

ST LUKE'S PROPRIETARY CHAPEL, POSBURY

England & Wales · Charity number 1174165

Details

Status Registered

Legal form CIO

Registered 2017-08-08

Register [View on the Charity Commission register](#)

Contact

Address Culver Court
Venny Tedburn
Crediton
EX17 3QB

Phone 01363773945

Website <http://www.posbury.org.uk/stlukes.html>

Activities

Objects: THE ADVANCEMENT OF THE CHRISTIAN RELIGION IN ACCORDANCE WITH THE RITES AND CEREMONIES OF THE CHURCH OF ENGLAND AT ST LUKE'S PROPRIETARY CHAPEL, POSBURY BY MAINTAINING THE CHAPEL, ITS GROUNDS AND GRAVEYARD AND ITS WORSHIP FOR THE BENEFIT OF THE PUBLIC.

Activities: St Luke's Proprietary Chapel has regular services & special festivals at Christmas, Easter & Harvest. Licensed for Christenings, Marriages & Burials. Fund raising events benefit at least 1 local charity & we seek to include the wider community. The Grade II listed building, of local volcanic stone & of some historic interest is well maintained & the grounds offer a quiet space for visitors.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£8,728	£8,416	-	-
2023-12-31	£13,195	£10,417	-	-
2022-12-31	£28,574	£21,137	-	-
2021-12-31	£8,440	£12,347	-	-
2020-12-31	£10,137	£6,066	-	-

Trustees

Name	Role	Appointed
FIONA MARY JAYNE MORTIMER		2017-11-24
HENRY MOWBRAY PARKER		2017-08-08
Ruth Marie Vigers		2017-08-08

ST LUKE'S PROPRIETARY CHAPEL, POSBURY

England & Wales - Charity number 1174165

Accounts

ANNUAL REPORT

of

ST LUKE'S PROPRIETARY CHAPEL

For the Period 1ST January 2024 to 31ST December 2024

Registered Charity No: 1174165

Correspondence Address: Culver Court, Venny Tedburn,
Crediton, Devon, EX17 3QB

Tel No: 01363 773945 (Ruth Vigers–Committee Treasurer & Trustee)
07778007966 (Fiona Mortimer–Committee Chairman & Trustee)

Email: ruth.vigers@btinternet.com or fionamortimer71@icloud.com

Website: posbury.org.uk

Bankers: Lloyds Bank plc,
PO Box 1000,
BX1 1LT

Solicitors: Alison Stock, Stephens Scown, Curzon House,
Southernhay West, Exeter, EX1 1RS

Independent Examiner of Accounts: H W Martin & Co LLP

Introduction

The Trustees submit their annual report & financial statements for the period 1st January 2024 to 31st December 2024.

The Trustees are satisfied with the performance of the charity during the period & the position at the 31st December 2024. They consider that the charity is in a strong position to continue its activities during the coming year & that the charity's assets are adequate to fulfil its obligations.

Objects of the Charity

The objects for which the charity was founded are 'the advancement of the Christian religion in accordance with the rites & ceremonies of the Church of England at St Luke's Proprietary Chapel, Posbury, by maintaining the chapel, its grounds, graveyard and its worship for the benefit of the public.'

Charity Activities & Achievements relevant to the Charity's Objectives

When planning our activities for the year the Trustees have considered the Commission's guidance on public benefit and in particular, the specific guidance for charities on the advancement of religion.

The Charity has continued to raise funds to enable it to maintain the fabric of St Luke's Proprietary Chapel, provide twice monthly services as well as special Festival services, which are widely advertised & open to all.

All regular services have been held this year as well as celebrations for Easter, Harvest & Christmas Day. Unfortunately, our regular candlelit Carol Service had to be cancelled due to severe weather conditions.

The church is licensed for Christenings, Marriages & Burials. The number varies but one funeral took place this year.

The church is open all year round, providing a quiet space for contemplation for any members of the public who may wish to visit.

The graveyard & grounds are maintained to a high standard for the benefit of both family & friends visiting loved ones or for visitors to enjoy.

Seating is provided & this year we have added a large picnic table in our open space area. As the church is in such a rural location many people enjoy the views around the church whilst out walking or exercising their dogs. We also provide bottled water & a First Aid Kit inside the Church.

The church itself is a Grade II Listed building of some historical interest being built of volcanic stone from the nearby quarry. Links have previously been made with local schools & geological groups.

