BERWICK FILM & MEDIA ARTS FESTIVAL

England & Wales · Charity number 1174274

Details

Status	Registered
Legal form	Charitable company
Company number	05622380
Registered	2017-08-16
Register	View on the Charity Commission register

Contact

Address	Berwick Film & Media Arts Festival 22 Bridge Street Berwick-Upon-Tweed TD15 1AQ
Phone	01289303355
Email	info@bfmaf.org
Website	http://bfmaf.org

Activities

Objects: (A)TO PROMOTE APPRECIATION OF AND EDUCATION IN THE ARTS AND CRAFTS AND THEIR ASSOCIATED TECHNOLOGIES, ESPECIALLY BUT NOT EXCLUSIVELY THOSE OF THE CINEMA AND OTHER FORMS OF MOVING IMAGES, AND INCLUDING THOSE OF MUSIC, DRAMA, DANCING, MIME, GRAPHIC ARTS, PAINTING, SCULPTURE, LITERATURE, POETRY AND ORATORY ARTS. (B) TO EDUCATE THE PUBLIC BY ENCOURAGING THE CREATIVE PARTICIPATION IN THE ARTS AND CRAFTS OF CINEMA, VIDEO AND OTHER FORMS OF MOVING IMAGES, INCLUDING DIRECTING. SCRIPT-WRITING, FILM EDITING, CINEMATOGRAPHY, SCORE-WRITING, SET AND MODEL MAKING, LIGHTING, FILM AND VIDEO PROJECTION, AND ALL OTHER FILM AND VIDEO-RELATED ARTS AND SKILLS. (C) TO EDUCATE THE PUBLIC IN THE HISTORY, AESTHETICS AND THEORY OF MOVING IMAGES IN ALL THEIR ASPECTS

Activities: (a) To promote appreciation of and education in the arts, crafts & associated technologies, especially but not exclusively those of the cinema & moving image (b) To educate the public by encouraging the creative participation in the arts and crafts of cinema, video & moving image (c)To educate the public in the history, aesthetics and theory of moving image in all their aspects.

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Classification

- **How:** Other Charitable Activities
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Northumberland

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£339,484	£339,760	-	-
2024-03-31	£306,270	£302,631	-	-
2023-03-31	£214,116	£213,705	-	-
2022-03-31	£195,293	£200,379	-	-
2021-03-31	£183,160	£167,143	-	-

Trustees

Name	Role	Appointed
LAURA HELEN ANN SIMPSON	Chair	2016-11-16
Andrew George Robson		2024-12-04
Christopher Hardie		2016-11-22
Jonathan Paul Weston		2024-12-04
Luke William Moody		2020-05-18
Professor May Adadol Ingawanij		2021-02-25
Rachel Ameyo Capri Gnagniko		2024-12-04
Siobhan Grace Carroll		2024-12-04

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BERWICK FILM & MEDIA ARTS FESTIVAL

England & Wales - Charity number 1174274

Accounts

Company Registration Number 05622380

Registered Charity Number 1174274

BERWICK FILM AND MEDIA ARTS FESTIVAL

(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS
For the year ending 31 March 2025

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2025

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Name	Berwick Film & Media Arts Festival
Charity registration number	1174274
Company registration number	05622380
Registered office	22 Bridge Street, Berwick-upon-Tweed TD15 1AQ

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of Berwick Film & Media Arts Festival during the period and up to the date of signing this report are as follows:

Laura Simpson (Chair)	
Siobhan Carroll	- Appointed 4 December 2024
Rachel Gnagniko	- Appointed 4 December 2024
Christopher Hardie	
May Adadol Ingawanij	
Luke Moody	
Andrew Robson	- Appointed 20 January 2025
Matthew Stokes	- Resigned 4 December 2024
Jonathan Weston	- Appointed 4 December 2024

Company Secretary

Elisa Kay

Independent Examiner

Mr Pete O'Hara FCA Chartered Accountant, 26 La Sagesse, Jesmond, Newcastle upon Tyne NE2 3AF

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Berwick Film & Media Arts Festival Ltd is a charitable company limited by guarantee, incorporated on 14 November 2005, registered in England and Wales under company number 05622380 and governed by its Articles of Association, originally registered upon incorporation and as amended by Special Resolution registered at Companies House on 1 August 2017 and as further amended on 22 March 2020.

The charity was registered with the Charity Commission on 16 August 2017.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Structure and Governance

The charity currently has a board of nine non-executive Trustees.

The Board meets a minimum of four times per year.

Detailed written Board reports and an agenda are prepared and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Trustees are elected to the Board based on discussions and recommendations offered by Trustees and outside advisors to the organisation, as well as through a range of advertising channels.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board and Director and are provided with a range of resources and publications to support their understanding of Berwick Film & Media Arts Festival activities, including the latest annual report and accounts, a full role description and information on current and past productions. They also have the opportunity to see productions and are kept informed on an ongoing basis around developments in both the theatre and wider charity sectors.

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to firstly hold a level of unrestricted Reserves which enables the charity to have sufficient financial resources to meet various liabilities which would crystallise if Berwick Film & Media Arts Festival's funding were to be withdrawn and/or it were unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such purposes amount to approximately £47,000.

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Reserves Policy (Cont.)

The Trustees then aspire to retain an additional allowance of £5,000 to enable the charity to respond flexibly to issues or appropriate initiatives which might be identified outside of its annual budgeting process.

The target level of Reserves held is therefore £52,000.

The charity's total unrestricted Reserves at 31 March 2025 are £35,909 (2024: £36,185) with 'free' unrestricted Reserves, defined as non-designated unrestricted funds, net of the £4,346 (2024: £2,182) value of Fixed Assets, of £31,563 (2024: £34,003).

The Trustees aim, through their budgeting processes, to reach the target level of free reserves within two to three years.

This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

Grant Making Policy

The charity does not currently engage in grant-making activity.

The Contribution of Volunteers

The charity makes extensive use of volunteers via a specific volunteer programme to support Festival activities.

OBJECTIVES AND ACTIVITIES

Charitable Purpose

Berwick Film & Media Arts Festival's charitable objects are

(a) to promote appreciation of and education in the arts, crafts & associated technologies, especially but not exclusively those of the cinema & moving image
(b) to educate the public by encouraging the creative participation in the arts and crafts of cinema, video & moving image
(c) to educate the public in the history, aesthetics and theory of moving image in all their aspects.

Aims & Objectives

Berwick Film & Media Arts Festival (BFMAF) is an artistically ambitious organisation for artists' moving image and new cinema based in North Northumberland on the English border with Scotland.

A work in progress, leading through collaboration, it has a resolute commitment to the mutual development of the artists, audiences, filmmakers and programmers that make the festival possible.

OBJECTIVES AND ACTIVITIES (CONTINUED)

Aims & Objectives (Cont.)

The Festival enacts pluralist ideas of moving image and contemporary cinema, its history and curation. Short, medium or feature-length Festival selections can include arthouse, documentary or genre cinema; artists' moving image and sound; world premieres and freshly restored archival titles; or live, installation-based or performative works.

BFMAF also strives to understand and work towards optimal exhibition conditions for artists and filmmakers' work within the resources and contexts it has available. In evaluating this, the accessibility of audiences and communities that it is involved with – locally, regionally, nationally and internationally – are of utmost consideration.

BFMAF was established in 2004 by artists Marcus Coates and Huw Davies in the Northumberland border town of Berwick- upon-Tweed.

The Festival's vision is to be the UK's leading festival for artists' moving image and new cinema.

Its strategic objectives are to:

1. present an artistically ambitious, internationally significant programme of artists' moving image and new cinema.

2. create a resilient, dynamic and ever evolving organisation where inclusivity, access and environmental responsibility are central to all activity.

3. support creative practitioners, artists, filmmakers, critics and curators, instigating transformative moments in their careers and striving towards optimal conditions for their work.

4. embody a 'work in progress' ethos where collaboration, innovation, research and mutual exchange shape our organisation's present and future.

5. develop the Festival's reputation and associational life, bridging international, national and regional cultural communities.

6. invest in an integrated digital presence, informed data culture and effective PR and marketing strategies.

7. ensure our programmes are engaging and stimulating for all audience members, with specific provision for young people.

8. deliver a programme which is informed by the social, cultural, historical, and environmental contexts of North Northumberland and its communities.

OBJECTIVES AND ACTIVITIES (CONTINUED)

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit and have had due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles.

Berwick Film & Media Arts Festival presents ambitious and rigorously researched programmes of new cinema to the public. Based in England's most northerly town, it is inspired by its borderlands location and embodies a pluralist cinema.

Now in its 21st year, BFMAF is recognised for its 4-day festival of screenings, exhibitions, performances, workshops and seminars, alongside its work year-round that focuses on supporting artists' and filmmakers' production, working with local young people and creating professional development opportunities locally and nationally.

The Festival has become a keystone in the cultural calendar of the UK. BFMAF serves as a resource for the broader creative networks we work within as well as the rural communities in which we are based. Our programmed activity reflects this duality through considered curation and targeted provision.

The organisation works to promote and support artistic ambition through screenings, exhibitions, workshops, residencies and seminars. It provides public benefit through:

- exposing audiences to new cinema and artists' moving image that they would likely not have a chance to see elsewhere
- fostering critical thinking
- engaging with local communities to support their access to the work
- highlighting Berwick-upon-Tweed as a destination and positively impacting the local economy
- delivering skills and employability services locally and to the larger creative networks that we are part of
- encouraging new contacts and networks for groups and individuals taking part in activities around the Festival

In developing the objectives for the year, and in planning activities, the Trustees have considered the Charity Commission guidance on public benefit.

OBJECTIVES AND ACTIVITIES (CONTINUED)

Risk Management

The Trustees of the charity regularly review the major governance, operational and financial risks which the charity faces as part of its annual business planning process and confirm that systems have been established to mitigate these risks.

Berwick Film & Media Arts Festival has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan
- the establishment of systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place and consider the key risks facing the charity at this time to be:

- The financial risks arising if the organisation is unable to attract sufficient funding (over and above its Arts Council England National Portfolio Organisation grant) to realise its planned projects to the scale and quality to which the organisation aspires
- The loss of the Festival's main venue, The Maltings, during its planned redevelopment

The Trustees have managed the potential impact of these risks by ensuring that:

- Prudent budgets have been set for the next financial year
- The charity maintains a low cost base
- Regular management accounts are provided, showing the performance against budget
- Contingency plans are in place for the actions which would be taken if income appears unlikely to reach its target
- Reserves policies have been adopted which provide an appropriate amount of uncommitted Reserves which will always enable the charity to meet all its liabilities even if income targets are not achieved
- Regular dialogue with The Maltings team and Northumberland County Council, ensuring availability of the venue early in our planning cycle
- Contingency planning for replacement venues, including temporary structures

ACHIEVEMENTS AND PERFORMANCE

Summary of Achievements & Performance in the Year

The financial year 2024/25 was a landmark period for the organisation, distinguished by the successful delivery of the 20th Berwick Film & Media Arts Festival (BFMAF) in March. This anniversary edition successfully maintained the Festival's international reputation for progressive programming that champions pluralist ideas in contemporary cinema and pushes boundaries in artists' moving image, while also achieving significant progress in accessibility and local engagement. Key achievements include working with our first Deaf filmmaker (Eri Makihara), successfully securing funding for and launching our year-round public space, and a highly successful After School Club, which delivered 651 educational engagements for young people.

Festival

"With a small scale and internationalist focus, the festival stands apart for its progressive, radical politics. It recognises the entanglements of history and technology, and uses its programme to reframe the image as a medium of transmission." Berwick Film & Media Arts Festival, by Najrin Islam, Art Monthly

The 20th Berwick Film & Media Arts Festival took place from 27 to 30 March in Berwick-upon-Tweed, marking two decades of showcasing innovative cinema and artists' moving image. The festival featured over 50 films and five exhibitions across various venues, with highlights including world premieres, UK premieres, and a diverse programme of screenings, talks, and exhibitions.

Opening Film: *Your Touch Makes Others Invisible*
Sri Lankan filmmaker Rajee Samarasinghe returned to BFMAF with his debut feature, exploring the theme of missing persons in post-civil war Sri Lanka through collaborative storytelling with impacted Tamil communities.

Filmmaker in Focus: Eri Makihara
Japanese filmmaker Eri Makihara was featured in the Filmmaker in Focus programme, marking the first time her work has been exhibited outside Asia. Her films focus on the physical sensations of people communicating primarily through sign language and other visual means. This was the first time we have worked with a Deaf filmmaker. We programmed two retrospective screenings of Makihara's work, as well as a film she selected. Makihara was joined by curator and Deaf activist Hannah Wallis in a Q&A following these two retrospective programmes. The Q&As were delivered with Japanese Sign Language, British Sign Language, English Live Captions and spoken English. The programme was supported by the British Council.

Filmmaker in Focus: Ayanna Dozier
Brooklyn-based artist-writer Ayanna Dozier works across film, performance, and installation using auto-fiction, surrealist, conceptual, and feminist methods. Her current research and artwork examines how transactional intimacy redistributes care from the private sector into public, social, and political relations.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

Ways of Seeing Fanon – Curated by **Philip Rizk**, this programme proposed a re-reading of Frantz Fanon (Martinique, 1925–61) through an Arab lens, recontextualising the militant psychiatrist, thinker, and fighter's texts within the African region that shaped his radicalisation.

Propositions Programme
A discursive setting for filmmakers to expand on their work, demonstrating research, contexts and perspectives as a means to dig deeper into the questions, ideas and complications encountered through the filmmaking process. This year's programme included:

- *Kaposi's Sarcoma (A Plague and its Symptoms)* by Stuart Marshall, an artist's video on the subject of AIDS, rediscovered after being presumed lost for almost 40 years.
- *Available Light* by Morgan Quaintance, exploring notions of home and belonging in contemporary society.
- *Black & Arab Encounters on Screen* by Abiba Coulibaly, a hybrid talk and live video essay examining on-screen encounters between Black and Arab characters, and the off-screen realities from which they emerged.

New Cinema Awards
The New Cinema Awards showcased distinctive works of new cinema from around the world, including:

- *Your Touch Makes Others Invisible* Director: Rajee Samarasinghe
- *An Oscillating Shadow (Una Sombra Oscilante)* Director: Celeste Rojas Mugica
- *Melted Into the Sun* Director: Saodat Ismailova
- *Invention* Director: Courtney Stephens
- *Underground* (アンダーグラウンド) Director: Kaori Oda
- *BAN♡ITS* Director: Omar Chowdhury
- *a river holds a perfect memory* Director: Hope Strickland
- *My Senses Are All I Have to Offer* Director: Isadora Neves Marques
- *When the Phone Rang (Kada Je Zazvonio Telefon)* Director: Iva Radivojevic
- *Full Out* Director: Sarah Ballard
- *Half Memory* Director: Ufuoma Essi
- *Oceania* Director: Valentin Noujaïm
- *nobody's word* Director: Camara Taylor
- *Archipelago of Earthen Bones - To Bunya* Director: Malena Szlam
- *A Thousand Waves Away* Director: Helena Wittmann
- *Language of the Entrails* Director: Luciana Decker Orozco
- *The Moving Garden* Director: Inês Lima
- *The Birds Choose the Cards* Director: Basim Magdy
- *Shuruuk* Director: Amie Barouh
- *The Pleasure is Mine (El placer es mío)* Director: Sacha Amaral

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

Essential Cinema
Essential Cinema is our pluralist retrospective series that provides a revisionist view of what might be considered canonical works of cinema. This year's programme showcased films exploring personal as well as global histories, memory, and notions of time.

- New film restoration of *Nightshift* (UK) by Robina Rose: Unfolding over a single night's journey into morning, *Nightshift* (1981) distills the comings and goings of a hotel foyer into an eerie series of moods.
- Marion Scemama (France, US): Celebrating the work of photographer and filmmaker Marion Scemema through the lens of her close friendship with artist David Wojnarowicz.
- UK premiere of *Stars in Broad Daylight* by Ossama Mohammed (Syria), which remains banned in Syria because of its subversive representation and critical voice about how the violence of a patriarchal society seeps into the family unit.

Exhibitions
The Festival featured five exhibitions in venues around Berwick, including St Aidan's Peace Church, The Magazine, The Gymnasium Gallery, the Town Hall Chamber and our new public space The Burr.

- *Some Strings*, a growing collection of over 100 filmic responses to the poem *If I Must Die* by Palestinian writer Refaat Alareer. Over 100 filmmakers and artists from around the world have formed *Some Strings*, an ensemble of unreleased filmic gestures rooted in Palestine, where poet and teacher Refaat Alareer was targeted by Israeli strikes along with seven members of his family.
- *Endless Love Tapes* by Wendy Clarke, a world premiere ensemble work. Endless Love Tapes (United Kingdom, 2025) is a pilot project by Wendy Clarke (US) and Kim Coleman (UK). Artist Wendy Clarke's participatory video project, Love Tapes – which she began in 1977 – is an incredible collection of over 2,500 three-minute videos where people discuss what love means to them.
- *Stepney Western* by Harry Lawson, a world festival premiere. A film, installation, and exhibition by artist and filmmaker Harry Lawson, created in collaboration with young inner-city horse riders from Stepney Bank Stables in Newcastle.
- *Black Glass* by Adam Piron, One of Eadweard Muybridge's earliest contributions to the photographic image were stereographs commissioned by the U.S. Army, capturing their war against the Modoc Tribe in Northern California. These stereographs, many of which were staged, are revisited here through violent collisions of image and sound – generating entangled histories of visual technology, genocide and expropriation of Indigenous populations.
- *just above the tear duct on both sides*, by Cáit McClay and Éiméar McClay. A critical look at the evolution of Irish psychiatric institutions across the 20th century, examining the confluence of carceral, therapeutic and socioeconomic incentives that determined their influence.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

Festival Partners

This was our last Festival at the Maltings Main House and Henry Travers, and our first at the temporary Maltings Cinema at Berwick Barracks.

We were also grateful for the use of the Gymnasium Gallery before it also closes for refurbishment as part of the Living Barracks development project. English Heritage continue to be a generous partner, allowing us use of The Magazine, a key heritage site, free of charge.

Once again we are grateful for the use of the very comfortable Town Hall Chamber.

Finally, we valued being back in St Aidan's Peace Church after a hiatus of five years. Peace Church organisers displayed archival materials from the Church's members' long history of activism around the space in dialogue with the programme, *Some Strings*, films from and for Palestine.

Pavilion, Leeds were our technical partner for the second year running. They handled film transport (transfer and creation of film files), projection, AV hire, risk assessments and exhibition management.

Matchbox Cinesub provided descriptive captions for nearly all films in the programme for the second year running.

Audience Development

We engaged Charlie Little, Access Consultant at Matchbox Cinesub to undertake an audit of our provision for Deaf audiences and participants. Following the audit, we:

- Commissioned Descriptive Subtitles for the majority of films in the programme (49 out of 54, or 90%)
- Commissioned a BSL promotional video and engaged Jamie Rea, a Deaf performer and marketing professional, to work on additional marketing specifically for Deaf audiences
- Commissioned Access Consultant Laura Lulika to undertake a detailed access audit for all Festival venues
- Reviewed language and access terminology on our website and communications to ensure consistency and quality of information and created a page specifically for d/Deaf audiences
- Our whole staff team took Deaf Awareness Training ahead of our event
- Presented our first programme of events with BSL interpretation and live captions

Feedback from an audience member who uses BSL: *"I've really enjoyed the festival, as did my friend, it was a fantastic programme of films. It was also a brilliant opportunity to meet with Eri and watch her amazing films. We are already looking forward to next year's festival!...We thought the amount of captioning was brilliant, as it felt like a majority of them had it – although there were a few in some exhibitions that were uncaptioned (some documentaries in the Church). It'd be amazing if everything was captioned."*

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

Artist Development

Call for Entries
Filmmakers and artists were invited to enter the 20th Berwick Film & Media Arts Festival via the open Call for Entries. All entries are predominantly considered for the New Cinema Awards but may also be considered for other strands presented at the Festival. The Call was open from July 2024 and closed on 1 October with 755 entries from 86 countries.

