



## **Grace Church Swansea Trustees' Annual Report**

**Period from 1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021**

### **Reference and administrative details**

**Registered charity name** Grace Church Swansea

**Charity registration number** 1174245

**The**

#### **Trustees**

Mr B Measday	(Appointed	14	August
2017)			
Mrs C McCarthy-Reed	(Appointed	14	August
2017)			
Mrs D Essery	(Appointed	14	August
2017)			
Mr J Pike	(Appointed	20	May
2020)			
Mr B Farr	(Appointed	20	May
2020)			

**Accountants**

Stephen Kent and Co,  
Chartered Accountants,  
456 Gower Road,  
Killay, Swansea,  
SA2 7AL

### **Structure, governance and management**

Grace Church Swansea is a Charitable Incorporated Organisation, registered in August 2017. Registered Charity Number: 1174245.

Grace Church Swansea leadership have responsibility for the recruitment and appointment of Trustees of the Charity. They are responsible for identifying potential individuals with appropriate ethos and skills for the position. This is then discussed with the existing appointed Trustees. A consensus must be found to appoint. All existing and new Trustees must agree with the Statement of Belief set out in our governing documents.

All newly appointed Trustees will undergo an orientation meeting with the Chair of the Trustees to brief them on their duties and responsibilities as a Trustee, the decision-making processes and the current financial position of the charity as set out in the latest published accounts. Trustees are encouraged to attend appropriate training events where these will help them carry out their roles and responsibilities effectively.

The Trustees fulfil their legal obligations on behalf of the Charity, aiming to meet at least four times a year.

### **Charity Trustees:**

Byron Measday - Chair  
Claire McCarthy-Reed  
Donna Essery  
Joshua Pike  
Brian Farr

### **Church Leadership:**

Byron Measday - Senior Leader  
Sarah Measday  
Emma Ball  
Charlotte Whitcombe  
Joshua Pike - Resigned 20th Oct 2021

### **Small Group Leadership:**

Simon Bates  
Emma Ball  
Charlotte Whitcombe  
Adam McCarthy-Reed  
Chloe Measday

### **Employees:**

Chloe Measday

Grace Church Swansea are part of the Swansea Hope network of churches and have been blessed by our strong links and the support of Parklands Church, Sketty, Swansea.

## **Objectives and activities**

Grace Church Swansea exists to welcome as many people as possible into Church community, in order for them to learn more about the Christian faith and become passionate followers of Jesus. We welcome people just as they are, no pretense, no masks, just real life - with all its mess and challenges.

### **Sunday Gatherings**

For the last few years we have been meeting at the Scouts Hall, Clase, where we hire a weekly space on Sunday afternoons for us to come together for worship, teaching, friendship and support. These times are important for us to share vision and purpose with the church family and for us to keep learning and exploring more

about the life Jesus has called us to live together. Unfortunately, early 2020 saw the beginnings of a global pandemic when Covid 19 hit and everything changed. During the early months of 2021, many restrictions were still in place in Wales and continued to affect how we met as a church community.

We continued to utilise Zoom, Youtube and Whatsapp to communicate our services and talks throughout this period, ensuring everyone that wanted had access and could continue to share Bible teachings and worships together. While we were able to meet in smaller groups together a little sooner, it was September when we finally were able to meet on a Sunday again. This was a very special time for us to be back together, face to face, to pray together, to speak together, to listen together, to worship together.



### **Small Groups**

Prior to the global pandemic, we would also meet together weekly in each other's homes. These meetings provide greater opportunities for us to get to know each other, to share life together, to stand side by side, to encourage and pray for one another. Together we explore the Bible and the teachings of Jesus in order that we feel equipped and empowered to follow Him in our daily lives. For the first 6 months of 2021, we continued to create opportunities for the Church community to do this online, using Zoom to explore Jesus's teachings further and to offer needed encouragement and support as we were still limited in how we could meet and see others face to face.

