

CHRIST CHURCH COTTINGHAM

FINANCIAL STATEMENT

31st DECEMBER 2022

Charitable Incorporated Organisation Number 1174283

Christ Church Cottingham
Financial Statement
31st December 2022

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Christ Church Cottingham
Financial Statement
31st December 2022

Trustees and professional advisers

Registered charity name	Christ Church Cottingham
Charity number	1175283
Principal office	31A Endyke Lane Cottingham East Yorkshire HU16 4QD
Trustees	S W Tones T Jackson M.Longbottom S.A.Redfern
Independent Examiner	Chris Wright & Co Ltd Chartered Accountants 217 Hallgate Cottingham HU16 4BG
Banker	HSBC Hull HU1 2HX

Christ Church Cottingham
Trustees Annual Report
31st December 2022

The Managing Trustees present their report and unaudited financial statements for the period 1st January 2022 to 31 December 2022.

Objectives and Activities

Charitable Objectives

The Christ Church Constitution states that "Christ Church Cottingham exists for the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Cottingham and the surrounding neighbourhood".

Christ Church Mission Statement: To celebrate God, to connect with each other and contribute our gifts to the work of the ministry. Celebrate Connect Contribute.

Christ Church Vision Statement: To create environments for people to meet and grow in relationship with Jesus Christ.

The Managing Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and Performance

The Managing Trustees would like to thank all members and volunteers for their support this year.

Our key theme and teaching theme for the year has been "Simply Us"

In line with much of the nation's life, 2022 was still slightly affected by the aftermath of the Coronavirus pandemic and the lockdown periods. We felt this year again was a period of rebuilding the core of our ministry and fellowship as a church.

Christ Church continues to stream and record Sunday morning services and a Thursday Connect Group.

Pastor Scott and Giovanna have continued to offer pastoral care and support to the church and community as far as has been possible. Manna Meals continued as and when required.

Moving forward in 2023 we can say with confidence that we aim to continue many of our new initiatives and seek other opportunities to engage with the wider community alongside resuming our usual activities as a church.

Principal Funding Sources

Christ Church benefits from the generous gifts of its members and regular attendees for much of its income. £32703 of its general fund income came through donations.

Those taxpayers giving regularly enabled Christ Church to claim £6809 in gift aid.

One-off donations to the building fund totalled £960.

In addition to the above, we were able to claim against our insurance for loss of income relating to COVID / lockdowns and an additional one-off payment of £8993 was received.

Expenditure in 2022 supported key objectives

As with most organisations, Christ Church's main expenditure was on staff salaries with £41362 being spent on wages for Pastor Scott Tones (full time), Giovanna Tones (16 hrs/week) and Graham Slight, cleaner/gardener (4 hrs/week).

Reserves policy

The Managing Trustees seek to maintain a level of free reserves (that is funds not tied up in fixed assets and restricted funds) that will enable the church to sustain its operation over a period when the income generation may be curtailed temporarily or permanently. The Managing Trustees consider the most appropriate level to be 4 months expenditure on charitable objectives and management of the organisation. The reserves policy will be reviewed on an annual basis.

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Risk Review

The Managing Trustees continue to review all risks and where necessary introduce policies and procedures. Annual fire safety checks are conducted and any advice given is acted upon as required. PAT testing is carried out regularly, in line with health & safety recommendations, on all electrical equipment for church and church office. All adults working or assisting with children undertake DBS checks. Christ Church Managing Trustees are committed to, and fully support The Safeguarding Policy covering the care of Children and Young People and Vulnerable Adults and the church subscribes to the advisory service Thirtyone:eight. Christ Church has appointed an Events Photographer to ensure that the taking and publication of photographs complies with Safeguarding and GDPR requirements. The Managing Trustees give the Events Photographer permission and relevant training to take the photographs at specific events. The church holds appropriate insurance including cover for public liability, employer's liability, personal accident as well as assets owned by the church.

In 2022 the income of the church is still being impacted by the loss of attenders and members due to Covid lockdown. We have stabilised and we have small growth now occurring. The bulk of income has continued to be through regular donations received direct into the bank account and the church has a good level of financial reserves, we expect the church to remain financially viable and in a position to move forward with its activities and mission in 2023.

Structure, Governance and Management

The charity was established through the Christ Church Declaration of Trust and Christ Church Constitution approved by the members on 16 October 2016. Christ Church Cottingham became a charitable incorporated organisation registered with the Charities Commission on 16th August 2017.

The Pastor heads up the church and we rely on the whole congregation to be involved in all activities both spiritual including financial support within the church. The pastor is supported by a group of elected Managing Trustees selected for their spiritual maturity and spiritual gifts to help lead Christ Church Cottingham ministry. Decisions made at the Managing Trustees' meetings are acted upon and, if necessary, presented to the membership at regular meetings. If the decisions made are of a business nature then they are presented to the congregation at a church business meeting held as required.

Managing Trustees

The Trustees who served during the period were:
Rev S Tones, Pastor (Appointed 16 August 2017)
Rev T Jackson (Appointed 14 May 2018)
Mr M Longbottom (Appointed November 2020)
Mr S Redfern (Appointed November 2020)

Appointment of Managing Trustees

Christ Church Managing Trustees are appointed by special resolution at a business meeting where 40% or a minimum of 20 of the members are present, of which a majority are in favour of the nomination. Managing Trustees stand for 3 years, whereupon they either agree and are proposed to stand again for another 3 year period (normally), or retire. These details are laid out in the Constitution and Handbook. Managing Trustees usually serve a probationary year prior to election to their initial 3 year term.

