

Submission of Accounts to Charity Commission
Rivercourt Methodist Church
Year Ended 31 August 2023

Section One: Trustee's Report

Section Two: Charity Commission - Independent
Examiner's Report on the Accounts

Section Three: Methodist Church — Standard Form of
Accounts

Section Four: Simplified Form of Accounts

Rivercourt Methodist Church (RMC)
Trustees' Report to the Charity Commission
September 2022 to August 2023

Church Address: King Street, Hammersmith, London W6 9JT
Circuit Chelsea, Hammersmith & Fulham 35/04
District London
Charity Number 1174328
Minister in Charge: Revd. Iesinga Vunipola
Trustees at 31 Aug 2023 Revd. Iesinga Vunipola – Chair
Mr. Stephen Lawrence – Treasurer, Property
Mr. Kwaku Tieku – Organist (paid)
Ms. Juliana Goode
Ms. Joan Bennett
Mr. A. A. M. Grigg - Property
Ms. Vanessa Brackett
Ms. Frances Brown
Mr. James Goode - Safeguarding, Property
Bookkeeper Mr. Solomon Sackey
Auditor Verdant Accountants Limited. (Chaweewan Williams FCCA)

Trustees	<p>The minister is always Chair of the Trustees and is appointed to one or more Churches in our Circuit (charity 1133940). They are chosen by the Conference and paid by the Circuit. Their level of pay is determined by the Conference of the British Methodist Church (Charity number 1132208). Our current minister is Revd. Iesinga ('Singa') Vunipola.</p> <p>The only other trustee paid by Rivercourt is Kwaku Tieku. He plays the organ at services and is a trained music therapist. He is an excellent organist and communicator which makes him one of</p>
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	<p>the great assets to RMC.</p> <p>The two new Trustees last year, Ms. Brown and Mr. Goode, attended a professional trustee training course during the year. Mr. Goode has also attended safeguarding classes and regularly produces risk analysis reports for Church activities.</p> <p>We hope to introduce a time limit on how long a trustee may remain as a trustee. However, some of our younger members have not been interested in becoming a trustee. We will have to pray about this as none of the current trustees are getting any younger.</p>
Circuit	<p>The Methodist London District is made up of many Circuits. RMC is a member of the Chelsea, Hammersmith & Fulham Circuit, which consists of five Methodist churches: Askew Road, Chelsea, Fulham Broadway, RMC and Shepherd's Bush Road (SBR). The assignment of ministers within the Circuit is decided by the Circuit itself. RMC shares Rev. Singa with SBR.</p>
Congregation and Faith Initiatives	<p>We started the year hopefully in September 2022. Although we lost our main source of revenue when the nursery in the basement pulled out in August 2022, following our appointment of an estate agent, we had immediate interest from two potential tenants at an increased rent from what our previous tenant paid.</p> <p>Following last year's Trustee Report "Rivercourt 2025 – Redefining our future at the heart of the Community", the congregation was willing to dream of the potential available to us. The data from this project was carefully studied this year which resulted in some of the activities mentioned in this report. A lack of money stopped us from implementing any of the more ambitious projects.</p> <p>A solution for damp in the basement wasn't an easy obstacle to overcome and it cost us the initial tenent. Eventually we found a nursery that would work with us on the damp problem and by the beginning of August 2023 we had received our first rental payment from ABC Studio.</p> <p>Most people have returned to worship albeit one or two who still wear masks. Tourists now make regular appearances on Sunday and during the week when the front doors are open. Efforts continued to open the Church more often. However, it proved difficult to keep the Church open on both Wednesday and Thursday due to the lack of volunteers required by safeguarding rules.</p>

As a result, the Church dropped opening on Wednesdays. This has caused greater participation on Thursday opening from 10:30 to 14:30. At 12:30 a thirty-minute service takes place. It is normally led by a minister or local preacher and is on the preaching plan. Occasionally a lay person steps in. Attendance is steady and supported by both RMC and other churches in the Circuit. A bring and share light lunch follows the service.

The Film and Faith group moved to Thursday with films being watched on BBC iPlayer one week and then discussed on the following Thursday.

As most trustees are retired, Thursday has become a regular meeting day, especially with external people who are working.

A GDPR register of all members and regular attendees was created.