Finally, July came, and we were able to meet in small groups again in person. We had missed this as a church and hope we never again have to stay apart for so long.



## **Social Gatherings**

Relationships are really important to us at Grace Church. We want to share life with people, the good times and the challenging times. To encourage the development of great friendships we have regularly organised social times for church family and friends to come together to be able to talk and have fun. In the past these have included ladies evenings, including crafts, talks, afternoon teas, fundraising, breakfasts and quizzes. The men regularly would meet for breakfasts, talks, bowling, BBQs and curry nights. The children would get in on the fun too. They have previously enjoyed cinema times, quizzes and game sessions and egg hunts together. For us, Church is about building community and being part of family.

Again, much of this year looked very different. With local and national restrictions still in place, face to face gatherings were impossible until later in the year. During these first few months we instead met online in order to plan activities that might be possible later in the year. Much of this planning was led by our Community Development Worker and a small team of volunteers. It was great to see that people still wanted to find creative ways we could service our community even while restrictions might remain, and to do so in a safe way.

## **Community Projects**

Another important way of us building strong relationships is by serving together. Clase is an amazing community full of life and spirit. Being part of this community and serving the individuals and families that live there is central in our purposes and objectives. While we were limited in what was permissible during this year due to ongoing restrictions, we made the most of what was possible in order for us to continue to service our community.

## **Achievements and performance**

The following achievements further demonstrate Grace Churches charitable purposes for the benefit of the wider community:

### **2021 at a glance**

Date:	Event:	Organised by:	Venue:	No of volunteers:	No of attendees:
April 2 <sup>nd</sup>	Easter Trail	Grace Church	Community	4	35
June 3 <sup>rd</sup>	Photo Scavenger Hunt	Grace Church	Clase Park	3	20
June 26 <sup>th</sup>	Litter Pick	Grace Church	Community	20	NA
July 19 <sup>th</sup>	Picnic	Grace Church	Morrison Park	Cancelled due to hot weather	
July 24 <sup>th</sup>	Litter Pick	Grace Church	Community	12	NA
Aug 20 <sup>th</sup>	Litter Pick	Grace Church	Community	8	NA
Sept 1 <sup>st</sup>	Games on the Grass	Grace Church	Church Grass	4	45
Sept 8 <sup>th</sup>	Pizza party	Jessie Kid	Church Grass	2	15
Sept 11 <sup>th</sup>	Litter Pick	Grace Church	Community	4	NA
Sept 25 <sup>th</sup>	Charity Coffee Morning	Grace Church	Church	7	42
Oct 16 <sup>th</sup>	Litter Pick	Grace Church	Community	2	NA
Nov 28 <sup>th</sup>	Litter Pick	Grace Church	Community	3	NA
Dec 4 <sup>th</sup>	Charity Coffee Morning	Grace Church	Church	6	30

## Easter Trail

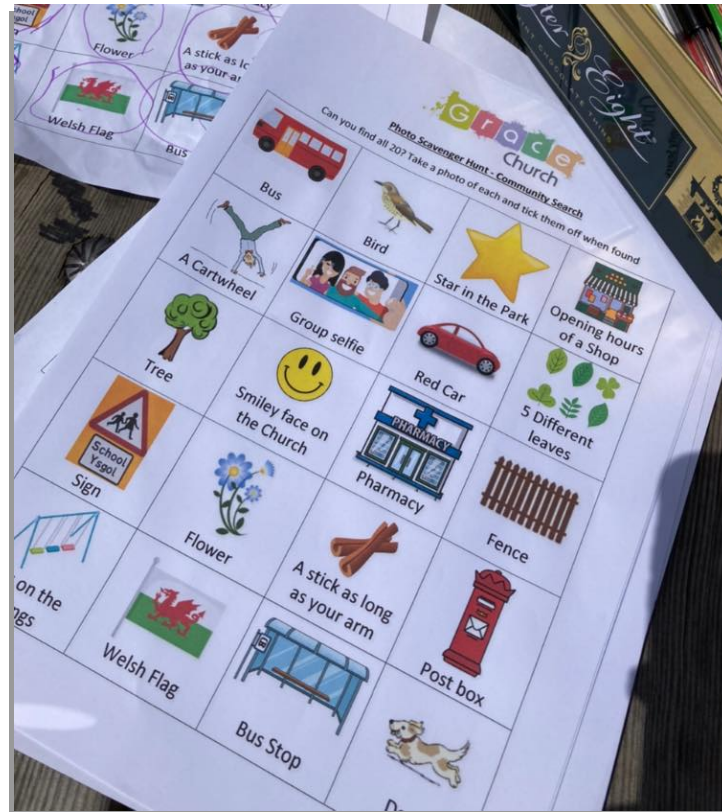
We began in April with an outdoor Easter trail event. We created a treasure hunt around the community revealing parts of the Easter story. Families were to follow the trail and answer the quiz questions with information from the posters around the community. We created craft packs and gave out Easter eggs as prizes for completing. It was so great to be putting on an event again and to be talking to the residents that attended. We saw new faces who had not come to any of our events before, this was really exciting. We had around 10 local families attend as well as others connected to the Church family.



