

Registered Charity Number: 1174245

Grace Church Swansea

Unaudited Financial Statements

For the year ended 31 December 2020



## **Grace Church Swansea Trustees' Annual Report**

Period from 1<sup>st</sup> January 2020 to 31<sup>st</sup> December 2020

### **Reference and administrative details**

**Registered charity name** Grace Church Swansea

**Charity registration number** 1174245

#### **The Trustees**

Mr B Measday	(Appointed 14 August 2017)
Mrs C McCarthy-Reed	(Appointed 14 August 2017)
Mrs D Essery	(Appointed 14 August 2017)
Mr J Pike	(Appointed 20 May 2020)
Mr B Farr	(Appointed 20 May 2020)
Mrs E Bennett	(Resigned 20 May 2020)
Mr J McWilliams	(Resigned 20 May 2020)

#### **Accountants**

Stephen Kent and Co,  
Chartered Accountants,  
456 Gower Road,  
Killay, Swansea,  
SA2 7AL

### **Structure, governance and management**

Grace Church Swansea is a Charitable Incorporated Organisation, registered in August 2017. Registered Charity Number: 1174245.

Grace Church Swansea leadership have responsibility for the recruitment and appointment of Trustees of the Charity. They are responsible for identifying potential individuals with appropriate ethos and skills for the position. This is then discussed with the existing appointed Trustees. A consensus must be found to appoint. All existing and new Trustees must agree with the Statement of Belief set out in our governing documents.

All newly appointed Trustees will undergo an orientation meeting with the Chair of the Trustees to brief them on their duties and responsibilities as a Trustee, the decision-making processes

and the current financial position of the charity as set out in the latest published accounts. Trustees are encouraged to attend appropriate training events where these will help them carry out their roles and responsibilities effectively.

The Trustees fulfil their legal obligations on behalf of the Charity, aiming to meet at least four times a year.

### **Charity Trustees:**

Byron Measday - Chair  
Claire McCarthy-Reed  
Donna Essery  
Joshua Pike – appointed 20/05/2020  
Brian Farr – appointed 20/05/2020

Joseph McWilliams – resigned 20/05/2020  
Elizabeth Bennett – resigned 20/05/2020

### **Church Leadership:**

Byron Measday - Senior Leader  
Sarah Measday  
Emma Ball – appointed 03/12/19  
Charlotte Whitcombe – appointed 03/12/19  
Joshua Pike - appointed 03/12/19

Elizabeth Bennett resigned October 2019  
Claire McCarthy-Reed resigned January 2020

### **Small Group Leadership:**

Simon Bates  
Emma Ball  
Charlotte Whitcombe  
Adam McCarthy-Reed  
Chloe Measday

### **Employees:**

Chloe Measday

Grace Church Swansea are part of the Swansea Hope network of churches and have been blessed by our strong links and the support of Parklands Church, Sketty, Swansea.

