



Trustees' Annual Report for the period



Period start date			Period end date		
From	01	February	2020	To	31
					January
					2021

Section A Reference and administration details

Charity name

WorleWind Band

Registered charity number (if any)

1174211

Charity's principal address

16 Barley Cross

Wick St Lawrence

N Somerset

Postcode

BS22 9TB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Julia Ractliffe	Founder Trustee	From registration to current	
2	Andy Ractliffe	Founder Trustee	From registration to current	
3	Aimee Ractliffe	Founder Trustee	From registration to current	
4	Kerry Phillips	Trustee	From March 2020 to current	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Deiniol Hedd-Richards	25 Dyserth Road, Penarth, Vale of Glamorgan, CF64 3UQ

Name of chief executive or names of senior staff members (Optional information)

No staff are employed by the Organisation

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Foundation Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

(1) To advance, improve, develop and maintain public awareness in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts.

(2) To further such exclusively charitable purposes for the public benefit as the trustees in their absolute discretion shall think fit from time to time, in particular through the making of grants and donations.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The objects of the CIO are supported by the following activities:

- (1) Public performances booked by third parties for community or other benefit.
- (2) Performances arranged by the CIO independently or jointly with another organisation.
- (3) Providing facilities which promote the practice and enjoyment of the art of music for recreational well-being, through encouragement and support of the musical development of others.
- (4) Making of grants and donations.

In the planning of the activities, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

WorleWind Band became a recognised charity on 10th August 2017. All policies and procedures are reviewed, updated where necessary and re-approved by the Trustees annually.

There were no significant updates to existing policies in 2020.

A new COVID-19 pandemic policy was created and ratified following cessation of activities on the 12th March 2020 and has been updated throughout the year in accordance with Government guidance, taking available advice from Public Health England, the DCMS and our insurers, Making Music.

Aligned to the COVID-19 policy is a COVID-19 Risk Assessment which has been ratified and published on the Band's website. Additionally, it has been used as a best practice template by other bands for their own assessments.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2020 commenced with a successful concert at Weston Museum in February. COVID-19 saw the cessation of activities from March and brought the need to meet our charitable objectives in a different way. Thanks in no small part to an initial grant from the Arts Council we were able to move to some online collaboration, between lockdowns and in accordance with the Risk Assessment we managed:

- 23 rehearsals (13 of them in the current split band format)
- 5 small group rehearsals
- 8 garden ensembles
- weekly clarinet and brass ensembles
- 2 lockdown recordings
- clap for heroes/VE day/remembrance doorstep performances
- 14 carolling sets
- 1 Christmas compilation
- 1 'virtual' concert
- 2 'live' recordings
- 24 individual member recordings uploaded to social media

In addition to the ensemble work, the COVID-19 lockdowns also saw generous lending of personal instruments to people learning to play/improve. The experience has reinforced the need for continued outreach and engagement in music in the community. To this end a project has been started to establish the tools and equipment needed to continue this into the future.

A collaboration with Justin Williams (an American composer/arranger) led to him writing a piece dedicated to the band in lockdown "Tribute to Unity" linking our Nations through music at this time of shared challenge.

Engagement with members has been superb keeping in touch, even with those who felt they needed to press pause on their physical involvement this year, either through zoom, social media or garden coffees! With social media interest on facebook and twitter the band has also seen its YouTube views reach the 80,000 mark.

2021 brings the hope that at some point we will be able to meet properly again, further our outreach, resume public performances and enjoy the postponed weekend tour to the Isle of Wight and Anniversary concert.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves policy for the band is nominally calculated as at least the previous year's running costs plus three months of anticipated income. In any event the reserves must not be lower than £4k to cover any costs of dissolution.

The Trustees approved a release of reserves to fund COVID measures and keep the operating balance positive in 2020, and the reserves position remains healthy and above the minimum level in the policy.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

All revenue has supported the charitable objectives of the organisation with no-one receiving any form of remuneration.

2020 was heavily impacted by COVID-19 and despite reducing outgoings as far as possible (40%), outgoings outstripped operating revenue by £700. Leaving £82 operating balance.

Lost revenue from cancelled/postponed events and subscriptions/donations was down by c.£9k compared to 2019.

The Arts Council of England supported our COVID and online measures with a grant from their initial Emergency Response Fund.

The Organisation excited to start 2021 with contributions received from Weston-Super-Mare Town Council and Skinners' Lady Neville Charity alongside private individual donations (fiscal and in-kind) towards our goals for the future.

The reserves balance remains in accordance with the policy.

Section F

Other optional information

A sum of £2,015 represents the deposit money held by the organisation on behalf of members for the postponed trip to Isle of Wight – these are separately recorded and accounted for. Subject to COVID-19 restrictions being lifted, this trip is intended to be rescheduled.

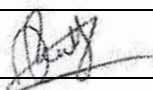
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Andrew Nicholas Ractliffe

Position (eg Secretary, Chair, etc)

Trustee

Date

07/02/2021

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
WorleWind Band

On accounts for the year
ended

31st January 2021

Charity no
(if any)

1174211

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. ~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. Delete [] if not applicable.~~

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Deirdre Redd
14/02/21

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Deiniol Hedd

Date:

14/02/2021

Name:

DEINIOL HEDD RICHARDS

Relevant professional
qualification(s) or body
(if any):

CIMA - CHARTERED INSTITUTE OF
MANAGEMENT ACCOUNTANTS.

Address:

25 DYSEARTH ROAD

PENARTH

VALE OF GLAMORGAN. CF64 3UQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.

Deirdre Redd
14/02/21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
WorleWind Band

No (if any)
1174211

Receipts and payments accounts


CC16a

For the period from	Period start date 01/02/2020	To	Period end date 31/01/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	8,390	3,433	-	11,823	1,394
Charitable Events	378	-	-	378	5,223
Members' subscriptions	2,355	-	-	2,355	4,180
Other	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	11,123	3,433	-	14,556	10,797
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	11,123	3,433	-	14,556	10,797
A3 Payments					
Cost of Charitable Events	1,145	-	-	1,145	3,422
Property Hire Costs	1,972	-	-	1,972	2,553
Music	1,024	-	-	1,024	757
Insurance	315	-	-	315	231
Telephone and Website	170	-	-	170	140
Printing, postage, stationery and computer supplies	5,730	-	-	5,730	175
Other	1,474	-	-	1,474	2,608
	-	-	-	-	-
	-	-	-	-	-
Sub total	11,830	-	-	11,830	9,886
A4 Asset and investment purchases, (see table)					
Purchase of assets and investments	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	11,830	-	-	11,830	9,886
Net of receipts/(payments)	- 707	3,433	-	2,726	911
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	789	6,468	-	7,257	6,346
Cash funds this year end	82	9,901	-	9,983	7,257

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	82	9,901	-
		-	-	-
		-	-	-
	Total cash funds	82	9,901	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			A Ractliffe	07/02/2021