Charitable Giving

A specific fund-raising event is run each year (auction of produce following Harvest Festival) & the proceeds are donated to a variety of locally based charities. This year the proceeds were donated to the Devon Air Ambulance, who provide emergency support and transport to hospital for those living, working, or visiting rural areas.

Church Fabric

Over the last few years, the Chapel has undergone substantial internal & external refurbishment. This year only minor repairs were required.

However, we commissioned a survey by a Chartered Building Surveyor, specialising in historic buildings & his report will guide our future plans.

For the moment we are focused on rebuilding our Restoration Fund, ready for any future works, that may be required.

Our long-term goal will be to add toilet facilities which will not only benefit our congregation but also broaden the types of events that we can offer.

Fundraising Activities

Once again, this year the local Gun Club ran a Charity Clay Pigeon Shoot and donated the proceeds to the church.

We also ran a barbecue & refreshment tent at this event, another of their regular shoot days & also for one of the local Ploughing Matches.

This is a really good way to meet members of the wider rural community, whilst raising funds for the church.

The Litter Pick did happen this year but on a smaller scale & we hope to continue, as it benefits the local Community, regardless of funds raised.

Safeguarding, Privacy & Risk Assessment

Safeguarding policies for both children & vulnerable adults, in line with statutory legislation are available both in the church & on the website.

Our Privacy policy is in line with current GDPR legislation & the Data Privacy Notice is displayed both in the church & on the website.

All policies, including a risk assessment of the church building & its associated grounds, are reviewed annually & updated as necessary.

Volunteers

The cleanliness & general appearance of the church make a significant impact on those attending the services & visitors alike. Thanks go to our committee members & volunteers for their hard work, throughout the year. Also, to those who have contributed towards flowers, help raise funds, attend services & events or in any way enabled us to continue the life of this church.

Structure, Governance & Management

St Luke's Proprietary Chapel is a Charitable Incorporated Organisation registered with the Charity Commission.

Trustees:

Mrs Fiona Mortimer, Mr Henry Parker & Ms Ruth Vigers.
They meet regularly & administer Funds held in COIF.

Committee:

St Luke's Proprietary Chapel Committee usually meet 5 or 6 times per year & are responsible for the day to day running of the church, fund-raising & maintenance.

Committee Members:

Mrs Fiona Mortimer (Chair), Ms Ruth Vigers (Treasurer) & Mrs Jennifer Wreford (Minute-taker)

Financial Review (see accounts)

General Fund (unrestricted) – income of £6719.96 was down significantly but expenditure was similarly down to £7475.90, giving an excess of expenditure over income of £755.94. This was due to the significant increase in energy costs & a reduction in income from fund raising events.

Common Fund of £3567.00 was paid in full.

Restoration Funds (Restricted) received £837.43 through donations, fund-raising, gift aid & interest, however the periodic survey & the provision of additional outdoor seating cost £940.00.

Reserves Policy

Funds held in COIF (Investment income units & Deposit Account) are administered by the Trustees & are to provide for the maintenance of the chapel, grounds & graveyard if the Committee is no longer able to do so. The value of these investments can fluctuate but increased in value this year & £1171.04 was received in dividends & interest.

Trustee.....Fiona Mortimer

Trustee.....Ruth Vigers

Dated: 04.05.2025

**ST LUKE'S PROPRIETARY CHAPEL
POSBURY**

REPORT AND FINANCIAL STATEMENTS

Year ended 31 December 2024

April 2025

H W MARTIN & CO LLP
Lloyds Bank Chambers, Crediton, Devon.

GENERAL FUND INCOME & EXPENDITURE ACCOUNT

For the year ended 31 December 2024

	2024		2023	
	£	£	£	£
<u>INCOME:</u>				
Church collections		1,405.37		1,715.24
Gift Aid Donations		2,364.72		2,435.00
Non Gift Aid donations		-		69.02
Funerals and Wedding fees		159.00		1,074.00
Churchyard upkeep grant (CHPC)		200.00		-
Ginfest		-		1,614.76
Cook Book Sale		10.00		5.00
Harvest Auction		205.00		202.00
BBQs Gun Club		897.28		-
BBQs Mid-Devon Ploughing		512.64		
Wayleave		9.47		9.47
Miscellaneous income		-		20.00
Amazon Smiles		-		33.23
Inland Revenue - Gift Aid		605.14		608.75
Inland Revenue - GASDS		351.34		372.56
		<u>6,719.96</u>		<u>8,159.03</u>
<u>EXPENDITURE:</u>				
Heating and lighting	2,023.49		1,410.39	
Organist	150.00		150.00	
Insurance	925.01		894.24	
Deanery expense	24.00		40.00	
Common Fund contribution	3,567.00		3,466.00	
Fund raising expenses	301.68		1,983.78	
Graveyard upkeep	-		590.00	
Fire extinguishers	-		73.54	
Website annual fee	179.70		164.10	
Altar candles & wafers	50.02		59.02	
Devon Air Ambulance donation	205.00		202.00	
Flowers	-		200.00	
RBL - poppy wreath	25.00		-	
Devon Historic Churches Trust	25.00		-	
Sundries	-		93.71	
		<u>7,475.90</u>		<u>9,326.78</u>
EXCESS OF INCOME OVER EXPENDITURE		<u>(755.94)</u>		<u>(1,167.75)</u>

