



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	08	2019		31	07	2020

Section A Reference and administration details

Charity name

Ready Steady Grow Community Preschool

Other names charity is known by

Registered charity number (if any)

1174318

Charity's principal address

C/O 28 Fairway

Ifield West

Crawley

Postcode RH110SA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Simpson	Chair		
2	Nicola Thompson	Treasurer		
3	Eve Griffiths	Secretary		
4				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
W.Sussex EY advisor	Linda Hollis	
Accountant	Clifford Brightwell	XL House, Spindle Way, Crawley

Name of chief executive or names of senior staff members (Optional information)

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Section B management

Structure, governance and

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 2017
How the charity is constituted (eg. trust, association, company)	Family and affiliate membership
Trustee selection methods (eg. appointed by, elected by)	AGM (October annually)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

We have a comprehensive set of policies and procedures.

All staff and volunteers receive a full induction and given training where appropriate.

DBS checks are carried out on all staff and long term volunteers and they are on the update service

We currently have 8 paid staff and 1 volunteer.

We are a member of the Pre-School Learning Alliance

At each meeting the trustees discuss any conflict of interests.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance development and education of children by offering ;

- ☐ Appropriate play education and care
- ☐ Studying the needs of families and children
- ☐ Adhering to the aims of the Pre-school Learning Alliance

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We offer flexible and quality childcare and education for families in the local community, providing places for 60 children. We follow the governments early years foundation stage framework (EYFS)

Additional details of objectives and activities (Optional information)

We value and are grateful for all volunteers on our committee and the time they give including on administrative and fundraising activities

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have raised funds through Easy fundraising.

Parents volunteering contribution to activities such as a visit from Talking Toms reptiles.

The local community raised funds to help with PPR due to the pandemic.

We closed for a short time in the pandemic and worked with other preschools to make sure that any key worker children and vulnerable children were able to attend a preschool setting.

We supported our families with regular phone calls and learning resources whilst we were closed..

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has three bank accounts. One which is used for all day to day running, one for fundraising and one which holds the maximum amount required to pay any redundancies.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Sarah Simpson	
Full name(s)	Sarah Simpson	
Position (eg Secretary, Chair, etc)	Chair	
Date	20/06/21	

Report of the Trustees and
Financial Statements for the Year Ended 31 July 2020
for
Ready Steady Grow Pre School

C Brightwell & Co
Chartered Certified Accountants
XL House
Mill Court
Spindle Way
Crawley
Sussex
RH10 1TT

Ready Steady Grow Pre School

Statement of Financial Activities
for the Year Ended 31 July 2020

		31.7.20 Unrestricted fund £	31.7.19 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies		7,141	9,120
Charitable activities			
Grants Received		140,152	137,777
Other trading activities	2	1,001	1,051
Total		148,294	147,948
EXPENDITURE ON			
Raising funds	3	105,972	123,368
Charitable activities			
Grants Received		18,840	-
Other		3,007	3,679
Total		127,819	127,047
NET INCOME		20,475	20,901
RECONCILIATION OF FUNDS			
Total funds brought forward		140,234	119,333
TOTAL FUNDS CARRIED FORWARD		160,709	140,234

The notes form part of these financial statements

Ready Steady Grow Pre School

Balance Sheet

31 July 2020

	Notes	31.7.20 Unrestricted fund £	31.7.19 Total funds £
CURRENT ASSETS			
Cash at bank		161,756	140,234
CREDITORS			
Amounts falling due within one year	6	(1,047)	-
NET CURRENT ASSETS		<u>160,709</u>	<u>140,234</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>160,709</u>	<u>140,234</u>
NET ASSETS		<u>160,709</u>	<u>140,234</u>
FUNDS	7		
Unrestricted funds		<u>160,709</u>	<u>140,234</u>
TOTAL FUNDS		<u>160,709</u>	<u>140,234</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 16 July 2021 and were signed on its behalf by:

Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	31.7.20	31.7.19
	£	£
Fundraising events	777	860
Uniform	90	-
Sundries	134	191
	<hr/>	<hr/>
	1,001	1,051
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Notes to the Financial Statements - continued
for the Year Ended 31 July 2020

3. RAISING FUNDS

Raising donations and legacies

	31.7.20	31.7.19
	£	£
Trips	-	496
Support costs	-	98,915
	<u>-</u>	<u>99,411</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2020 nor for the year ended 31 July 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 July 2020 nor for the year ended 31 July 2019.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	9,120
Charitable activities	
Grants Received	137,777
Other trading activities	<u>1,051</u>
Total	<u>147,948</u>
 EXPENDITURE ON	
Raising funds	123,368
Other	<u>3,679</u>
Total	<u>127,047</u>
 NET INCOME	<u>20,901</u>
 RECONCILIATION OF FUNDS	
Total funds brought forward	<u>119,333</u>
 TOTAL FUNDS CARRIED FORWARD	<u><u>140,234</u></u>

Notes to the Financial Statements - continued
for the Year Ended 31 July 2020

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.7.20 £	31.7.19 £
Trade creditors	<u>1,047</u>	<u>-</u>

