,793</u>

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

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### 9. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets	19,298	19,127

### 10. Independent examination fees

	2024	2023
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	500	720

### 11. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	139,564	113,499
Social security costs	4,204	8,459
Employer contributions to pension plans	2,469	2,356
	146,237	124,314

The average head count of employees during the year was 8 (2023: 8). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
	No.	No.
Charitable activities	8	8

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

### 12. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

### 13. Tangible fixed assets

	Short leasehold property £	Equipment £	Total £
<b>Cost</b>			
At 1 July 2023	60,000	35,902	95,902
Additions	–	1,609	1,609
<b>At 30 June 2024</b>	<u>60,000</u>	<u>37,511</u>	<u>97,511</u>
<b>Depreciation</b>			
At 1 July 2023	24,000	21,197	45,197
Charge for the year	12,000	7,298	19,298
<b>At 30 June 2024</b>	<u>36,000</u>	<u>28,495</u>	<u>64,495</u>
<b>Carrying amount</b>			
<b>At 30 June 2024</b>	<u>24,000</u>	<u>9,016</u>	<u>33,016</u>
At 30 June 2023	<u>36,000</u>	<u>14,705</u>	<u>50,705</u>

### 14. Debtors

	<b>2024</b> £	2023 £
Trade debtors	760	3,000
Amounts owed by undertakings in which the charity has a participating interest	15,908	12,422
Other debtors	10,000	10,000
	<u>26,668</u>	<u>25,422</u>

### 15. Creditors: amounts falling due within one year

	<b>2024</b> £	2023 £
Bank loans and overdrafts	3,720	3,720
Social security and other taxes	3,465	–
Other creditors	1,413	1,961
	<u>8,598</u>	<u>5,681</u>

### 16. Creditors: amounts falling due after more than one year

	<b>2024</b> £	2023 £
Bank loans and overdrafts	<u>3,689</u>	<u>7,255</u>

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

### Year ended 30 June 2024

#### 17. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,469 (2023: £2,356).

#### 18. Analysis of charitable funds

##### Unrestricted funds

	At 1 July 2023	Income	Expenditure	Transfers	At 30 June 2024
	£	£	£	£	£
General Fund	<u>56,503</u>	<u>61,901</u>	<u>(82,095)</u>	<u>20,673</u>	<u>56,982</u>

	At 1 July 2022	Income	Expenditure	Transfers	At 30 June 2023
	£	£	£	£	£
General Fund	<u>81,912</u>	<u>102,687</u>	<u>(127,651)</u>	<u>(445)</u>	<u>56,503</u>

##### Restricted funds

	At 1 July 2023	Income	Expenditure	Transfers	At 30 June 2024
	£	£	£	£	£
The National Lottery Community Fund	5,731	61,380	(60,903)	–	6,208
Sanctuary Rangers	1,410	–	–	(1,410)	–
Asylum Seekers	4,900	–	(4,900)	–	–
Ballinger Trust	–	14,477	(10,157)	–	4,320
Play Out Hartlepool	–	3,194	(2,893)	(301)	–
Low Cost Food	3,864	–	(3,361)	(503)	–
Tuesday Club	9,547	500	(2,650)	(7,397)	–
CLIP	(4,061)	–	–	4,061	–
Innovate UK - CRN	(4,172)	38,046	(20,780)	(12,048)	1,046
Young Social Prescribing	6,609	7,085	(4,151)	–	9,543
Hartlepool Food Partnership	6,750	61,900	(19,856)	(7,575)	41,219
Know Your Neighbourhood	8,837	22,500	(17,061)	–	14,276
PFC Community Transformation	–	32,273	(9,170)	–	23,103
YODG	–	–	(250)	–	(250)
Waiting Well Project	–	5,000	(3,399)	–	1,601
VCS Discretionary Reserve	–	500	(2,434)	4,500	2,566
	<u>39,415</u>	<u>246,855</u>	<u>(161,965)</u>	<u>(20,673)</u>	<u>103,632</u>