RESTRICTED FUNDS INCOME & EXPENDITURE ACCOUNT
For the year ended 31 December 2024

		2024	2023
RESTORATION FUND			
Balance brought forward		46,486.15	39,754.69
COIF Charities Investment Fund	924240001T	1518.92 income units	-
COIF Charities Investment Fund	924240001C	Deposit Fund	-
		<u>46,486.15</u>	<u>39,754.69</u>
INCOME			
Charities Investment Fund interest & dividends		1,171.04	1,040.02
Gift Aid donations		300.00	704.16
Non - gift aid donations		309.30	-
Fund raising		-	3,000.00
DHCT - Grant		-	-
DHCT - 50% of funds raised		12.50	-
Crediton Church Corp - interest		-	101.35
VAT refund		-	-
Bank interest		59.85	14.71
Inland Revenue - Gift Aid		75.00	176.04
Inland Revenue - Gift Aid - GASDS		80.78	-
Charities Investment Fund units value increase/(decrease)		471.48	2,785.09
		<u>48,966.10</u>	<u>47,576.06</u>
EXPENDITURE			
Repairs and Refurbishments	600.00	1,089.91	
Picnic table	340.00	-	
	<u>(940.00)</u>	<u>-</u>	<u>(1,089.91)</u>
Balance carried forward		<u><u>48,026.10</u></u>	<u><u>46,486.15</u></u>

BALANCE SHEET as at 31 December 2024

		2024		2023	
		£	£	£	£
CURRENT ASSETS					
Lloyds TSB:	General Fund - current account	1,046.86		1,769.01	
	Restoration Fund - current account	4,023.01		4,165.17	
	Restoration Fund - 30 day notice	5,082.89		5,023.04	
			10,152.76		10,957.22
COIF Charities Investment Fund:					
		30,823.90		30,352.42	
	Deposit Fund - balance	7,940.51	38,764.41	6,769.47	37,121.89
Add:	Sundry debtors - HMRC		1,103.30		1,157.35
			50,020.47		49,236.46
CURRENT LIABILITIES					
Sundry creditors					
			-		-
			50,020.47		49,236.46
Represented by:					
General Fund					
	Balance brought forward	2,750.31		3,918.06	
	less: Excess of expenditure over				
	income	(755.94)		(1,167.75)	
			1,994.37		2,750.31
Restricted Funds					
	Restoration Fund -	48,026.10		46,486.15	
			48,026.10		46,486.15
			50,020.47		49,236.46

ST LUKE'S PROPRIETARY CHAPEL, POSBURY

England & Wales - Charity number 1174165

Accounts

ANNUAL REPORT

of

ST LUKE'S PROPRIETARY CHAPEL

For the Period 1ST January 2023 to 31ST December 2023

Registered Charity No: 1174165

Correspondence Address: Culver Court, Venny Tedburn,
Crediton, Devon, EX17 3QB

Telephone No: 01363 773945 (Ruth Vigers – Committee Treasurer)
01363 777990 (Fiona Mortimer–Committee Chairman)

Email: ruth.vigers@btinternet.com or fionamortimer71@gmail.com

Website: posbury.org.uk

Bankers: Lloyds Bank plc, Crediton (309314) Branch,
PO Box 1000, BX1 1LT

Solicitors: Alison Stock, Stephens Scown, Curzon House,
Southernhay West, Exeter, EX1 1RS

Independent Examiner of Accounts: H W Martin & Co LLP

Introduction

The Trustees submit their annual report & financial statements for the period 1st January 2023 to 31st December 2023.

The Trustees are satisfied with the performance of the charity during the period & the position at the 31st December 2023. They consider that the charity is in a strong position to continue its activities during the coming year & that the charity's assets are adequate to fulfil its obligations.