## **Objectives and activities**

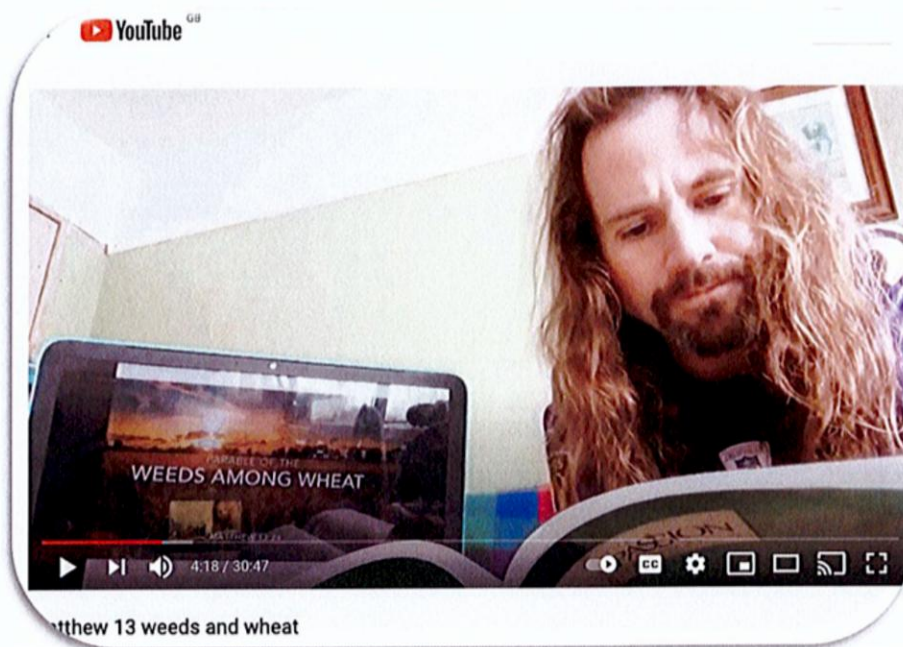
Grace Church Swansea exists to welcome as many people as possible into Church community, in order for them to learn more about the Christian faith and become passionate followers of Jesus. We welcome people just as they are, no pretence, no masks, just real life - with all its mess and challenges.



## Sunday Gatherings

For the last few years we have been meeting at the Scouts Hall, Clase, where we hire a weekly space on Sunday afternoons for us to come together for worship, teaching, friendship and support. These times are important for us to share vision and purpose with the church family and for us to keep learning and exploring more about the life Jesus has called us to live together. Unfortunately, early 2020 saw the beginnings of a global pandemic when Covid 19 hit and everything changed.

From March, we were no longer able to collectively meet together, and the Country went into lockdown. However, as a church community we continued to share teaching, friendship and support together, although this looked very different. Online and social media platforms, such as Zoom, YouTube and Whatsapp became essential in helping to keep us connected and being able to offer support to one another through what became a challenging year for many.



## Small Groups

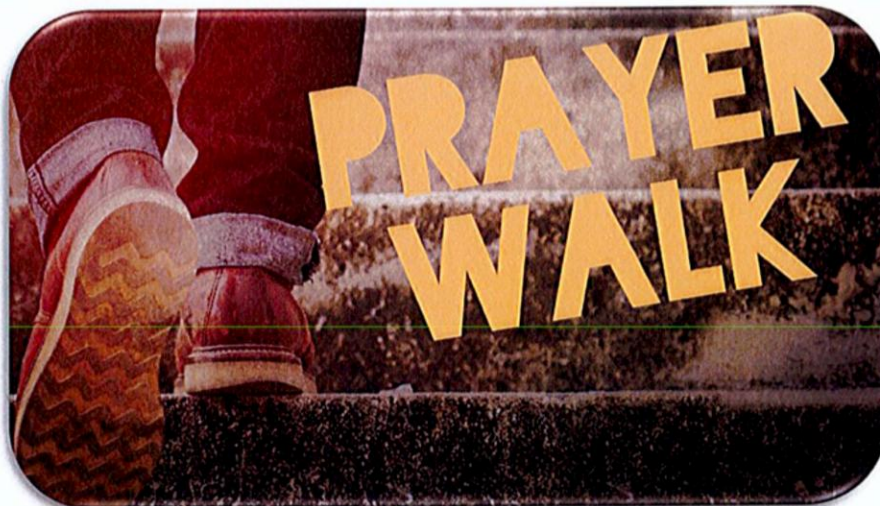
Prior to the global pandemic, we would also meet together weekly in each other's homes. These meetings provide greater opportunities for us to get to know each other, to share life together, to stand side by side, to encourage and pray for one another. Together we explored the Bible and the teachings of Jesus in order that we feel equipped and empowered to follow Him in our daily lives. Creating opportunities for the church community to continue to do this was essential as we started to meet together online, using Zoom to explore Jesus's teachings further and to offer needed encouragement and support as we were no longer able see each other face to face.