New Cinema Forum
Alongside the film and exhibition programme, BFMAF presented the first edition of the **New Cinema Forum,** a programme of events inviting filmmakers, artists and workers in these fields to consider new orientations to creating, exhibiting and working collectively. The New Cinema Forum took place on Thursday 27 March 2025, with further opportunities to engage in roundtables over the Festival weekend.

The programme began with **Contexts for Production**, an open conversation between guests and attendees considering the challenges, contradictions, and possibilities existing within our constantly shifting creative environments.

Mutual Support highlighted the importance of working locally and collaboratively for developing and sustaining creative communities in the arts. The event saw artists, curators, and organisations nurturing contexts for collaboration and exchange sharing their experiences.

As archives continue to offer opportunities for histories to become renegotiated and entangled in the present, they also present a sometimes-confusing terrain for artists and curators to navigate. **Working with Archive** proposed to demystify and disentangle artistic practices involving archival materials.

Thinking Through Practice considered the formal and structural nature of research-based practice, how it finds a place in the world and where it stands in relation to the two institutions – the art world and academia – it straddles.

The forum also included networking opportunities and opportunities to meet and hear from funders including BFI Doc Society.

Early Career Critics
After a successful edition in 2020, the **Early Career Critics** programme returned, running across the whole festival dates. The programme was aimed at emerging critics and writers and the selection process, by open call, prioritised those living in the North East. Six early career critics were chosen with different experience across academic writing, film programming and writing copy, personal substack writing and art journalism. Four bursaries were given towards the cost of travel and accommodation.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

Three sessions were run to cover writing, interviewing and pitching - led by three freelance professionals with experience writing and editing for ArtMonthly, Mubi Notebook, Corridor8 and more.

Writing by Early Career Critics has subsequently been published on BFMAF's website.

Public Programme

The Burr of Berwick programme continued over the summer 2024 with events hosted as part of three other local Festivals/celebrations:

Berwick Bridge 400 event, Sunday 4 August on The Market At Berwick Quayside.
The Burr of Berwick Film Library returned to join celebrations of the 400th anniversary of the Berwick Old Bridge. Our portable film library featured BFMAF curated films related to Berwick's historic infrastructure and our commission *Enceindre* by Luke Fowler.

Heritage Open Days event, Saturday 14 September 2024 at The Council Chamber, Berwick Town Hall
For this years' Heritage Open Days, The Burr of Berwick presented the socially and historically important Northumberland mining film, *The Blackhill Campaign* (1963), in Berwick's historic Town Hall. The screening was followed by an opportunity to join artist Kate Liston in a simple writing activity to share our thoughts and reflections.

The Blackhill Campaign is a 55 minute documentary film that follows the campaign organised by the miners and citizens of the villages of Blackhill and Scremerston in Northumberland to fight the National Coal Board's decision to close the Blackhill Colliery. Following their defeat the film then follows them in their efforts to open a private drift mine at Allerdean.
North East Film Archives provided the film.

Berwick Food & Beer Festival event, 17th August 2024 at The Straw Yard
Jumana Manna's 2018 film *Wild Relatives* explores simple seeds – how they illuminate biodiversity and international politics from Lebanon to Svalbard. This original film brings perspectives on sustainable food that reach far beyond the future of humanity. The screening was followed by an informal discussion.

22 Bridge Street
Following a search for a suitable property and securing funding from Create Berwick Cultural Resource Hubs, we agreed terms to take on a shop on Bridge Street which will be our office and base for the public programme from March 2025. We agreed a five-year lease on the property and are actively fundraising towards core costs and programme delivery.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

The first exhibition at 22 Bridge Street was *Endless Love Tapes* (United Kingdom, 2025), a pilot project by Wendy Clarke (US) and Kim Coleman (UK). Artist Wendy Clarke's participatory video project, *Love Tapes* – which she began in 1977 – is an incredible collection of over 2,500 three-minute videos where people discuss what love means to them.

'If every person on the planet could make a love tape, then you'd really know what it's like to be human', Wendy Clarke

24 new tapes were made over the four days of the Festival and a screening of selected tapes was premiered on the last day of the Festival with a live Q&A with Wendy Clarke and Kim Coleman.

Screentime
We received a grant from Youth X Culture (North East Youth Alliance and North East Museums) to develop activity that builds stronger, sustainable strategic links between the cultural and youth sectors.

Over the Festival weekend we delivered a pilot project based around *Stepney Western*, an experimental documentary created by Sunderland-born artist Harry Lawson in collaboration with young people from Stepney Bank Stables in Byker, Newcastle. The film, shot in the style of a classic Western, follows the lives of young horse riders and explores themes of identity, stereotypes, and interspecies understanding. The project employs a co-production approach, empowering young participants by involving them in every step of the filmmaking process.

This project provided a platform for mutual learning and offered a unique opportunity for collaboration between the youth and cultural sectors in both Berwick and Newcastle. *Stepney Western* was showcased at BFMAF in March.

After School Club
We received funding from the Community Foundation (Northern Angel Fund for Berwick and The Lady Betty and Sir Lawrence Martin Fund) for an after-school club running over 24 weeks from January 2025.

Animation and filmmaking workshops for year 3 and 4 students were delivered at Tweedmouth West Primary School, with students from Berwick St Mary's joining during the first term. An average of 25 students attended each session, with 651 engagements overall and 41 children participating over the course of the project.

The workshops were led by artist Kathryn Elkin and BFMAF's Public Programmer Dawn Bothwell. Other local artists to join for one off sessions were Anna Chapman and Chris Andriaase; and volunteers from Greener Berwick attended one session.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

Children had the opportunity to try a wide range of filmmaking and craft techniques to create materials that were brought together in their film together, including:

- 16mm direct animation
- Shooting video
- Shadow puppets
- Drawing
- Making mini-sets
- Prop making
- Writing short stories
- Outdoor crafts
- Sound effects
- Creating audio loops

In addition to the workshops, children attended a special screening of their short film WILD THINGS during the school day and there was a sharing event for the whole school, parents and carers, during the school summer fete at the end of term.

The facilitators made a video, recording feedback from the participants during one of the final sessions. Here is a selection of their responses:

- *"Very fun and I would recommend it to a friend so they could have a lot of fun too."*
- *"I would use 16mm film because it makes the drawings easily look alive."*
- *"They were really good and the editing was really nice and clean and when people were saying their stuff it was really confident which helped the films a lot."*
- *"I think it was five stars and I would give it an extra ten stars if I could."*
- *"We got to watch movies and do loads of art. We got to go outside a lot and it was really fun. "*

Organisational Development

People
We are very grateful to all the colleagues who have come together to deliver our work this year. Hamish Young moved on from his role as Festival Manager in early June after five years with the Festival.

Jess Thornton, who had been working with us as Festival Producer since September 2023 and as Festival Manager since June, left in August to take up a new UK-wide trainee producer opportunity for an animation studio in Stirling.

Ane Lopez and Ilinca Vanau reprised their Programming Fellowships for an additional year. The Programming Fellows are employed on a fixed term 6 month contract and were a key part of the programming team for the 20th Berwick Film & Media Arts Festival.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

The Programming Fellowships were created at Berwick Film & Media Arts Festival with a desire that film festivals might offer more curatorial work, according to transparent and fair recruitment practices, than they currently do. The Fellowships are recruited prioritizing people with protected characteristics or from low income backgrounds. The programme is now in its 6th year.

The Programming Fellowships are developmental and mentored roles at the Festival, creating opportunities for mutual learning in and around critical and audience focused film festival curation.

Ben Lewis took on the role of Support Worker for Festival Director, Peter Taylor in August 2024. The role is supported through Access to Work funds from DWP. He was appointed to the additional role of Executive Assistant in September 2024.

We were lucky to have the support of additional dedicated team members, who joined us in Autumn 2024 to support the delivery of the Festival in March 2025:

- Sam Kenyon returned as Publications and Online Editor.
- Millie McRobbie returned as Volunteers Coordinator.
- Emmie McLuskey was appointed as Festival Producer.
- Ren Scateni was recruited as Press Officer.

Volunteers Programme

52 Volunteers supported the Festival this year as stewards, exhibition invigilators, hosts and facilitators. For the first time we achieved our goal to have more than 50% of Volunteers drawn from the local area. Those from out of town were mainly studying in related subject areas, gaining valuable work experience.

The 20th anniversary year has been a period of strategic growth and consolidation, securing the Festival's artistic reputation while planting deep roots in the local community. By successfully launching **The Burr of Berwick** as a year-round hub and achieving our goal of **over 50% local volunteers**, we have built a sustainable platform for engagement that extends far beyond the Festival dates. Moving forward, the organisation is well-positioned, both artistically and operationally, to build upon the momentum of our SCREENTIME programmes and expanded accessibility provision, ensuring BFMAF remains a vital, inclusive, and globally relevant institution for the next decade.

"Berwick's smallness is not a constraint, but a condition that allows something rare to take shape: a space where attention lingers, where dialogue doesn't dissipate, where artists are compensated fairly, and where the body—on screen, in space, in relation—remains central."

Berwick 2025: Round Here, by Cici Peng, International Documentary Association

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

Financial Review

The out-turn for the year is an unrestricted deficit of £276 (2024: Surplus £3,639). The deficit will be deducted from Unrestricted Reserves, leaving a balance on Unrestricted Funds, including Designated Funds, at 31 March 2025 of £35,909.

PLANS FOR FUTURE PERIODS

Our primary venue over the last 20 years, the Maltings Theatre, closed its doors on 31st May 2025. Their ambitious redevelopment plans received planning permission from Northumberland County Council in August. When it reopens, it will have a new, more flexible main theatre space, two cinema screens, a studio space, accessibility for audiences and performers, and improved front and back of house facilities.

This means that our main Festival screen in 2026 will be the 100-seat Maltings Cinema at Berwick Barracks. We are making plans for an event that makes the most of this comfortable and intimate venue. We are keen to improve the work we do for neurodivergent audiences and the next event will include relaxed screenings for the first time.

The Burr of Berwick Film Library – a community video archive and exhibition series – will continue into 2025/26 with the Miners' Weekend School (1984). The film made with Amber Films' Current Affairs Unit captures the events of the Miners' Weekend School held in Ashington in 1984, providing an intimate look into the discussions and strategies of the mining community during a pivotal time in British industrial history. Burr of Berwick pop-up events will be presented in partnership with other local festivals and events.

The Artists' Film Lab and Vertical Screen Commissions will continue throughout the year, from our base at 22 Bridge Street. The After School Film Club at Tweedmouth West School runs through until the end of the summer term in July 2025, whilst our Screentime programmes for young people are taking shape for the rest of the year 2025/26.

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2025

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of Berwick Film & Media Arts Festival for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by Section 415A of the Companies Act 2006.

Signed by order of the Trustees

Laura Simpson
Chair/Trustee
Company Registration Number 05622380

6 November 2025

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF BERWICK FILM AND MEDIA ARTS FESTIVAL YEAR ENDED 31 MARCH 2025

I hereby report to the Trustees/Members of Berwick Film & Media Arts Festival (Charity Registration Number 1174274) on the accounts for the year ended 31 March 2025 set out on pages 20 to 30.

Responsibilities and basis of report

As the charity's trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

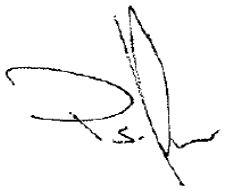
Independent Examiner's Statement

Since the Company's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales

26 La Sagesse, Jesmond, Newcastle upon Tyne NE2 3AF

6 November 2025

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Note	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Income					
Income from Investments	3	51	-	51	93
Income from Donations, Grants & Legacies	4	288,835	22,748	311,583	273,638
Income from Charitable Activities	5	20,936	-	20,936	27,227
Other Income	6	6,914	-	6,914	5,312
Total Income		**316,736**	**22,748**	**339,484**	**306,270**
Expenditure					
Expenditure on Charitable Activities	7	1,200	-	1,200	-
Expenditure on Charitable Activities	8	315,812	22,748	338,560	302,631
Total Expenditure		**317,012**	**22,748**	**339,760**	**302,631**
Net Income/(Expenditure)		**(276)**	**-**	**(276)**	**3,639**
Balance brought forward at 1 April		36,185	-	36,185	32,546
Balance carried forward at 31 March	**17**	**£35,909**	**£-**	**£35,909**	**£36,185**

The notes on pages 22 to 30 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2025

	Notes	2025 £	2024 £
Fixed Assets			
Tangible Fixed Assets	11	4,346	2,182
Current Assets			
Debtors	12	53,884	52,518
Cash At Bank & In Hand		49,837	14,259
		103,721	66,777
Creditors – Amounts Falling Due Within 1 Year	13	(72,158)	(32,774)
Net Current Assets/(Liabilities)		31,563	34,003
Total Net Assets	14	**£35,909**	**£36,185**
Represented by:			
Unrestricted Funds	15	35,909	36,185
Restricted Funds	15	-	-
		£35,909	**£36,185**

The notes on pages 22 to 30 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2025 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 6 November 2025.

Laura Simpson
Chair/Trustee
Company Registration Number 05622380

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting Policies

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Berwick Film & Media Arts Festival Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

Income
All income is included in the Statement of Financial Activities (SOFA) when there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Such income is only deferred when the donor or funder has specified that the grant or donation can only be used in future accounting periods or where the donor or funder has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income, including interest on funds held on deposit, is recognised on a receivable basis.

Expenditure
All expenditure is accounted for on an accruals basis and is recognised when a liability is incurred.

- Expenditure on raising funds are those costs of seeking potential funders and applying for funding
- Charitable activities include expenditure associated with the planning and delivery of artistic productions and associated activities. This includes both the direct costs and support costs relating to these activities.
- Support or Indirect costs are those costs incurred in support of the charitable objectives. These have been allocated to the resources expended on a consistent basis that fairly reflects the true use of those resources within the organisation, such as allocating staff costs by time spent and other costs by their usage.
- Governance costs are those incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements.

1. Accounting Policies (Continued)

Tangible Fixed Assets and Depreciation

Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT & Office Equipment - 25% reducing balance

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Financial Instruments

The charity only has financial assets and liabilities of a kind which qualify as basic financial instruments. Such instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Fund Accounting

General Funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated Funds comprise unrestricted funds set aside by the Trustees for a specific purpose.

Restricted Funds reflect income received which a funder or donor requires must be spent on a particular purpose or where funds have been raised for a specific purpose. Such income and associated expenditure is shown as Restricted in the Statement of Financial Activities, whilst any unspent balances at the year-end are carried forward as Restricted Funds.

Taxation

Berwick Film & Media Arts Festival meets the definition required of a charitable company for UK Corporation Tax purposes. Consequently, the company is potentially exempt from taxation in respect of income or capital gains to the extent that such income or gains are applied exclusively for charitable purposes.

2. Going Concern

The Trustees have reviewed the circumstances of the charity and consider that adequate resources continue to be available to fund the activities of the charity for the foreseeable future. The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

3. Income from Investments

	Unrestricted Funds	Restricted Funds	2025	2024
	£	£	£	£
Bank Interest Receivable	51	-	51	93
	£51	**£-**	**£51**	**£93**

The 2024 total of £93 was wholly attributable to Unrestricted Funds.

4. Income from Donations, Grants & Legacies

	Unrestricted Funds	Restricted Funds	2025	2024
	£	£	£	£
Donations	**621**	**-**	**621**	**578**
Grant Income				
Arts Council England – NPO	125,288	-	125,288	125,288
Berwick Town Council	-	-	-	1,039
Berwick Upon Tweed Corporation	2,500	-	2,500	-
British Council	-	7,500	7,500	-
British Film Institute	50,000	-	50,000	50,000
Catherine Cookson Trust	1,000	-	1,000	-
DWP – Access Costs	-	6,373	6,373	12,597
FB & PFB Lough Fund	10,000	-	10,000	10,000
Hadrian Trust	1,000	-	1,000	500
Joicey Trust	2,000	-	2,000	2,000
North East Youth Culture	-	2,250	2,250	-
North of Tyne Combined Authority	67,678	-	67,678	53,989
Northern Angel Fund for Berwick & The Lady Betty and Sir Lawrence Martin Fund	-	6,625	6,625	-
Northumberland County Council	8,748	-	8,748	12,647
Northumberland County Council / Create Berwick	20,000	-	20,000	-
Sir James Knott Trust	-	-	-	5,000
	288,214	**22,748**	**310,962**	**273,060**
	£288,835	**£22,748**	**£311,583**	**£273,638**

Of the 2024 total of £273,638, £257,142 was attributable to Unrestricted Funds and £16,496 to Restricted Funds.

5. Income from Charitable Activities

	Unrestricted Funds	Restricted Funds	2025	2024
	£	£	£	£
Submission/Entry Fees	8,538	-	8,538	9,538
International Funding/Fees	1,498	-	1,498	2,058
Sponsorship & Advertising	1,000	-	1,000	4,000
Box Office	9,900	-	9,900	11,631
	£20,936	**£-**	**£20,936**	**£27,227**

The 2024 total of £27,227 was wholly attributable to Unrestricted Funds.

6. Other Income

	Unrestricted Funds	Restricted Funds	2025	2024
	£	£	£	£
Merchandise Sales	192	-	192	165
Talks & Events	278	-	278	-
Exhibition Tax Relief	6,444	-	6,444	5,147
	£6,914	**£-**	**£6,914**	**£5,312**

The 2024 total of £5,312 was wholly attributable to Unrestricted Funds.

7. Expenditure on Fundraising

	Unrestricted Funds	Restricted Funds	2025	2024
	£	£	£	£
Fundraising Consultancy	1,200	-	1,200	-
	£1,200	**£-**	**£1,200**	£-

8. Expenditure on Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Artistic Production/Project Costs				
Programme Costs	113,498	16,375	129,873	110,067
Salaries & On Costs	169,829	-	169,829	154,209
Support Costs				
Premises Costs	14,211	-	14,211	9,722
Access Costs	1,968	6,373	8,341	12,597
Administration & Office Costs	11,733	-	11,733	13,031
Depreciation	1,449	-	1,449	728
Governance Costs				
Independent Examiner's Fees	1,000	-	1,000	1,000
Book-keeping & Accountancy Fees	835	-	835	700
Legal & Professional Fees	34	-	34	13
Trustee Expenses	1,255	-	1,255	564
	£315,812	**£22,748**	**£338,560**	**£302,631**

Of the 2024 total of £302,631, £286,135 was attributable to Unrestricted Funds and £16,496 to Restricted Funds.

9. Net Income/(Expenditure)

	2025 £	2024 £
Net income/(expenditure) is stated after charging/(crediting):		
Independent Examiner's Fees – current year	1,000	1,000
Independent Examiner – other services – current year	500	700
Depreciation of owned Tangible Fixed Assets	1,449	728

10. Staff Costs & Trustees' Remuneration

	2025	2024
	£	£
Gross Salary Costs	161,202	146,389
Employer's National Insurance	6,084	5,266
Employer's Pension Contributions	2,543	2,554
	£169,829	**£154,209**

No employee received remuneration of more than £60,000 during the year (2024 - Nil).