Objects of the Charity

The objects for which the charity was founded are 'the advancement of the Christian religion in accordance with the rites & ceremonies of the Church of England at St Luke's Proprietary Chapel, Posbury, by maintaining the chapel, its grounds, graveyard and its worship for the benefit of the public.'

Charity Activities & Achievements relevant to the Charity's Objectives

When planning our activities for the year the Trustees have considered the Commission's guidance on public benefit and in particular, the specific guidance for charities on the advancement of religion.

The Charity has continued to raise funds to enable it to maintain the fabric of St Luke's Proprietary Chapel, provide twice monthly services as well as special Festival services, which are widely advertised & open to all.

All regular services have been held this year as well as celebrations for Easter, Harvest, Christmas Day, and a candlelit Carol Service, allowing participation from the children who attended.

We also held a special Commemorative Service for the Coronation of King Charles III, followed by a celebration afternoon tea.

The church is licensed for Christenings, Marriages & Burials. The number varies but one marriage took place this year, as well as one funeral.

The church is open all year round, providing a quiet space for contemplation for any members of the public who may wish to visit.

The graveyard & grounds are maintained to a high standard for the benefit of both family & friends visiting loved ones or for visitors to enjoy.

Seating areas are provided for walkers, with bottled water & a First Aid Kit provided in the Church. Due to its rural location many people enjoy the open spaces around the church whilst out walking or exercising their dog.

The church itself is a Grade II Listed building of some historical interest being built of volcanic stone from the nearby quarry. Links have previously been made with local schools & geological groups.

Charitable Giving

A specific fund-raising event is run each year (auction of produce following Harvest Festival) & the proceeds are donated to a variety of locally based charities. This year the proceeds were donated to the Devon Air Ambulance, who provide emergency support and transport to hospital for those living, working, or visiting rural areas.

Church Fabric

Over the last few years, the Chapel has undergone substantial internal & external refurbishment. This year only minor repairs were required, and a small amount of internal redecorating undertaken. Having completed all major planned work, we will now focus on rebuilding our Restoration Fund, ready for any future works, that may be required.

Fundraising Activities

Once again, we ran the popular Festival of Devon Gins which consists of afternoon tea, in the grounds of a local Country House, with the added attraction of a wide variety of local gins to sample.

We have found this is a really good way to involve the wider community & other charity groups, whilst raising funds for the church.

We also provided refreshments at a charity Clay Pigeon Shoot held by the local Gun Club, as well as receiving the proceeds from the day.

Unfortunately, our usual sponsored Litter Pick did not happen this year due to a combination of bad weather & ill health but will hopefully be back on the timetable next year.

Safeguarding, Privacy & Risk Assessment

Safeguarding policies for both children & vulnerable adults, in line with statutory legislation are available both in the church & on the website.

Our Privacy policy is in line with current GDPR legislation & the Data Privacy Notice is displayed both in the church & on the website.

All policies are reviewed annually & updated as necessary.

A risk assessment of the church building and associated grounds has been completed and is reviewed annually.

Volunteers

The flowers, cleanliness & general appearance of the church make a significant impact on those attending the services & visitors alike. Thanks to Fiona Mortimer & Jenny Wreford for their hard work & artistry, throughout the year & to all who made contributions towards the flowers. Thanks also go to all those who have help raise funds, attend services & events or in any way enabled us to continue the life of this church.

Structure, Governance & Management

St Luke's Proprietary Chapel is a Charitable Incorporated Organisation registered with the Charity Commission.

Trustees:

Mrs Fiona Mortimer, Mr Henry Parker & Ms Ruth Vigers.
They meet regularly & administer Funds held in COIF.

Committee:

St Luke's Proprietary Chapel Committee usually meet 6 or 7 times per year & are responsible for the day to day running of the church, fund-raising & maintenance.

Committee Members:

Mrs Fiona Mortimer (Chair), Ms Ruth Vigers (Treasurer) & Mrs Jennifer Wreford (Minute-taker)

Financial Review (see accounts)

General Fund (unrestricted) – income of £8159.03 was down significantly and expenditure increased to £9326.78, giving an excess of expenditure over income of £1167.75. This was due to significant increases in energy, insurance, and Common Fund costs.

Common Fund of £3466.00 was paid in full.

Restoration Funds (Restricted) received £3996.26 through donations, fund-raising, gift aid & interest however a small amount of internal redecoration was required at a cost of £1089.91.

