

**REGISTERED CHARITY NUMBER: 1174330**

**FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 JANUARY 2021**

Quest Chartered Management Accountants  
Branston Court  
Branston Street  
Jewellery Quarter  
Birmingham  
B18 6BA

**FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**

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FOR THE YEAR ENDED 31 JANUARY 2021**

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# **FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JANUARY 2021**

The trustees who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31st January 2021.

### **Reference and Administrative Details**

Registered Charity Name: Fox Hollies Community Association Charity Incorporated Organisation  
Charity Registration Number: 1174330  
Registered Office: Fox Hollies Forum, Greenwood Avenue, Birmingham B27 7RA

### **The Trustees**

The trustees who served the company during the year were as follows:

David Swingle (Chairperson)  
Christine Stanley (Secretary)  
Penny Wagg (Treasurer)

Terri Smith  
Rosemary Hennessey  
Lesley Smith  
Doreen Wallis

### **Structure, Governance and Management**

Operating independently from government and from its funders, Fox Hollies Trustees have responsibility for policy, the establishment of priorities and full financial, employment, financial and legal responsibility for the Trust and its activities, services and assets.

### **The Area**

Fox Hollies is part of the Acocks Green Ward an area of Birmingham.

It roughly includes the area around Fox Hollies Road (part of the A4040 Outer Ring Road), stretching from Acocks Green in the north, to Hall Green in the south. A council housing estate was built to the east of Fox Hollies Road in the 1930's, an area that suffers from multiple deprivation.

### **Staffing**

Fox Hollies Community Association officers are responsible for ensuring the development of activities, supervision of staff employed and for volunteers and for the smooth management of FHCACIO. Other staff have specific responsibility for reception, administration, caretaking and

cleaning and to support other FHCACIO services. As at January 2019 FHCACIO employed 3 full time and 15 part time members of staff as well as sessional workers for project work, and had responsibility for several volunteers.



# FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JANUARY 2021

### New Charity

Fox Hollies Community Association C.I.O. (registered charity No 1174330) has made major strides forward over the past twelve months, whilst maintaining our existing level of activities and services to the local community. We have also added our Men's Shed, Cooking Sessions and Indoor Bowls to our activities for the over 50's. Happy Healthy Holidays provided 1,164 meals for local children and young people during the summer holidays, prepared and served by our volunteers. The development of our youth project has produced a lively and committed group of young volunteers who have eagerly helped with our holiday play scheme, lunch clubs and the development of our junior club.

In 2019 we have had 102 regular volunteers, ranging in age from 14 to 86 year olds who together have contributed a total of 10,658 hours of volunteering work.

• Management/Trustees	1,668
• Work with Senior Citizens	4,636
• Pre School + Stay & Play	267
• Youth Project	272
• Youth Volunteering Program	1,138
• Environmental Centre	934
• Fundraising	716
• Community Activities	1,027

This is 222 hours per week throughout the year (based on 48 Weeks). This based on the minimum national living wage of £8.21 per hour represents an annual total of £87,502.17 of unpaid work, plus the many volunteering hours our staff do throughout the year in support of their activities and the work of the Community Association

Moving forward towards new developments we hope you and the Association will continue to be a "Force for Good" within our local community.

Much of our work can only be achieved with the help of our volunteers so on behalf of the Trustees I would sincerely like to "thank them" for their continued dedication and hard work.

David Swingle  
Chairman

# **FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**

## **INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 JANUARY 2021**

I report on the accounts for the year ended 31 January 2020 set out on pages below.

### **Respective responsibilities of trustees and examiner.**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep proper accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Bonnaud ACMA  
Quest Chartered Management Accountants  
Branston Court, Branston Street Birmingham, B18 6BA

