

# **INN CHRISTIAN MINISTRIES**

(CHARITABLE INCORPORATED ORGANISATION)

**ANNUAL REPORT AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
28TH FEBRUARY 2021**

**CHARITY REGISTRATION No: 1174347**

Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

# **INN CHRISTIAN MINISTRIES**

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# **INN CHRISTIAN MINISTRIES**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

<b>REGISTERED CHARITY NUMBER</b>	1174347
<b>START OF FINANCIAL YEAR</b>	1st March 2020
<b>END OF FINANCIAL YEAR</b>	28th February 2021
<b>TRUSTEES AS AT 28TH FEBRUARY 2020</b>	<div>D J Cawte Rev E M A Wright D S Hadlum G K Marchand S O-A Sowah (Appointed 13 May 2020) J N L Sowah (Appointed 13 May 2020)</div> <p>The trustees are the only voting members.</p> <p>The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.</p>
<b>LEGAL STATUS</b>	Charitable Incorporated Organisation
<b>GOVERNING INSTRUMENT</b>	Constitution dated 23 August 2017
<b>OBJECTS OF THE CIO</b>	<p><b>1)</b> To advance the Christian faith in accordance with the statement of beliefs appearing in the schedule hereto in such parts of the United Kingdom or the world as the trustees may from time to time think fit.</p> <p><b>2)</b> To further Christian and secular education for the public benefit in such parts of the United Kingdom or the world as the trustees may from time to time think fit.</p> <p><b>3)</b> To relieve persons who are in conditions of need or hardship or who are aged or sick or disabled and to relieve the distress caused thereby in such parts of the United Kingdom or the world as the trustees may from time to time think fit.</p>
<b>CORRESPONDENCE ADDRESS</b>	56 Sidney Road Gillingham Kent ME7 1PA
<b>PRIMARY BANKERS</b>	Barclays Bank plc Leicester Leicestershire LE87 2BB
<b>INDEPENDENT EXAMINER</b>	Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham West Sussex PO18 8NF

## **INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS**

Report to the trustees/members of the Inn Christian Ministries CIO on the accounts for the year ended 28th February 2021 set out on pages 8 to 11.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The charity's trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145 (5) (b) of the Act), and
- state whether particular matters have come to my attention.

### **BASIS OF INDEPENDENT EXAMINER'S STATEMENT**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Daryl Martin  
Independent Examiners Ltd  
Unit 2  
The Broadbridge Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

Signed:

Dated: 16.12.2021

**INN CHRISTIAN MINISTRIES**  
**TRUSTEES REPORT**  
**FOR THE YEAR ENDED 28TH FEBRUARY 2021**

**SUMMARY OF TRUSTEES MEETINGS**

Governing document: Constitution.

The only voting members are its charity trustees

Major risks are identified and managed appropriately. We do not have in place buildings, employers' liability and public liability insurances, as not applicable. Two Trustees attended training given online by Advice for the Voluntary Sector, as a result of which we are compiling a risk register, and formulating written policies on finance and safeguarding. We already have a written policy on data protection. We have taken out Trustees' Liability Insurance.

**SUMMARY OF TRUSTEES MEETINGS**

The Trustees met on the following occasions during the last year:

- 12.03.20
- 13.05.20 (Virtual)
- 09.09.20 (Virtual)
- 25.11.20 (Virtual)

Some matters regarding requests for financial support were discussed via email, all of which have been recorded, and subsequently minute.

The matters covered in these meetings include:

- Financial reviews
- Public Events
- Staffing
- Patrons
- Future of the Charity

**OBJECTS, ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE**

The Charity's objects ("the Objects") are:-

- (1) To advance the Christian faith in accordance with the Statement of Beliefs appearing in the Schedule hereto in such parts of the United Kingdom or the world as the Trustees may from time to time think fit;
- (2) To further Christian and secular education for the public benefit in such parts of the United Kingdom or the world as the Trustees may from time to time think fit;
- (3) To relieve persons who are in conditions of need or hardship or who are aged or sick or disabled and to relieve the distress caused thereby in such parts of the United Kingdom or the world as the Trustees may from time to time think fit.

In May we appointed two new Trustees, James and Sandra Sowah. Originally from Ghana, they were amongst the first members of the VOICE and worked closely with Peter. They are now employed locally as Pharmacists, Sandra at Medway Maritime Hospital and James in the Community.