The average number of staff employed during the year, calculated as full-time equivalents, was as follows:

	2025	2024
	No	No
Artistic Production and Support	4	4

Key Management Personnel are defined by the organisation as the Trustees. No remuneration has been paid to any Trustees/Directors in the year (2024: £Nil).

£450 was reimbursed in the year to 3 Trustees for Travel and Subsistence expenses incurred in respect of their attendance at meetings of the charity (2024: £564 to 2 Trustees).

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2025 Berwick Film & Media Arts Festival made an employer's contribution of 3% of pensionable pay, provided that the employee made a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

Contributions of £1,442 were outstanding at 31 March 2025 (2024: £Nil).

11. Tangible Fixed Assets

	IT & Office Equipment	Total
	£	£
Cost		
At 1 April 2024	8,130	8,130
Additions in year	3,613	3,613
At 31 March 2025	11,743	11,743
Accumulated Depreciation		
At 1 April 2024	5,948	5,948
Charge for year	1,449	1,449
At 31 March 2025	7,397	7,397
Net Book Value		
At 31 March 2025	**£4,346**	**£4,346**
At 1 April 2024	£2,182	£2,182

12. Debtors

	2025	2024
	£	£
Trade Debtors	150	4,800
Accrued Income	48,156	40,174
Prepayments	708	636
Other Taxes & Social Security Costs - VAT	4,193	6,231
Other Debtors	677	677
	£53,884	**£52,518**

13. Creditors – Amounts Falling Due Within 1 Year

	2025	2024
	£	£
Trade Creditors	46,278	13,453
Other Taxes & Social Security Costs – PAYE/NI	1,595	-
Other Creditors	3,043	8,104
Accruals	21,242	11,217
	£72,158	**£32,774**

14. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
	£	£	£	£
Fixed Assets	4,346	-	4,346	2,182
Debtors	52,281	1,603	53,884	52,518
Cash at Bank and In Hand	51,440	(1,603)	49,837	14,259
Creditors – Amounts Due Within 1 Year	(72,158)	-	(72,158)	(32,774)
	£35,909	**£-**	**£35,909**	**£36,185**

15. Analysis of Charitable Funds

	Fund at 1 April 2024	Income in Year	Spend in Year	Fund at 31 March 2025
	£	£	£	£
Unrestricted General Funds	**36,185**	**316,736**	**(317,012)**	**35,909**
Restricted Funds				
British Council	-	7,500	(7,500)	-
DWP – Access Costs	-	6,373	(6,373)	-
North East Youth Culture	-	2,250	(2,250)	-
Northern Angel Fund for Berwick & The Lady Betty and Sir Lawrence Martin Fund	-	6,625	(6,625)	-
Total Restricted Funds	**-**	**22,748**	**(22,748)**	**-**
Total Funds	**£36,185**	**£339,484**	**£(339,760)**	**£35,909**

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
British Council	Towards the cost of the Eri Makihara project
DWP – Access Costs	Towards the cost of a support worker
North East Youth Culture	Towards the cost of work in partnership with Stepney Bank Stables, Berwick Youth Project, Wooler Youth Project, and Berwick Academy
Northern Angel Fund for Berwick & The Lady Betty and Sir Lawrence Martin Fund	Towards the cost of a BFMAF After School Club at Tweedmouth West First School

16. Related Party Transactions

The charity has a close working relationship with Arts Council England which is a registered charity and has provided significant project funding which enables the charity to carry out its charitable objectives. In total, grant funding of £125,288 (2024: £125,288) from Arts Council England was recognised in the year.

At 31 March 2025, Nil was owing to Berwick Film & Media Arts Festival from Arts Council England (31 March 2024: £Nil).

17. Taxation

The company is a registered charity and no provision is considered necessary for taxation.

18. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

19. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 9 members of the company (2024 - 5 members).

BERWICK FILM & MEDIA ARTS FESTIVAL

England & Wales - Charity number 1174274

Accounts

Company Registration Number 05622380

Registered Charity Number 1174274

BERWICK FILM AND MEDIA ARTS FESTIVAL

(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS
For the year ending 31 March 2024

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2024

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Name	Berwick Film & Media Arts Festival
Charity registration number	1174274
Company registration number	05622380
Registered office	Berwick Workspace, Office 211 Boarding School Yard, 90 Marygate, Berwick-Upon-Tweed, Northumberland TD15 1BN

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of Berwick Film & Media Arts Festival during the period and up to the date of signing this report are as follows:

Laura Simpson (Chair)	
Dawn Bothwell	- Resigned 26 October 2023
Siobhan Carroll	- Appointed 23 May 2024
Rachel Gnagniko	- Appointed 23 May 2024
Christopher Hardie	
May Adadol Ingawanij	
Luke Moody	
Andrew Robson	- Appointed 23 May 2024
Matthew Stokes	
Jonathan Weston	- Appointed 23 May 2024

Company Secretary

Elisa Kay	- Appointed 25 January 2024

Independent Examiner

Mr Pete O'Hara FCA Chartered Accountant, 26 La Sagesse, Jesmond, Newcastle upon Tyne NE2 3AF

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Berwick Film & Media Arts Festival Ltd is a charitable company limited by guarantee, incorporated on 14 November 2005, registered in England and Wales under company number 05622380 and governed by its Articles of Association, originally registered upon incorporation and as amended by Special Resolution registered at Companies House on 1 August 2017 and as further amended on 22 March 2020.

The charity was registered with the Charity Commission on 16 August 2017.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Structure and Governance

The charity currently has a board of nine non-executive Trustees.

The Board meets a minimum of four times per year.

Detailed written Board reports and an agenda are prepared and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Trustees are elected to the Board based on discussions and recommendations offered by Trustees and outside advisors to the organisation, as well as through a range of advertising channels.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board and Director and are provided with a range of resources and publications to support their understanding of Berwick Film & Media Arts Festival activities, including the latest annual report and accounts, a full role description and information on current and past productions. They also have the opportunity to see productions and are kept informed on an ongoing basis around developments in both the theatre and wider charity sectors.

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to firstly hold a level of unrestricted Reserves which enables the charity to have sufficient financial resources to meet various liabilities which would crystallise if Berwick Film & Media Arts Festival's funding were to be withdrawn and/or it were unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such purposes amount to approximately £47,000.

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Reserves Policy (Cont.)

The Trustees then aspire to retain an additional allowance of £5,000 to enable the charity to respond flexibly to issues or appropriate initiatives which might be identified outside of its annual budgeting process.

The target level of Reserves held is therefore £52,000.

The charity's total unrestricted Reserves at 31 March 2024 are £36,185 with 'free' unrestricted Reserves, defined as non-designated unrestricted funds, net of the £2,182 value of Fixed Assets, of £34,003.

The Trustees aim, through their budgeting processes, to reach the target level of free reserves within two to three years.

This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

Grant Making Policy

The charity does not currently engage in grant-making activity.

The Contribution of Volunteers

The charity makes extensive use of volunteers via a specific volunteer programme to support Festival activities.

OBJECTIVES AND ACTIVITIES

Charitable Purpose

Berwick Film & Media Arts Festival's charitable objects are

(a) to promote appreciation of and education in the arts, crafts & associated technologies, especially but not exclusively those of the cinema & moving image
(b) to educate the public by encouraging the creative participation in the arts and crafts of cinema, video & moving image
(c) to educate the public in the history, aesthetics and theory of moving image in all their aspects.

Aims & Objectives

Berwick Film & Media Arts Festival (BFMAF) is an artistically ambitious organisation for artists' moving image and new cinema based in North Northumberland on the English border with Scotland.

A work in progress, leading through collaboration, it has a resolute commitment to the mutual development of the artists, audiences, filmmakers and programmers that make the festival possible.

OBJECTIVES AND ACTIVITIES (CONTINUED)

Aims & Objectives (Cont.)

The Festival enacts pluralist ideas of moving image and contemporary cinema, its history and curation. Short, medium or feature-length Festival selections can include arthouse, documentary or genre cinema; artists' moving image and sound; world premieres and freshly restored archival titles; or live, installation-based or performative works.

BFMAF also strives to understand and work towards optimal exhibition conditions for artists and filmmakers' work within the resources and contexts it has available. In evaluating this, the accessibility of audiences and communities that it is involved with – locally, regionally, nationally and internationally – are of utmost consideration.

BFMAF was established in 2004 by artists Marcus Coates and Huw Davies in the Northumberland border town of Berwick- upon-Tweed.

The Festival's vision is to be the UK's leading festival for artists' moving image and new cinema.

Its strategic objectives are to:

1. present an artistically ambitious, internationally significant programme of artists' moving image and new cinema.

2. create a resilient, dynamic and ever evolving organisation where inclusivity, access and environmental responsibility are central to all activity.

3. support creative practitioners, artists, filmmakers, critics and curators, instigating transformative moments in their careers and striving towards optimal conditions for their work.

4. embody a 'work in progress' ethos where collaboration, innovation, research and mutual exchange shape our organisation's present and future.

5. develop the Festival's reputation and associational life, bridging international, national and regional cultural communities.

6. invest in an integrated digital presence, informed data culture and effective PR and marketing strategies.

7. ensure our programmes are engaging and stimulating for all audience members, with specific provision for young people.

8. deliver a programme which is informed by the social, cultural, historical, and environmental contexts of North Northumberland and its communities.

OBJECTIVES AND ACTIVITIES (CONTINUED)

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit and have had due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles.

Berwick Film & Media Arts Festival presents ambitious and rigorously researched programmes of new cinema to the public. Based in England's most northerly town, it is inspired by its borderlands location and embodies a pluralist cinema.

Now in its 20th year, BFMAF is recognised for its 4-day festival of screenings, exhibitions, performances, workshops and seminars, alongside its work year-round that focuses on supporting artists' and filmmakers' production, working with local young people and creating professional development opportunities locally and nationally.

The Festival has become a keystone in the cultural calendar of the UK. BFMAF serves as a resource for the broader creative networks we work within as well as the rural communities in which we are based. Our programmed activity reflects this duality through considered curation and targeted provision.

The organisation works to promote and support artistic ambition through screenings, exhibitions, workshops, residencies and seminars. It provides public benefit through:

- exposing audiences to new cinema and artists' moving image that they would likely not have a chance to see elsewhere
- fostering critical thinking
- engaging with local communities to support their access to the work
- highlighting Berwick-upon-Tweed as a destination and positively impacting the local economy
- delivering skills and employability services locally and to the larger creative networks that we are part of
- encouraging new contacts and networks for groups and individuals taking part in activities around the Festival

In developing the objectives for the year, and in planning activities, the Trustees have considered the Charity Commission guidance on public benefit.

OBJECTIVES AND ACTIVITIES (CONTINUED)

Risk Management

The Trustees of the charity regularly review the major governance, operational and financial risks which the charity faces as part of its annual business planning process and confirm that systems have been established to mitigate these risks.

Berwick Film & Media Arts Festival has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan
- the establishment of systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place and consider the key risks facing the charity at this time to be:

- The financial risks arising if the organisation is unable to attract sufficient funding (over and above its Arts Council England National Portfolio Organisation grant) to realise its planned projects to the scale and quality to which the organisation aspires
- The loss of the Festival's main venue, The Maltings, during its planned redevelopment

The Trustees have managed the potential impact of these risks by ensuring that:

- Prudent budgets have been set for the next financial year
- The charity maintains a low cost base
- Regular management accounts are provided, showing the performance against budget
- Contingency plans are in place for the actions which would be taken if income appears unlikely to reach its target
- Reserves policies have been adopted which provide an appropriate amount of uncommitted Reserves which will always enable the charity to meet all its liabilities even if income targets are not achieved
- Regular dialogue with The Maltings team and Northumberland County Council, ensuring availability of the venue early in our planning cycle
- Contingency planning for replacement venues, including temporary structures

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2024

ACHIEVEMENTS AND PERFORMANCE

Summary of Achievements & Performance in the Year

"*Its 2024 edition, which ran 7–10 March, felt like a festival whose program was not only deeply engaged with larger political struggles, but also open and malleable in a way that many festivals claim but rarely enact in the relations underpinning the screenings*."

'Instruments of Liberation: Berwick Film & Media Arts Festival 2024', Ruairí McCann in Documentary Magazine, published by the International Documentary Association

19th Berwick Film & Media Arts Festival

The 19th edition of Berwick Film & Media Arts Festival (BFMAF) took place over 4 days from Thursday 7 - Sunday 10 March 2024 in Berwick-upon Tweed. The second Festival to take place in an early spring timeslot, the festival was extended by one day, launching on a Thursday with exhibitions, school screenings, and the gala opening of Phantom Beirut.

The Festival programme consisted of 27 cinema screening programmes at The Maltings, each with a live introduction or filmmaker Q&A, and 5 free film exhibitions in sites around the town.

47 films were shown in total, across screenings and exhibitions, with 36 countries of production. A total of 51 artists and filmmakers participated in the festival, with 27 attending in person, and 16 filmmaker Q&As taking place. Filmmakers travelled to the festival from Lebanon, Canada, USA, Singapore, Brazil, Chile, France, Germany, Belgium, and the UK.

A new Festival identity was created by designer Tom Joyes working in collaboration with illustrator Lucia Pham. Eye-catching designs featured the image of a bear breaking free of its chains, a symbol of Berwick that originates from the mediaeval seal of the town.
Festival programme highlights

The Festival's opening gala was the UK premiere of a new restoration of Ghassan Salhab's 1998 debut feature film, Phantom Beirut, introduced in person by the filmmaker.

BFMAF participating artist Adam Piron wrote on Twitter: "*caught the beautiful restoration of Ghassan Salhab's PHANTOM BEIRUT last night as the opener for @berwickfilmfest. a haunting work, both in theme, its formal boldness, and assuredness in how it unfolds. it's something i'll be thinking about for a while…*"

William Quinn in The Quinntessential Review wrote: "*the film's blend of documentary and almost meditative drama will leave a lasting memory on many who see it. Whether it's watching explosions rock the city from an otherwise idyllic beach, or the frank gazes of actors turned verbatim confessors, Ghassan Salhabs's debut retains its power these many years later*."

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

Filmmaker in Focus: a major presentation of work by Basma al-Sharif, whose satirical, immersive, and lyrical films confront the legacy of colonialism. The Focus included two shorts programmes, one feature film screening, a filmmaker conversation with Sarona Abuaker and Viviane Saglier, and an exhibition presentation of Deep Sleep. BFMAF's presentation included the UK premiere of al-Sharif's newest short film Capital.

Filmmaker in Focus: a presentation of work by Eduardo Williams, whose films explore a fluid mode of observation, looking for shared relations and spontaneous adventures within physical and virtual networks. The Focus included the UK premiere of William's The Human Surge 3, a freeform odyssey of sociality and technology shot entirely on a 360-degree camera. Williams attended the festival and took part in two Q&As.

Berwick New Cinema Awards: The NCA programmes once again celebrated some of the most distinctive cinema being made around the world today. They featured 14 UK Premieres, 2 European Premieres, 4 World Premieres, and 3 World Festival Premieres. This included the UK premiere of Locarno Golden Leopard winner Dreaming and Dying.

Propositions: The UK Premiere of barrunto by Margaret Tait Award-winning artist Emilia Beatriz, an intimate exploration of environmental grief and resistance in shifting landscapes of loss, from the streets of Puerto Rico to sites of nuclear contamination and military occupation in Scotland.

Essential Cinema: This included the UK premieres of new restorations of Phantom Beirut, A Stolen Meeting (Leida Lauis, Estonia), and The Hour of Liberation Has Arrived (Heiny Srour, Oman), and a World Festival Premiere of Bye Bye Love (Isao Fujisawa, Japan). Filmmaker Nadia El Fani (France, Tunisia) joined the festival for a rare screening of her 2003 film Bedwin Hacker.

Exhibitions: World Premiere of Hexham Heads by Chloë Delanghe and Mattijs Driesen, with filmmakers in attendance. The film had added resonance with the Festival's locale, as it draws on paranormal events that occurred in the nearby town of Hexham. UK Premiere of Dau:añcut // Moving Along Image by Adam Piron, with Piron attending the festival.

Artist development: studio visits, mentoring sessions and public talks by Festival team members took place throughout the year, and two artist development events were held during the Festival including a networking mixer and bookable one to ones with BFI Doc Society and Film Hub North staff.

Online Programme: This year introduced the New Cinema Awards Showcase, which offered online access for UK audiences to our New Cinema Awards strand between Tuesday 12th - Sunday 31st March. A total of 18 out of the 23 works in the strand were included in the showcase.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

Catalogue: A new design and format was introduced for the 2024 catalogue, designed by Tom Joyes and with a cover illustration by Lucia Pham. As well as texts on each individual film title, four writers were commissioned to produce new writings responding to films in different strands of the programme. For Propositions, Daniella Valz Gen responded to barrunto; for Essential Cinema, Ren Scateni responded to Bye Bye Love; Sarona Abuaker wrote on the work of Filmmaker in Focus Basma Al-Sharif; and programmer Ilinca Vanau wrote an essay on the work of Eduardo Williams. These essays, along with the libretto from History of the Present written by Maria Fusco, are all available on the Festival website.

Public Programme

In Quarter 2 we advertised the new position of Public Programmer (0.6 FTE).

This permanent position has been created to explore new collaborative ways of working with individuals, communities and younger people within our community in Berwick-upon-Tweed. In November 2023, we recruited Dawn Bothwell, who joined us from her role as Programme Director at NewBridge Projects and as co-Director of Circa Projects in Newcastle. Dawn resigned from the Board of Trustees at the meeting in October 2023.

The Burr of Berwick

The Public Programme launched during this year's Festival with The Burr, a roving public programme that responds to local and regional audiences' interests and needs.

Film library: The library included access to existing public film archives of the British Film Institute, North East and Yorkshire Film Archives and Friends of Berwick Museums and Archives, as well as a new archive of films, 'Made in Berwick', made up of films commissioned over the past 20 years by BFMAF and a number of partners including Berwick Visual Arts, with some, preceding the Festival, made with support of the Berwick Gymnasium Fellowship (1993-2011). This archive brings together a legacy of films made in response to the site of Berwick-upon-Tweed.

Partners: North East Film Archive, Northumberland Museums, London Community Video Archive, British Film Institute Archives, Amber & Side Films.

Local issues: At breakfast gatherings each morning during the Festival, local community initiatives met UK and international filmmakers who have produced films on topics relating to their work and shown in the Festival. Common themes connected conversations and created new relationships between local and further afield communities.

Invited guests and initiatives included, for Youth / the Future - 4 local first schools and 1 middle school; Home/Hyem - Palestinian Solidarity Campaign; Nature/Nurture - Connecting Threads/Destination Tweed, The North East Film Archives' Nature Matters and Hospice Care North Northumberland; and Of/Duty - the King's Own Scottish Borderers Regiment.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

Hands-on workshops included 'Film Poster Collective' with artist, filmmaker and publisher, Deborah Bower of Foundation Press & Film Bee. Visitors, who ranged from people that have never made film before to film professionals, created film posters for an imagined film relating to social action they wished to see. This drew upon a history of radical film and print initiatives, encouraging thinking around personal circumstances and the change people wished to see in their communities.

The Burr of Berwick programme will continue throughout the year, popping up in different spaces, platforming issues and hosting audiences and groups.