### **Local Prayer Walks**

Although we were unable to meet face to face as a Church, we could also still pray. During the start of the pandemic, we listed all of the streets in the community and asked those in the church who wanted to pray to select a street name and pray for God to bless and protect those living there. We also joined the national day of UK prayer against Covid-19 and organised 3 meetings on zoom throughout the day to pray together. When restrictions allowed, we also did 2 prayer walks in the community.



### **Social Gatherings**

Relationships are really important to us at Grace Church. We want to share life with people, the good times and the challenging times. To encourage the development of great friendships we have regularly organised social times for church family and friends to come together to be able



to talk and have fun. In the past these have included ladies evenings, including crafts, talks, afternoon teas, fundraising, breakfasts and quizzes. The men regularly would meet for breakfasts, talks, bowling, BBQs and curry nights. The children would get in on the fun too. They have previously enjoyed cinema times, quizzes and game sessions and egg hunts together. For us, church is about building community and being part of family.

Again, this year looked very different. With 3 different national and local lockdowns in place, face to face gatherings were mainly impossible. However, with the support and flexibility of our Community Development Worker, we have managed to gather people together in creative ways. As a Church we have been able to organise regular online quizzes, coffee mornings, prayer meetings, craft nights and even online birthday celebrations. While not everyone was able to connect in this way, for those that could these activities became an important part of lockdown life and survival.

There were even short periods between different level of restrictions and lockdowns where meeting outdoors in small groups, socially distanced, became possible again. During these periods we were able to get together in small groups to enjoy picnics and fish and chip suppers on the lawn.

### **Community Projects**

Another important way of us building strong relationships is by serving together. Clase is an amazing community full of life and spirit. Being part of this community and serving the individuals and families that live there is central in our purposes and objectives. Our activities throughout this period and beyond reflect our commitment to serve and to use our gifts, talents and resources for the benefit of those who live in Clase and the surrounding areas.

## **Achievements and performance**

The following achievements further demonstrate Grace Churches charitable purposes for the benefit of the wider community:

### **Early 2020**

#### **Messy Church & A Welsh Party**

Prior to the first national lockdown we were able to deliver two community events with the joint attendance of 76 people, with a great mixture of ages from the church family and the wider community. These were opportunities for us to run events that local people have enjoyed, and continue to help us to build trust and relationships. The Welsh themed party was a new addition this year and one we hope to be able to deliver again in coming years.





### **March 2020 – Covid Hits**

Unfortunately, a number of other community activities already planned in our diaries had to be cancelled throughout the remainder of the year. Coffee mornings, craft sessions, messy church, picnics, games in the park all had to be put on hold until restrictions lifted.

### **Offer of help**

However, we were able to use the flexibility of our Community Development Workers time to offer additional community support to projects and those most in need during a difficult year for so many people. Firstly, we were able to create flyers and delivered them door to door in the area, offering help and support in practical and emotional ways for those that had no one else. People knew they were able to contact us if in need of food, prescriptions or chat over the phone to help lift spirits.

### **Responding to local challenges**

During these difficult months locally, there was an increase in anti-social behaviour and arsons attacks in the community, including a number of car fires. This caused great concern for many residents. Our Community Development Worker was able to connect with local partners such as, Pobl, Housing Officers, Clase4all, the Local Area Coordinator, Community Centre, Scouts Hut, Family Centre, PCSOs and local Councillors to pull people together to address the issues. A small outdoor event was organised and local people invited along to chat to key partners about their concerns and to identify a way forward. This was a great way for the community to see us working with others about issues that matter most to them.

As a result of this event, a small team from the church was able to support a local lady whose garden had become fire damaged during one of the attacks. The team were able to clear the garden for this older resident and we provided her with a gift to purchase new plants and equipment.

### **Food bank**

Those effected by food poverty were advisedly impacted by Covid 19 and extra support was put in place locally to ensure no one went without basic provisions. Again our Community Development Worker and other church volunteers increased their time and support at the food bank. This was especially important as many of the longer term volunteers were not able to



continue volunteering due to family commitments with children off school for long periods of time due to closures.