## Photo Scavenger Hunt

Following on from our Easter trail, we decided to do a photo scavenger hunt at the local park next to the Church building. Families would find the items we had pictured around the park and if they found them all they won a prize. This was a fun event which engaged with those who were in the Park already. It was great to go out into the community in this way and encourage people to take part in a simple but fun activity. Around 20 people took part and we had some great conversations with families.





## Litter Picks

In June we tried a local litter pick. We borrowed the equipment from our local 'Keep Wales Tidy' hub in the library, that gives you everything you need as well as all the information on how to recycle. We decided to do this after a lot of talk online about how dirty the community had become. We hoped this would also be a visual reminder the residents that we are still there and willing to tackle local issues with them. For our first litter pick in June we had 20 people volunteer, including a local Councillor. Following this litter pick we have continued them monthly throughout the year to show consistency to local people. Volunteers have grown less towards the end of the year, however, this is definitely something which we will look to continue in the new year.



## **Games on the Grass**

Before the Children went back to school, we had games on the grass outside the Church. It was a fun relaxed event with many families from the community dropping in and getting involved with the activities. We hadn't done an event on this scale for over a year, this was exciting for the volunteers, and reminded us of the work that goes into putting together an event.

## **Pizza Party**

There has been a local initiative happening locally to encourage residents to grow vegetables in their own gardens. Our Community Development Worker was invited to visit many of the gardens to see the work they were doing and it was a very successful harvest. The team organising this wanted to put on a celebration event and asked if they could use the Church grounds for this event. We attended and enjoyed seeing things they had been growing through the year, as well as to sample some of the produce. This was great to get to know some more families who live in Clase.





## Charity Coffee Mornings

During the Autumn/Winter we held 2 charity coffee mornings at the Church building. These included bric-a-brac, raffle, tombola, cakes and refreshments. These were fundraising events for a great Charity and one raising funds for the Church building project. We welcomed new and old friends from the community, as well as newly formed relationships with some of the Churches neighbours. We raised just under £500 at these events.



## Food bank

As 2021 continued to see the ongoing impact of the global pandemic, local families still continued to struggle with access to food. The number of those impacted by food poverty increased and the need for the local food bank continued to be in high demand. A picture that was replicated across the UK.

As a result, our Community Development Worker continued to support the food bank on an ongoing basis, picking up food donations and helping to serve local families accessing the food bank on the day. While this was a big investment in terms of her hours each week, this was really important and another great way for us to help serve local families.



## **Building Developments**

In early 2020, we were finally the legal owners of our own building and had a new lease in our name. For us to get this far had already been a long process, however, we still had not anticipated the long journey ahead of us.

