

**Charity Number. 1174264 (England and Wales)**

**NOTTINGHAM SAMARITANS**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2023**

**NOTTINGHAM SAMARITANS**

**Contents of Financial Statements**

**Year Ended 31 March 2023**

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Legal and Administrative Information

Year Ended 31 March 2023

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**Charity Number:** 1174264 (England and Wales)

**Registered Office:** 18 Clarendon Street  
Nottingham  
NG1 5HQ

**Trustees:** H Lucas  
G Allen – Treasurer  
J Evans  
A Clarke  
G Coult (appointed 27 July 2022)  
V Roberts (appointed 27 July 2022)  
T Patrick (appointed 22 July 2022)

**Secretary:** H Lucas

**Accountants:** Seagrave French LLP  
1 Poplars Court  
Lenton Lane  
Nottingham  
NG7 2RR

**Bankers:** National Westminster  
16 South Parade  
Nottingham  
NG1 2JX

**Trustees' Report****Year Ended 31 March 2023**

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The Trustees present their report and the financial statements for the year ended 31 March 2023. The trustees who served during the year and up to the date of this report are set out on page 1.

**Structure, governance and management***Status*

The charity is managed in accordance with the rules and regulations of the Nottingham Samaritans as laid down in the original Trust Deed (January 1963). The charity is also a registered charity with the Charity Commission, number 1174264.

*Organisational structure*

The Nottingham branch of Samaritans uses an agreed model constitution, amended in May 2006. This changes the structure of the trustees and membership of the national organisation of the Samaritans. Responsibility for the management of the Nottingham Branch and its financial affairs is devolved to the Branch Managing Committee. The members of the committee are elected for a maximum of three years continuous service.

**Objectives and activities**

The charity is an independent branch of the Samaritans organisation which aims to be available 24 hours a day to provide emotional support for people who are experiencing feelings of distress or despair, including those that may lead to suicide.

**Achievements and performance**

The charity aims to provide emotional support for the distressed and the despairing, including those with suicidal feelings. We serve our local community but are part of the National Connect System and may get calls from any part of the UK. Callers may contact by telephone, post, world wide Email or if local by visiting the branch. We aim to be open 24 hours a day, 7 days a week but the pandemic affected the number of volunteers and we still need to increase these numbers above the present 68 to make this possible. However matters have now stabilised and we are confident about the future.

**Listener Schemes**

A very important and satisfying part of our work is in preparing and supporting prisoners as Listeners to their fellow inmates. There are 14 listeners in HMP Nottingham and 26 in HMP Whatton who provide a 24 hour service offering confidential support to prisoners. Reducing the number of self-inflicted deaths in custody is a high priority for the Prison Service.

**Trustees' Report****Year Ended 31 March 2023**

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**Financial review****Reserves Policy**

The Trustees are satisfied that the Charity's assets are available and adequate to fulfil its obligations. It is our policy to have at least six months costs in reserve (£20,000). Total reserves at 31/3/23 stood at £147,579 of which £91,394 was held in cash.

**Financial Management**

All payments are supported by a bill or invoice.

**Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

H Lucas  
Trustee

Date: 17.5.23

G Allen  
Trustee

Date: 17.05.23

**INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES ON  
THE UNAUDITED FINANCIAL STATEMENTS OF**

**4**

**NOTTINGHAM SAMARITANS**

**Year Ended 31 March 2023**

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We report on the accounts of Nottingham Samaritans for the year ended 31 March 2023 set out on pages 2 to 10.

**Respective responsibilities of trustees and independent examiner**

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is our responsibility to examine the accounts under section 145 of the Act, to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and to state whether particular matters have come to our attention.

**Basis of independent examiners' statement**

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

**Independent examiners' statement**

In connection with our examination, no matter has come to our attention:

- (i) which gives us reasonable cause to believe that in any material respect the requirements:
  - to keep proper accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or

- (ii) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Jason Seagrave FCCA**

**Seagrave French LLP**  
1 Poplars Court  
Lenton Lane  
Nottingham  
NG7 2RR

Date: 19/5/23

## STATEMENT OF FINANCIAL ACTIVITIES

Year Ended 31 March 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>Incoming resources</b>					
<b>Incoming resources from generating funds</b>					
Voluntary income	2	36,768	-	36,768	22,915
Activities for generating funds	3	6,190	-	6,190	10,043
Investment income	4	162	-	162	8
		-----	-----	-----	-----
<b>Total Incoming resources</b>		<b>43,120</b>	<b>-</b>	<b>43,120</b>	<b>32,966</b>
		=====	=====	=====	=====
<b>Resources expended</b>					
Branch Affiliation Fees		1,665	-	1,665	12,383
Establishment costs		18,960	-	18,960	35,181
Motor and travelling expenses		2,669	-	2,669	1,505
Accountancy fees		630	-	630	630
Legal and professional fees		35	-	35	35
Communications and IT		2,093	-	2,093	1,880
Other office expenses		932	-	932	171
Depreciation and impairment		153	2,050	2,203	2,242
Conference and training		-	-	-	40
Advertising and publicity		-	-	-	284
		-----	-----	-----	-----
<b>Total resources expended</b>		<b>27,137</b>	<b>2,050</b>	<b>29,187</b>	<b>54,351</b>
		=====	=====	=====	=====
<b>Net incoming/(outgoing) resources before transfers</b>		<b>15,983</b>	<b>(2,050)</b>	<b>13,933</b>	<b>(21,385)</b>
Total funds brought forward		76,246	57,400	133,646	155,031
		-----	-----	-----	-----
<b>Total funds carried forward</b>		<b>92,229</b>	<b>55,350</b>	<b>147,579</b>	<b>133,646</b>
		=====	=====	=====	=====

The notes on pages 7 to 10 form an integral part of these financial statements.