The community asked the church to take over the running of the Food Bank on a bi-weekly basis, in order to support the current team. As a church we have been able to do this throughout the year, in addition to helping with weekly collections of food donations from local supermarkets. Having this extra support in place meant that the Food Bank could stay open on a weekly basis and support as many local individuals and families as possible.



One of the many great relationships our Community Development Worker has built over recent years is with the Local Area Coordinator; A local authority employee whose role, amongst other things, is to support the community to build resilience and welcome a place where everyone is welcomed and can contribute. The Coordinator had identified a group of older individuals in the community who lived alone and had no family support through this difficult period of shielding and isolation. For 4 months through the summer period, we assisted them to provide weekly care packages by donating homemade cakes. This was a great way of linking with the Local Area Coordinator and their volunteers and also to show individuals in the community that the Church was there to help and provide support.

### **Other Activities**

Throughout the year we were also able to try a number of other creative activities to keep our presence in the community and serve where we could. We created some children's craft packs that got distributed to families to help with the boredom and the sometimes chaos of home schooling. Easter eggs were delivered to remind people that they were cared for and we were still here to help and support, even in small ways.

The Christmas period still bought us lots of fun while organising a Donkey Trail around the local community that families could do at their own leisure over the lockdown, while taking family walks together. We also created Christmas Hampers to give out to individuals and families, as a small way of showing some kindness and putting a smile on people's faces, and even still managed to organise and distribute a Secret Santa. All these activities in themselves were small acts, but collectively we hope they made lockdown and isolation a little more bearable. A smile



on the door step, a cake delivered, activities for the children, a Christmas gift; all small acts we hope made a small difference to peoples days.

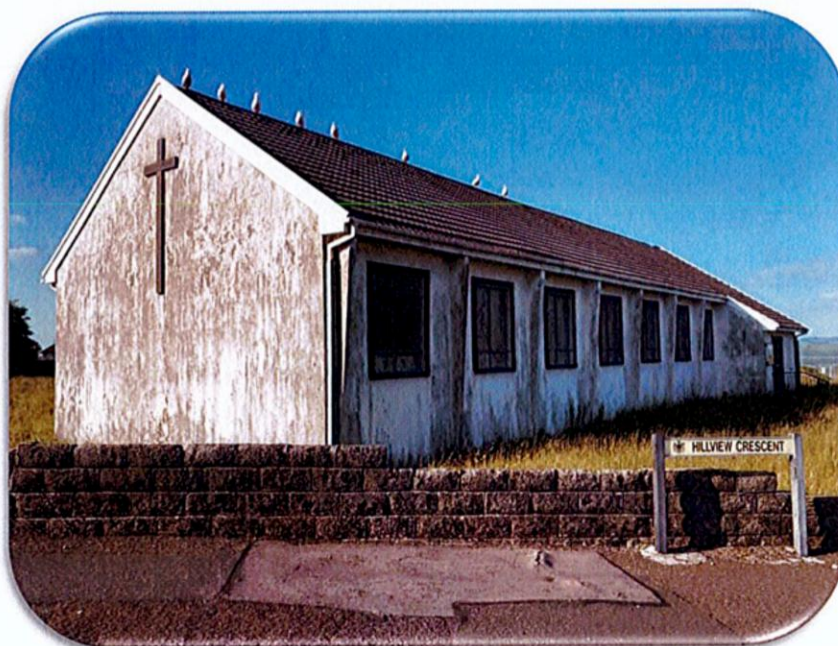
## **Building Developments**

Throughout the last few years Grace Church Swansea have been holding regular Sunday gatherings in a local Scouts Hut that we hire on an hourly rate. The Scouts Hut has been a great temporary home for us, however, as the numbers of people coming along have increased we have slowly outgrown this space. As a Church we would also like to organise and facilitate other community activities and a possible community café to serve to the local area. However, due to the busy nature of the Scout hunt this has not be possible to date.