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

### 18. Analysis of charitable funds *(continued)*

	At 1 July 2022	Income	Expenditure	Transfers	At
	£	£	£	£	30 June 2023 £
The National Lottery					
Community Fund	—	34,385	(28,654)	—	5,731
Hartlepool Food Council	—	8,200	(8,200)	—	—
Sanctuary Rangers	—	3,828	(2,418)	—	1,410
Asylum Seekers	8,663	5,000	(8,763)	—	4,900
European Regional					
Development Fund	16,903	8,111	(25,014)	—	—
Engage Britain	—	8,224	(8,224)	—	—
Crime Prevention Group	—	1,555	(1,500)	(55)	—
Play Out Hartlepool	—	532	(532)	—	—
Low Cost Food	—	5,000	(1,136)	—	3,864
Tuesday Club	—	14,706	(5,159)	—	9,547
CLIP	—	2,500	(7,061)	500	(4,061)
Innovate UK - CRN	—	—	(4,172)	—	(4,172)
Young Social					
Prescribing	—	7,085	(476)	—	6,609
Hartlepool Food					
Partnership	—	6,750	—	—	6,750
Know Your					
Neighbourhood	—	11,250	(2,413)	—	8,837
	<u>25,566</u>	<u>117,126</u>	<u>(103,722)</u>	<u>445</u>	<u>39,415</u>

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

### 19. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Tangible fixed assets	33,016	–	33,016
Current assets	36,253	103,632	139,885
Creditors less than 1 year	(8,598)	–	(8,598)
Creditors greater than 1 year	(3,689)	–	(3,689)
<b>Net assets</b>	<u>56,982</u>	<u>103,632</u>	<u>160,614</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	50,705	–	50,705
Current assets	18,734	39,415	58,149
Creditors less than 1 year	(5,681)	–	(5,681)
Creditors greater than 1 year	(7,255)	–	(7,255)
<b>Net assets</b>	<u>56,503</u>	<u>39,415</u>	<u>95,918</u>

### 20. Related parties

During the year the charity Hartlepower CIO received services and facilities from Hartlepower CIC, a registered Community Interest Company- registration number 09404055.

Transactions in relation to each organisation include:

	2024 £	2023
Salary charges paid on behalf of charity	–	95,889
Charges made to the charity for costs incurred by CIC	–	19,000
Amount owed to the charity by Hartlepower CIC	15,908	12,422

CHARITY REGISTRATION NUMBER: 1174390

**Hartlepower Community Trust CIO**  
**Unaudited Financial Statements**  
**30 June 2024**

**TREMAINE**

Chartered accountants  
19 Tremaine Close  
Hartlepool  
TS27 3LE



**Hartlepower Community Trust CIO**

**Financial Statements**

**Year ended 30 June 2024**

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# Hartlepower Community Trust CIO

## Trustees' Annual Report

### Year ended 30 June 2024

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The trustees present their report and the unaudited financial statements of the charity for the year ended 30 June 2024.

#### Reference and administrative details

**Registered charity name** Hartlepower Community Trust CIO

**Charity registration number** 1174390

**Principal office** Greenbank  
Hartlepool  
TS24 7QS

#### The trustees

P Gowland  
P G Hewitson  
C Clark  
H Ryder  
K P Martin  
H Hogg (Appointed 17 August 2023)

**Independent examiner** Julie Todd Tremaine Chartered Certified Accountant  
19 Tremaine Close  
Hartlepool  
TS27 3LE

#### Structure, governance and management

The organisation is a Charitable Incorporated Organisation - Foundation, registered with the Charity Commission of England and Wales on 25 August 2017.

#### Objectives and activities

The object of the CIO is to promote any charitable purpose for the benefit of the public and, in particular, to build the capacity of Third Sector organisations to enable them to pursue or contribute to any charitable purpose.

# Hartlepower Community Trust CIO

## Trustees' Annual Report *(continued)*

Year ended 30 June 2024

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### Achievements and performance

The accounts show an increase in income over the last twelve months, chiefly down to grants from, in particular:

Innovate UK  
The PFC Trust  
VONNE (Voluntary Organisations Network North East).