Area of Responsibility

The Managing Trustees are responsible for the operation of the church as a CIO and its day to day running in accordance with the constitution. This includes management of funds for the everyday running of the church.

The role of Treasurer continued to be fulfilled by the Finance Team of Tim Jackson and Giovanna Tones, who take responsibility for financial procedures and processes and the production of monthly management accounts and budgets for the Managing Trustees. Jane Honey agreed to join the Finance Team in October 2020.

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New initiatives 2022

We completed the toilet and bathroom updates. An entrance ramp was put into place. We are excited to have the Children's ministry room which is going to be in use from October 2023.

We began a small church coffee morning near the start of 2022 and that became our coffee morning for the community. Initially we opened Mon-Thurs 9am-1pm and due to its popularity we recognised the community need for a social space and also a fundraising space for our church mission. We supported the Ukraine aid effort and then we launched an emergency food parcel service to our community. Today we raise funds for the food parcel service and support various aid efforts as required. We then launched a Thursday PlayCafe for toddlers and their adults. Wednesday soon after became BabyCafe for babies and their adults. Our programs and activities will go from strength to strength as we continue to fulfil our mission here at Christ Church Cottingham.

Christ Church Cottingham is a member of the Evangelical Alliance (registered 10th May 2019, membership number 151216).

The Managing Trustees have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the public benefit guidance as published by the Charities Commission.

Signed on behalf of the Managing Trustees

Rev S Tones
Pastor and Managing Trustee
23 August 2023

Christ Church Cottingham
Independent Examiners Report to the Trustees
of Christ Church Cottingham
31st December 2022

We report on the accounts of the Charity for the year ended 31st December 2022, which are set out on pages 5 to 6.

Respective responsibilities of management committee and examiners

As the charities management committee, you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 144 (2) of the Charities Act 2011 (the Act) does not apply. It is our responsibility to state, on the procedures specified in the General Directions given by the Charity Commissioners under Section 145 (5) (b) of the 2011 Act, whether particular matters have come to our attention.

Basis of Independent Examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with our examination, no matter has come to our attention:

- 1) which gives us reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with Section 130 of the Charity Act;
 - and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave been met;
- 2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Chris Wright & Co Ltd
Chartered Accountants
217 Hallgate
Cottingham
HU16 4BG

Date

Christ Church Cottingham
Statement of receipts and payments
For the year ended 31st December 2022

	<u>2022</u>		<u>2021</u>	
	General Fund £	Building Fund £	General Fund £	Building Fund £
Receipts				
Donations and gift aids	39,512	960	45,336	960
Rental Income	0		0	
Fundraising	0		0	
Other general income	0		0	
Bank interest	70	0	3	0
Covid Job retention scheme	0		22,510	
Insurance claim for Covid loss	8,993		0	
Total receipts	48,575	960	67,849	960
Payments				
Staff costs	41,362		42,342	
Staff general expenses	141		432	
Church Utilities and running costs	3,338		4,263	
Insurance	1,049		1,022	
Repairs	3,777		2,245	
Outreach	1,285		169	
Activities cost	822		2,557	
Money gift	0		200	
Church house costs	0		3	
Church house repairs	1,800		0	
Coffee morning	757		0	
Music and PA equipment	1,463		0	
Legal fees	0		0	
Accountancy charges	708		744	
Bank charge	55		0	
Mortgage repayment -Capital	4,997		5,988	
Mortgage repayment - interest	4,380		3,789	
Capital items	0		0	
Total payments	65,934	0	63,754	0
Net receipts/payments for the year	-17,359	960	4,095	960
Fund balances brought forward	26,027	5978	20,972	5018
Fund balance carried forward	£8,668	£6,938	£26,027	£5,978

Christ Church Cottingham
Statement of assets and liabilities at
31st December 2022

	Unrestricted funds £	Building fund £
<u>Cash funds</u>		
Building account		215
Current account	793	
Saving account	13,048	
	<u>13,841</u>	<u>215</u>

Other monetary assets

Gift Aid

3290.50

	Fund to which asset belongs	Cost £	Valuation £
<u>Assets retained for the charity 's own use</u>			
Church Building and Land	Unrestricted	179,522)
Church House	Unrestricted	150,000) £685,000
Development Land	Unrestricted	22,425)
Furniture, Music and PA equipment	Unrestricted	41,805	Fully depreciated
Music and PA equipment (2022)	Unrestricted	1,463	£1,097
Portacabin etc (2020)	Unrestricted	<u>4,120</u>	<u>£865</u>

Liabilities

	Fund to which liability relates	Amount due
HSBC Mortgage	Unrestricted	66,391
PAYE and NIC	Unrestricted	535
Independent Examiner Fees	Unrestricted	708
NEST pension contribution	Unrestricted	103
Utility Bills and general items	Unrestricted	<u>140</u>
		<u>£67,877</u>

Approved by the board of trustees on 26th September 2023
and signed on their behalf by

Rev Scott Tones

Rev Tim Jackson

Christ Church Cottingham

Notes to the accounts - 31st December 2022

1 Accounting policies

a. Basis of accounting

The accounts have been prepared under the historical cost convention.

b. Turnover

Turnover represents the value of goods and services invoiced to customers during the year.

c. Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and building	Nil% on written down value
Fixtures and fittings	written off on a straight line basis over a 4 year period

The mortgage provider, HSBC, hold a charge over the land and buildings owned by the CIO