Schools

150 Berwick school children each took part in two screening and animation workshops in six schools in Berwick & Tweedmouth led by locally based artists Robin Webb and Chloe Smith. The outcomes of their work were screened to 211 children during two special gala screenings at The Maltings on the opening day of the Festival, and also exhibited at Berwick Library and Berwick Visitor Centre over the course of the long weekend, so that children could bring friends and family to take a look.

Audiences

Across cinema screenings, exhibitions, special events, outreach, online and educational activities, our audience in 2023/24 was 6,921. Ticket sales saw a 28.7% increase from 2023, resulting in a 35% increase in box office income. Audience surveys told us that 51% of visitors had stayed in paid for accommodation during their stay in Berwick, confirming that a large proportion of our audience had travelled to Berwick specifically for the Festival and spent additional money during their stay.

Organisational Development

Office Move

In preparation for The Maltings' redevelopment, in August 2023 we moved out of the Festival office there and into a new office in The Berwick Workspace. Situated just off the high street, the office is twice the size with better capability to accommodate more staff.

Fundraising

Fundraising efforts have been concentrated on securing multi-year funding from our two long-term funders, Arts Council England and BFI, as well as support from North East Combined Authority (NECA, formerly North of Tyne Combined Authority). This investment has enabled us to create new roles in programming, production and communications; and increase our budgets for artistic research, year-round programming, audience development, marketing and PR.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

2023/24 was the first of Arts Council England's new three-year investment cycle for National Portfolio Organisations. BFMAF retained baseline funding, and secured additional investment to create a new role of Public Programmer, deliver year round programming in Berwick, and build on our artist development activity.

It is our second year of three, with support from North East Combined Authority Scale Up Fund to increase capacity, marketing and PR activities, and develop our programme to reach bigger audiences (2022-25).

BFMAF will receive funding from BFI through the Audience Projects Fund for the next three Festival editions (2024, 2025 and 2026), investing in curatorial ambition and audience development for d/Deaf, Disabled and neurodivergent audiences.

We are grateful for the additional support we received in 2023/24 from Sir James Knott Foundation, Lough Fund (Community Foundation), Northumberland County Council Community Trust, Joicey Trust, Hadrian Trust, The Berwick Chamber of Trade, Newcastle University's Institute for Creative Arts Practice, and Simpsons Malt.

Board of Trustees

Following an open recruitment process and analysis against our skills matrix, four new Board Members were appointed at the Board meeting on 24 May 2024:

- Siobhan Carroll is the Open Programme Convenor at Glasgow International Festival of Contemporary Art. She previously worked as Head of Programme at Collective, Edinburgh and as a Programmer at Nottingham Contemporary. She has also Produced projects including: *Episode 11: To End the World as We Know It,* with Arika, 2024.

- Rachel Gnagniko is a management consultant member of the Institute of Consulting, the Consultant for Good Network, and The Institute of Equality and Diversity Practitioners. Her expertise spans a diverse range of sectors, including Arts, Culture & Heritage, Equality, Diversity & Inclusion, Partnerships, Charities and Social Enterprise. Rachel passionately champions collaboration, embracing the transformative potential of partnerships and idea exchange. Drawing from her unique perspective as a French-Togolese citizen, she enhances the experiences of minoritised groups in various sectors. Adhering to her mantra, "Structure is Freedom", she leverages the strength of clear, meaningful processes to cultivate exceptional experiences within diverse and creative teams. Her approach centres on analysing processes, planning and supporting their implementation, and devising strategies for continuous improvement. This comprehensive methodology ensures sustainable success and growth for organisations and their leaders.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

Board of Trustees (Cont.)

- Andrew Robson is a producer, researcher and funding manager, working in partnership with screen heritage organisations and moving image archives. An alumni of UEA's Film Archiving MA where he interned at American Zoetrope, he co-founded the Marc Karlin Archive in 2010, bringing greater visibility to the radical filmmaker through screenings in collaboration with BFI Southbank, Whitechapel Gallery, the Arnolfini, Tate Liverpool, DMZ Doc Festival, AV Festival and the Open City Docs Festival, and culminating in the publication, Marc Karlin – Look Again (2015). In 2018, as Screen Heritage Producer with the BFI Film Audience Network, he oversaw the Screen Heritage fund for four years that encouraged independent cinemas and film festivals to deliver ambitious screenings UK wide, showcasing the collections of the National and Regional Film Archives with new audiences. Following on from his collaborative PhD with the Amber Film and Photography Collective, Andy continues to research the UK's independent film and video workshop movement of the 1980s/90s, in particular how the workshop model of integrated practice - the amalgamation of production, exhibition, distribution and education activities - which gave communities a voice, can be reworked today. Currently, in collaboration with BFI Film Audience Network and BFI Film Academy, Andy supports partnership and audience building opportunities between archives, exhibitors and filmmakers.

- Jonathan Weston is Curator at Northern Gallery for Contemporary Art (NGCA). Previously he was Curator for Sunderland Culture's Art Council Collection National Partners Programme and Assistant Curator at Modern Art Oxford. He has worked in exhibition roles including for Whitechapel Gallery. As an independent curator he has worked on public contemporary art projects across Oxford and Essex. Curatorial interests include art in the public sphere, coastal communities in the North East, socially-engaged arts practice and the intersection between art and music.

Staff

In Q1 we undertook a review of the Programme team structure that would enable us to retain the diversity and range of voices, whilst offering improved pay and work security for two members of our existing team (from seasonal freelance contracts to two permanent year-round salaried roles), continue to offer two Programme Fellows annually (fixed-term contracts), and introduce an additional role of Public Programmer (one permanent part-time salaried role).

Alice Miller and Myriam Mouflih were appointed as Programmers in August 2023 (formerly Associate Programmers on a freelance basis and a recipient of Programme Fellowships); Ane Lopez and Ilinca Vanau joined as Programming Fellows in October 2023; and Dawn Bothwell as Public Programmer in November 2023.

Reba Martin, Communications Manager, left the Festival for new opportunities in December 2023 and Miranda Mungai was appointed to the role.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

Staff (Cont.)

Hamish Young handed over all responsibilities as Festival Manager in early June after two years in the job and five years with the Festival.

Jess Thornton reprised her role as Festival Producer from September 2023 to August 2024.

Festival Director Peter Taylor continues to receive support via the DWP Access to Work scheme, to help overcome barriers to work related to ADHD. This includes employing a support worker 8-16 hours per week.

Volunteers Programme

Millie McRobbie joined the Festival team in November 2023 as Volunteer Coordinator. The festival had 43 volunteers this year of which 20 people were from Berwick and the local area, a positive increase from last year at almost 50% of the team.

Financial Review

The out-turn for the year is an unrestricted surplus of £3,639 (2023: Surplus £441). The surplus will be added to Unrestricted Reserves, leaving a balance on Unrestricted Funds, including Designated Funds, at 31 March 2024 of £36,185.

PLANS FOR FUTURE PERIODS

The Maltings, which was expected to close for redevelopment from January 2024, will now remain open until spring 2025. Therefore, we will have one more Festival in our usual home, from 27 – 30 March 2025, before the building closes for between two and three Festival editions.

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2024

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of Berwick Film & Media Arts Festival for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by Section 415A of the Companies Act 2006.

Signed by order of the Trustees

Laura Simpson
Chair/Trustee
Company Registration Number 05622380

26 October 2024

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF BERWICK FILM AND MEDIA ARTS FESTIVAL YEAR ENDED 31 MARCH 2024

I hereby report to the Trustees/Members of Berwick Film & Media Arts Festival (Charity Registration Number 1174274) on the accounts for the year ended 31 March 2024 set out on pages 17 to 26.

Responsibilities and basis of report

As the charity's trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

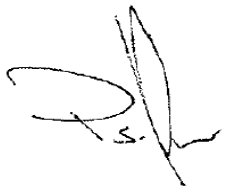
Independent Examiner's Statement

Since the Company's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountant in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales

26 La Sagesse, Jesmond, Newcastle upon Tyne NE2 3AF

26 October 2024

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Income					
Income from Investments	3	93	-	93	74
Income from Donations, Grants & Legacies	4	257,142	16,496	273,638	187,275
Income from Charitable Activities	5	27,227	-	27,227	26,767
Other Income	6	5,312	-	5,312	-
Total Income		**289,774**	**16,496**	**306,270**	**214,116**
Expenditure					
Expenditure on Charitable Activities	7	286,135	16,496	302,631	213,705
Total Expenditure		**286,135**	**16,496**	**302,631**	**213,705**
Net Income/(Expenditure)		**3,639**	**-**	**3,639**	**411**
Balance brought forward at 1 April		32,546	-	32,546	32,135
Balance carried forward at 31 March	**14**	**£36,185**	**£-**	**£36,185**	**£32,546**

The notes on pages 19 to 26 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2024

	Notes	2024 £	2023 £
Fixed Assets			
Tangible Fixed Assets	10	2,182	882
Current Assets			
Debtors	11	52,518	21,951
Cash At Bank & In Hand		14,259	36,634
		66,777	58,585
Creditors – Amounts Falling Due Within 1 Year	12	(32,774)	(26,921)
Net Current Assets/(Liabilities)		34,003	31,664
Total Net Assets	13	**£36,185**	**£32,546**
Represented by:			
Unrestricted Funds	14	36,185	32,546
Restricted Funds	14	-	-
		£36,185	**£32,546**

The notes on pages 19 to 26 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2024 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 26 October 2024.

Laura Simpson
Chair/Trustee
Company Registration Number 05622380

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

1. Accounting Policies

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Berwick Film & Media Arts Festival Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

Income
All income is included in the Statement of Financial Activities (SOFA) when there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Such income is only deferred when the donor or funder has specified that the grant or donation can only be used in future accounting periods or where the donor or funder has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income, including interest on funds held on deposit, is recognised on a receivable basis.

Expenditure
All expenditure is accounted for on an accruals basis and is recognised when a liability is incurred.

- Expenditure on raising funds are those costs of seeking potential funders and applying for funding
- Charitable activities include expenditure associated with the planning and delivery of artistic productions and associated activities. This includes both the direct costs and support costs relating to these activities.
- Support or Indirect costs are those costs incurred in support of the charitable objectives. These have been allocated to the resources expended on a consistent basis that fairly reflects the true use of those resources within the organisation, such as allocating staff costs by time spent and other costs by their usage.
- Governance costs are those incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements.

1. Accounting Policies (Continued)

Tangible Fixed Assets and Depreciation
Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT & Office Equipment - 25% reducing balance

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Financial Instruments
The charity only has financial assets and liabilities of a kind which qualify as basic financial instruments. Such instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Fund Accounting
General Funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated Funds comprise unrestricted funds set aside by the Trustees for a specific purpose.

Restricted Funds reflect income received which a funder or donor requires must be spent on a particular purpose or where funds have been raised for a specific purpose. Such income and associated expenditure is shown as Restricted in the Statement of Financial Activities, whilst any unspent balances at the year-end are carried forward as Restricted Funds.

Taxation
Berwick Film & Media Arts Festival meets the definition required of a charitable company for UK Corporation Tax purposes. Consequently, the company is potentially exempt from taxation in respect of income or capital gains to the extent that such income or gains are applied exclusively for charitable purposes.

2. Going Concern

The Trustees have reviewed the circumstances of the charity and consider that adequate resources continue to be available to fund the activities of the charity for the foreseeable future. The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

3. Income from Investments

	Unrestricted Funds	Restricted Funds	2024	2023
	£	£	£	£
Bank Interest Receivable	93	-	93	74
	£93	**£-**	**£93**	**£74**

The 2023 total of £74 was wholly attributable to Unrestricted Funds.

4. Income from Donations, Grants & Legacies

	Unrestricted Funds	Restricted Funds	2024	2023
	£	£	£	£
Donations	**578**	**-**	**578**	**450**
Grant Income				
Arts Council England – NPO	125,288	-	125,288	71,288
Berwick Town Council	1,039	-	1,039	(1,039)
British Film Institute	50,000	-	50,000	40,000
DWP – Access Costs	-	12,597	12,597	-
FB & PFB Lough Fund	10,000	-	10,000	10,000
Finnish Institute UK & Ireland	-	-	-	518
Hadrian Trust	500	-	500	1,000
Joicey Trust	2,000	-	2,000	2,400
North of Tyne Combined Authority	53,989	-	53,989	47,937
Sir James Knott Trust	5,000	-	5,000	5,000
Northumberland County Council	8,748	3,899	12,647	9,721
	256,564	**16,496**	**273,060**	**186,825**
	£257,142	**£16,496**	**£273,638**	**£187,275**

Of the 2023 total of £187,275, £184,357 was attributable to Unrestricted Funds and £2,918 to Restricted Funds.

5. Income from Charitable Activities

	Unrestricted Funds	Restricted Funds	2024	2023
	£	£	£	£
Submission/Entry Fees	9,538	-	9,538	9,485
International Funding/Fees	2,058	-	2,058	3,871
Sponsorship & Advertising	4,000	-	4,000	4,000
Box Office	11,631	-	11,631	9,411
	£27,227	**£-**	**£27,227**	**£26,767**

The 2023 total of £26,767 was wholly attributable to Unrestricted Funds.

6. Other Income

	Unrestricted Funds	Restricted Funds	2024	2023
	£	£	£	£
Merchandise Sales	165	-	165	-
Exhibition Tax Relief	5,147	-	5,147	-
	£5,312	**£-**	**£5,312**	**£-**

The 2023 total of £26,767 was wholly attributable to Unrestricted Funds.

7. Expenditure on Charitable Activities

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Artistic Production/Project Costs				
Programme Costs	107,567	2,500	110,067	108,113
Salaries & On Costs	154,209	-	154,209	93,569
Support Costs				
Premises Costs	9,722	-	9,722	5,963
Access Costs	-	12,597	12,597	-
Administration & Office Costs	11,632	1,399	13,031	4,753
Depreciation	728	-	728	294
Governance Costs				
Independent Examiner's Fees	1,000	-	1,000	1,000
Book-keeping & Accountancy Fees	700	-	700	-
Legal & Professional Fees	13	-	13	13
Trustee Expenses	564	-	564	-
	£286,135	**£16,496**	**£302,631**	**£213,705**

Of the 2023 total of £213,705, £210,787 was attributable to Unrestricted Funds and £2,918 to Restricted Funds.

8. Net Income/(Expenditure)

	2024 £	2023 £
Net income/(expenditure) is stated after charging/(crediting):		
Independent Examiner's Fees – current year	1,000	1,000
Independent Examiner – other services – current year	700	-
Depreciation of owned Tangible Fixed Assets	728	294

9. Staff Costs & Trustees' Remuneration

	2024 £	2023 £
Gross Salary Costs	146,389	89,398
Employer's National Insurance	5,266	2,381
Employer's Pension Contributions	2,554	1,790
	£154,209	**£93,569**

No employee received remuneration of more than £60,000 during the year (2023 - Nil).

The average number of staff employed during the year, calculated as full-time equivalents, was as follows:

	2024 No	2023 No
Artistic Production and Support	4	4

Key Management Personnel are defined by the organisation as the Trustees.

No remuneration has been paid to any Trustees/Directors in the year (2023: £Nil).

£564 was reimbursed in the year to 2 Trustees for Travel and Subsistence expenses incurred in respect of their attendance at meetings of the charity (2023: £Nil).

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2024 Berwick Film & Media Arts Festival made an employer's contribution of 3% of pensionable pay, provided that the employee made a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

No contributions were outstanding at 31 March 2024 (2023: £Nil).

10. Tangible Fixed Assets

	IT & Office Equipment	Total
	£	£
Cost		
At 1 April 2023	6,102	6,102
Additions in year	2,028	2,028
At 31 March 2024	8,130	8,130
Accumulated Depreciation		
At 1 April 2023	5,220	5,220
Charge for year	728	728
At 31 March 2024	5,948	5,948
Net Book Value		
At 31 March 2024	**£2,182**	**£2,182**
At 1 April 2023	£882	£882

11. Debtors

	2024	2023
	£	£
Trade Debtors	4,800	718
Accrued Income	40,174	16,609
Prepayments	636	714
Other Taxes & Social Security Costs	6,231	3,910
Other Debtors	677	-
	£52,518	**£21,951**

12. Creditors – Amounts Falling Due Within 1 Year

	2024	2023
	£	£
Trade Creditors	13,453	8,640
Other Creditors	8,104	7,402
Accruals	11,217	10,879
	£32,774	**£26,921**

13. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Fixed Assets	2,182	-	2,182	882
Debtors	52,518	-	52,518	21,951
Cash at Bank and In Hand	14,259	-	14,259	36,634
Creditors – Amounts Due Within 1 Year	(32,774)	-	(32,774)	(26,921)
	£36,185	**£-**	**£36,185**	**£32,546**

14. Analysis of Charitable Funds

	Fund at 1 April 2023	Income in Year	Exp'ture in Year	Fund at 31 March 2024
	£	£	£	£
Unrestricted General Funds	**32,546**	**289,774**	**(286,135)**	**36,185**
Restricted Funds				
DWP – Access Costs	-	12,597	(12,597)	-
Northumberland County Council – Fundraising Training	-	1,399	(1,399)	-
Northumberland County Council – Portable AV Equipment	-	2,500	(2,500)	-
Total Restricted Funds	**-**	**16,496**	**(16,496)**	
Total Funds	**£32,546**	**£306,270**	**£(302,631)**	**£36,185**

14. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
DWP – Access Costs	Towards the cost of a support worker
Northumberland County Council – Fundraising Training	Towards the cost of attendance of one key member of staff at the National Arts Fundraising School
Northumberland County Council – Portable AV Equipment	Towards the cost of portable audio-visual equipment

15. Related Party Transactions

The charity has a close working relationship with Arts Council England which is a registered charity and has provided significant project funding which enables the charity to carry out its charitable objectives. In total, grant funding of £125,288 (2023: £71,288) from Arts Council England was recognised in the year.

At 31 March 2024, Nil was owing to Berwick Film & Media Arts Festival from Arts Council England (31 March 2023: £Nil).

16. Taxation

The company is a registered charity and no provision is considered necessary for taxation.

17. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

18. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 5 members of the company (2023 - 6 members).

BERWICK FILM & MEDIA ARTS FESTIVAL

England & Wales - Charity number 1174274

Accounts

Company Registration Number 05622380

Registered Charity Number 1174274

BERWICK FILM AND MEDIA ARTS FESTIVAL

(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS
For the year ending 31 March 2023

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Name	Berwick Film & Media Arts Festival
Charity registration number	1174274
Company registration number	05622380
Registered office	The Maltings Theatre & Cinema, Eastern Lane, Berwick-Upon-Tweed, Northumberland, TD15 1AJ

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of Berwick Film & Media Arts Festival during the period and to the date of signing this report are as follows:

Huw Davies	- Resigned 5 April 2022
Laura Simpson (Chair)	
Dawn Bothwell	
Menelaos Gkartzios	- Resigned 5 April 2022
Christopher Hardie	
May Adadol Ingawanij	- Appointed 1 June 2022
Jonathan Lang	- Resigned 5 April 2022
Wendy Law	- Resigned 5 April 2022
Luke Moody	
Andrew Ormston	- Resigned 5 April 2022
Scott Sherrard	- Resigned 5 April 2022
Yvonne Smith	- Resigned 31 January 2023
Matthew Stokes	

Independent Examiner	Mr Pete O'Hara FCA, Flat 3, 1 Tankerville Terrace, Jesmond, Newcastle upon Tyne NE2 3AH

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Berwick Film & Media Arts Festival Ltd is a charitable company limited by guarantee, incorporated on 14 November 2005, registered in England and Wales under company number 05622380 and governed by its Articles of Association, originally registered upon incorporation and as amended by Special Resolution registered at Companies House on 1 August 2017 and as further amended on 22 March 2020.