We continued our support in Uganda, with school fees for David Opio, and university fees for Walter Olima (Busema University), Barbra Opio (Makerere University) and Obang Jimmy (Alpha and Omega Seminary in Jinja). All were affected by lockdowns as a result of the Covid-19 pandemic but the various educational establishments made adjustments to terms and all have been able to continue their studies.

We also continued to receive finances for Allan Smith's work in Albania, and for his personal support. Allan works with several Albanian churches in Saranda, Tirana and Shkoder, and the financial support goes towards rent for church buildings and the relief of the poor, particularly those who are unable to work because of blood feud as they run the risk of being killed if they leave home. He works closely with Pastor Elona Prroj who runs the foundation 'No to Blood Feud - Yes to Life', an organisation she founded following the murder of her husband as the result of a blood feud.

We sent financial support to Uganda, India and Ghana for distribution to the poor during the pandemic. This was done through our existing contacts in Uganda and India and through contacts of James and Sandra in Ghana.

**INN CHRISTIAN MINISTRIES**  
**TRUSTEES' REPORT (Continued)**  
**FOR THE YEAR ENDED 28TH FEBRUARY 2021**

**OBJECTS, ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE (continued)**

A third Christmas event was due to take place at Buckmore Park on December 6th, but it became obvious early in the year that this would not be possible so the event went online. The evangelist and comedian Mark Ritchie had already agreed to speak and he hosted the whole event live from Buckmore Park, with other items being pre-recorded. These included a children's song, a local worship leaders' song, a nativity play acted by adults but spoken by children, a Salvation Army band and a Spoken Word. Members of the organising team were filmed doing readings from their own homes and there were congregational carols lead by a small team from the KICC worship group. The event has been viewed nearly 5000 times.

Two of our Trustees have established OneStream, under the auspices of Inn Christian Ministries. This is a facility which enables Christians to connect with each other in their neighbourhood through an on-line map. It is intended that it will:

- help Christians to find out about and respond to local needs
- make it easier to form local groups for Prayer, outreach or social events
- encourage connection of believers from various fellowships or none.

**SPECIFIC COMMENT ON PUBLIC BENEFIT**

Inn Christian Ministries is very aware of the diverse needs of the population that it serves. None of the activities of the organisation cause detriment to any section of the community – rather the reverse. We seek to support the local community, and the wider community both in this country and abroad. We seek particularly to serve the most disadvantaged in society.

**FINANCIAL REVIEW**

The principal funding source is from donations.

**FUTURE PLANS**

We expect to continue with current activities. All the students we are currently supporting will be finishing their courses during the next year. Because of the long-term commitment needed, we will consider whether or not to continue this form of support, or whether it is better for us to respond to one-off needs as they arise. Ministry trips abroad are currently on hold.

**INN CHRISTIAN MINISTRIES**  
**TRUSTEES' REPORT (Continued)**  
**FOR THE YEAR ENDED 28TH FEBRUARY 2021**

**TRUSTEES' RESPONSIBILITIES**

Charity Law requires the Trustees to prepare financial statements for each financial year which gives a true and fair view of the state of affairs of the Charity. In preparing those financial statements the Trustees are required to:

- i) Select suitable accounting policies and apply them consistently
- ii) Make judgements and estimates that are reasonable and prudent
- iii) Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with Charity Law. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

I approve the attached statement of financial activities and balance sheets for the year ended 28th February 2021, and confirm that I have made available all information necessary for its preparation.

Signed on their behalf by Duncan Cawte, Trustee

Signature: *D. J. Cawte*

Date: *16/12/21*

# INN CHRISTIAN MINISTRIES

## STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 28TH FEBRUARY 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020/21 £	Total 2019/20
<b>RECEIPTS :</b>					
Voluntary Income	<b>2a</b>	3,872	2,400	6,272	15,076
Charitable Activities	<b>2b</b>	-	7,628	7,628	8,151
Other Incoming Resources	<b>2c</b>	38	-	38	421
<b>TOTAL RECEIPTS</b>		<b>3,910</b>	<b>10,028</b>	<b>13,938</b>	<b>23,648</b>
<b>PAYMENTS :</b>					
Charitable Activities	<b>3a</b>	7,117	14,495	21,612	17,785
Governance Costs	<b>3b</b>	510	-	510	780
<b>TOTAL PAYMENTS</b>		<b>7,627</b>	<b>14,495</b>	<b>22,122</b>	<b>18,565</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>(3,717)</b>	<b>(4,468)</b>	<b>(8,185)</b>	<b>5,083</b>
Balance brought forward		53,171	4,814	57,985	52,902
Transfer Between Funds	<b>4</b>	(1,000)	1,000		
<b>BALANCES CARRIED FORWARD</b>		<b>48,454</b>	<b>1,346</b>	<b>49,800</b>	<b>57,985</b>

All of the organisation's operations are classed as continuing.