Reserves Policy

Funds held in COIF (Investment income units & Deposit Account) are administered by the Trustees & are to provide for the maintenance of the chapel, grounds & graveyard if the Committee is no longer able to do so. The value of these investments can fluctuate but increased in value this year & £1040.02 was received in dividends & interest, paid to the two Funds.

Trustee.....Fiona Mortimer

Trustee.....Ruth Vigers

Dated: 06.05.2024

**ST LUKE'S PROPRIETARY CHAPEL
POSBURY**

REPORT AND FINANCIAL STATEMENTS

Year ended 31 December 2023

April 2024

ST LUKE'S PROPRIETARY CHAPEL, POSBURY

1

GENERAL FUND INCOME & EXPENDITURE ACCOUNT
for the year ended 31 December 2023

	2023		2022	
	£	£	£	£
<u>INCOME:</u>				
Church collections		1,715.24		1,749.63
Gift Aid Donations		2,435.00		2,506.60
Non Gift Aid donations		69.02		40.82
Funerals and Wedding fees		1,074.00		842.00
Churchyard upkeep grant (CHPC)		-		175.00
Ginfest		1,614.76		2,644.60
Clay Shoot BBQ		-		-
Cook Book Sale		5.00		-
Harvest Auction		202.00		281.49
Litter picking		-		62.50
St Nicholas Fair		-		-
Wayleave		9.47		9.47
Miscellaneous income		20.00		20.00
Amazon Smiles		33.23		11.78
Diocese Heating Grant		-		350.00
Inland Revenue - Gift Aid		608.75		615.78
Inland Revenue - GASDS		372.56		355.89
		<u>8,159.03</u>		<u>9,665.56</u>
<u>EXPENDITURE:</u>				
		-		-
Heating and lighting	1,410.39		573.39	
Organist	150.00		150.00	
Insurance	894.24		792.54	
Deanery expense	40.00		32.00	
Common Fund contribution	3,466.00		3,303.00	
Fund raising expenses	1,983.78		2,927.19	
Graveyard upkeep	590.00		275.00	
Fire extinguishers	73.54		121.44	
Website annual fee	164.10		141.30	
Altar candles & wafers	59.02		65.00	
Hospiscare donation	-		281.49	
Air Ambulance donation	202.00		-	
Flowers	200.00			
Sumup charges	-		31.56	
Devon Historic Churches Trust	-		62.50	
Sundries	93.71		15.00	
	<u>9,326.78</u>		<u>8,771.41</u>	
EXCESS OF INCOME OVER EXPENDITURE		<u><u>(1,167.75)</u></u>		<u><u>894.15</u></u>

RESTRICTED FUNDS INCOME & EXPENDITURE ACCOUNT
for the year ended 31 December 2023

		2023	2022
RESTORATION FUND			
Balance brought forward		39,754.69	36,839.00
COIF Charities Investment Fund	924240001T	1518.92 income units	-
COIF Charities Investment Fund	924240001C	Deposit Fund	-
		<u>39,754.69</u>	<u>36,839.00</u>
INCOME			
Charities Investment Fund interest & dividends		1,040.02	927.38
Gift Aid donations		704.16	7,134.47
Non - gift aid donations		-	1,495.24
Fund raising		3,000.00	2,632.76
DHCT - Grant		-	1,500.00
DHCT - 50% of funds raised		-	31.25
Crediton Church Corp - interest		101.35	291.34
VAT refund		-	3,108.90
Bank interest		14.71	-
Inland Revenue - Gift Aid		176.04	1,586.50
Inland Revenue - Gift Aid - GASDS		-	200.75
Charities Investment Fund units value increase/(decrease)		<u>2,785.09</u>	<u>(3,626.43)</u>
		47,576.06	52,121.16
EXPENDITURE			
Repairs and Refurbishments	1,089.91	12,198.00	
Fund raising expenses	-	88.47	
Bookcase	-	80.00	(12,366.47)
		<u>(1,089.91)</u>	
Balance carried forward		<u><u>46,486.15</u></u>	<u><u>39,754.69</u></u>

BALANCE SHEET as at 31 December 2023

		2023		2022	
		£	£	£	£
CURRENT ASSETS					
Lloyds TSB:	General Fund - current account	1,769.01		3,044.92	
	Restoration Fund - current account	4,165.17		4,563.80	
	Restoration Fund - 30 day notice	5,023.04		8.33	
			10,957.22		7,617.05
COIF Charities Investment Fund:					
		30,352.42		27,567.33	
	Deposit Fund - balance	6,769.47	37,121.89	5,729.45	33,296.78
Add: Sundry debtors - HMRC					
			1,157.35		2,758.92
			49,236.46		43,672.75
CURRENT LIABILITIES					
Sundry creditors					
			-		
			49,236.46		43,672.75
Represented by:					
General Fund					
	Balance brought forward	3,918.06		3,023.91	
	Add: Excess of income over expenditure	(1,167.75)		894.15	
			2,750.31		3,918.06
Restricted Funds					
	Restoration Fund -	46,486.15		39,754.69	
			46,486.15		39,754.69
			49,236.46		43,672.75