The charity was registered with the Charity Commission on 16 August 2017.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Structure and Governance

The charity currently has a board of six non-executive Trustees.

The Board meets a minimum of four times per year.

Detailed written Board reports and an agenda are prepared and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Trustees are elected to the Board based on discussions and recommendations offered by Trustees and outside advisors to the organisation, as well as through a range of advertising channels.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board and Director and are provided with a range of resources and publications to support their understanding of Berwick Film & Media Arts Festival activities, including the latest annual report and accounts, a full role description and information on current and past productions. They also have the opportunity to see productions and are kept informed on an ongoing basis around developments in both the theatre and wider charity sectors.

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to firstly hold a level of unrestricted Reserves which enables the charity to have sufficient financial resources to meet various liabilities which would crystallise if Berwick Film & Media Arts Festival's funding were to be withdrawn and/or it were unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such purposes amount to approximately £19,000.

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Reserves Policy (Cont.)

The Trustees then aspire to retain an additional allowance of £5,000 to enable the charity to respond flexibly to issues or appropriate initiatives which might be identified outside of its annual budgeting process.

The optimum level of Reserves held is therefore £24,000.

The charity's total unrestricted Reserves at 31 March 2023 are £32,546 with 'free' unrestricted Reserves, defined as non-designated unrestricted funds, net of the value of Fixed Assets, of £31,664, thereby providing a modest amount of additional contingency.

This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

Grant Making Policy

The charity does not currently engage in grant-making activity.

The Contribution of Volunteers

The charity makes extensive use of volunteers via a specific volunteer programme to support Festival activities.

OBJECTIVES AND ACTIVITIES

Charitable Purpose

Berwick Film & Media Arts Festival's charitable objects are

(a) to promote appreciation of and education in the arts, crafts & associated technologies, especially but not exclusively those of the cinema & moving image
(b) to educate the public by encouraging the creative participation in the arts and crafts of cinema, video & moving image
(c) to educate the public in the history, aesthetics and theory of moving image in all their aspects.

Aims & Objectives

Berwick Film & Media Arts Festival (BFMAF) is an artistically ambitious organisation for artists' moving image and new cinema based in North Northumberland on the English border with Scotland.

A work in progress, leading through collaboration, it has a resolute commitment to the mutual development of the artists, audiences, filmmakers and programmers that make the Festival possible.

OBJECTIVES AND ACTIVITIES (CONTINUED)

Aims & Objectives (Cont.)

The Festival enacts pluralist ideas of moving image and contemporary cinema, its history and curation. Short, medium or feature-length Festival selections can include arthouse, documentary or genre cinema; artists' moving image and sound; world premieres and freshly restored archival titles; or live, installation-based or performative works.

BFMAF also strives to understand and work towards optimal exhibition conditions for artists and filmmakers' work within the resources and contexts it has available. In evaluating this, the accessibility of audiences and communities that it is involved with – locally, regionally, nationally and internationally – are of utmost consideration.

BFMAF was established in 2004 by artists Marcus Coates and Huw Davies in the Northumberland border town of Berwick- upon-Tweed.

The Festival's vision is to be the UK's leading festival for artists' moving image and new cinema.

Its strategic objectives are to:

1. present an artistically ambitious, internationally significant programme of artists' moving image and new cinema.

2. create a resilient, dynamic and ever evolving organisation where inclusivity, access and environmental responsibility are central to all activity.

3. support creative practitioners, artists, filmmakers, critics and curators, instigating transformative moments in their careers and striving towards optimal conditions for their work.

4. embody a 'work in progress' ethos where collaboration, innovation, research and mutual exchange shape our organisation's present and future.

5. develop the Festival's reputation and associational life, bridging international, national and regional cultural communities.

6. invest in an integrated digital presence, informed data culture and effective PR and marketing strategies.

7. ensure our programmes are engaging and stimulating for all audience members, with specific provision for young people.

8. deliver a programme which is informed by the social, cultural, historical, and environmental contexts of North Northumberland and its communities.

OBJECTIVES AND ACTIVITIES (CONTINUED)

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit and have had due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles.

Berwick Film & Media Arts Festival presents ambitious and rigorously researched programmes of new cinema to the public. Based in England's most northerly town, it is inspired by its borderlands location and embodies a pluralist cinema.

Now in its 19th year, BFMAF is recognised for its 3-day festival of screenings, exhibitions, performances, workshops and seminars, alongside its work year-round that focuses on supporting artists' and filmmakers' production, working with local young people and creating professional development opportunities locally and nationally. With up to 12,000 visitors attending in person in or online, the Festival has become a keystone in the cultural calendar of the UK.

BFMAF serves as a resource for the broader creative networks we work within as well as the rural communities in which we are based. Our programmed activity reflects this duality through considered curation and targeted provision.

The organisation works to promote and support artistic ambition through screenings, exhibitions, workshops, residencies and seminars. It provides public benefit through:

- exposing audiences to new cinema and artists' moving image that they would likely not have a chance to see elsewhere
- fostering critical thinking
- engaging with local communities to support their access to the work
- highlighting Berwick-upon-Tweed as a destination and positively impacting the local economy
- delivering skills and employability services locally and to the larger creative networks that we are part of
- encouraging new contacts and networks for groups and individuals taking part in activities around the Festival

In developing the objectives for the year, and in planning activities, the Trustees have considered the Charity Commission guidance on public benefit.

OBJECTIVES AND ACTIVITIES (CONTINUED)

Risk Management

The Trustees of the charity regularly review the major governance, operational and financial risks which the charity faces as part of its annual business planning process and confirm that systems have been established to mitigate these risks.

Berwick Film & Media Arts Festival has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan
- the establishment of systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place and consider the key risks facing the charity at this time to be:

- The financial risks arising if the organisation is unable to attract sufficient funding (over and above its Arts Council England National Portfolio Organisation grant) to realise its planned projects to the scale and quality to which the organisation aspires
- The loss of the Festival's main venue, The Maltings, during its planned redevelopment

The Trustees have managed the potential impact of these risks by ensuring that:

- Prudent budgets have been set for the next financial year
- The charity maintains a low cost base
- Regular management accounts are provided, showing the performance against budget
- Contingency plans are in place for the actions which would be taken if income appears unlikely to reach its target
- Reserves policies have been adopted which provide an appropriate amount of uncommitted Reserves which will always enable the charity to meet all its liabilities even if income targets are not achieved
- Regular dialogue with The Maltings team and Northumberland County Council, ensuring availability of the venue early in our planning cycle
- Contingency planning for replacement venues, including temporary structures

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

ACHIEVEMENTS AND PERFORMANCE

Summary of Achievements & Performance in the Year

A New Season
Longer term work in progress culminated in decisions to shift BFMAF's film festival from its established Autumn dates to early Spring. The resultant longer lead time for the 18th Festival allowed us to respond to a number of opportunities for research and development, including:

- Recruitment of two key new roles: Deputy Director and Communications Manager;
- Successfully reapplying to be part of Arts Council England's National Portfolio for 2023-26, with additional investment to enable us to create a new role of Public Programmer, deliver year-round programming in Berwick and build on our artist development activity;
- Achieving multi-year support from North of Tyne Combined Authority Scale Up Fund to increase capacity, marketing and PR activities, and develop our programme to reach bigger audiences (2022-25);
- Taking part in Film Hub Scotland's Amplify for Festivals programme, to develop our business plan with new vision objectives and KPI's for 2023-26;
- Website development and a significant overhaul of our ticketing system, with wire frame integration between bfmaf.org and The Maltings website to enable a better box office experience for audiences.

Key factors in the decision to change dates included a schedule that allowed for better working conditions – a Festival that works with, rather than against, the annual calendar and that allowed for summer holidays to be taken; better availability of accommodation in Berwick; avoiding the regular rail maintenance which often disrupted travel for guests and audiences; and stepping out of a congested period in the festival calendar.

Early March is a much quieter month in Berwick, sitting outside of the busy summer and early autumn tourist season and the cultural activity that this brings. Availability of accommodation was excellent and this had a big positive impact on ticket sales and the large proportion of visitors attending from outside the region.

This was the first completely in-person festival since September 2019.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

Festival Programme

"…BFMAF has since its inaugural 2005 edition taken as given the intertwinement of the aesthetic and the political, and refused antagonisms between fiction and non-fiction, shorts and features, old and new...While experimental documentary forms dominated its eighteenth edition, many highlights looked to the liberatory capacities of narrative fiction and performance, as subjects and strategies of excavation."

– Dylan Huw, e-flux

The Festival programme consisted of 28 cinema screening programmes at The Maltings with live introductions and filmmaker Q&As; 5 free film exhibitions in heritage and civic sites around the town; and the production of a 64 page catalogue including original texts on all the films and a smaller 32 page programme preview publication. Alongside the in-person Festival there was an online screening room accessible by all accredited pass-holders for 3 weeks after the Festival.

The Festival Programmers were Dan Guthrie, Alice Miller, Myriam Mouflih, Herb Shellenberger and Ilinca Vanau. This year was the fourth year that we have been able to support two Programming Fellows, a mentorship and development role for early career film curators, which is recruited prioritising candidates with protected characteristics and/or lower income backgrounds.

Highlights

Filmmakers in Focus: the first UK retrospective of filmmakers Anastasia Lapsui (Nenets), Markku Lehmuskallio and collaborator Johannes Lehmuskallio (Finland). Their narrative and documentary feature films made across four decades centre on people, stories and perspectives indigenous to the Arctic Circle, particularly the Nenets, a nomadic tribe living for centuries in regions of the Extreme North. The Opening Gala film, 'Anerca: Breath of Life', played to a sell-out audience in the Maltings Main House.

UK Festival Premiere of Luke Fowler **(UK), 'Being in a Place – A Portrait of Margaret Tait':** Drawing on a wealth of unseen archival material and unpublished notebooks, the film weaves a complex and personal portrait of Scottish filmmaker Margaret Tait's life. 'Being in a Place' came to Berwick following its international premiere at Berlinale and was followed by screenings at Cinema du Reel, Open City Documentary Film Festival and as part of MoMA New York's Doc Fortnite.

Berwick New Cinema Awards celebrate some of the most distinctive works of new cinema and artists' moving image being made around the world today. Uniquely, all selected filmmakers in this strand receive an award rather than a single winner chosen by a jury. The **25 New Cinema Award winners** were selected by our programmers from 918 films researched and entered via an open call. BNC screening programmes achieved consistently large audiences, with sellouts in the Henry Travers studio and audiences of between 110-164 in the Main House.

UK premiere of Soda Jerk's 'Hello Dankness' (AUS, US), a bent suburban musical comprised entirely of pirated film samples that bears witness to the psychotropic cultural spectacle of the US from 2016 to 2021. The film came to Berwick directly from its international premiere at Berlinale. and garnered rave reviews including The Hollywood Reporter, Frieze and The Guardian.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

Essential Cinema: Helena Solberg: a presentation of Solberg's debut short films (1966-69) alongside her 1982 feature 'From the Ashes: Nicaragua Today' which brings a multi-layered feminist perspective to a political and societal portrait of the country following the 1979 insurrection that overthrew the Somoza dictatorship. The screening was followed by a Q&A with Mariana Cunha, lecturer in Screen Studies at the University of Westminster.

New film restorations of 'Nedarma' and 'Seven Songs from the Tundra' (Anastasia Lapsui/Markku Lehmuskallio, Nenets/Finland); 'The Blue Mammy' (Johannes Lehmuskallio, Finland); and 'Terminal USA' (Jon Moritsugu, USA).

Showcases: the Festival included 2 programmes produced in partnership with UK Universities: Newcastle University and Goldsmiths University of London. These partnerships result from a long term strategy that nurtures mutually beneficial relationships with educational institutions in a way which brings groups of students and academics to the Festival, raises the cultural profile of the Festival and the region and provides a professional platform for emerging artists.

Christopher Ulutupu commission and residency: We worked with CIRCUIT and Tautai Pacific Arts Trust in New Zealand to support a newly commissioned single-screen moving image work by the Moana Pasifika artist Christopher Ulutupu. The film 'Hidden amongst Clouds' reflected Ulutupu's ongoing interest in themes of belonging and the importance of recontextualising and reimagining narratives of colonial stereotypes. It had its UK Premiere at the Festival in exhibition at the Gymnasium Gallery. Following the Festival, BFMAF arranged a 2-week residency for the artist at Flat Time House, London.

Screentime: A showcase of 3 films made by young Berwick filmmakers. 'Everyday Apocalypse' and 'In10ded Ten: The Fate of The Middle Place' were commissioned by the Festival in 2020 and 2021 respectively and were made collaboratively with artist Kimberley O'Neill and Berwick Young Filmmakers (a group of local 12–14 year olds). This was the first opportunity to publicly showcase these works following Covid disruptions. A sold-out event, which included a Q&A with some of the young filmmakers, was followed by a reception celebrating the films. An exhibition of the films was also open at Berwick Visitor Centre throughout the Festival weekend.

Festival Programme - in numbers

- **28** cinema screening programmes
- **48** films
- **34** countries of production
- **18** World Premieres
- **28** UK Premieres
- **28** Berwick New Cinema Awards of £400 paid directly to filmmakers
- **5** free film exhibitions in heritage and civic sites around Berwick-upon-Tweed
- **64** page full colour catalogue including original texts on all the films

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

In total, **48** films were included in the programme, by filmmakers from **34** countries including Argentina, Finland, Georgia, Iran, Japan, Lebanon, Morocco, Mozambique, Nicaragua, Palestine, Philippines, Saudi Arabia, Singapore and Thailand. Of those 13 UK and 35 international filmmakers, **27** travelled to Berwick, enriching audiences' experience of their films, and connecting with visiting curators and programmers too.

Audiences - overview

The **18th BFMAF** had a total audience of 5,546. Gross box office income saw an increase of 63% from the previous high in 2019, largely due to the new dates but also because of additional investment in marketing and PR. This is a significant achievement, given that cinema audiences across the UK remain 30% lower than pre-pandemic years.

Survey and box office data give us a good understanding of where our audiences travelled from:

	2023	
	Surveys	*Box Office
Berwick-upon Tweed	26%	14%
Edinburgh	18%	12%
Newcastle	16%	11%
Glasgow	17%	14%
London	3%	12%
Scotland	38%	32%
UK	93%	
International	7%	

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

Festival Team
Throughout 2022/23, the Festival created 14 freelance roles for programmers, technicians, designers, web developers, an editor, and Festival and Volunteers coordinators.

Changes to the core team in this period included:

- Elisa Kay started in the role of Deputy Director in May 2022. Most recently, she was working in freelance curatorial and research roles with the UK's Government Art Collection and Somerset House, London, and as an arts fundraiser. Prior to this she was a Curator at Spike Island in Bristol, where she worked on exhibitions with artists including Andrea Luka Zimmerman, Roman Štětina and Sriwhana Spong, and at Flat Time House in London where she commissioned artists including Laure Prouvost and Bea McMahon.

- Hamish Young took on the role of Festival Manager in May 2022. Hamish joined the Festival in 2018 and has worked on planning and delivery, working across programming, marketing, film transport, and guest services in his previous role as Programme Coordinator before his promotion. Prior to BFMAF, Hamish worked at the 2017 Venice Biennale in both the German and British Pavilions and before this at the Fruitmarket Gallery in Edinburgh.

- Reba Martin was appointed as Communications Manager in January 2023. She has previously worked in communications and curatorial capacities at Watershed, BFI FAN, Rhubaba Gallery, HOME, Dogwoof, ArtReach, Fringe of Colour, Sheffield Doc/Fest and Cinema Rediscovered. She has written and spoken casually/critically about cinema for Gal-dem, the Independent Cinema Office, 34minus1, Cinema Rediscovered, BFI National Archive, and Club Des Femmes.

BFMAF is a Disabled person-led organisation. With the assistance of Access to Work grants from the Department of Work and Pensions we are working to overcome the barriers to work for our employees, and barriers to attendance or participation for filmmakers and audiences, that disability causes.

Volunteers Programme

This year's Festival marked a return to the rollout of a volunteer programme. In total 30 volunteers worked in various roles across the exhibition and cinema programme. Around 50% were from Northumberland with the other 50% mostly travelling from Scotland and the North East of England.

For many of the volunteers it was their first time in a film festival environment and an opportunity to both attend the festival (with free full weekend passes) and gain experience of a variety of roles. 14 of the volunteers were aged 24 or younger whose main reasons for applying were for educational reasons and to gain work experience.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

The feedback from the volunteers at the Festival also points to the benefits to health and wellbeing that the experience provided. This was especially true of the older volunteers whose main reasons for participating were either to support the Berwick community or meet new people. A third of the volunteer group were of retirement age and the festival provided the opportunity to mix with a diverse group of people both within the volunteer group and attending audience.

Financial Review

The out-turn for the year is an unrestricted surplus of £441 (2022: Deficit £5,086). The surplus will be added to Unrestricted Reserves, leaving a balance on Unrestricted Funds, including Designated Funds, at 31 March 2023 of £32,546.

PLANS FOR FUTURE PERIODS

The Maltings, which was expected to close for redevelopment from January 2024, will now remain open until summer 2024. Therefore, we will have one more Festival in our usual home before the building closes for between 2 and 3 Festival editions. This provides us with cause to rethink how and where BFMAF operates in the broadest sense; we also want to make sure that the Festival this March provides a fitting temporary farewell to our long-standing home. When The Maltings reopens, it will be more contemporary, accessible and with additional seating capacity and screening spaces.

We will be leaving our long-standing office space at The Maltings over the summer 2023 to rent a space at Berwick Workspace on Marygate and will be exploring a wide range of options for alternative future Festival venues, in dialogue with Create Berwick (CCZ), The Maltings and other potential partners.

We continue to lead on improving opportunities and working conditions within our sector and will be creating a number of permanent part-time Programming roles, as well as continuing our Programming Fellowships into their 5th year.

With Additional Investment from Arts Council England from 2023-26, we will be recruiting a Public Programmer, a new role at the Festival. It emerges from a long-term commitment to collaborative work as a critically engaged practice. The Public Programmer will join conversations to create a year-round public programme with communities, artists, filmmakers and educators in and around Berwick-upon-Tweed.

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of Berwick Film & Media Arts Festival for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

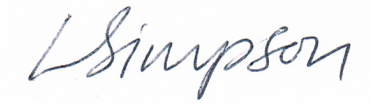
In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by Section 415A of the Companies Act 2006.

Signed by order of the Trustees



Laura Simpson
Chair/Trustee
Company Registration Number 05622380

26 October 2023

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF BERWICK FILM AND MEDIA ARTS FESTIVAL YEAR ENDED 31 MARCH 2023

I hereby report to the Trustees/Members of Berwick Film & Media Arts Festival (Charity Registration Number 1174274) on the accounts for the year ended 31 March 2023 set out on pages 15 to 25.