A What's App group has helped those with mobile phones to stay in touch.

Glass Door Homeless Charity, which RMC has partnered with for over 20 years operated night shelters with host churches this year including RMC. The maximum number of guests sleeping overnight dropped from 35 to 25. No guests were allowed to eat only. RMC volunteers supported Glass Door by participating in the sponsored Sleep Out. Next year it is anticipated that Glass Door will return to having 35 guests eat and sleep. Also additional guests could be allowed to eat only, without staying overnight.

The Circuit paid for a Zoom infrastructure to be used in every Circuit church. This consisted of a PC, a camera and sound through existing speakers. This is very rarely used. If someone brings their own PC and a person to operate it, they could use the camera and speakers for funerals, weddings and baptisms. The Church may no longer have a paid for license.

Our minister is head of the Tongan Fellowship Community, RMC is the perfect size for Tongan services and as a result, although a normal congregation could be 20 to 25 people, if the Tongans attend it could be doubled. If it is a special service, there could be 80 to 90 people including Tongan officials.

On the 9th of July Rivercourt hosted a Concert which was jointly sponsored by RMC and the Circuit. People from all the churches in the Circuit participated regardless of skill level. On the whole the quality was good and everyone had a great time. However, it was a lot of work for selected people so it may or may not be held

	<p>next year</p> <p>A budget was agreed to purchase equipment for children to play at the back of the worship area. We don't have many children attending services. However, we will never have many children if we don't have space for them to play. Also, the Tongans bring children when they come so it will be used.</p> <p>At Pentecost it was agreed the Africans in the congregation would put on a service themselves. We have Africans from a variety of countries. It was a great success finding out about each country and what makes each country special. It was followed by an African meal combining dishes from all the countries. Unfortunately, we didn't have the Pentecost experience of hearing and understanding everyone's language. Not necessary as we all speak English.</p> <p>We had a "Holiday at Home" day on a Saturday. It was to bring Rivercourt closer to some of the users of our building. We learned a bit about each other and sang everyone's national anthem.</p> <p>During the year, we had two Conversational Worship Services. A member of RMC who does his own podcasts interviewed a person at RMC who had an interesting story to tell about their life outside and inside the church. We may not continue this as the interviewer died not long after the second service.</p> <p>Caring for members who are sheltering and not computer literate has been a challenge. However a pastoral group stays in contact with people who are not regular attendees but would like to stay in touch as indicated using GDPR information. A mobile communion group has been instigated to allow anyone who is unable to attend church to take communion at home.</p>
Ministerial Oversight	<p>Rev. Singa was happy to come to West London as it is a good location for her calling to minister to the Tongan Fellowship in this country. She does this in addition to her Circuit responsibilities. She began her role in the Circuit in August 2019. Revd. Singa completed her fourth year with us in August 2023. We share her ministry with SBR Church. August 2024 will be her fifth year. Her appointment should normally last five years. At this point both she and the congregations will have to decide if she moves on at the end of August 2024 or completes another five years with RMC / SBR.</p> <p>She will have reached retirement age prior to the end of her appointment. She could then retire. If she chooses to stay on and</p>

	<p>the Circuit votes for her to continue, she could opt-in for another five years or less as she will be eligible to retire.</p>
Building	<p>RMC is an impressive church (insured value £12,739,221 as of 24 June 2023) from both the inside and the outside. It opened in 1875. This means RMC will celebrate its 150th anniversary in 2025. This celebration is already being planned. RMC was converted in the late 1990s to provide flexibility in a modern worship space. The building is both a curse and a blessing.</p> <p>The blessing is that as a high street church, there are many people passing by who express a genuine interest into what is going on inside. Many people stop to pray. Its location close to both bus and tube services as well as a cycle lane makes it an easy place to have meetings, classes or other get togethers. Many people who come in off the street are very impressed with the worship space. A large hotel is very close so we see tourists almost every Sunday now that COVID is over and people are travelling.</p> <p>The curse of a large church with a small congregation is its upkeep. Property management is a major cost of time and money for the Trustees. In recent years we have had exceptional costs for the spire and the roof. Both projects have now been paid for.</p> <p>Now it was time for the basement. It involved the sewage problem that caused dirty water to flood the basement from below. It happened in July 2021. The insurance work finished in 2022. By the end of the school year, we were stuck with a basement that had rising damp. The question was had the rising damp been caused as a result of improper repairs to the basement or had it always been there?</p> <p>A major task for this year was to get in a new tenant into the basement following the sewage problem. We felt a nursery would probably be a good fit as the basement had been a nursery since the late 90's. We listed the basement with a local estate agent in who immediately put it on the market.</p>
Financial Accounts	<p>2022-23 saw a big increase in receipts to £122,647 up 28%. This increase is due to the first quarter payment of our new nursery tenant in the basement as well as £40,000 paid to RMC by The London Committee (TLC) in back rental payments for Rivercourt House tenants (not the Church basement as shown in the accounts).</p> <p>However, payments also saw a much bigger increase to £130,881 up 38%. This includes</p>