## BALANCE SHEET

As at 31 March 2023

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Tangible fixed assets	7	55,963	58,166
Fixed asset investments	8	25	25
		<u>55,988</u>	<u>58,191</u>
<b>Current assets</b>			
Bank and cash		91,394	75,318
Prepayments		827	767
		<u>92,221</u>	<u>76,085</u>
<b>Creditors: amounts falling due within one year</b>	9	<u>(630)</u>	<u>(630)</u>
<b>Net current assets</b>		<u>91,591</u>	<u>75,455</u>
<b>Net assets</b>		<u>147,579</u>	<u>133,646</u>
		<u>=====</u>	<u>=====</u>
<b>Funds</b>			
Restricted income funds	10	55,350	57,400
Unrestricted income funds	10	92,229	76,246
		<u>147,579</u>	<u>133,646</u>
		<u>=====</u>	<u>=====</u>

These financial statements were approved by the trustees on 17/05/23, and signed on its behalf by:

H Lucas  
Trustee

*H Lucas*

G Allen  
Trustee

*G Allen*

The notes on pages 7 to 10 form an integral part of these financial statements.



## NOTES TO THE FINANCIAL STATEMENTS

Year Ended 31 March 2023

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**1. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

**1.1 Basis of accounting**

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' (FRS 102) and the Charities Act 2011.

**1.2 Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Gifts donated for resale are included as income when they are sold. Donated assets are included at the value to the charity where this can be quantified and a third party is bearing the cost. The value of services provided by volunteers has not been included.

Income from investments is included in the year in which it is receivable.

**1.3 Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Resources expended are recognised in the year in which they are incurred.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Governance costs are those costs incurred in the administration of the charity.

**1.4 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	- Straight line over fifty years
Fixtures, fittings and equipment	- 20% reducing balance basis

**1.5 Investments**

Investments held as fixed assets are revalued at mid-market value at the balance sheet date and the gain or loss taken to the statement of financial activities.

## NOTES TO THE FINANCIAL STATEMENTS

Year Ended 31 March 2023

**2. Voluntary income**

	Unrestricted Funds £	2023 Total £	2022 Total £
Donations, grants and fees	36,768	36,768	22,915
	=====	=====	=====
	36,768	36,768	22,915
	=====	=====	=====

**3. Activities for generating funds**

	Unrestricted Funds £	2023 Total £	2022 Total £
Fundraising events	1,602	1,602	3,740
Card sales	36	36	112
Prison funding	4,462	4,462	6,177
365 Club	90	90	-
Other Income	-	-	14
	=====	=====	=====
	6,190	6,190	10,043
	=====	=====	=====

**4. Investment income**

	Unrestricted Funds £	2023 Total £	2022 Total £
Bank interest receivable	162	162	8
	=====	=====	=====

**5. Employees**

No salaries or wages have been paid, including the trustees, during the year.

**6. Trustees' emoluments**

There were no employees during the year apart.

Trustees received no remuneration (2022: £Nil) and were reimbursed a total of £Nil (2022: £Nil) for their expenses in the year.

## NOTES TO THE FINANCIAL STATEMENTS

Year Ended 31 March 2023

## 7. Tangible fixed assets

	Land and buildings freehold £	Fixtures, fittings and equipment £	Total £
<b>Cost</b>			
At 1 April 2022	102,500	33,003	135,503
Additions in year	-	-	-
At 31 March 2023	102,500	33,003	135,503
<b>Depreciation</b>			
At 1 April 2022	45,100	32,237	77,337
Charge for the year	2,050	153	2,203
At 31 March 2023	47,150	32,390	79,540
<b>Net book values</b>			
At 31 March 2023	55,350	613	55,963
At 31 March 2022	57,400	766	58,166

## 8. Fixed asset investments

	Other unlisted investments £	Total £
<b>Valuation</b>		
At 1 April 2022 and at 31 March 2023	25	25
Historical cost as at 31 March 2023	25	25

All fixed asset investments are held within the United Kingdom.

## 9. Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals and deferred income	630	630
	630	630

## NOTES TO THE FINANCIAL STATEMENTS

Year Ended 31 March 2023

**10. Analysis of net assets between funds**

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2023 as represented by:			
Tangible fixed assets	613	55,350	55,963
Investment assets	25	-	25
Current assets	92,221	-	92,221
Current liabilities	(630)	-	(630)
	=====	=====	=====
	92,229	55,350	147,579
	=====	=====	=====

**11. Unrestricted funds**

	At 1 April 2022 £	Incoming resources £	Outgoing resources £	At 31 March 2023 £
Unrestricted funds	76,246	43,120	(27,137)	92,229
	=====	=====	=====	=====

**Purposes of unrestricted funds**

The general fund is designated for the costs of the objectives of the charity and the day to day management and administration.

**12. Restricted funds**

	At 1 April 2022 £	Outgoing resources £	At 31 March 2023 £
Property fund	57,400	(2,050)	55,350
	=====	=====	=====

**Purposes of restricted funds**

The property fund is designated for the specific use of maintenance and upkeep of the charity's freehold property.