The (separate) annual report details the charity's work over the year. Key achievements include:

- Hartlepool Food Partnership-working with key agencies with the aim of Hartlepool becoming a Sustainable Places Town
- Join the Movement-facilitating VCS and related services to help and encourage more people in Hartlepool to become more active
- Young Person's Social Prescribing Group- collaborative working with VONNE and the Integrated Care Board to support the social development, emotional well-being and cognitive growth of young people locally
- UK Research & Innovation Community Research Network-the charity was one of only 25 pilot areas across the UK to receive funding, in our case regarding establishing a network of disability-focused organisations interested in participatory research, the University of Teesside being our research partner

### Information-

- 20,000 people on our social media account;
- 480 email subscribers;
- 10,000 leaflets on the availability of free food;Victoria Ward newsletter;
- Food Partnership newsletter; our own twice-monthly newsletter
- 92 VCS organisations assisted with a variety of needs including to do with funding, governance, development, marketing and forward planning
- 12 Sector Connector ('networking') meetings;
- 6 Social Media and Marketing workshops; and 6 Introduction to the Hartlepower Voluntary Sector workshops

We envisage no major budgetary changes to our operation, certainly in the short term.

### Financial review

The Statement of Financial Activities shows a surplus for the year of £64,696; (2023 - deficit for the year of £11,560) and reserves stand at £160,614; (2023- £95,918).

The unrestricted reserves of the charity amount to £56,982 of which the free reserves (i.e. those not tied up in fixed assets) amounts to £23,966.

# **Hartlepower Community Trust CIO**

## **Trustees' Annual Report** *(continued)*

### **Year ended 30 June 2024**

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The trustees' annual report was approved on 9 November 2024 and signed on behalf of the board of trustees by:

P Gowland  
Trustee

# Hartlepower Community Trust CIO

## Independent Examiner's Report to the Trustees of Hartlepower Community Trust CIO

**Year ended 30 June 2024**

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I report to the trustees on my examination of the financial statements of Hartlepower Community Trust CIO ('the charity') for the year ended 30 June 2024.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Julie Todd  
Tremaine Chartered Certified Accountant  
Independent Examiner

19 Tremaine Close  
Hartlepool  
TS27 3LE

10 November 2024

# Hartlepower Community Trust CIO

## Statement of Financial Activities

Year ended 30 June 2024

		Unrestricted funds	2024 Restricted funds	Total funds	2023 Total funds
	Note	£	£	£	£
<b>Income and endowments</b>					
Donations and legacies	4	43,544	246,855	290,399	215,802
Charitable activities	5	15,969	–	15,969	2,045
Other trading activities	6	2,388	–	2,388	1,966
<b>Total income</b>		<u>61,901</u>	<u>246,855</u>	<u>308,756</u>	<u>219,813</u>
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of other trading activities	7	3,017	–	3,017	2,580
Expenditure on charitable activities	8	79,078	161,965	241,043	228,793
<b>Total expenditure</b>		<u>82,095</u>	<u>161,965</u>	<u>244,060</u>	<u>231,373</u>
<b>Net income/(expenditure)</b>		<u>(20,194)</u>	<u>84,890</u>	<u>64,696</u>	<u>(11,560)</u>
Transfers between funds		20,673	(20,673)	–	–
<b>Net movement in funds</b>		<u>479</u>	<u>64,217</u>	<u>64,696</u>	<u>(11,560)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		56,503	39,415	95,918	107,478
<b>Total funds carried forward</b>		<u>56,982</u>	<u>103,632</u>	<u>160,614</u>	<u>95,918</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 7 to 18 form part of these financial statements.