However, over the last few years we have been in negotiations the Church of Wales that own a local Church building right in the centre of the estate. With a decreased older population the Church of Wales agreed to donate us their Church building. We were very excited about having a new home for Grace Church, by the new possibilities this opens up and by the generosity of the Church of Wales.

While the donation of the building itself was a simple, yet a long process, what caused complications was that the land the Church building sat on was owned by the Local Authority, with the Church of Wales holding the lease in its name. With both parties appointing solicitors, communications began with the Local Authority to change or transfer this lease. Unfortunately, this process became long and complicated, with fees increasing, people leaving posts and misplaced paperwork. At the end of 2019 this process had still not been finalised. However early 2020 we were finally the legal owners of this building and had a new lease in our name.

We engaged with an architect immediate at the beginning of the year and started talking about the design, floor plans, possible extensions and a plan to develop a community café space. Obviously, March and Covid 19, with its numerous lockdowns and accompanying restrictions entered, and halted the speed of many of the discussions and planning taking place. Unfortunately, our architect also become very unwell and was unable at that time to continue with the planned design work, placing further delays to any developments. This continued for all of 2020 and meant that some changes took place early in 2021 to get the planning and development up and running again. Watch this space.





## **Financial review**

For the period of January 2020 - December 2020 our accounts have been prepared by Stephen Kent and Co, Chartered Accountants, Swansea.

During 2020 Grace Church Swansea:

Received a total of £17,669 in unrestricted funds as donations towards its charitable purposes. Gave donations totalling £1,934 to support individuals and organisations in need. Spent £7,687 on salary costs.

The part time role (16 hours wk) of Community Development Worker during this period continued to be an essential role, especially during Covid. The role offered us greater flexibility to be able to respond to the new world we found ourselves in. A world where we were no longer able to meet face to face, no longer able to collectively come together in events or activities, with much of the community now shielding or self isolating. This role and Chloe who is employed in it, offered us the opportunity to be creative and respond to the new challenges we faced. Chloe was able to organise and facilitate much of the creative opportunities for people to engage mentioned throughout this report, and we want to take this time to say a massive thank you. Thank you for your dedication and for going beyond the call of duty to serve on our behalf.

During this financial period we spent a total of £272 on church and community activities and events.

At the end of our financial period, 31st December 2020, we had a balance of £50,065 to carry forward into the next financial year. All funds are currently unrestricted.

The trustees' annual report was approved on .....26/10/2021..... and signed on behalf of the board of trustees by:

Mrs C McCarthy-Reed (Trustee)



Grace Church Swansea  
Accountants & Business Advisors Report to Grace Church Swansea on the  
Unaudited Financial Information of Grace Church Swansea  
For the year ended 31 December 2020

As described on the statement of financial position, the trustees of the charity are responsible for the preparation of the financial statements for the period ended 31 December 2020, which comprise the statement of financial activities, statement of financial position and the related notes.

You consider that the charity is exempt from an audit under the Charities Act 2011.

In accordance with your instructions we have compiled these financial statements in order to assist you to fulfil or statutory responsibilities, from the accounting records and from information and explanations supplied to us.

.....  
Stephen Kent and Company Ltd  
456 Gower Road  
Killay  
Swansea  
SA2 7AL

Grace Church Swansea  
Statement of Financial Activities  
As at 31 December 2020

	2020		
	Unrestricted Funds	Total Funds £	2019 Total Funds £
<b>Income and endowments</b>			
Donations and legacies	<u>17,669</u>	<u>17,669</u>	<u>15,220</u>
<b>Total income</b>	<u>17,669</u>	<u>17,669</u>	<u>15,220</u>
<b>Expenditure</b>			
Expenditure on raising funds:			
Costs of raising donations and legacies	1,934	1,934	3,631
Expenditure on charitable activities	<u>12,943</u>	<u>12,943</u>	<u>10,760</u>
<b>Total expenditure</b>	<u>14,877</u>	<u>14,877</u>	<u>14,391</u>
<b>Other operating income</b>	14,500	14,500	28
<b>Net (expenditure)/income and net movement in funds</b>	<u>17,292</u>	<u>17,292</u>	<u>857</u>
<b>Reconciliation of funds</b>			
Total funds brought forward	<u>32,773</u>	<u>32,773</u>	<u>31,916</u>
<b>Total funds carried forward</b>	<u>50,065</u>	<u>50,065</u>	<u>32,773</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.