- (1) drainage problems under Property maintenance
- (2) Paying £5,145 in Business Rates
- (3) Estate agent fees of £5,430 paid for acquiring a tenant (nursery) to use the basement.

This resulted in a deficit of £8,234.

Voluntary giving which was down in the previous COVID year bounced up again. Dips should not be so great in the future as more people have turned to planned giving, which cuts the tie between attendance and giving. We are also very good at collecting Gift Aid. As banks have become more averse to accepting cash, planned giving must rise. We also would like to collect money directly from visitors via a mobile card reader. However, it will be some time until we can stop “passing the plate”.

It is interesting to see the income from next door shops and the flat broken down. This hasn't been done in previous reports. The receipts from the flat, managed by RMC, have risen in line with housing costs. Monthly rent is collected by a realtor next door to RMC. The process almost runs itself.

However, the shops located in next door Rivercourt House (two of them) are managed by the Methodist London Committee (MLC) using a Central London realtor. This process completely broke down and has meant RMC has been grossly underpaid for the two shops. The result means a decrease in income of almost 25% to the previous year. At the end of this financial year increased pressure on the MLC has meant a £40,000 back payment to RMC. Additional back payments next year to manage the properties properly should result in another increase in receipts for 2023.

This left RMC in a precarious position at the end of last financial year with no income from the basement and one of the shops. The second shop paid rent at a reduced rate.

The estate agents handling the marketing of the basement got right to work after the previous nursery closed down and produced two prospective tenants. Deals fell through with both potential basement nurseries. A lot of this was because of suspected damp problems in the basement. However, we eventually did sign a licence to occupy with a third nursery which included a promise from us to control the damp problems. We collected our first rental payment from the nursery in August 2023, a year after the previous nursery had left.

RMC welcomed a drop in Circuit assessment of almost one-third to £8,872. This could go up again next year but hopefully not back

	<p>to the previous amount of £24,000.</p> <p>The General Fund is down from £48,164 last year to £39,930 this year.</p> <p>We should be able to collect additional back rent for properties managed by the MLC next year. Our new tenant for the basement, ABC Studio is paying us £40,000 a year in rent. We hope we will get the lease signed sometime next year. There is pressure for RMC to come up with a solution for the damp problem. The full cost of this and liability for payment has yet to be determined.</p>
Reserves	<p>Reserves are the amount of money held by RMC in case of unforeseen circumstances. RMC aims to keep six months of turnover in cash that is easily accessible. Our bank account (Central Board of Finance) took a hit as we struggled to get a tenant for the basement and collect back rent from the tenants in Rivercourt House. We also had costs regarding damp in the basement. Energy costs have skyrocketed. We had to withdraw money to cover costs. Instead of reserves being 50% of income they dropped down to 30%</p> <p>Finding a tenant for the basement is a big step forward. However, they have only signed a licence to occupy as mentioned above. Hopefully next year we will get a lease signed and damp problems will be resolved. We need to continue collecting back rent from the properties managed by MLC in Rivercourt House. We need to move forward with MLC to determine a new method for collecting rent from the two Rivercourt House properties in a timely manner. If this happens, we should be able to maintain a healthy reserve.</p> <p>If we can get a dependable flow of rental income, keep building costs under control and maintain the income from external users of the Church, we should be able to spend money on RMC to enhance the worship experience and to grow the congregation. Hopefully we will be able to follow this path.</p> <p>Much of our work in the community is the result of having a space that is extremely usable. With a small congregation the church building must pay its way for the congregation to grow the Church's mission in Hammersmith and West London.</p>
Other	<p>Rivercourt received no special grants from Government or private interests. Income was derived from public giving, lettings and users of RMC itself. No professional fundraisers were used. All monies raised and spent were done so in England.</p>

