



# Trustees' Annual Report for the period



Period start date			Period end date		
<b>From</b>	01	February	2020	<b>To</b>	31
					January
					2021

## Section A Reference and administration details

**Charity name**

WorleWind Band

**Registered charity number (if any)**

1174211

**Charity's principal address**

c/o The Beeches

Middle Road, Cossington

Somerset

**Postcode**

**TA7 8LN**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Julia Ractliffe	Founder Trustee	From registration to current	
2	Andy Ractliffe	Founder Trustee	From registration to current	
3	Aimee Ractliffe	Founder Trustee	From registration to current	
4	Kerry Phillips	Trustee	From March 2020 to current	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Deiniol Hedd-Richards	25 Dyserth Road, Penarth, Vale of Glamorgan, CF64 3UQ

### Name of chief executive or names of senior staff members (Optional information)

No staff are employed by the Organisation

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Foundation Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.

## Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

(1) To advance, improve, develop and maintain public awareness in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts.

(2) To further such exclusively charitable purposes for the public benefit as the trustees in their absolute discretion shall think fit from time to time, in particular through the making of grants and donations.

## Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The objects of the CIO are supported by the following activities:

- (1) Public performances booked by third parties for community or other benefit.
- (2) Performances arranged by the CIO independently or jointly with another organisation.
- (3) Providing facilities which promote the practice and enjoyment of the art of music for recreational well-being, through encouragement and support of the musical development of others.
- (4) Making of grants and donations.

In the planning of the activities, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

WorleWind Band became a recognised charity on 10<sup>th</sup> August 2017. All policies and procedures are reviewed, updated where necessary and re-approved by the Trustees annually.

The COVID-19 pandemic policy was updated throughout the year in accordance with Government guidance, taking available advice from Public Health England, DCMS (Department for Culture, Media and Sport), and our insurers; Making Music.

Aligned to the COVID-19 policy is a COVID-19 Risk Assessment which has been ratified and published on the Band's website. Additionally, this has been seen as a best practice template and shared with other bands for their own assessments.

There were no significant updates to other existing policies in 2021.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The start of 2021 saw lockdown of many in-person activities due to COVID-19 saw the cessation of activities, however the band remained resilient and even welcomed new players who joined in with the ongoing online collaborations and small group events undertaken in accordance with the Risk Assessment.

In line with our Charitable Objects, and in addition to the ensemble work (recordings and on-line activities), the COVID-19 lockdowns also saw generous lending of personal instruments to people learning to play/improve. The experience has reinforced the need for continued outreach and engagement in music in the community. To this end, the band received a restricted donation of two clarinets which have already been used for public benefit.

The lifting of restrictions in May enabled the band to rehearse again, initially in controlled groups of <30 and distanced in accordance with guidance and returning to full rehearsals in the second half of the year.

We were able to put on full productions towards the end of the year including three festive celebrations to large audiences before the Omicron variant caused cancellations in the last week before Christmas.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The reserves policy for the band is nominally calculated as at least the previous year's running costs plus three months of anticipated income. In any event the reserves must not be lower than £4k to cover any costs of dissolution.

The reserves position remains healthy and above the minimum level in the policy.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

All revenue has supported the charitable objectives of the organisation with no-one receiving any form of remuneration.

2021 was heavily impacted by COVID-19 and again the trustees actively reduced outgoings as far as possible, to end the year marginally above break even.

The reserves balance remains in accordance with the policy.

## Section F

## Other optional information

A sum of £1,915 represents the deposit money held by the organisation on behalf of members for the postponed trip to Isle of Wight – these are separately recorded and accounted for. Subject to COVID-19 restrictions being lifted, this trip is intended to be rescheduled.

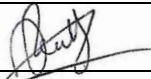
2022 has enabled us to resume public performances and enjoy the postponed weekend tour to the Isle of Wight and Anniversary concert. The diary is filling up with bookings and activities including celebrating the Queens' Jubilee.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Nicholas Ractliffe	
Position (eg Secretary, Chair, etc)	Trustee	
Date	21/02/2021	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
WorldWind Band

No (if any)  
1174211

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/02/2021	To	Period end date 31/01/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	1,270	2,341	-	3,611	11,823
Charitable Events	3,148	-	-	3,148	378
Members' subscriptions	3,860	-	-	3,860	2,355
Other	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>8,278</b>	<b>2,341</b>	<b>-</b>	<b>10,619</b>	<b>14,556</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>8,278</b>	<b>2,341</b>	<b>-</b>	<b>10,619</b>	<b>14,556</b>
<b>A3 Payments</b>					
Cost of Charitable Events	2,702	-	-	2,702	1,145
Property Hire Costs	2,308	-	-	2,308	1,972
Music	616	-	-	616	1,024
Insurance	355	-	-	355	315
Telephone and Website	-	-	-	-	170
Printing, postage, stationery and computer supplies	549	-	-	549	5,730
Other	1,661	-	-	1,661	1,474
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>8,191</b>	<b>-</b>	<b>-</b>	<b>8,191</b>	<b>11,830</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Purchase of assets and investments	-	1,825	-	1,825	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>1,825</b>	<b>-</b>	<b>1,825</b>	<b>-</b>
<b>Total payments</b>	<b>8,191</b>	<b>1,825</b>	<b>-</b>	<b>10,016</b>	<b>11,830</b>
<b>Net of receipts/(payments)</b>	<b>87</b>	<b>516</b>	<b>-</b>	<b>603</b>	<b>2,726</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>82</b>	<b>9,901</b>	<b>-</b>	<b>9,983</b>	<b>7,257</b>
<b>Cash funds this year end</b>	<b>169</b>	<b>10,417</b>	<b>-</b>	<b>10,586</b>	<b>9,983</b>

Deirdre Bell 10/04/22



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	169	10,417	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	169	10,417	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

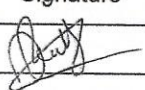
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	2 x Clarinet Leblanc Serenade	Restricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	A Ractliffe	18/02/2022

*Deirdre Ractliffe*  
10/04/22