# Hartlepower Community Trust CIO

## Statement of Financial Position

30 June 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible fixed assets	13	33,016	50,705
<b>Current assets</b>			
Debtors	14	26,668	25,422
Cash at bank and in hand		113,217	32,727
		<u>139,885</u>	<u>58,149</u>
<b>Creditors: amounts falling due within one year</b>	15	<u>8,598</u>	<u>5,681</u>
<b>Net current assets</b>		<u>131,287</u>	<u>52,468</u>
<b>Total assets less current liabilities</b>		<u>164,303</u>	<u>103,173</u>
<b>Creditors: amounts falling due after more than one year</b>	16	<u>3,689</u>	<u>7,255</u>
<b>Net assets</b>		<u><u>160,614</u></u>	<u><u>95,918</u></u>
<b>Funds of the charity</b>			
Restricted funds		103,632	39,415
Unrestricted funds		<u>56,982</u>	<u>56,503</u>
<b>Total charity funds</b>	18	<u><u>160,614</u></u>	<u><u>95,918</u></u>

These financial statements were approved by the board of trustees and authorised for issue on 9 November 2024, and are signed on behalf of the board by:

P Gowland  
Trustee

The notes on pages 7 to 18 form part of these financial statements.

# Hartlepower Community Trust CIO

## Notes to the Financial Statements

Year ended 30 June 2024

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### 1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Greenbank, Hartlepool, TS24 7QS.

### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.



# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

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### 3. Accounting policies *(continued)*

#### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

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### 3. Accounting policies *(continued)*

#### **Tangible assets *(continued)***

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

#### **Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Short leasehold property	-	20% straight line
Equipment	-	20% straight line

#### **Impairment of fixed assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

#### **Defined contribution plans**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

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### 4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<b>Donations</b>			
Donations	2,230	–	2,230
Teesside Charity	434	–	434
<b>Grants</b>			
The Ballinger Charitable Trust	–	14,477	14,477
Innovate UK	–	38,046	38,046
National Lottery Community Fund	–	83,880	83,880
Hartlepool Borough Council	–	25,000	25,000
Vonne	23,580	7,085	30,665
Keyfund	–	5,000	5,000
The PFC Trust	–	52,773	52,773
Thirteen Group	–	10,000	10,000
Community Foundation	5,000	–	5,000
Rank Foundation	4,000	–	4,000
Primary Care	–	3,194	3,194
LARCH	–	6,900	6,900
Durham County Council	1,300	–	1,300
Sir James Knott Trust	7,000	–	7,000
Virgin Money	–	500	500
	<u>43,544</u>	<u>246,855</u>	<u>290,399</u>

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

### 4. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Donations</b>			
Hartlepower CIC	73,000	–	73,000
Hartlepool United Football Club	–	182	182
Hartlepool Sports Foundation	5,000	–	5,000
Durham County Football	–	560	560
Cumbria CVS	300	–	300
Hartlepool Crime Prevention	–	1,555	1,555
<b>Grants</b>			
Joseph Rowntree Foundation	–	3,000	3,000
Engage Britain	–	8,000	8,000
Newcastle Building Society	3,000	–	3,000
The Ballinger Charitable Trust	1,000	1,000	2,000
National Lottery Community Fund	–	45,635	45,635
RTC North	–	6,611	6,611
Vonne	–	7,085	7,085
The PFC Trust	3,750	–	3,750
Middlesbrough Teesside Charities	600	–	600
Hospital of God Greatham	1,000	1,500	2,500
Hartlepool Borough Council	2,000	14,982	16,982
Thirteen Group	–	5,000	5,000
Teesside University	–	2,086	2,086
Lloyds Bank Foundation	2,250	–	2,250
Middlesbrough Borough Council	–	5,000	5,000
Sir James Knott Trust	7,000	–	7,000
Virgin Money	–	14,706	14,706
	<u>98,900</u>	<u>116,902</u>	<u>215,802</u>

### 5. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Other	14,609	–	14,609
VCS Workshops	1,360	–	1,360
	<u>15,969</u>	<u>–</u>	<u>15,969</u>

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

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### 5. Charitable activities *(continued)*

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Other	1,426	224	1,650
VCS Workshops	395	—	395
	<u>1,821</u>	<u>224</u>	<u>2,045</u>

### 6. Other trading activities

	Unrestricted Funds	<b>Total Funds 2024</b>	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Coffee machine income	<u>2,388</u>	<u>2,388</u>	<u>1,966</u>	<u>1,966</u>

### 7. Costs of other trading activities

	Unrestricted Funds	<b>Total Funds 2024</b>	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Costs of other trading activities - Coffee Machine	<u>3,017</u>	<u>3,017</u>	<u>2,580</u>	<u>2,580</u>