Early 2020 we engaged with an architect, started talking about the design, floor plans, possible extensions and a plan to develop a community café space. Obviously, March and Covid 19, with its numerous lockdowns and accompanying restrictions entered, and halted the speed of many of the discussions and planning taking place. Unfortunately, our architect also became very unwell and was unable at that time to continue with the planned design work, placing further delays to any developments.

With the start of 2021 we decided to hire new architects and had new energy to get the development project going in the right direction again. We continued to clear out any items that were of no use to us in the building and sold as many as possible to collectors in order to increase our savings. We agreed a partnership with the local council who were building homes and a new school on the street. It was agreed that the council would use some of the land that surrounds the building as a site office. In return they would turn the land they used into a car park for us, as well as cover all water and electric bills whilst they are on our premises. The rest of the land was regularly maintained by a small gardening team of volunteers from within the church.

Plans were drawn up by the architect in consultation with the leadership team, which were then submitted to the council to transform the building from the category of solely a place of worship into a place of worship and a community cafe - in accordance with the vision of the church of having a safe place that they community can gather as Clase is sorely lacking in this regard.



## **Financial review**

For the period of January 2021 - December 2021 our accounts have been prepared by Stephen Kent and Co, Chartered Accountants, Swansea.

During 2021 Grace Church Swansea:

Received a total of £14,683 in unrestricted funds as donations towards its charitable purposes. Gave donations totalling £2,369 to support individuals and organisations in need. Spent £7,488 on salary costs.

The part time role (16 hours wk) of Community Development Worker during this period continued to be an essential role, especially during Covid. The role offered us greater flexibility to be able to respond to the new and changing world we continued to find ourselves in. Each activity and event planned, whether gathering 2 or 60 individuals meant planning, risks assessments, a shed full of creativity, while ensuring all along we could keep everyone safe. This role and Chloe who is employed in it, offered us the opportunity to be creative and respond to the new challenges we faced. Chloe was able to organise and facilitate much of the creative opportunities for people to engage mentioned throughout this report, and we want to take this time to say a massive thank you. Thank you for your dedication and for going beyond the call of duty to serve on our behalf.

During this financial period we spent a total of £1,143 on church and community activities and events.

At the end of our financial period, 31st December 2021, we had a balance of £45,999 to carry forward into the next financial year. All funds are currently unrestricted.

The trustees' annual report was approved on 30<sup>th</sup> October 2022 and signed on behalf of the board of trustees by:

Mrs C McCarthy-Reed (Trustee)

Registered Charity Number: 1174245

Grace Church Swansea

Unaudited Financial Statements

For the year ended 31 December 2021



Grace Church Swansea  
Accountants & Business Advisors Report to Grace Church Swansea on the  
Unaudited Financial Information of Grace Church Swansea  
For the year ended 31 December 2021

As described on the statement of financial position, the trustees of the charity are responsible for the preparation of the financial statements for the period ended 31 December 2021, which comprise the statement of financial activities, statement of financial position and the related notes.

You consider that the charity is exempt from an audit under the Charities Act 2011.

In accordance with your instructions we have compiled these financial statements in order to assist you to fulfil or statutory responsibilities, from the accounting records and from information and explanations supplied to us.

.....  
Stephen Kent and Company Ltd  
456 Gower Road  
Killay  
Swansea  
SA2 7AL

Grace Church Swansea  
Statement of Financial Activities  
As at 31 December 2021

	2021	2020
	Unrestricted Funds	Total Funds £
<b>Income and endowments</b>		
Donations and legacies	<u>14,683</u>	<u>14,683</u>
<b>Total income</b>	<u>14,683</u>	<u>17,669</u>
<b>Expenditure</b>		
Expenditure on raising funds:		
Costs of raising donations and legacies	2,369	1,934
Expenditure on charitable activities	<u>17,882</u>	<u>12,943</u>
<b>Total expenditure</b>	<u>20,251</u>	<u>14,877</u>
<b>Other operating income</b>	1,501	14,500
<b>Net (expenditure)/income and net movement in funds</b>	<u>(4,067)</u>	<u>17,292</u>
<b>Reconciliation of funds</b>		
Total funds brought forward	<u>50,066</u>	<u>32,773</u>
<b>Total funds carried forward</b>	<u>45,999</u>	<u>50,065</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

