

**EXETER FOOD ACTION**

**RECEIPT AND PAYMENT ACCOUNTS**

**FOR THE YEAR ENDED 31 AUGUST 2022**



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## EXETER FOOD ACTION

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## **EXETER FOOD ACTION**

### **REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 AUGUST 2022**

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#### **Trustees**

N Walsh  
J Harrow  
S Keatt  
Y Atkinson  
C Nyeko-Lacek  
Dr J Curtis  
R Westlake  
C Stiff  
S Spence  
C Pilley  
S Ford (appointed 30 March 2022)

#### **Charity registered number**

1174174

#### **Principal office**

Unit 10  
The Space Place  
Alphinbrook Road  
Marsh Barton Trading Estate  
Exeter  
EX2 8RG

#### **Accountants**

Griffin  
Chartered Accountants  
Unit 4 Silverdown Office Park  
Exeter  
EX5 2UX

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**EXETER FOOD ACTION**

**TRUSTEES' REPORT**

**FOR THE YEAR ENDED 31 AUGUST 2022**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

***Constitution***

Exeter Food Action is a charitable incorporated organisation governed by its constitution dated 10 July 2017.

**Method of appointment or election of trustees**

Exeter Food Action (EFA) endeavours to have a board of trustees of at least 8 members, with 5 in attendance being quorate. In addition, a non-executive officer attends in a reporting and observational capacity. Trustees should include a Chair and a Treasurer, with representation from EFA volunteers.

**OBJECTIVES AND ACTIVITIES**

The charity's objects are the prevention or relief of poverty by: providing surplus fit-for-purpose products from the food and drink industry to not-for-profit organisations working with vulnerable or economically-disadvantaged people in the communities of Exeter and Devon; and challenging the culture of food waste.

**Public benefit**

EFA collects and redistributes in-date food that would otherwise go to waste to charities and community groups in Exeter and Devon from its city hub. The charity works through volunteers to identify suitable suppliers (retailers/producers) and to intercept excess food products. In so doing, it also removes produce from the waste stream, reduces CO2 emissions and tackles food poverty at a local level.

**ACHIEVEMENTS AND PERFORMANCE**

Exeter Food Action has operated as part of a wider organisation since 2012, and as an independent charity since 2017. EFA has stopped at least 40 tonnes of food per year from going to waste, and has rescued at least 50 tonnes per year in the past five years. This food is shared with non-profit organisations in Devon that feed people. These include soup kitchens, hostels, schools, refugee support groups, food banks and community larders. In supplying significant amounts of food to these organisations, their costs are reduced and more people in need can be fed. In addition, the environmental costs of food production are reduced because less food is wasted.

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**EXETER FOOD ACTION**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

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This service is offered at no charge.

In addition, EFA works as a partner organisation to Fareshare South West (FSSW), another food redistribution charity. We deliver FSSW food to their community food members (CFMs) and invoice them for this work. This benefits EFA because these delivery journeys also enable delivery of free EFA food to these CFMs and nearby non-profit groups at no additional cost.

**FINANCIAL REVIEW**

During the year, the charity received total income of £62,280 and had total costs of £62,924 giving a deficit of £644. The charity's costs have increased significantly again this year. The Exeter Food Action Friends Scheme will be a large boost to the charity in the years to come, as momentum gathers behind it. We no longer owe any loans, and are paying our PAYE deficit off in the current year.

**Investment policy**

EFA does not hold any material investments at this time.

**Reserves policy**

EFA did not hold a reserve policy at this time. Since this incredibly busy year, a renewed effort at fundraising was made to gain a reserve, and fundraise above and beyond our requirements. The partnership with FSSW now guarantees £2,000 per month which covers most of EFA's staff costs. This is invoiced on a monthly basis.

The report was approved by the Trustees on 17<sup>th</sup> April '23 and was signed on their behalf



**Jon Curtis**  
**Trustee**

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## EXETER FOOD ACTION

### INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2022

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#### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EXETER FOOD ACTION

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2022.

#### RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 25/4/23.

Laura Waycott FCA  
**Griffin**  
**Chartered Accountants**  
Unit 4 Silverdown Office Park  
Exeter Airport Business Park  
EX5 2UX

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**EXETER FOOD ACTION**

**RECEIPTS AND PAYMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2022**

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	Unrestricted funds £	Total funds 2022 £	Total funds 2021 £
<b>Receipts</b>			
Awards and grants	17,061	17,061	30,457
Donations	13,563	13,563	9,704
Gift aid received	1,971	1,971	973
Other	29,685	29,685	21,810
<b>TOTAL RECEIPTS</b>	<u>62,280</u>	<u>62,280</u>	<u>62,945</u>
<b>Payments</b>			
Wages	40,475	40,475	34,495
Pension	1,513	1,513	1,315
Accountancy & fees	2,865	2,865	886
Insurance	685	685	661
Equipment & maintenance	511	511	3,455
Rent	10,998	10,998	8,000
Rates & utilities	1,478	1,478	1,989
Travel	1,719	1,719	2,380
Other	1,794	1,794	3,263
Waste disposal	886	886	1,030
<b>TOTAL PAYMENTS</b>	<u>62,924</u>	<u>62,924</u>	<u>57,473</u>
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>	<u><u>(644)</u></u>	<u><u>(644)</u></u>	<u><u>5,472</u></u>

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**EXETER FOOD ACTION**

**STATEMENT OF ASSETS AND LIABILITIES  
FOR THE YEAR ENDED 31 AUGUST 2022**

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	Unrestricted funds £	Total funds 2022 £	Total funds 2021 £
<b>Cash funds</b>			
Current Account	5,430	5,430	6,074
<b>Total cash funds</b>	<u>5,430</u>	<u>5,430</u>	<u>6,074</u>
<b>NET FUNDS</b>	<u>5,430</u>	<u>5,430</u>	<u>6,074</u>

The accounts were approved by the Trustees on 17<sup>th</sup> April '23 and signed on their behalf, by:



**Jon Curtis**