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

### 8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
General Fund	79,078	–	79,078
National Lottery Community Fund	–	60,903	60,903
Asylum Seekers Group	–	4,900	4,900
Ballinger Trust	–	10,157	10,157
Play Out Hartlepool	–	2,893	2,893
Low Cost Food	–	3,361	3,361
Tuesday Club	–	2,650	2,650
Hartlepool Food Partnership	–	19,856	19,856
Innovate UK - CRN	–	20,780	20,780
Know Your Neighbourhood	–	17,061	17,061
Young Social Prescribing	–	4,151	4,151
PFC Community Transformation	–	9,170	9,170
YODG	–	250	250
Waiting Well Project	–	3,399	3,399
VCS Discretionary Reserve	–	2,434	2,434
	<u>79,078</u>	<u>161,965</u>	<u>241,043</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
General Fund	125,071	–	125,071
National Lottery Community Fund	–	28,654	28,654
Asylum Seekers Group	–	8,763	8,763
Hartlepool Food Council	–	8,200	8,200
Sanctuary Rangers	–	2,418	2,418
Engage Britain	–	8,224	8,224
Crime Prevention Group	–	1,500	1,500
Greatham Energy Support	–	25,014	25,014
Play Out Hartlepool	–	532	532
Low Cost Food	–	1,136	1,136
Tuesday Club	–	5,159	5,159
CLIP	–	7,061	7,061
Innovate UK - CRN	–	4,172	4,172
Know Your Neighbourhood	–	2,413	2,413
Young Social Prescribing	–	476	476
	<u>125,071</u>	<u>103,722</u>	<u>228,793</u>

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

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### 9. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets	19,298	19,127

### 10. Independent examination fees

	2024	2023
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	500	720

### 11. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	139,564	113,499
Social security costs	4,204	8,459
Employer contributions to pension plans	2,469	2,356
	146,237	124,314

The average head count of employees during the year was 8 (2023: 8). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
	No.	No.
Charitable activities	8	8

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

### 12. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

### Year ended 30 June 2024

#### 13. Tangible fixed assets

	Short leasehold property £	Equipment £	Total £
<b>Cost</b>			
At 1 July 2023	60,000	35,902	95,902
Additions	—	1,609	1,609
<b>At 30 June 2024</b>	<u>60,000</u>	<u>37,511</u>	<u>97,511</u>
<b>Depreciation</b>			
At 1 July 2023	24,000	21,197	45,197
Charge for the year	12,000	7,298	19,298
<b>At 30 June 2024</b>	<u>36,000</u>	<u>28,495</u>	<u>64,495</u>
<b>Carrying amount</b>			
<b>At 30 June 2024</b>	<u>24,000</u>	<u>9,016</u>	<u>33,016</u>
At 30 June 2023	<u>36,000</u>	<u>14,705</u>	<u>50,705</u>

#### 14. Debtors

	<b>2024</b> £	2023 £
Trade debtors	760	3,000
Amounts owed by undertakings in which the charity has a participating interest	15,908	12,422
Other debtors	10,000	10,000
	<u>26,668</u>	<u>25,422</u>

#### 15. Creditors: amounts falling due within one year

	<b>2024</b> £	2023 £
Bank loans and overdrafts	3,720	3,720
Social security and other taxes	3,465	—
Other creditors	1,413	1,961
	<u>8,598</u>	<u>5,681</u>

#### 16. Creditors: amounts falling due after more than one year

	<b>2024</b> £	2023 £
Bank loans and overdrafts	<u>3,689</u>	<u>7,255</u>



# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

### Year ended 30 June 2024

#### 17. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,469 (2023: £2,356).

#### 18. Analysis of charitable funds

##### Unrestricted funds

	At 1 July 2023	Income	Expenditure	Transfers	At 30 June 2024
	£	£	£	£	£
General Fund	<u>56,503</u>	<u>61,901</u>	<u>(82,095)</u>	<u>20,673</u>	<u>56,982</u>