Responsibilities and basis of report

As the charity's trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

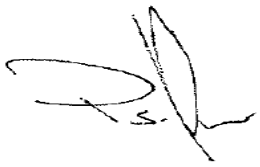
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales

Flat 3, 1 Tankerville Terrace, Jesmond, Newcastle upon Tyne NE2 3AH

26 October 2023

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Income					
Income from Investments	3	74	-	74	1
Income from Donations, Grants & Legacies	4	184,357	2,918	187,275	161,225
Income from Charitable Activities	5	26,767	-	26,767	34,067
Total Income		**211,198**	**2,918**	**214,116**	**195,293**
Expenditure					
Expenditure on Charitable Activities	6	210,787	2,918	213,705	200,379
Total Expenditure		**210,787**	**2,918**	**213,705**	**200,379**
Net Income/(Expenditure)		**411**	**-**	**411**	**(5,086)**
Balance brought forward at 1 April		32,135	-	32,135	37,221
Balance carried forward at 31 March	**13**	**£32,546**	**£-**	**£32,546**	**£32,135**

The notes on pages 17 to 25 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2023

	Notes	2023 £	2022 £
Fixed Assets			
Tangible Fixed Assets	9	882	1,176
Current Assets			
Debtors	10	21,951	4,893
Cash At Bank & In Hand		36,634	33,647
		58,585	38,540
Creditors – Amounts Falling Due Within 1 Year	11	(26,921)	(7,581)
Net Current Assets/(Liabilities)		31,664	30,959
Total Net Assets	12	**£32,546**	**£32,135**
Represented by:			
Unrestricted Funds	13	32,546	32,135
Restricted Funds	13	-	-
		£32,546	**£32,135**

The notes on pages 17 to 25 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2023 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 26 October 2023.

Laura Simpson
Chair/Trustee
Company Registration Number 05622380

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting Policies

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Berwick Film & Media Arts Festival Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

Income
All income is included in the Statement of Financial Activities (SOFA) when there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Such income is only deferred when the donor or funder has specified that the grant or donation can only be used in future accounting periods or where the donor or funder has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income, including interest on funds held on deposit, is recognised on a receivable basis.

Expenditure
All expenditure is accounted for on an accruals basis and is recognised when a liability is incurred.

- Expenditure on raising funds are those costs of seeking potential funders and applying for funding
- Charitable activities include expenditure associated with the planning and delivery of artistic productions and associated activities. This includes both the direct costs and support costs relating to these activities.
- Support or Indirect costs are those costs incurred in support of the charitable objectives. These have been allocated to the resources expended on a consistent basis that fairly reflects the true use of those resources within the organisation, such as allocating staff costs by time spent and other costs by their usage.
- Governance costs are those incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements.

1. Accounting Policies (Continued)

Tangible Fixed Assets and Depreciation
Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT & Office Equipment - 25% reducing balance

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Financial Instruments
The charity only has financial assets and liabilities of a kind which qualify as basic financial instruments. Such instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Fund Accounting
General Funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated Funds comprise unrestricted funds set aside by the Trustees for a specific purpose.

Restricted Funds reflect income received which a funder or donor requires must be spent on a particular purpose or where funds have been raised for a specific purpose. Such income and associated expenditure is shown as Restricted in the Statement of Financial Activities, whilst any unspent balances at the year-end are carried forward as Restricted Funds.

Taxation
Berwick Film & Media Arts Festival meets the definition required of a charitable company for UK Corporation Tax purposes. Consequently, the company is potentially exempt from taxation in respect of income or capital gains to the extent that such income or gains are applied exclusively for charitable purposes.

2. Going Concern

The Trustees have reviewed the circumstances of the charity and consider that adequate resources continue to be available to fund the activities of the charity for the foreseeable future. The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

3. Income from Investments

	Unrestricted Funds	Restricted Funds	2023	2022
	£	£	£	£
Bank Interest Receivable	74	-	74	1
	£74	£-	**£74**	**£1**

The 2022 total of £1 was wholly attributable to Unrestricted Funds.

4. Income from Donations, Grants & Legacies

	Unrestricted Funds	Restricted Funds	2023	2022
	£	£	£	£
Donations	**450**	**-**	**450**	**441**
Grant Income				
Arts Council England – NPO	71,288	-	71,288	71,288
Berwick Town Council	(1,039)	-	(1,039)	4,500
British Film Institute – Film Festival Fund	40,000	-	40,000	40,000
FB & PFB Lough Fund – Core Costs	10,000	-	10,000	10,000
Film Hub North	-	-	-	7,500
Finnish Institute UK & Ireland – Artists' Attendance	-	518	518	-
Goethe Institut – Focus Discussion	-	-	-	375
Hadrian Trust	1,000	-	1,000	-
Joicey Trust – Outreach Programme	-	2,400	2,400	2,400
North of Tyne Combined Authority	47,937	-	47,937	-
Sir James Knott Trust	5,000	-	5,000	5,000
Northumberland County Council	9,721	-	9,721	9,721
Wellesley Family Fund – Outreach	-	-	-	10,000
	183,907	**2,918**	**186,825**	**160,784**
	£184,357	**£2,918**	**£187,275**	**£161,225**

Of the 2022 total of £161,225, £136,450 was attributable to Unrestricted Funds and £24,775 to Restricted Funds.

5. Income from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
Submission/Entry Fees	9,485	-	9,485	16,153
International Funding/Fees	3,871	-	3,871	5,500
Sponsorship & Advertising	4,000	-	4,000	4,000
Box Office	9,411	-	9,411	8,414
	£26,767	**£-**	**£26,767**	**£34,067**

The 2022 total of £34,067 was wholly attributable to Unrestricted Funds.

6. Expenditure on Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Artistic Production/Project Costs				
Programme Costs	97,224	2,400	99,624	110,924
Salaries & On Costs	93,569	-	93,569	70,892
Travel & Subsistence	7,971	518	8,489	3,054
Support Costs				
Premises Costs	5,963	-	5,963	6,470
Administration & Office Costs	4,753	-	4,753	5,546
Governance Costs				
Independent Examiner's Fees	1,000	-	1,000	1,000
Book-keeping & Other Accountancy Fees	-	-	-	2,088
Legal & Professional Fees	13	-	13	13
Depreciation	294	-	294	392
	£210,787	**£2,918**	**£213,705**	**£200,379**

Of the 2022 total of £200,379, £175,604 was attributable to Unrestricted Funds and £24,775 to Restricted Funds.

7. Net Income/(Expenditure)

	2023 £	2022 £
Net income/(expenditure) is stated after charging/(crediting):		
Independent Examiner's Fees – current year	1,000	1,000
Independent Examiner – other services – current year	350	-
Depreciation of owned Tangible Fixed Assets	294	392

8. Staff Costs & Trustees' Remuneration

	2023 £	2022 £
Gross Salary Costs	89,398	67,652
Employer's National Insurance	2,381	1,760
Employer's Pension Contributions	1,790	1,480
	£93,569	**£70,892**

No employee received remuneration of more than £60,000 during the year (2022 - Nil).

The average number of staff employed during the year, calculated as full-time equivalents, was as follows:

	2023 No	2022 No
Artistic Production and Support	4	4

Key Management Personnel are defined by the organisation as the Trustees.

No remuneration has been paid to any Trustees/Directors in the year (2022: £Nil).

No sums were reimbursed in the year to Trustees for Travel and Subsistence expenses incurred in respect of their attendance at meetings of the charity (2022: £Nil).

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2023 Berwick Film & Media Arts Festival made an employer's contribution of 3% of pensionable pay, provided that the employee made a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

No contributions were outstanding at 31 March 2023 (2022: £Nil).

9. Tangible Fixed Assets

	IT & Office Equipment	Total
	£	£
Cost		
At 1 April 2022	6,102	6,102
Additions in year	-	-
At 31 March 2023	6,102	6,102
Accumulated Depreciation		
At 1 April 2022	4,926	4,926
Charge for year	294	294
At 31 March 2023	5,220	5,220
Net Book Value		
At 31 March 2023	**£882**	**£882**
At 1 April 2022	£1,176	£1,176

10. Debtors

	2023	2022
	£	£
Trade Debtors	718	4,289
Accrued Income	16,609	223
Prepayments	714	381
Other Taxes & Social Security Costs	3,910	-
	£21,951	**£4,893**

11. Creditors – Amounts Falling Due Within 1 Year

	2023	2022
	£	£
Trade Creditors	8,640	1,451
Other Creditors	7,402	242
Other Taxes & Social Security Costs	-	221
Deferred Income	-	2,025
Accruals	10,879	3,642
	£26,921	**£7,581**

12. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Fixed Assets	882	-	882	1,176
Debtors	21,951	-	21,951	4,893
Cash at Bank and In Hand	36,634	-	36,634	33,647
Creditors – Amounts Due Within 1 Year	(26,921)	-	(26,921)	(7,581)
	£32,546	**£-**	**£32,546**	**£32,135**

13. Analysis of Charitable Funds

	Fund at 1 April 2022	Income in Year	Exp'ture in Year	Fund at 31 March 2023
	£	£	£	£
Unrestricted General Funds	**32,135**	**211,198**	**(210,787)**	**32,546**
Restricted Funds				
Finnish Institute UK & Ireland – Artists' Attendance	-	518	518	-
Joicey Trust – Outreach Programme	-	2,400	2,400	-
Total Restricted Funds	**-**	**2,918**	**(2,918)**	**-**
Total Funds	**£32,135**	**£214,116**	**£(213,705)**	**£32,546**

13. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Finnish Institute UK & Ireland – Artists' Attendance	Towards the cost of artists' attendance at the 2022/23 Festival
Joicey Trust	Towards the cost of engaging local children and young people in film, filmmaking and film reviewing in Berwick

14. Related Party Transactions

The charity has a close working relationship with Arts Council England which is a registered charity and has provided significant project funding which enables the charity to carry out its charitable objectives. In total, grant funding of £71,288 (2022: £71,288) from Arts Council England was recognised in the year.

At 31 March 2023, Nil was owing to Berwick Film & Media Arts Festival from Arts Council England (31 March 2022: £Nil).

15. Taxation

The company is a registered charity and no provision is considered necessary for taxation.

16. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

17. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 6 members of the company (2022 - 12 members).

BERWICK FILM & MEDIA ARTS FESTIVAL

England & Wales - Charity number 1174274

Accounts

Company Registration Number 05622380

Registered Charity Number 1174274

BERWICK FILM AND MEDIA ARTS FESTIVAL

(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS
For the year ending 31 March 2022

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Name	Berwick Film & Media Arts Festival
Charity registration number	1174274
Company registration number	05622380
Registered office	The Maltings Theatre & Cinema, Eastern Lane, Berwick-Upon-Tweed, Northumberland, TD15 1AJ

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of Berwick Film & Media Arts Festival during the period and to the date of signing this report are as follows:

Huw Davies (Chair until 24 February 2022)	- Resigned 5 April 2022
Laura Simpson (Chair from 25 February 2022)	
Dawn Bothwell	
Menelaos Gkartzios	- Resigned 5 April 2022
Christopher Hardie	
May Adadol Ingawanij	- Appointed 1 June 2022
Jonathan Lang	- Resigned 5 April 2022
Wendy Law	- Resigned 5 April 2022
Luke Moody	
Andrew Ormston	- Resigned 5 April 2022
Scott Sherrard	- Resigned 5 April 2022
Yvonne Smith	
Matthew Stokes	

Company Secretary	Prof. Huw Davies (to 24 February 2022)
Independent Examiner	Mr Pete O'Hara FCA, 4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Berwick Film & Media Arts Festival Ltd is a charitable company limited by guarantee, incorporated on 14 November 2005, registered in England and Wales under company number 05622380 and governed by its Articles of Association, originally registered upon incorporation and as amended by Special Resolution registered at Companies House on 1 August 2017 and as further amended on 22 March 2020.

The charity was registered with the Charity Commission on 16 August 2017.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Charitable Purpose

Berwick Film & Media Arts Festival's charitable objects are

(a) to promote appreciation of and education in the arts, crafts & associated technologies, especially but not exclusively those of the cinema & moving image
(b) to educate the public by encouraging the creative participation in the arts and crafts of cinema, video & moving image
(c) to educate the public in the history, aesthetics and theory of moving image in all their aspects.

Structure and Governance

The charity currently has a board of 7 non-executive Trustees.

The Board meets a minimum of four times per year.

Detailed written Board reports and an agenda are prepared and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Trustees are elected to the Board based on discussions and recommendations offered by Trustees and outside advisors to the organisation, as well as through a range of advertising channels.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board and Director and are provided with a range of resources and publications to support their understanding of Berwick Film & Media Arts Festival activities, including the latest annual report and accounts, a full role description and information on current and past productions. They also have the opportunity to see productions and are kept informed on an ongoing basis around developments in both the theatre and wider charity sectors.

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to firstly hold a level of unrestricted Reserves which enables the charity to have sufficient financial resources to meet various liabilities which would crystallise if Berwick Film & Media Arts Festival's funding were to be withdrawn and/or it were unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such purposes amount to approximately £19,000.

The Trustees then aspire to retain an additional allowance of £5,000 to enable the charity to respond flexibly to issues or appropriate initiatives which might be identified outside of its annual budgeting process.

The optimum level of Reserves held is therefore £24,000.

The charity's total unrestricted Reserves at 31 March 2022 are £32,135 with 'free' unrestricted Reserves, defined as non-designated unrestricted funds, net of the value of Fixed Assets, of £30,959, thereby providing a modest amount of additional contingency.

This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

Grant Making Policy

The charity does not currently engage in grant-making activity.

The Contribution of Volunteers

The charity makes extensive use of volunteers via a specific volunteer programme to support Festival activities.

OBJECTIVES AND ACTIVITIES

Aims & Objectives

Berwick Film & Media Arts Festival's principal activity is the organization and promotion of the arts and crafts of cinema, video & moving image.

OBJECTIVES AND ACTIVITIES (CONTINUED)

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit and have had due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles.

Berwick Film & Media Arts Festival presents ambitious and rigorously researched programmes of new cinema to the public. Based in England's most northerly town, it is inspired by its borderlands location and embodies a pluralist cinema.

Now in its 18th year, BFMAF is recognised for its 3-day festival of screenings, exhibitions, performances, workshops and seminars, alongside its work year-round that focuses on supporting artists and filmmakers production, working with local young people and creating professional development opportunities locally and nationally. With up to 12,000 visitors attending in person in or online, the Festival has become a keystone in the cultural calendar of the UK.

BFMAF serves as a resource for the broader creative networks we work within as well as the rural communities in which we are based. Our programmed activity reflects this duality through considered curation and targeted provision.

The organisation works to promote and support artistic ambition through screenings, exhibitions, workshops, residencies and seminars. It provides public benefit through:

- exposing audiences to new cinema and artists' moving image that they would likely not have a chance to see elsewhere
- fostering critical thinking
- engaging with local communities to support their access to the work
- highlighting Berwick-upon-Tweed as a destination and positively impacting the local economy
- delivering skills and employability services locally and to the larger creative networks that we are part of
- encouraging new contacts and networks for groups and individuals taking part in activities around the Festival

In developing the objectives for the year, and in planning activities, the Trustees have considered the Charity Commission guidance on public benefit.

OBJECTIVES AND ACTIVITIES (CONTINUED)

Risk Management

The Trustees of the charity regularly review the major governance, operational and financial risks which the charity faces as part of its annual business planning process and confirm that systems have been established to mitigate these risks.

Berwick Film & Media Arts Festival has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan
- the establishment of systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place and consider the key risks facing the charity at this time to be:

- The financial risks arising if the organisation is unable to attract sufficient funding (over and above its Arts Council England National Portfolio Organisation grant) to realise its planned projects to the scale and quality to which the organisation aspires
- The loss of the Festival's main venue, The Maltings, during its planned redevelopment from 2023-25

The Trustees have managed the potential impact of these risks by ensuring that:

- Prudent budgets have been set for the next financial year
- The charity maintains a low cost base
- Regular management accounts are provided, showing the performance against budget
- Contingency plans are in place for the actions which would be taken if income appears unlikely to reach its target
- Reserves policies have been adopted which provide an appropriate amount of uncommitted Reserves which will always enable the charity to meet all its liabilities even if income targets are not achieved
- Regular dialogue with The Maltings team and Northumberland County Council, ensuring availability of the venue early in our planning cycle
- Contingency planning for replacement venues, including temporary structures

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE

Summary of Achievements & Performance in the Year

Inspired by its borderlands location, Berwick Film & Media Arts Festival (BFMAF) holds pluralist and revisionist ideas of contemporary cinema, its history and curation. Short, medium or feature length Festival selections can include arthouse, documentary or genre cinema; artists' moving image and sound; world premieres and freshly restored archival titles; live, installation-based and performative or online artists and filmmakers works. The organisation's principal activity is an annual film festival where some of the world's most distinctive new cinema is presented in screenings, exhibitions, seminars, performances and workshops over 3 days.

The 17th edition of Berwick Film & Media Arts Festival took place from Friday 10 to Thursday 30 September 2021 in person and online at bfmaf.org. It delivered a programme committed to the ongoing support of the artists, filmmakers and industry professionals BFMAF works with, the accessibility of its audiences and the communities that it sits within locally, regionally, nationally and internationally.

With ongoing restrictions and continued Covid-19 lockdowns at the end of 2020 and beginning of 2021, we decided to offer our audiences a hybrid event of in person and online activity, allowing for a communal experience in Berwick, alongside an unfolding programme online. The delivery of a hybrid event acknowledged that many audiences were not able to travel and also sought to maintain and grow international audiences for the Festival. The plans also reflected the Festival's choice to continue to pay increased artists' fees as per 2020, repurposing a significant part of the Festival budget directly towards artists at this precarious time for them.

In the year ending 31 March 2022, BFMAF presented:

- A three day in person festival hosted at The Maltings and other venues in Berwick-upon-Tweed, with a limited programme of screenings, workshops and filmmaker conversations. Filmmakers and programme participants from the UK were invited to attend in person.
- A three-week online festival – opening to coincide with the in-person event and unfolding as if you were in Berwick – hosted on the new website with updates from 2020.
- An expanded programme of live events, podcasts and writing hosted online and available after the festival as part of its legacy.
- Engagement with young people in Berwick-upon-Tweed, including our ongoing programmes Berwick Young Filmmakers, Young Programmers and Schools Programme.

The Festival presented a total of 65 films, of which there were 10 World Premieres; 15 World Festival Premieres; 4 International Premieres; 17 UK Premieres; and 2 UK Festival Premieres. Films originated from 23 different countries and 5 continents across the world including the UK, Spain, Morocco, the US, Cambodia, Sri Lanka, Palestine, Colombia and Canada.

The screening programme for this year's Festival was developed by the BFMAF programming team: Peter Taylor (Festival Director), Jemma Desai (Head of Programming), Christina Demetriou (Associate Programmer) Alice Miller (Associate Programmer), Myriam Mouflih (Associate Programmer) and Herb Shellenberger (Associate Programmer).

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Berwick New Cinema Award
Building on the decisions made in 2020 and continued conversations around care and mutuality, we chose to remove the remaining competitive elements to what was formerly the 'Berwick New Cinema Competition'. This year the renamed 'New Cinema Awards' was again a place of gathering and sharing the newest work that had moved the programming team collectively. The fifteen filmmakers in this section each received a £400 fee and a share of the prize money of £2,000. The strand included 15 works from almost as many countries, all of which were premiere status.

Filmmakers in Focus
A regular feature of the Festival, this year the strand included 4 filmmakers/collectives: Anti Archive (Cambodia), Nguyễn Trinh Thi (Vietnam), Rajee Samarasinghe (Sri Lanka/US), SPS Community Media (India).

Propositions
We welcomed 4 artists to present within this strand, which offers a chance to encounter new perspectives through artists' and filmmakers' research, experience and practice: Zia Anger & Monica Mirabile (US); Sharlene Bamboat (Pakistan/Canada) in partnership with Open City Documentary Festival; Sung Hwan Kim (South Korea/US); and Seema Mattu (UK).
BFMAF presented the premiere of 2 new commissions as part of the Propositions strand - 'BERWICKWORLD' by Seema Mattu and 'When Amongst Our Own' by Danielle Brathwaite Shirley (in partnership with Spike Island in Bristol and CIRCUIT, New Zealand).

