

Trustees Report for Financial Report for April 2022 - March 2023

Cylch Meithrin Nelson
21a Commercial Street,
Nelson,
CF46 6NF

Charity Number: 1174213

Trustees

April 2022 – March 2023

Aled Williams
Aled Hopkin
Anna Webb

Objectives and Activities

To advance the education of pre-school children through the medium of the Welsh language.

Introduction

The new tax year of 2022 – 2023 started well following the challenges that Cylch Meithrin Nelson has faced the previous year coming out of the pandemic. Attracting the right levels of children to the setting was one of the challenges for the year, given that parents had reassessed the need for early years childcare following COVID-19 and the move to hybrid / home working. Despite this the Cylch has continued making positive strides in the right direction. Staffing levels remained unchanged, providing scope for the leader role to be split between the deputy and the main leader, which allowed for more hands to complete the ever growing paperwork requirement from the local authority and other legislative bodies.

Trustees

The trustees continued to work together, although Alison Price-Jenkins (Deputy chair) gave notice citing challenges with time and balancing life at home and other commitments. We thanked Alison for her contributions to fundraising / donations as she had secured a £300 donation from her father's company to pay towards two bespoke built wooden baby gates at the setting. Alison has also helped in the previous year to raise money with her raffles – securing great raffle prizes from

local companies and suppliers. No replacements have come forward for Alison's position at this time. There remain three trustees to cover the roles required, so this is not a critical need at the moment.

Anna Webb, our Treasurer and Responsible Individual has also expressed her desire to resign in November 2022, having supported the Cylch in her dual-capacity for almost 10 years. Anna has agreed to remain in post and support staff and the trustee committee until such time new members can be found as well as someone to cover Payroll, pensions, Charity commission submissions and other elements relating to the financial aspects of the setting.

The Premises

A new lease was finally signed following discussions with the landlord to ensure that he understood the "right to quiet enjoyment." There was an opportunity to tender for a grant in early 2023 for up to £15,000 which would have enabled the refurbishment of the toilet block. Other grants received from the county were used towards purchasing new resources that either were needed or needed renewing. Among the new things bought was a small green house/potting shed and a fridge freezer, as the old one was in need of repair and not as efficient as newer models.

The Search for a New Premises

Having started the process in 2021 of looking for a new premises, and given that the lease was renewed for another 5 years, the staff decided that there was no long a need to move from the site. They felt that as the issues with the landlord had been resolved, then this was no longer a priority. The trustees have now closed this project.

Rebrand

Given the slow uptake of available spaces it was agreed that maybe a 'rebrand' was needed to reinvigorate interest in the setting from parents in the local community and beyond. As part of this the trustees enlisted the help of a graphic designer to redesign the logo and associated branding. He also created new signage for the setting which was printed by a local print shop, and staff received a refresh of uniforms (polo shirts and hoodies) which were embroidered with the new logo. Despite this being a significant amount of work, the designer and the printer were able to offer reduced prices for charity status and the whole project came to less than £900.

Technology

With a view to moving more and more online the Cylch made use of the ability to have an M365/O365 subscription from Microsoft for free. This is offered to settings who can prove their charity status. As the leaders were more comfortable with the desktop versions of the applications – Word, Outlook, Excel – it was agreed to purchase two yearly Business Basic licenses. Moving to Microsoft tools meant that paperwork moved online, communications were done via a more professional means of Outlook, and incorporating the branding this looked very good. The branding was also used on documentation etc. The new technology allowed for a more security conscious approach to communications – the trustees and the setting could communicate via Teams – and a domain name was purchased so that the setting was associated with a .co.uk / .org domain rather than something less secure like Hotmail / gmail.

It was discussed around looking at developing a website, but this idea was put on hold as the leaders did not have the time to dedicate to update the website content.

More was made of the Google Business page though, and improving the date on this page has helped drive more enquires.

The Year Ahead

There look to still be challenges ahead for 2023 – 2024, mainly with getting the numbers to return to the same levels as before. There is still appetite to pursue the full day session / afternoon session and looks for other ways to raise funds to help sustain the setting until things start to fully emerge from the changes that were seen during and after the pandemic.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Cylch Meithrin Nelson

On accounts for the year
ended

31st March 2023

Charity no
(if any)

1174213

Set out on pages

3 - 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Carrie Mancer

Date:

02.02.24

Name:

Carrie Mancer

Relevant professional
qualification(s) or body
(if any):

Address:

62 Pengam Street

Glan-y-Nant, Blackwood
NP12 3XJ

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Cylch Meithrin Nelson

1174213

Receipts and payments accounts

CC16a

For the period
from

4/1/2022

To

3/31/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Fees	26,189	-	-	26,189	-
CCBC Grants	33,904	-	-	33,904	-
Misc	2,417	-	-	2,417	-
Donations	300	-	-	300	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	62,810	-	-	62,810	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	62,810	-	-	62,810	-
A3 Payments					
Wages	59,003	-	-	59,003	-
Rent	6,000	-	-	6,000	-
Utilities	4,467	-	-	4,467	-
Resources	3,928	-	-	3,928	-
Training	3,001	-	-	3,001	-
Food & Supplies	2,611	-	-	2,611	-
Pensions	955	-	-	955	-
Maintenance	579	-	-	579	-
Rebrand	899	-	-	899	-
Payroll	414	-	-	414	-
Printer	367	-	-	367	-
HMRC	366	-	-	366	-
Misc	475	-	-	475	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	83,067	-	-	83,067	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	83,067	-	-	83,067	-
Net of receipts/(payments)	- 20,257	-	-	- 20,257	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	22,060	-	-	22,060	-
Cash funds this year end	1,803	-	-	1,803	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Business Current Account	770	-	-
	Business Savings Account	873	-	-
	Pre-loaded Debit card	160	-	-
	Total cash funds	1,803	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

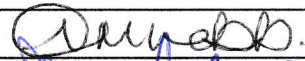
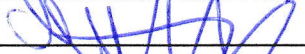
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ANNA WEBB.	02/02/24
	ALED WILLIAMS.	02/02/24