The notes on pages 10 to 11 form part of these accounts.



# INN CHRISTIAN MINISTRIES

## STATEMENT OF ASSETS AND LIABILITIES AS AT 28TH FEBRUARY 2020

### ASSETS

	Unrestricted Funds £	Restricted Funds £	28-Feb-21 Total £	28-Feb-20 Total £
<b>Cash Funds:</b>				
Current Account	48,279	1,347	49,626	57,865
Cash in Hand	174	-	174	121
	<b>48,453</b>	<b>1,347</b>	<b>49,800</b>	<b>57,986</b>

### Represented by:

General Fund	48,454		48,454	53,171
Restricted Fund		1,346	1,346	4,814
	<b>48,454</b>	<b>1,346</b>	<b>49,800</b>	<b>57,985</b>

### LIABILITIES

	Unrestricted Funds £	Restricted Funds £	28-Feb-21 Total £	28-Feb-20 Total £
Independent Examiners Fee	510	-	510	510
	<b>510</b>	<b>-</b>	<b>510</b>	<b>510</b>

### TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 8 to 9.

Signed on their behalf by Duncan Cawte, Trustee.

Signature:

*D.J. Cawte*

Date:

*16/12/21*

# INN CHRISTIAN MINISTRIES

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 28TH FEBRUARY 2021

### 1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

### 2. RECEIPTS

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020/21 £	Total 2019/20 £
<b>a) Voluntary Income</b>					
Gifts, Tithes & Offerings	4	3,872	2,400	6,272	13,574
Gift Aid				-	1,502
		<b>3,872</b>	<b>2,400</b>	<b>6,272</b>	<b>15,076</b>
<b>b) Charitable Activities</b>					
Albania - donations	4	-	4,570	4,570	4,058
Events - donations	4	-	3,058	3,058	4,094
		<b>-</b>	<b>7,628</b>	<b>7,628</b>	<b>8,152</b>
<b>c) Other Incoming Resources</b>					
Sundry Income		38	-	38	421
		<b>38</b>	<b>-</b>	<b>38</b>	<b>421</b>

### 3. PAYMENTS

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020/21 £	Total 2019/20 £
<b>a) Charitable Activities</b>					
Bank Charges		-	-	-	-
Christian Projects	4	1,510	6,200	7,710	9,045
Events		-	4,890	4,890	-
Individuals	4	4,316	3,405	7,721	7,457
Miscellaneous		265	-	265	259
Office Rent		667	-	667	1,003
Resources		359	-	359	20
		<b>7,117</b>	<b>14,495</b>	<b>21,612</b>	<b>17,784</b>

# INN CHRISTIAN MINISTRIES

## NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 28TH FEBRUARY 2021

### 3. PAYMENTS (Continued)

Notes	Unrestricted Funds £	Restricted Funds £	Total 2020/21 £	Total 2019/20 £
<b>b) Governance Costs</b>				
Independent Examiners Fee	510	-	510	780
	<b>510</b>	<b>-</b>	<b>510</b>	<b>780</b>

### 4. RESTRICTED FUNDS

	01-Mar-20 Balance £	Income £	Expenditure £	Transfers £	28-Feb-21 Balance £
Albania	2,322	4,570	6,200	0	692
Allan Smith	-	2,400	2,400	0	-
Christmas Connect (Unwrapped)	1,488	3,058	4,890	1000	655
Famine relief	1,005	-	1,005	0	-
	<b>4,815</b>	<b>10,028</b>	<b>14,495</b>	<b>1,000</b>	<b>1,347</b>

  

	01-Mar-19 Balance £	Income £	Expenditure £	28-Feb-20 Balance £
Albania	2,288	4,058	826	2,322
Allan Smith	-	2,400	-	-
JustOne	(1,502)	1,502	-	-
Christmas Unwrapped	(188)	4,094	1,277	1,488
Famine relief	1,005	-	-	1,005
	<b>1,603</b>	<b>12,054</b>	<b>2,103</b>	<b>4,815</b>

The restricted funds are wholly represented by the charity's cash reserves and are to be expended as specified above.

See Trustees report on page 5 for details of Funds.

### 5. PAYMENTS TO TRUSTEES AND RELATED PARTIES

No payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.

### 6. RISK ASSESSMENT

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

### 7. RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

### 8. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.