Essential Cinema
A pluralist retrospective that provides a revisionist view of what might be considered classic works of cinema, the 2021 selection brought new restorations and digitisations that evoked connections between political and spiritual awakenings, taking in projects from India, Cuba, USA and Palestine.

Work in Progress
This year, BFMAF invited Congolese director and visual artist Nelson Makengo, whose feature film debut 'Rising Up at Night' (2022) is currently in production. Makengo joined the festival along with the producer Rosa Spaliviero and editor Inneke Van Waeyenberghe to discuss the work.

Children & Young People
BFMAF delivered a programme created to allow engagement and professional development for children and young people within the arts and cultural sectors. Programmes were developed and adapted as necessary from previous years to meet Covid regulations.

Berwick Young Filmmakers
Artist and filmmaker Kimberley O'Neill worked with a group of five young people from Berwick. The workshops were free and open to any young people aged between 12–16 years based in and around Berwick-upon-Tweed. With the relaxation of restrictions, we were able to host the workshops in person over a period of a week.

The final result was a new collaborative short film called 'In10ded Ten: The Fate of The Middle Place'. The work explores the theme 'Reworld' — speculating on what life in the year 2031 could be like and imagining how people, technology and nature may change in the near future. The film premiered at the Festival during the final evening and was available online.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

School Screenings
Returning for a second year and replacing school screenings at The Maltings, we again created a digital screening programme for local schools and teachers to use as a learning resource. 700 students from 145 Northumberland schools accessed the bespoke film programmes and learning materials throughout the pandemic.

Young Programmers/Screentime
The Young Programmers group built on the work the Festival has been doing to create professional development opportunities for young people locally. Local young people were invited through an open call and targeted promotion to join a series of workshops on programming. Five young programmers were paid to present five films showing at The Radio Rooms in Berwick on Thursday evenings in February and March. With music as the vital connection, the films celebrated the joy and challenges of community gathering and collective identities.

Audiences
We reached approximately 7,000 audience members across the hybrid festival this year. These audience figures reflected both the external circumstances around Covid-19 health & safety, the appetite/desire to return to in person events, as well as the hybrid nature of the event, which necessitated a slimmed down programme that did not include free exhibitions. Although lower than previous years, the in-person audience figures were in line with what we had hoped for and made for a busy but safe and comfortable environment for the visitors who were able to attend.

Improving accessibility remains a key ambition and specific provisions for the 2021 Festival included:

- Ticket prices for the Festival were flattened to ensure as many people as possible could enjoy the programme. We offered free elements to the programme as well (live events, podcasts, essays).
- SDH/ Captions for the deaf and hard of hearing were produced and made available for the in person and online screenings of the Berwick New Cinema Programme.
- Subtitles were also available for the majority of the rest of the programme.
- The majority of online events this year were recorded ahead of their live submission. This allowed us to add SDH/Captions to recorded events for broadcast, and live events were subtitled afterwards and are still available on our website.

BFMAF continues to receive core funding from Arts Council England as a National Portfolio Organisation and from the British Film Institute's Audience Fund once again this year. Key partners also include Northumberland County Council, The Community Foundation and Berwick Town Council, as well as sponsorship from local business Simpson's Malt and support from a variety of trusts and foundations.

The out-turn for the year is an unrestricted deficit of £(5,086) (2021: Surplus £16,017). The deficit will be deducted from Unrestricted Reserves, leaving a balance on Unrestricted Funds, including Designated Funds, at 31 March 2022 of £32,135.

PLANS FOR FUTURE PERIODS

BFMAF continues to work on developing the framework and strategy of the organisation to ensure we are able to reflect the needs of our audiences and our commitment to the artists, filmmakers, audiences and creative professionals who we work with within our programme of activity.

We have agreed a new post of Deputy Director to be recruited in spring 2022. This role will focus on strategic development, fundraising and financial management.

Fundraising over the next year will be focussed on building the staff team by seeking funds to support new roles in Public Programme and Communications, and local impact, as well as enhancing accessibility for our audiences, through website development and provisions for d/Deaf audiences.

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of Berwick Film & Media Arts Festival for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by Section 415A of the Companies Act 2006.

Signed by order of the Trustees

Laura Simpson
Chair/Trustee
Company Registration Number 05622380

17 November 2022

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF BERWICK FILM AND MEDIA ARTS FESTIVAL YEAR ENDED 31 MARCH 2022

I hereby report to the Trustees/Members of Berwick Film & Media Arts Festival (Charity Registration Number 1174274) on the accounts for the year ended 31 March 2022 set out on pages 13 to 22.

Responsibilities and basis of report

As the charity's trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales

4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG

17 November 2022

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income					
Income from Investments	3	1	-	1	36
Income from Donations, Grants & Legacies	4	136,450	24,775	161,225	158,223
Income from Charitable Activities	5	34,067	-	34,067	24,901
Total Income		**170,518**	**24,775**	**195,293**	**183,160**
Expenditure					
Expenditure on Charitable Activities	6	175,604	24,775	200,379	167,143
Total Expenditure		**175,604**	**24,775**	**200,379**	**167,143**
Net Income/(Expenditure)		**(5,086)**	**-**	**(5,086)**	**16,017**
Balance brought forward at 1 April		37,221	-	37,221	21,204
Balance carried forward at 31 March	**13**	**£32,135**	**£-**	**£32,135**	**£37,221**

The notes on pages 15 to 22 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2022

	Notes	2022 £	2021 £
Fixed Assets			
Tangible Fixed Assets	9	1,176	1,526
Current Assets			
Debtors	10	4,893	1,128
Cash At Bank & In Hand		33,647	63,764
		38,540	64,892
Creditors – Amounts Falling Due Within 1 Year	11	(7,581)	(29,197)
Net Current Assets/(Liabilities)		30,959	35,695
Total Net Assets	12	**£32,135**	**£37,221**
Represented by:			
Unrestricted Funds	13	32,135	37,221
Restricted Funds	13	-	-
		£32,135	**£37,221**

The notes on pages 15 to 22 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2022 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 17 November 2022.

Laura Simpson
Chair/Trustee
Company Registration Number 05622380

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting Policies

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Berwick Film & Media Arts Festival Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

Income
All income is included in the Statement of Financial Activities (SOFA) when there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Such income is only deferred when the donor or funder has specified that the grant or donation can only be used in future accounting periods or where the donor or funder has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income, including interest on funds held on deposit, is recognised on a receivable basis.

Expenditure
All expenditure is accounted for on an accruals basis and is recognised when a liability is incurred.

- Expenditure on raising funds are those costs of seeking potential funders and applying for funding
- Charitable activities include expenditure associated with the planning and delivery of artistic productions and associated activities. This includes both the direct costs and support costs relating to these activities.
-
- Support or Indirect costs are those costs incurred in support of the charitable objectives. These have been allocated to the resources expended on a consistent basis that fairly reflects the true use of those resources within the organisation, such as allocating staff costs by time spent and other costs by their usage.
- Governance costs are those incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements.

1. Accounting Policies (Continued)

Tangible Fixed Assets and Depreciation
Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT & Office Equipment - 25% reducing balance

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Financial Instruments
The charity only has financial assets and liabilities of a kind which qualify as basic financial instruments. Such instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Fund Accounting
General Funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated Funds comprise unrestricted funds set aside by the Trustees for a specific purpose.

Restricted Funds reflect income received which a funder or donor requires must be spent on a particular purpose or where funds have been raised for a specific purpose. Such income and associated expenditure is shown as Restricted in the Statement of Financial Activities, whilst any unspent balances at the year-end are carried forward as Restricted Funds.

Taxation
Berwick Film & Media Arts Festival meets the definition required of a charitable company for UK Corporation Tax purposes. Consequently, the company is potentially exempt from taxation in respect of income or capital gains to the extent that such income or gains are applied exclusively for charitable purposes.

2. Going Concern

The Trustees have reviewed the circumstances of the charity and consider that adequate resources continue to be available to fund the activities of the charity for the foreseeable future. The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

3. Income from Investments

	Unrestricted Funds	Restricted Funds	2022	2021
	£	£	£	£
Bank Interest Receivable	1	-	1	36
	£1	**£-**	**£1**	**£36**

The 2021 total of £36 was wholly attributable to Unrestricted Funds.

4. Income from Donations, Grants & Legacies

	Unrestricted Funds	Restricted Funds	2022	2021
	£	£	£	£
Donations	441	-	441	835
Grant Income				
Arts Council England – NPO	71,288	-	71,288	71,288
Berwick Town Council	-	4,500	4,500	4,600
British Film Institute – Film Festival Fund	40,000	-	40,000	40,000
FB & PFB Lough Fund – Core Costs	10,000	-	10,000	10,000
Film Hub North	-	7,500	7,500	-
Goethe Institut – Artists' Attendance	-	-	-	500
Goethe Institut – Focus Discussion	-	375	375	-
Hadrian Trust	-	-	-	1,000
Joicey Trust – Outreach Programme	-	2,400	2,400	2,000
Newcastle University/NewBridge Project	-	-	-	1,000
Sir James Knott Trust	5,000	-	5,000	-
Northumberland CC Community Chest	-	-	-	3,000
Northumberland County Council	9,721	-	9,721	10,000
Robert Wood Trust	-	-	-	2,000
Welcome Fund - Visitor Project	-	-	-	2,000
Wellesley Family Fund – Outreach	-	10,000	10,000	10,000
	£136,450	**£24,775**	**£161,225**	**£158,223**

Of the 2021 total of £158,223, £132,123 was attributable to Unrestricted Funds and £26,100 to Restricted Funds.

5. Income from Charitable Activities

	Unrestricted Funds	Restricted Funds	2022	2021
	£	£	£	£
Submission/Entry Fees	16,153	-	16,153	8,209
International Funding/Fees	5,500	-	5,500	-
Sponsorship & Advertising	4,000	-	4,000	4,000
Box Office	8,414	-	8,414	5,895
Exhibition Tax Relief	-	-	-	6,797
	£34,067	**£-**	**£34,067**	**£24,901**

The 2021 total of £24,901 was wholly attributable to Unrestricted Funds.

6. Expenditure on Charitable Activities

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Artistic Production/Project Costs				
Programme Costs	86,149	24,775	110,924	76,282
Salaries & On Costs	70,892	-	70,892	78,857
Freelance Team	-	-	-	200
Travel & Subsistence	3,054	-	3,054	1,643
Support Costs				
Premises Costs	6,470	-	6,470	1,801
Administration & Office Costs	5,546	-	5,546	5,310
Governance Costs				
Independent Examiner's Fees	1,000	-	1,000	1,000
Book-keeping & Other Accountancy Fees	2,088	-	2,088	1,528
Legal & Professional Fees	13	-	13	-
Depreciation	392	-	392	522
	£175,604	**£24,775**	**£200,379**	**£167,143**

Of the 2021 total of £167,143, £141,043 was attributable to Unrestricted Funds and £26,100 to Restricted Funds.

7. Net Income/(Expenditure)

	2022 £	2021 £
Net income/(expenditure) is stated after charging/(crediting):		
Independent Examiner's Fees – current year	1,000	1,000
Independent Examiner – other services – current year	-	1,000
Depreciation of owned Tangible Fixed Assets	392	522

8. Staff Costs & Trustees' Remuneration

	2022 £	2021 £
Gross Salary Costs	67,652	75,419
Employer's National Insurance	1,760	1,878
Employer's Pension Contributions	1,480	1,560
	£70,892	**£78,857**

No employee received remuneration of more than £60,000 during the year (2021 - Nil).

The average number of staff employed during the year, calculated as full-time equivalents, was as follows:

	2022 No	2021 No
Artistic Production and Support	4	4

Key Management Personnel are defined by the organisation as the Trustees.

No remuneration has been paid to any Trustees/Directors in the year (2021: £Nil).

No sums were reimbursed in the year to Trustees for Travel and Subsistence expenses incurred in respect of their attendance at meetings of the charity (2021: £Nil).

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2022 Berwick Film & Media Arts Festival made an employer's contribution of 3% of pensionable pay, provided that the employee made a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

No contributions were outstanding at 31 March 2022 (2021: £Nil).

9. Tangible Fixed Assets

	IT & Office Equipment	Total
	£	£
Cost		
At 1 April 2021	6,061	6,061
Additions in year	41	41
At 31 March 2022	6,102	6,102
Accumulated Depreciation		
At 1 April 2021	4,535	4,535
Charge for year	391	391
At 31 March 2022	4,926	4,926
Net Book Value		
At 31 March 2022	**£1,176**	**£1,176**
At 1 April 2021	£1,526	£1,526

10. Debtors

	2022	2021
	£	£
Trade Debtors	4,289	100
Other Debtors	223	-
Prepayments	381	1,028
	£4,893	**£1,128**

11. Creditors – Amounts Falling Due Within 1 Year

	2022	2021
	£	£
Trade Creditors	1,451	1,564
Other Creditors	242	283
Other Taxes & Social Security Costs	221	582
Deferred Income	2,025	20,662
Accruals	3,642	6,106
	£7,581	**£29,197**

12. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Fixed Assets	1,176	-	1,176	1,526
Debtors	4,893	-	4,893	1,128
Cash at Bank and In Hand	33,647	-	33,647	63,764
Creditors – Amounts Due Within 1 Year	(7,581)	-	(7,581)	(29,197)
	£32,135	**£-**	**£32,135**	**£37,221**

13. Analysis of Charitable Funds

	Fund at 1 April 2021	Incoming Resources in Year	Resources Expended in Year	Fund at 31 March 2022
	£	£	£	£
Unrestricted General Funds	**37,221**	**170,518**	**(175,604)**	**32,135**
Restricted Funds				
Berwick Town Council	-	4,500	(4,500)	-
Goethe Institut – Focus Discussion	-	375	(375)	-
Film Hub North	-	7,500	(7,500)	-
Joicey Trust – Outreach Programme	-	2,400	(2,400)	-
Wellesley Family Fund – Outreach	-	10,000	(10,000)	-
Total Restricted Funds	**-**	**24,775**	**(24,775)**	**-**
Total Funds	**£37,221**	**£195,293**	**£(200,379)**	**£-**

13. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Berwick Town Council	Towards the cost of various marketing initiatives
Goethe Institut – Focus Discussion	Towards the cost of Focus Discussion 1: "Precarity, asymmetries and independence in/of artistic practices from grassroots to diaspora in South Asia"
Film Hub North	Towards the cost of film exhibition
Joicey Trust / Wellesley Family Fund – Outreach	Towards the cost of engaging local children and young people in film, filmmaking and film reviewing in Berwick

14. Related Party Transactions

The charity has a close working relationship with Arts Council England which is a registered charity and has provided significant project funding which enables the charity to carry out its charitable objectives. In total, grant funding of £71,288 (2021: £71,288) from Arts Council England was recognised in the year.

At 31 March 2022, Nil was owing to Berwick Film & Media Arts Festival from Arts Council England (31 March 2021: £Nil).

15. Taxation

The company is a registered charity and no provision is considered necessary for taxation.

16. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

17. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 12 members of the company (2021 - 12 members).

BERWICK FILM & MEDIA ARTS FESTIVAL

England & Wales - Charity number 1174274

Accounts

Company Registration Number 05622380

Registered Charity Number 1174274

BERWICK FILM AND MEDIA ARTS FESTIVAL

(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS
For the year ending 31 March 2021

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Name	Berwick Film & Media Arts Festival
Charity registration number	1174274
Company registration number	05622380
Registered office	The Maltings Theatre & Cinema, Eastern Lane, Berwick-Upon-Tweed, Northumberland, TD15 1AJ

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of Berwick Film & Media Arts Festival during the period and to the date of signing this report are as follows:

Huw Davies (Chair)	
Dawn Bothwell	Appointed 18 May 2020
Menelaos Gkartzios	
Christopher Hardie	
Jonathan Lang	
Wendy Law	
Kelly Ling	Resigned 18 May 2020Luke Moody
Appointed 18 May 2020	
Andrew Ormston	
Scott Sherrard	
Laura Simpson	
Yvonne Smith	Appointed 18 May 2020
Matthew Stokes	

Company Secretary	Prof. Huw Davies
Independent Examiner	Mr Pete O'Hara FCA, 4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Berwick Film & Media Arts Festival Ltd is a charitable company limited by guarantee, incorporated on 14 November 2005, registered in England and Wales under company number 05622380 and governed by its Articles of Association, originally registered upon incorporation and as amended by Special Resolution registered at Companies House on 1 August 2017 and as further amended on 22 March 2019.

The charity was registered with the Charity Commission on 16 August 2017.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Charitable Purpose

Berwick Film & Media Arts Festival's charitable objects are

(a) to promote appreciation of and education in the arts, crafts & associated technologies, especially but not exclusively those of the cinema & moving image
(b) to educate the public by encouraging the creative participation in the arts and crafts of cinema, video & moving image
(c) to educate the public in the history, aesthetics and theory of moving image in all their aspects.

Structure and Governance

The charity currently has a board of 12 non-executive Trustees.

The Board meets a minimum of four times per year.

Detailed written Board reports and an agenda are prepared and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Trustees are elected to the Board based on discussions and recommendations offered by Trustees and outside advisors to the organisation, as well as through a range of advertising channels.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board and Director and are provided with a range of resources and publications to support their understanding of Berwick Film & Media Arts Festival activities, including the latest annual report and accounts, a full role description and information on current and past productions. They also have the opportunity to see productions and are kept informed on an ongoing basis around developments in both the arts and wider charity sectors.

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to firstly hold a level of unrestricted Reserves which enables the charity to have sufficient financial resources to meet various liabilities which would crystallise if Berwick Film & Media Arts Festival's funding were to be withdrawn and/or it were unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such purposes amount to approximately £19,000.

The Trustees then aspire to retain an additional allowance of £5,000 to enable the charity to respond flexibly to issues or appropriate initiatives which might be identified outside of its annual budgeting process.

The optimum level of Reserves held is therefore £24,000.

The charity's 'free' unrestricted Reserves at 31 March 2021, defined as non-designated unrestricted funds, net of the value of Fixed Assets, are £35,695.

This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

Grant Making Policy

The charity does not currently engage in grant-making activity.

The Contribution of Volunteers

The charity makes extensive use of volunteers via a specific volunteer programme to support Festival activities.

OBJECTIVES AND ACTIVITIES

Aims & Objectives

Berwick Film & Media Arts Festival's principal activity is the organization and promotion of cinema, video & moving image.

OBJECTIVES AND ACTIVITIES (CONTINUED)

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit, and have had due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles.

Berwick Film & Media Arts Festival presents ambitious and rigorously researched programmes of new cinema to the public. Based in England's most northerly town, it is inspired by its borderlands location and embodies a pluralist cinema.

Now in its 17th year, BFMAF is recognised for its 4 day festival of screening, installations, performances, workshops, and seminars alongside its work year round that focuses on supporting artists and filmmakers production, working with local young people and creating professional development opportunities locally and nationally. With over 12,000 visitors attending in person in 2019 and online in 2020, the Festival has become a keystone in the cultural calendar of the UK.

BFMAF serves as a resource for the broader creative networks we work within as well as the rural communities in which we are based. Our programmed activity reflects this duality through considered curation and targeted provision.