	At 1 July 2022	Income	Expenditure	Transfers	At 30 June 2023
	£	£	£	£	£
General Fund	<u>81,912</u>	<u>102,687</u>	<u>(127,651)</u>	<u>(445)</u>	<u>56,503</u>

##### Restricted funds

	At 1 July 2023	Income	Expenditure	Transfers	At 30 June 2024
	£	£	£	£	£
The National Lottery Community Fund	5,731	61,380	(60,903)	–	6,208
Sanctuary Rangers	1,410	–	–	(1,410)	–
Asylum Seekers	4,900	–	(4,900)	–	–
Ballinger Trust	–	14,477	(10,157)	–	4,320
Play Out Hartlepool	–	3,194	(2,893)	(301)	–
Low Cost Food	3,864	–	(3,361)	(503)	–
Tuesday Club	9,547	500	(2,650)	(7,397)	–
CLIP	(4,061)	–	–	4,061	–
Innovate UK - CRN	(4,172)	38,046	(20,780)	(12,048)	1,046
Young Social Prescribing	6,609	7,085	(4,151)	–	9,543
Hartlepool Food Partnership	6,750	61,900	(19,856)	(7,575)	41,219
Know Your Neighbourhood	8,837	22,500	(17,061)	–	14,276
PFC Community Transformation	–	32,273	(9,170)	–	23,103
YODG	–	–	(250)	–	(250)
Waiting Well Project	–	5,000	(3,399)	–	1,601
VCS Discretionary Reserve	–	500	(2,434)	4,500	2,566
	<u>39,415</u>	<u>246,855</u>	<u>(161,965)</u>	<u>(20,673)</u>	<u>103,632</u>

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

### 18. Analysis of charitable funds *(continued)*

	At 1 July 2022	Income	Expenditure	Transfers	At
	£	£	£	£	30 June 2023 £
The National Lottery					
Community Fund	—	34,385	(28,654)	—	5,731
Hartlepool Food Council	—	8,200	(8,200)	—	—
Sanctuary Rangers	—	3,828	(2,418)	—	1,410
Asylum Seekers	8,663	5,000	(8,763)	—	4,900
European Regional					
Development Fund	16,903	8,111	(25,014)	—	—
Engage Britain	—	8,224	(8,224)	—	—
Crime Prevention Group	—	1,555	(1,500)	(55)	—
Play Out Hartlepool	—	532	(532)	—	—
Low Cost Food	—	5,000	(1,136)	—	3,864
Tuesday Club	—	14,706	(5,159)	—	9,547
CLIP	—	2,500	(7,061)	500	(4,061)
Innovate UK - CRN	—	—	(4,172)	—	(4,172)
Young Social					
Prescribing	—	7,085	(476)	—	6,609
Hartlepool Food					
Partnership	—	6,750	—	—	6,750
Know Your					
Neighbourhood	—	11,250	(2,413)	—	8,837
	<u>25,566</u>	<u>117,126</u>	<u>(103,722)</u>	<u>445</u>	<u>39,415</u>

# Hartlepower Community Trust CIO

## Notes to the Financial Statements *(continued)*

Year ended 30 June 2024

### 19. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Tangible fixed assets	33,016	–	33,016
Current assets	36,253	103,632	139,885
Creditors less than 1 year	(8,598)	–	(8,598)
Creditors greater than 1 year	(3,689)	–	(3,689)
<b>Net assets</b>	<u>56,982</u>	<u>103,632</u>	<u>160,614</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	50,705	–	50,705
Current assets	18,734	39,415	58,149
Creditors less than 1 year	(5,681)	–	(5,681)
Creditors greater than 1 year	(7,255)	–	(7,255)
<b>Net assets</b>	<u>56,503</u>	<u>39,415</u>	<u>95,918</u>

### 20. Related parties

During the year the charity Hartlepower CIO received services and facilities from Hartlepower CIC, a registered Community Interest Company- registration number 09404055.

Transactions in relation to each organisation include:

	2024 £	2023
Salary charges paid on behalf of charity	–	95,889
Charges made to the charity for costs incurred by CIC	–	19,000
Amount owed to the charity by Hartlepower CIC	15,908	12,422