Date: 19th February 2021

**FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 JANUARY 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	New Charity Funds £	31-Jan-21 Total Funds £	31-Jan-20 Total Funds £
<b>INCOMING RESOURCES</b>						
<b>Incoming resources from generated funds</b>						
Pre-school Grant		125,832.95		-	125,833	135,891
Pre School fees		11,890.64		-	11,891	14,201
Pre-school Equip/ activities		32.75		-	33	2,096
E/Centre Fundraising		33.39		-	33	458
General Donations		14.00		-	14	263
Fund Raising		981.10		-	981	1,671
Community Activities		545		-	545	6,698
Community Space		12,058		-	12,058	15,162
Coffee Bar		523		-	523	1,317
Playscheme Fees/income		0.00		-	0	15,781
Telephone		0		-	0	204.00
Luncheon Club		1,149		-	1,149	5,973
Gift aid		535		-	535	949
Repairs/Renewals				-	0	2,308.00
Admin & Management Fees		2,079		-	2,079	500.84
Youth Club Subscriptions		701		-	701	894
Youth Space Project		2888	2,084.61	-	4,973	1,422
Youth NHS		2000		-	2,000	0
AG Together		1500		-	1,500	0
Youth Work Covid 19		7531		-	7,531	0
Street Games Track		0	2,500.00	-	2,500	0
Street Games		0	1,866.00	-	1,866	0
Youth Parent		1000		-	1,000	0
Yarn&Yarn			500.00	-	500	0
Carnival				-	0	971
Under/over Banked				-	0	(960.00)
Bank Interest				-	0	310
Menshed		8,328	1,625.00	-	9,953	1,686.00
Development Grant				-	0	14,334.00
Youth Project Bags of Help		136.36	1,363.64	-	1,500	3,000.00
Banking Adjustment		(53.61)		-	(54)	
Other		13,228		-	13,228	207.00
<b>Total incoming resources</b>		<b>192,931</b>	<b>9,939</b>	<b>0</b>	<b>202,870</b>	<b>225,337</b>
<b>RESOURCES EXPENDED</b>						
<b>Charitable activities</b>						
Salaries Preschool		79,903		-	79,903	74,942
Salaries Caretaker		7,778		-	7,778	6,798
Salaries Admin		6,951		-	6,951	6,737
Salaries Youth Work		18,384		-	18,384	29,392
Salaries Older Person		119		-	119	803
Older person Activities		261		-	261	2,392
Building Alarms		3,411		-	3,411	2,859
HMRC Tax/Ni		7,418		-	7,418	5,110
Pensions		7,927		-	7,927	5,985
Playscheme Salaries		0		-	0	13,977
Pre School Equipment		1,007		-	1,007	
Pre School Activities		413		-	413	3,640
E/Centre Salaries		4,262		-	4,262	
E/Centre Activities		12		-	12	296
Development Grant		480		-	480	11,820
Youth Space Project		2,889		-	2,889	844
Youth Work Activities		0		-	0	927
Youth Work NHS		24		-	24	
Youth Work Dream it Real		39		-	39	
Youth Work Expenses		971		-	971	
Youth Work Covid 19		5,425		-	5,425	
Youth Work Parent		150		-	150	
Youth Work Bags4Life		196		-	196	
AG Together		1,500		-	1,500	
Fund Raising		9		-	9	130
Coffee Bar		547		-	547	948
Admin		3,642		-	3,642	3,127
Accounting/Payroll		3,252		-	3,252	3,252
Heat&Light		2,753		-	2,753	
Rates		2,136		-	2,136	1,689
Rent / Lease		13,500		-	13,500	16,875
Telephone		1,530		-	1,530	1,586
Play Scheme Trips/Activities				-	0	1,884
Community Activities		248		-	248	1,456
Building Care & Cleaning		1,205		-	1,205	1,179
Building Legionella		453		-	453	
Refuse Collection		1,352		-	1,352	1,724
Legionella Testing				-	0	1,019
PAT Testing				-	0	168
Insurance		2,151		-	2,151	2,368
Menshed Cost		8,504		-	8,504	
Training		176		-	176	1,499
Carnival				-	0	971
Volunteer Expenses		215		-	215	2,454
Washroom		1,036		-	1,036	1,400
Canopy Cleaning				-	0	138
Repairs and renewals		3,141		-	3,141	12,146
Other		434		-	434	130
<b>Total resources expended</b>		<b>195,803</b>	<b>0</b>	<b>0</b>	<b>195,803</b>	<b>222,665</b>

	Notes	Unrestricted Funds £	Restricted Funds £	Trustee Contingency Funds £	31-Jan-21 Total Funds £	31-Jan-20 Total Funds £
<b>NET INCOMING/(OUTGOING) RESOURCES</b>	5	(2,871)	9,939	0	7,068	(8,489)
<b>RECONCILIATION OF FUNDS</b>						
Total funds brought forward		85,130.00	23,738.00	43,193.00	152,061.00	157,175
Petty Cash		-	-	-	-	-
Movement in Accruals/Prepayments		-	-	-	-	3,375
Transfer from old charity		-	-	-	0	0
Transfer between funds	10	-	-	-	-	-
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>82,259</b>	<b>33,677</b>	<b>43,193</b>	<b>159,129</b>	<b>152,061</b>



**FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**

**BALANCE SHEET  
AS AT 31 JANUARY 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	Trustee Contingency Funds £	31-Jan-21 Total Funds £	31-Jan-20 Total Funds £
<b>FIXED ASSETS</b>						
Tangible assets		-	-	-	-	-
<b>CURRENT ASSETS</b>						
Debtors		-	-	-	-	-
Cash at bank and in hand		82,258	33,677	43,193	159,128	152,061
		<u>82,258</u>	<u>33,677</u>	<u>43,193</u>	<u>159,128</u>	<u>160,550</u>
<b>CREDITORS</b>						
Amounts falling due within one year	8	-	-		-	0
		<u>82,258</u>	<u>33,677</u>	<u>43,193</u>	<u>159,128</u>	<u>152,061</u>
<b>NET CURRENT ASSETS</b>						
		<u>82,258</u>	<u>33,677</u>	<u>43,193</u>	<u>159,128</u>	<u>152,061</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>						
		<u>82,258</u>	<u>33,677</u>	<u>43,193</u>	<u>159,128</u>	<u>152,061</u>
<b>NET ASSETS</b>						
		<u>82,258</u>	<u>33,677</u>	<u>43,193</u>	<u>159,128</u>	<u>152,061</u>
<b>FUNDS</b>						
	9					
Unrestricted funds		-	-	-	82,258	85,130
Restricted funds		-	-	-	33,677	23,738
Trustee Contingency funds		-	-	-	43,193	43,193
					<u>159,128</u>	<u>152,061</u>
<b>TOTAL FUNDS</b>						
					<u>159,128</u>	<u>152,061</u>

**FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**  
**BALANCE SHEET (CONTINUED....)**  
**FOR THE YEAR ENDED 31 JANUARY 2021**

The charity is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 January 2021.

The members have not required the charity company to obtain an audit of its financial statements for the year ended 31 January 2021 in accordance with Section 476 of the Companies Act 2006.

The financial statements were approved by the Board of Trustees on .....

and were signed on its behalf by:

.....  
Trustee and Company Secretary - Christine Stanley

# FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

### 1. ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc.	- 20% on cost
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#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JANUARY 2021**

**2. VOLUNTARY INCOME**

	31-Jan-21	31-Jan-20
	£	£
Donations	14	263
Grants	125,833	135,891
	<u>125,847</u>	<u>136,154</u>

**3. ACTIVITIES FOR GENERATING FUNDS**

	31-Jan-21	31-Jan-20
	£	£
Fundraising events	<u>67,084</u>	<u>71,539</u>

**4. INVESTMENT INCOME**

	31-Jan-21	31-Jan-20
	£	£
Deposit account interest	<u>-</u>	<u>310</u>

**5. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging:

	31-Jan-21	31-Jan-20
	£	£
Depreciation	<u>-</u>	<u>-</u>

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JANUARY 2021**

**6. TRUSTEES' REMUNERATION AND BENEFITS**

During the year no trustees received remuneration or benefits.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 January 2021  
(2020: £Nil)

**7. STAFF COSTS**

	31-Jan-21	31-Jan-20
	£	£
Wages, salaries and employers NIC	<u>106,432</u>	<u>137,759</u>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JANUARY 2021

8. CREDITORS: AMOUNTS DUE FALLING WITHIN ONE YEAR

	31-Jan-21 £	31-Jan-20 £
Trade creditors	-	-
Taxation and social security	-	-
	<u>0</u>	<u>0</u>

9. MOVEMENT IN FUNDS

	At 31-Jan-21 £	Net movement in fund £	Net movement in fund £
<b>Unrestricted funds</b>			
General fund	159,129	167,618	(8,489.00)
<b>Restricted funds</b>	-	-	-
<b>Transfer from old charity</b>	-	-	-
<b>TOTAL</b>	<u>159,129</u>	<u>167,618</u>	<u>(8,489)</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Transfer from from charity £	Transfer from from charity £
<b>Unrestricted funds</b>				
General fund	192,931	(195,803)	-	-
<b>Restricted funds</b>	-	-	-	-
<b>Transfer from old charity</b>	-	-	-	-
<b>TOTAL</b>	<u>192,931</u>	<u>(195,803)</u>	<u>0</u>	<u>0</u>

**FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 JANUARY 2021**

	31-Jan-21 £	31-Jan-20 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	14	263
Grants	125,833	150,225
	<hr/>	<hr/>
	125,847	150,488
<b>Fees</b>		
Pre School Fees	11,891	14,201
<b>Activities for generating funds</b>		
Fundraising events	35,486	9,788
<b>Investment income</b>		
Deposit account interest	0	310
<b>Incoming resources from charitable activities</b>		
Receipts from activities	17,589	35,388
Room lettings	12,058	15,162
	<hr/>	<hr/>
	29,647	50,550
<b>Total incoming resources</b>	202,870	225,337
<b>RESOURCES EXPENDED</b>		
<b>Purchases</b>	1,554	948
Wages	117,398	132,469
Employers NI & Pensions	15,345	11,095
Maintenance	19,101	20,495
Telephone	1,530	1,586
Postage and stationery	3,642	3,127
Insurance	2,151	2,368
Accountancy / Payroll	3,252	3,252
Advertising & PR	196	130
Food	0	2,392
Utilities	2,753	12,850
Rent & Rates	15,636	16,875
Project Costs	2,922	21,132
Volunteer Expenses	215	2,454
Youth Work	9,498	844
Other	610	1,629
	<hr/>	<hr/>
	195,803	233,826
	<hr/>	<hr/>
<b>Net income/(expenditure)</b>	<b>7,068</b>	<b>(8,489)</b>