The organisation works to promote and support artistic ambition through screenings, exhibitions, workshops, residencies and seminars. It provides public benefit through:

- exposing audiences to new cinema and artists' moving image that they would likely not have a chance to see elsewhere
- fostering critical thinking
- engaging with local communities to support their access to the work
- highlighting Berwick-upon-Tweed as a destination and positively impacting the local economy
- delivering skills and employability services locally and to the larger creative networks we are part of
- encouraging new contacts and networks for groups and individuals taking part in activities around the Festival

In developing the objectives for the year, and in planning activities, the Trustees have considered the Charity Commission guidance on public benefit.

OBJECTIVES AND ACTIVITIES (CONTINUED)

Risk Management

The Trustees of the charity regularly review the major governance, operational and financial risks which the charity faces as part of its annual business planning process and confirm that systems have been established to mitigate these risks.

Berwick Film & Media Arts Festival has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan
- the establishment of systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place and consider the key risks facing the charity at this time to be:

- The ongoing uncertainty associated with the impact of the COVID-19 pandemic
- The financial risks arising if the organisation is unable to attract sufficient funding (over and above its Arts Council England National Portfolio Organisation grant) to realise its planned projects to the scale and quality to which the organisation aspires
- The potential impact on projects if staff absence means that we cannot deliver planned work

The Trustees have managed the potential impact of these risks by ensuring that:

- Prudent budgets have been set for the next financial year
- The charity is responsive to the changing working environment – for example, by investigating how technology can be used to deliver artistic objectives in a way that retains our commitment to high-quality artistic work
- The charity maintains a low cost base
- Regular management accounts are provided, showing the performance against budget
- Contingency plans are in place for the actions which would be taken if income appears unlikely to reach its target
- Reserves policies have been adopted which provide an appropriate amount of uncommitted Reserves which will always enable the charity to meet all its liabilities even if income targets are not achieved

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE

Summary of Achievements & Performance in the Year

Inspired by its borderlands location, Berwick Film & Media Arts Festival (BFMAF) holds pluralist and revisionist ideas of contemporary cinema, its history and curation. Short, medium or feature-length Festival selections can include arthouse, documentary or genre cinema; artists' moving image and sound; world premieres and freshly restored archival titles; live, installation-based and performative or online artists and filmmakers works. The organisation's principal activity is an autumn film festival where some of the world's most distinctive new cinema is presented in screenings, exhibitions, seminars, performances and workshops over 4 days.

As the situation around the global pandemic developed into 2020, it quickly became apparent that a physical Festival that year as originally planned would not be possible in light of the continuation of social distancing and potential returns to lockdown. In response to the situation, the organisation therefore decided to reallocate it's resources into providing a digital platform for the communities that it serves and to continue to support the artists, filmmakers, audiences and creative professionals that it works with during this difficult time.

With the support of the Board, funders, partners and industry colleagues, BFMAF was able to create and deliver a successful and innovative inaugural online edition in the autumn of 2020. The 16th edition of Berwick Film & Media Arts Festival took place from Thursday 17 September to Sunday 11 October online at bfmaf.org.

The Festival was presented on a newly commissioned website, created by the design studio Rectangle based in Glasgow, that hosted the carefully considered series of programme strands. Films were streamed on the platform with newly produced essays, podcasts and filmmaker introductions available alongside to contextualise the concepts and themes within the programme. Live events including filmmakers in conversation, previews of new work and listening parties were broadcast on the website at specific times inviting audience interaction.

In keeping with the Festival's aim in bringing the most contemporary and exciting films to our audiences, the Festival screened 13 World Premieres and 15 UK premieres during the 3 weeks online. The programme of 53 films was broken up curatorially into 5 strands and originated from 25 different countries and 5 different continents across the world including the UK, Germany, Tunisia, Japan, Morocco, Hong Kong, the USA and Argentina.

Strands this year included the *New Cinema Competition* which encompasses the Festival's view of some of the most distinctive works of new cinema and artists' moving image being made around the world today. This year for the first time, in reflection of circumstances, there was no jury and all selected filmmakers shared the Berwick New Cinema Award. BFMAF chose to create a non-competitive prize by reallocating funds that would have ordinarily supported filmmakers' travel and accommodation at the Festival towards the filmmakers fees. The strand *Filmmakers in Focus* was also developed this year to feature the works of 4 filmmakers: Ayo Akingbade (UK), Izza Génini (France/Morocco), Payal Kapadia (India), Angelo Madsen Minax (US). Further strands included: *Essential Cinema*, *Propositions*, and *Previews*, a brand-new initiative to the Festival that highlights forthcoming feature-length films.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of Achievements & Performance in the Year (Cont.)

As part of the *Propositions* strands, the Festival was pleased to have commissioned and presented two new pieces of work during the online edition. Zinzi Minott presented *Fi Dem III*, an investigation into Blackness and Diaspora in Britain and what does it mean to be Black British first- and second-generation children and grandchildren of Windrush migrants who are LGBTQI+? This work was commissioned in partnership with Spike Island, Bristol, and Transmission, Glasgow. In addition, Irish artist Renèe Helèna Browne presented *Daddy's Boy* in which the filmmaker explores gender's role in legacy and difference, playing with the dichotomies of the character of T-Rex and heteronormativity.

Over the three weeks of activity, the Festival saw audiences of 12,639 watching screenings and attending events online. This is a comparable figure to 2019 and speaks to the success of the platform developed to support the communities BFMAF works within. Additionally, the podcast series were played over 6000 times by audiences during the Festival.

The Festival also saw a further increase in box office sales from 2019. Festival passes allowed audiences access to the full programme throughout the 3-week event recognising the broader potentials of the shift online as well as the domestic setting and schedules that our viewers would be working around. The cost of passes was flattened and 99.2% of audiences surveyed rated the Festival's value for money as good or very good.

Audiences under 30 increased this year to 34.2% and the international reach accounted for 37% of audiences, underlining the global reputation the Festival has built as it opened its programme for the first time to those who have never been able to attend in person before.

Alongside the online edition of the Festival, the organisation has successfully created an alternative platform for the work it produces in Berwick and the surrounding areas with children and young people to ensure they still had the opportunity to engage with arts and culture during the pandemic. This included the inaugural Berwick Young Filmmakers online workshops for young people aged between 12 – 16 years old. With the support of filmmaker Kimberley O'Neill, the group created a new collaborative film that was presented at the festival. The Early Career Critics programme facilitated workshops for eight young (18 – 30) writers from the North East of England and Scotland with globally successful critics. Finally, replacing the regular in-person school's screening, the Festival created an online platform for local schools and teachers to use. Schools had free access to a specially curated programme of films and worksheets which over 500 pupils benefitted from.

BFMAF continues to receive core funding from the Arts Council England as a National Portfolio Organisation and from The British Film Institute's Audience Fund once again this year. Key partners also include Northumberland Country Council, The Community Foundation and Berwick Town Council as well as sponsorship from local business Simpson's Malt and support from a variety of trusts and foundations.

ACHIEVEMENTS AND PERFORMANCE

Financial Review

The out-turn for the year is an unrestricted surplus of £16,017 (2020: Surplus £2,952). The surplus will be added to Unrestricted Reserves, leaving a balance on Unrestricted Funds, including Designated Funds, at 31 March 2021 of £37,221.

PLANS FOR FUTURE PERIODS

BFMAF continues to work on developing the framework and strategy of the organisation to ensure we are able to reflect the needs of our audiences and our commitment to the artists, filmmakers, audiences and creative professionals who we work with within our programme of activity.

The platform created in 2020 will be developed further in the coming years to become an ongoing resource for our communities. 2021 will bring a chance to continue this work as well as return to Berwick-upon-Tweed and cinema in person.

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of Berwick Film & Media Arts Festival for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by Section 415A of the Companies Act 2006.

Signed by order of the Trustees

Huw Davies
Chair/Trustee
Company Registration Number 05622380

2 December 2021

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF BERWICK FILM AND MEDIA ARTS FESTIVAL YEAR ENDED 31 MARCH 2021

I hereby report to the Trustees/Members of Berwick Film & Media Arts Festival (Charity Registration Number 1174274) on the accounts for the year ended 31 March 2021 set out on pages 12 to 23.

Responsibilities and basis of report

As the charity's trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

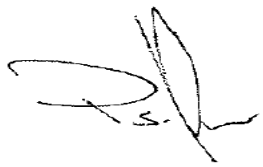
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales

4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG

2 December 2021

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Income					
Income from Investments	3	36	-	36	116
Income from Donations, Grants & Legacies	4	132,123	26,100	158,223	174,787
Income from Charitable Activities	5	24,901	-	24,901	16,320
Total Income		**157,060**	**26,100**	**183,160**	**191,223**
Expenditure					
Expenditure on Charitable Activities	6	141,043	26,100	167,143	187,810
Total Expenditure		**141,043**	**26,100**	**167,143**	**187,810**
Net Income/(Expenditure)		**16,017**	**-**	**16,017**	**3,413**
Balance brought forward at 1 April		21,204	-	21,204	17,791
Balance carried forward at 31 March	**13**	**£37,221**	**£-**	**£37,221**	**£21,204**

The notes on pages 14 to 23 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2021

	Notes	2021 £	2020 £
Fixed Assets			
Tangible Fixed Assets	9	1,526	1,194
Current Assets			
Debtors	10	1,128	5,939
Cash At Bank & In Hand		63,764	50,711
		64,892	56,650
Creditors – Amounts Falling Due Within 1 Year	11	(29,197)	(36,640)
Net Current Assets/(Liabilities)		35,695	20,010
Total Net Assets	12	**£37,221**	**£21,204**
Represented by:			
Unrestricted Funds	13	37,221	21,204
Restricted Funds	13	-	-
		£37,221	**£21,204**

The notes on pages 14 to 23 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2021 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 2 December 2021.

Huw Davies
Trustee
Company Registration Number 05622380

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting Policies

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Berwick Film & Media Arts Festival Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

Income
All income is included in the Statement of Financial Activities (SOFA) when there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Such income is only deferred when the donor or funder has specified that the grant or donation can only be used in future accounting periods or where the donor or funder has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income, including interest on funds held on deposit, is recognised on a receivable basis.

Expenditure
All expenditure is accounted for on an accruals basis and is recognised when a liability is incurred.

- Expenditure on raising funds are those costs of seeking potential funders and applying for funding
- Charitable activities include expenditure associated with the planning and delivery of artistic productions and associated activities. This includes both the direct costs and support costs relating to these activities.
- Support or Indirect costs are those costs incurred in support of the charitable objectives. These have been allocated to the resources expended on a consistent basis that fairly reflects the true use of those resources within the organisation, such as allocating staff costs by time spent and other costs by their usage.
- Governance costs are those incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements.

1. Accounting Policies (Continued)

Tangible Fixed Assets and Depreciation

Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT & Office Equipment - 25% reducing balance

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Financial Instruments

The charity only has financial assets and liabilities of a kind which qualify as basic financial instruments. Such instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Fund Accounting

General Funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated Funds comprise unrestricted funds set aside by the Trustees for a specific purpose.

Restricted Funds reflect income received which a funder or donor requires must be spent on a particular purpose or where funds have been raised for a specific purpose. Such income and associated expenditure is shown as Restricted in the Statement of Financial Activities, whilst any unspent balances at the year-end are carried forward as Restricted Funds.

Taxation

Berwick Film & Media Arts Festival meets the definition required of a charitable company for UK Corporation Tax purposes. Consequently, the company is potentially exempt from taxation in respect of income or capital gains to the extent that such income or gains are applied exclusively for charitable purposes.

2. Going Concern

The Trustees have reviewed the circumstances of the charity and consider that adequate resources continue to be available to fund the activities of the charity for the foreseeable future. The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

3. Income from Investments

	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
Bank Interest Receivable	36	-	36	116
	£36	**-**	**£36**	**£116**

The 2020 total of £116 was wholly attributable to Unrestricted Funds.

4. Income from Donations, Grants & Legacies

	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
Donations	835	-	835	550
Grant Income				
Arts Council England – NPO	71,288	-	71,288	70,000
Asia Europe Foundation	-	-	-	2,428
Ballinger Trust	-	-	-	1,000
Berwick Town Council	-	4,600	4,600	4,538
British Council – International Prog.	-	-	-	2,000
British Council – Taiwan-UK Connections	-	-	-	2,500
British Film Institute – Creative Europe	-	-	-	400
British Film Institute – Film Festival Fund	40,000	-	40,000	31,000
Creative Scotland – Creative Europe	-	-	-	447
Film Hub North	-	-	-	500
Goethe Institut – Artists' Attendance	-	500	500	511
Hadrian Trust	-	1,000	1,000	1,000
Joicey Trust – Outreach Programme	-	2,000	2,000	2,000
FB & PFB Lough Fund – Core Costs	10,000	-	10,000	10,000

Continued overleaf…

4. Income from Donations, Grants & Legacies (Cont.)

	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
Grant Income (Cont.)				
Newcastle University	-	1,000	1,000	550
Northumberland CC Community Chest	-	3,000	3,000	2,000
Northumberland County Council	10,000	-	10,000	10,000
Princes Trust	-	-	-	5,000
Robert Wood Trust	-	2,000	2,000	-
Syracuse University	-	-	-	532
The Maltings – Berwick Visual Arts	-	-	-	2,889
University of Westminster	-	-	-	5,000
Welcome Fund – Silent Nights	-	-	-	7,500
Welcome Fund - Visitor Project	-	2,000	2,000	-
Wellesley Family Fund – Outreach	-	10,000	10,000	10,000
	£132,123	**£26,100**	**£158,223**	**£174,787**

Of the 2020 total of £174,787, £136,490 was attributable to Unrestricted Funds and £38,297 to Restricted Funds.

5. Income from Charitable Activities

	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
Submission/Entry Fees	8,209	-	8,209	8,617
Sponsorship & Advertising	4,000	-	4,000	4,167
Box Office	5,895	-	5,895	849
Exhibition Tax Relief	6,797	-	6,797	-
Other Earned Income	-	-	-	2,687
	£24,901	**£-**	**£24,901**	**£16,320**

The 2020 total of £16,320 was wholly attributable to Unrestricted Funds.

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

6. Expenditure on Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Artistic Production/Project Costs				
Programme Costs	50,182	26,100	76,282	95,863
Salaries & On Costs	78,857	-	78,857	70,133
Freelance Team	200	-	200	5,137
Travel & Subsistence	1,643	-	1,643	4,598
Support Costs				
Premises Costs	1,801	-	1,801	4,297
Administration & Office Costs	5,310	-	5,310	4,950
Governance Costs				
Independent Examiner's Fees	1,000	-	1,000	1,000
Book-keeping & Other Accountancy Fees	1,528	-	1,528	1,281
Governance Meeting Costs & Expenses	-	-	-	153
Depreciation	522	-	522	398
	£141,043	**£26,100**	**£167,143**	**£187,810**

Of the 2020 total of £187,810, £149,513 was attributable to Unrestricted Funds and £38,297 to Restricted Funds.

7. Net Income/(Expenditure)

	2021 £	2020 £
Net income/(expenditure) is stated after charging/(crediting):		
Independent Examiner's Fees – current year	1,000	1,000
Independent Examiner – other services – current year	1,000	1,000
Depreciation of owned Tangible Fixed Assets	522	398

8. Staff Costs & Trustees' Remuneration

	2021	2020
	£	£
Gross Salary Costs	75,419	66,440
Employer's National Insurance	1,878	2,299
Employer's Pension Contributions	1,560	1,394
	£78,857	**£70,133**

No employee received remuneration of more than £60,000 during the year (2020 - Nil).

The average number of staff employed during the year, calculated as full-time equivalents, was as follows:

	2021	2020
	No	No
Artistic Production and Support	4	4

Key Management Personnel are defined by the organisation as the Trustees.

No remuneration has been paid to any Trustees/Directors in the year (2020: £Nil).

No sums were reimbursed in the year to Trustees for Travel and Subsistence expenses incurred in respect of their attendance at meetings of the charity (2020: £52 to 2 Trustees).

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2021 Berwick Film & Media Arts Festival made an employer's contribution of 3% of pensionable pay, provided that the employee made a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

No contributions were outstanding at 31 March 2021 (2020: £Nil).

9. Tangible Fixed Assets

	IT & Office Equipment	Total
	£	£
Cost		
At 1 April 2020	5,207	5,207
Additions in year	854	854
At 31 March 2021	6,061	6,061
Accumulated Depreciation		
At 1 April 2020	4,013	4,013
Charge for year	522	522
At 31 March 2021	4,535	4,535
Net Book Value		
At 31 March 2021	**£1,526**	**£1,526**
At 1 April 2020	£1,194	£1,194

10. Debtors

	2021	2020
	£	£
Trade Debtors	100	-
Other Debtors	-	4,704
Prepayments	1,028	1,235
	£1,128	**£5,939**

11. Creditors – Amounts Falling Due Within 1 Year

	2021	2020
	£	£
Trade Creditors	1,564	214
Other Creditors	283	268
Other Taxes & Social Security Costs	582	2,042
Deferred Income	20,662	31,710
Accruals	6,106	2,406
	£29,197	**£36,640**

BERWICK FILM AND MEDIA ARTS FESTIVAL
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

12. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Fixed Assets	1,526	-	1,526	1,194
Debtors	1,128	-	1,128	5,939
Cash at Bank and In Hand	63,764	-	63,764	50,711
Creditors – Amounts Due Within 1 Year	(29,197)	-	(29,197)	(36,640)
	£37,221	**£-**	**£37,221**	**£21,204**

13. Analysis of Charitable Funds

	Fund at 1 April 2020	Incoming Resources in Year	Resources Expended in Year	Fund at 31 March 2021
	£	£	£	£
Unrestricted General Funds	**21,204**	**157,060**	**(141,043)**	**37,221**
Restricted Funds				
Berwick Town Council	-	4,600	(4,600)	-
Goethe Institut – Artists' Attendance	-	500	(500)	-
Hadrian Trust	-	1,000	(1,000)	-
Joicey Trust – Outreach Programme	-	2,000	(2,000)	-
Newcastle University	-	1,000	(1,000)	-
Northumberland CC Community Chest	-	3,000	(3,000)	-
Robert Wood Trust	-	2,000	(2,000)	-
Welcome Fund - Visitor Project	-	2,000	(2,000)	-
Wellesley Family Fund – Outreach	-	10,000	(10,000)	-
Total Restricted Funds	**-**	**26,100**	**(26,100)**	**-**
Total Funds	**£21,204**	**£183,160**	**£(167,143)**	**£37,221**

13. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Berwick Town Council	Towards the cost of various marketing initiatives and the Berwick New Cinema Award
Goethe Institut – Artists' Attendance	Towards the cost of enabling specific artists' attendance at the 2020/21 Festival
Hadrian Trust	Towards the cost of online festival activities
Joicey Trust – Outreach Programme	Towards the cost of a festival outreach and participation programme
Newcastle University	Towards the cost of online festival activities
Northumberland CC Community Chest	Towards the cost of online festival activities
Robert Wood Trust	Towards the costs of dedicated film screenings with associated workshops for middle and high school pupils in Berwick
Welcome Fund - Visitor Project	Towards the cost of online festival activities
Wellesley Family Fund – Outreach	Towards the cost of film education and outreach work

14. Related Party Transactions

The charity has a close working relationship with Arts Council England which is a registered charity and has provided significant project funding which enables the charity to carry out its charitable objectives. In total, grant funding of £71,288 (2020: £70,000) from Arts Council England was recognised in the year.

At 31 March 2021, Nil was owing to Berwick Film & Media Arts Festival from Arts Council England (31 March 2020: £Nil).

15. Taxation

The company is a registered charity and no provision is considered necessary for taxation.

16. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

17. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 12 members of the company (2020 - 12 members).