Grace Church Swansea  
Statement of Financial Position  
As at 31 December 2021

	2021 £	2020 £
<b>Fixed assets</b>		
Tangible fixed assets	2,400	180
<b>Current assets</b>		
Cash at bank and in hand	45,235	51,101
<b>Creditors: amounts falling due within one year</b>	(1,636)	(1,216)
<b>Net current assets</b>	<u>43,599</u>	<u>49,885</u>
<b>Total assets less current liabilities</b>	<u>45,999</u>	<u>50,065</u>
<b>Funds of the charity</b>		
Unrestricted funds	<u>45,999</u>	<u>50,065</u>
Total charity funds	<u>45,999</u>	<u>50,065</u>

These financial statements were approved by the board of trustees and authorised for issue on ....., and are signed on behalf of the board by:

Mr J Pike  
Trustee

Grace Church Swansea  
Notes to the Financial Statements  
For the year ended 31 December 2021

**1. General information**

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is 5 Meadowcroft, Southgate, Swansea, SA3 2DF.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income and expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Going concern**

There are no material uncertainties about the charity's ability to continue.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

**Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Grace Church Swansea  
Notes to the Financial Statements  
For the year ended 31 December 2021

- Legacy income is recognised when receipt is probable and entitlement is established.
- Income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

#### **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### **4. Trustee remuneration and expenses**

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.



Grace Church Swansea  
Notes to the Accounts  
For the year ended 31 December 2021

**1 Accounting Policies**

**Basis of accounting**

The principle accounting policies are summarised below. They have been applied consistently throughout this year and last.

**Tangible fixed assets**

Tangible fixed assets are stated at cost or valuation less depreciation and any provision for impairment

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Plant and Machinery	25%	Reducing balance
Fixtures and Fittings	20%	Straight line

**2 Tangible fixed assets**

<b>Cost or valuation</b>	<b>Plant and Machinery £</b>	<b>Fixtures and Fittings £</b>	<b>Total £</b>
At 01 January 2021	425	-	425
Additions	-	3,000	3,000
Disposals	(425)	-	(425)
At 31 December 2021	-	3,000	3,000
<b>Depreciation</b>			
At 01 January 2021	245	-	245
Disposals	(245)	-	(245)
Charge for year	-	600	600
At 31 December 2021	-	600	600
<b>Net book values</b>			
At 31 December 2021	-	2,400	2,400
At 31 December 2020	180	-	180

Grace Church Swansea  
Profit and Loss Account  
For the year ended 31 December 2021

	2021	2020
	£	£
<b>Turnover</b>		
Donations	14,683	16,880
Charitable Activities	-	789
	<b>14,683</b>	<b>17,669</b>
<b>Gross Profit</b>	<b>14,683</b>	<b>17,669</b>
<b>Administrative Expenses</b>		
Wages & Salaries	7,488	7,687
Pension Contributions	120	-
Staff Training	129	129
Accountancy Fees	421	420
Legal and Professional fees (allowable)	5,753	2,040
Rent	-	560
Light, Heat & Power	(980)	649
Depreciation Charge: Plant & Machinery	-	60
Depreciation Charge: Fixtures & Fittings	600	-
Profit/Loss on Sale (Tangible FA)	(179)	-
Advertising	144	-
General Insurance	2,594	646
Other Office Costs	193	390
Telephone, Fax & Internet	98	90
Sundry Expenses	1,143	272
Charitable Contributions	2,369	1,934
	<b>(20,251)</b>	<b>(14,877)</b>
<b>Other Operating Income</b>		
Grants and Funding	1,500	14,500
Other operating Income (taxable)	1	-
	<b>1,501</b>	<b>14,500</b>
<b>Loss for the Financial Year</b>	<b>(4,067)</b>	<b>17,292</b>