	<p>It is very important that Rivercourt can keep a nursery to occupy the basement of the Church and that we find a solution to our damp problems. Business rates for the basement must be paid by RMC if we can't find a business to pay them. We paid £5,145 in business rates this year. We also had to pay for costly utilities in the basement.</p>
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Steve Lawrence – Church Treasurer



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

RIVERCOURT METHODIST CHURCH

On accounts for the year
ended

31 August 2023

Charity no
(if any)

1174328

Set out on page

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31 August 2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

22 May 2024

Name:

Chaweevan Williams FCCA

Relevant professional
qualification(s) or body :

Chartered Certified Accountants

Address:

Verdant Accountants Limited

20-22 Wenlock Road, London N1 7GU



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
RIVERCOURT METHODIST CHURCH

No. of funds
1174328

CC16a

Receipts and payments accounts

For the period from	01/09/2022	To	31/08/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Collections and Donations	19,903	-	-	19,903	17,825
Letting Income	101,738	-	-	101,738	73,757
Bank Interest	494	-	-	494	87
Other Receipts	512	-	-	512	4,292
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	122,647	-	-	122,647	95,961
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	122,647	-	-	122,647	95,961
A3 Payments					
Church Circuit	8,872	-	-	8,872	24,000
Property maintenance	37,894	-	-	37,894	12,072
Utilities	26,859	-	-	26,859	13,233
Staff costs	30,623	-	-	30,623	28,598
Donations	2,025	-	-	2,025	-
Other payments	23,492	-	-	23,492	16,409
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	129,765	-	-	129,765	94,312
A4 Asset and investment purchases, (see table)					
Asset Purchase	1,116	-	-	1,116	551
	-	-	-	-	-
Sub total	1,116	-	-	1,116	551
Total payments	130,881	-	-	130,881	94,863
Net of receipts/(payments)	(8,234)	0	0	(8,234)	1,098
A5 Transfers between funds	0	0	0	0	-
A6 Cash funds last year end	48,164	0	0	48,164	47,066
Cash funds this year end	39,930	0	0	39,930	48,164

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank accounts HSBC	23,523	-	-
	Bank accounts CFB -Deposit	16,407	-	-
			-	-
	Total cash funds	39,930	-	-
	(agree balances with receipts and payments account(s))		OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	STEVE LAWRENCE	30/06/24

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS
(SHORT FORM)

Rivercourt Methodist

Church

FOR THE YEAR ENDED

Thursday 31 August 2023

Chelsea, Hammersmith and Fulham

Circuit no

35/04

Registered Charity - Charity Registration number

1174328

If not a registered charity His Majesty's Revenue and Customs
Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

 REVD IESINCHA UONIPOLA

Church Stewards:

Joan Bennett

JOAN BENNETT



A.A.M. GLICK



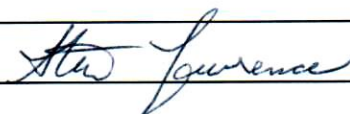
JULIANA GOODE



JAMES GOODE

Treasurer:

STEVE LAWRENCE



ACCOUNTS FOR THE YEAR ENDED 31 August 2023

SECTION A		This year's amount to the nearest £	Last year's amount to the nearest £
	Note	£	£
a1	RECEIPTS		
a2	Offerings and Tax recovered	19,903	17,825
a3	Bank and CFB interest & investment income	494	87
a4	Lettings	101,738	73,757
a5	Other receipts	512	4,292
a6	TOTAL RECEIPTS	122,647	95,961
SECTION B			
b1	PAYMENTS		
b2	Circuit Assessment or Share	8,872	24,000
b3	Donations	2,025	0
b4	Repairs and Maintenance	37,894	12,072
b5	Utilities (Insurances, water charges, heating & lighting)	26,859	13,233
b6	Other payments	55,231	45,558
b7	TOTAL PAYMENTS	130,881	94,863
SECTION C			
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR (a6 - b7)	(8,234)	1,098
c2	Total funds brought forward from last year	48,164 (c7)	47,066
c3	TOTAL FUNDS AT END OF YEAR (c1 + c2)	39,930	48,164 (c7)
c4	State here the total of any other assets of the Church		
c5	State here the total of any liabilities of the Church		
c6	State here the insured value of the Church premises and contents	12,906,842	12,171,117
SECTION D ANALYSIS OF FUNDS			
d1	Balances held at TMCP at 31 August		
d2	Balances held at CFB at 31 August	16,407	20,802
d3	Bank and cash balances at 31 August	23,523	27,362
d4	TOTAL (= Box c3)	39,930	48,164
SECTION E			
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS			
(these amounts are not to be included in total receipts/payments figures above)			
e1	Balance brought forward from last year	0	0
e2	Offerings/Gifts - received for external organisations	0	
e3	Offerings/Gifts - passed to external organisations	0	0
e4	BALANCE STILL TO BE PAID (e1+e2-e3)	0	0

Name of Church

Rivercourt Methodist Church

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer Steve Lawrence Date 19/05/24
Name and address of treasurer Steve Lawrence
36 Westcroft Square, London Post Code W6 0TA

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2023 were/will be* presented to the meeting of the Church trustees held on

Signature of the Chair of the meeting [Signature]
Name of the Chair of the meeting Revd IESINCA VUNIPOLA Date 19/05/24

Independent Examiner's Report to the Trustees of the

Rivercourt Methodist Church

Charity Number 1174328

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Rivercourt Methodist Church for the year ended 31 August 2023 set out on pages 2. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church

Rivercourt Methodist Church

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

Name of independent examiner Chaweevan Williams FCCA

Relevant professional qualification of independent examiner: Chartered Certified Accountant

Name of firm: Verdant Accountants Limited

Address: 20-22 Wenlock Road,

..... London N1 7GU

Date

Rivercourt Methodist Church

Accounts

Year ended 31 August 2023

Rivercourt Methodist Church
Receipts and payments summary
Year ended 31st August 2023

		<u>2023</u>		<u>2022</u>
	£	£	£	£
Receipts				
<u>Voluntary Income</u>				
Collections, donations and Gift Aid		19,903		17,825
<u>Rental income:</u>				
Shops & Flats	20,527		20,665	
Church basement	47,709		26,358	
Church hall lettings	<u>33,502</u>		<u>26,734</u>	
		101,738		73,757
 <u>Others income:</u>				
Bank Interest		494		87
Tenants' contribution towards costs		0		0
Insurance proceeds		0		4,292
Miscellaneous		512		0
Total Receipts		<u>122,647</u>		<u>95,961</u>
 <u>Payments</u>				
Circuit assessment		8,872		24,000
Staff salaries and National Insurance		30,623		28,598
Music Director/organ		4,850		5,600
Property maintenace		32,749		12,072
Insurance		8,647		7,898
Light and heating		13,639		3,669
Water rates		688		1,666
Busness rates		5,145		0
Cleaning and refuse collection		3,885		2,703
Telephone and internet		933		739
Professional fees- includes estate agent's fee £5,430		10,083		2,516
Accountancy		730		730
Postage and stationery		4,055		2,088
Travel		0		485
Bank charges		134		97
Other payments – flowers, Christmas tree, etc.		1,907		1,451
Purchase of equipment – computer, Hoover & Fridge		1,116		551
Donations		2,025		0
Honorarium		800		0
Total Payments		<u>(130,881)</u>		<u>(94,863)</u>
 (Deficit)/Surplus		<u>(8,234)</u>		<u>1,098</u>

Rivercourt Methodist Church
Balance Sheet
As at 31 August 2023

	<u>2023</u> £	<u>2022</u> £
<u>General Fund</u>		
Accumulated (deficit)/surplus at 01 September 2022	48,164	47,066
(Deficit /Surplus for the year	(8,234)	1,098
Accumulated (deficit)/surplus at 31 August 2023	39,930	48,164
<u>Represented by:</u>		
Bank & Cash		
- Central Board of Finance bank deposit account	16,407	20,802
- HSBC bank current account	23,523	27,352
- Petty Cash	0	10
Total funds at 31 August 2023	39,930	48,164