Grace Church Swansea  
Statement of Financial Position  
As at 31 December 2020

	2020 £	2019 £
<b>Fixed assets</b>		
Tangible fixed assets	180	239
<b>Current assets</b>		
Cash at bank and in hand	51,101	33,329
<b>Creditors: amounts falling due within one year</b>	1,216	795
<b>Net current assets</b>	<u>49,885</u>	<u>32,534</u>
<b>Total assets less current liabilities</b>	<u>50,065</u>	<u>32,773</u>
<b>Funds of the charity</b>		
Unrestricted funds	<u>50,065</u>	<u>32,773</u>
Total charity funds	<u>50,065</u>	<u>32,773</u>

These financial statements were approved by the board of trustees and authorised for issue on 26/10/2021, and are signed on behalf of the board by:



Mr J Pike  
Trustee

Grace Church Swansea  
Notes to the Financial Statements  
For the year ended 31 December 2020

**1. General information**

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is 5 Meadowcroft, Southgate, Swansea, SA3 2DF.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income and expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Going concern**

There are no material uncertainties about the charity's ability to continue.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

**Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.



Grace Church Swansea  
Notes to the Financial Statements  
For the year ended 31 December 2020

- Legacy income is recognised when receipt is probable and entitlement is established.
- Income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

#### **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### **4. Trustee remuneration and expenses**

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

Grace Church Swansea  
Notes to the Accounts  
For the year ended 31 December 2020

**1 Accounting Policies**

**Basis of accounting**

The principle accounting policies are summarised below. They have been applied consistently throughout this year and last.

**Tangible fixed assets**

Tangible fixed assets are stated at cost or valuation less depreciation and any provision for impairment

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected residual values, over their expected useful lives on the following basis:

Plant and Machinery	25%	Reducing balance
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**2 Tangible fixed assets**

<b>Cost or valuation</b>	Plant and Machinery £
At 01 January 2020	425
At 31 December 2020	<u>425</u>
<b>Depreciation</b>	
At 01 January 2020	186
Charge for year	59
At 31 December 2020	<u>245</u>
<b>Net book values</b>	
At 31 December 2020	<u>180</u>
At 31 December 2019	<u>239</u>



Grace Church Swansea  
Profit and Loss Account  
For the year ended 31 December 2020

	2020 £	2019 £
<b>Turnover</b>		
Donations	16,880	15,220
Charitable Activities	789	-
	<b>17,669</b>	<b>15,220</b>
<b>Gross Profit</b>	<b>17,669</b>	<b>15,220</b>
<b>Administrative Expenses</b>		
Wages & Salaries	7,687	7,176
Staff Training	129	90
Accountancy Fees	420	400
Legal and Professional fees (allowable)	2,040	237
Rent	560	600
Light, Heat & Power	649	-
Motor & Travel Expenses	-	241
Depreciation Charge: Plant & Machinery	60	80
General Insurance	646	366
Repairs & Renewals	-	300
Other Office Costs	390	356
Telephone, Fax & Internet	90	255
Sundry Expenses	272	659
Charitable Contributions	1,934	3,631
	<b>(14,877)</b>	<b>(14,391)</b>
<b>Other Operating Income</b>		
Grants and Funding	14,500	-
Other operating Income (taxable)	-	28
	<b>14,500</b>	<b>28</b>
<b>Profit for the Financial Year</b>	<b>17,292</b>	<b>857</b>