7. MOVEMENT IN FUNDS

	At 1.8.19 £	Net movement in funds £	At 31.7.20 £
Unrestricted funds			
General fund	140,234	20,475	160,709
TOTAL FUNDS	<u>140,234</u>	<u>20,475</u>	<u>160,709</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	148,294	(127,819)	20,475
TOTAL FUNDS	<u>148,294</u>	<u>(127,819)</u>	<u>20,475</u>

Comparatives for movement in funds

	At 1.8.18 £	Net movement in funds £	At 31.7.19 £
Unrestricted funds			
General fund	119,333	20,901	140,234
TOTAL FUNDS	<u>119,333</u>	<u>20,901</u>	<u>140,234</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	147,948	(127,047)	20,901
TOTAL FUNDS	<u>147,948</u>	<u>(127,047)</u>	<u>20,901</u>

Notes to the Financial Statements - continued
for the Year Ended 31 July 2020

7. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.18 £	Net movement in funds £	At 31.7.20 £
Unrestricted funds			
General fund	119,333	41,376	160,709
TOTAL FUNDS	<u>119,333</u>	<u>41,376</u>	<u>160,709</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	296,242	(254,866)	41,376
TOTAL FUNDS	<u>296,242</u>	<u>(254,866)</u>	<u>41,376</u>

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 July 2020.

Detailed Statement of Financial Activities
for the Year Ended 31 July 2020

	31.7.20 £	31.7.19 £
INCOME AND ENDOWMENTS		
Donations and legacies	7,141	9,120
Donated services and facilities		
Other trading activities	777	860
Fundraising events	90	-
Uniform	134	191
Sundries	<u>1,001</u>	<u>1,051</u>
Charitable activities	140,152	137,777
Grants	<u>148,294</u>	<u>147,948</u>
Total incoming resources		
EXPENDITURE		
Raising donations and legacies	-	496
Trips		
Other	129	199
Activities	981	1,298
Domestic	1,897	2,182
Equipment	<u>3,007</u>	<u>3,679</u>
Support costs		
Management	98,733	98,915
Wages	2,880	-
Social security	4,009	2,337
Pensions	671	662
Insurance	962	803
Telephone	241	325
Postage and stationery	11,624	14,061
Rent	178	60
Premises Expenses	<u>119,298</u>	<u>117,163</u>
Finance	2,698	-
Transfers		
Information technology	384	357
Computer Expense		
Human resources	304	1,595
Training		

This page does not form part of the statutory financial statements

Ready Steady Grow Pre School

Detailed Statement of Financial Activities
for the Year Ended 31 July 2020

	31.7.20 £	31.7.19 £
Human resources		
Other	292	1,743
Sundries	350	374
Staff Rewards	249	439
Uniform	40	62
Gifts	<u>931</u>	<u>2,618</u>
 Governance costs	 1,122	 1,064
Accountancy and legal fees	75	75
Professional Fees	<u>1,197</u>	<u>1,139</u>
 Total resources expended	 <u>127,819</u>	 <u>127,047</u>
 Net income	 <u><u>20,475</u></u>	 <u><u>20,901</u></u>

This page does not form part of the statutory financial statements

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for the Year Ended 31 July 2020

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Report of the Trustees and
Financial Statements for the Year Ended 31 July 2020
for
Ready Steady Grow Pre School

C Brightwell & Co
Chartered Certified Accountants
XL House
Mill Court
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Sussex
RH10 1TT

Ready Steady Grow Pre School

Report of the Trustees
for the Year Ended 31 July 2020

The trustees present their report with the financial statements of the charity for the year ended 31 July 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1174318

Principal address

Langley Green Centre
Stagelands
Langley Green
Crawley
Sussex
RH11 7PF

Trustees

Mrs S Simpson
Mrs E Griffith
Mrs N Brent

Independent Examiner

CLIFFORD BRIGHTWELL
FCCA
C Brightwell & Co
Chartered Certified Accountants
XL House
Mill Court
Spindle Way
Crawley
Sussex
RH10 1TT

Approved by order of the board of trustees on 16 July 2021 and signed on its behalf by:

Trustee

Independent Examiner's Report to the Trustees of
Ready Steady Grow Pre School

Independent examiner's report to the trustees of Ready Steady Grow Pre School

I report to the charity trustees on my examination of the accounts of Ready Steady Grow Pre School (the Trust) for the year ended 31 July 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

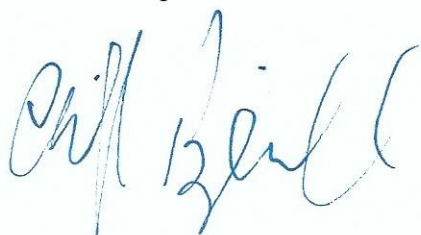
I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



CLIFFORD BRIGHTWELL
FCCA
C Brightwell & Co
Chartered Certified Accountants
XL House
Mill Court
Spindle Way
Crawley
Sussex
RH10 1TT

16 July 2021