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST LUKE'S PROPRIETARY CHAPEL, POSBURY

We report on the accounts of the Trust for the year ended 31 December 2023, which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the 2011 Act") and that an independent examination is needed.

It is our responsibility to:

- a. examine the accounts under section 145 of the Charities Act
- b. to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- c. to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no material matters have come to our attention which gives us cause to believe that in, any material respect:

- a. the accounting records were not kept in accordance with section 130 of the Charities Act; or
- b. the accounts did not accord with the accounting records; or
- c. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed **Date**

H W MARTIN & CO LLP
Lloyds Bank Chambers, Crediton, Devon.

ST LUKE'S PROPRIETARY CHAPEL, POSBURY

England & Wales - Charity number 1174165

Accounts

ANNUAL REPORT
of
ST LUKE'S PROPRIETARY CHAPEL

For the Period 1ST January 2022 to 31ST December 2022

Registered Charity No: 1174165

Correspondence Address: Culver Court, Venny
Tedburn,
CREDITON, Devon,
EX17 3QB

Telephone No: 01363 773945 (Ruth Vigers – Committee
Treasurer)
01363 777990 (Fiona Mortimer–
Committee Chairman)

Email: ruth.vigers@btinternet.com or
fionamortimer71@gmail.com

Website: posbury.org.uk

Bankers: Lloyds Bank plc, Crediton (309314)
Branch,
PO Box 1000, BX1 1LT

Solicitors: Alison Stock, Stephens Scown, Curzon
House,
Southernhay West, Exeter, EX1 1RS

Independent Examiner of Accounts:
LLP

H W Martin & Co

Introduction

The Trustees submit their annual report & financial statements for the period 1st January 2022 to 31st December 2022.

The Trustees are satisfied with the performance of the charity during the period & the position at the 31st December 2022. They consider that the charity is in a strong position to continue its activities during the coming year & that the charity's assets are adequate to fulfil its obligations.

Objects of the Charity

The objects for which the charity was founded are 'the advancement of the Christian religion in accordance with the rites & ceremonies of the Church of England at St Luke's Proprietary Chapel, Posbury, by maintaining the chapel, its grounds, graveyard and its worship for the benefit of the public.'

Charity Activities & Achievements relevant to the Charity's Objectives

The Charity has continued to raise funds to enable it to maintain the fabric of St Luke's Proprietary Chapel, provide twice monthly services as well as special Festival services, which are widely advertised & open to all.

We have been able to hold all regular services this year as well as celebrations for Easter, Harvest & Christmas Day. In addition, we held a Carol Service allowing participation from the many children who attended.

The church is open all year round, providing a quiet space for contemplation for any members of the public who may wish to visit.

The church is licensed for Christenings, Marriages & Burials. The number varies but is usually 1 or 2 per year. One marriage

& one Christening took place this year as well as one funeral and an interment of ashes.

The graveyard & grounds are maintained to a high standard for the benefit of both family & friends visiting loved ones or for visitors to enjoy.

Seating areas are provided for walkers with bottled water & a First Aid Kit provided in the Church. Due to its rural location many people enjoy the open spaces around the church whilst out walking or exercising their dog.

The church itself is a Grade II Listed building of some historical interest being built of volcanic stone from the nearby quarry. Links have previously been made with local schools & geological groups.

Charitable Giving

A specific fund-raising event is run each year (auction of produce following Harvest Festival) & the proceeds are donated to a variety of locally based charities. This year the proceeds were donated to Hospiscare who provide support for those living with a terminal diagnosis, both in their own homes or in the local Hospice.

Church Fabric

Over the last few years, the Chapel has undergone substantial internal & external refurbishment. This year minor repairs were undertaken on several windows, but significant work was done to repair & restore our main stained-glass window.

Having completed all the major planned work we will now be focusing on rebuilding our Restoration Fund ready for future works that may be required.

Fundraising Activities

Once again, we ran the popular Festival of Devon Gins, supporting local businesses & inviting some rural crafts and trades to participate.

This includes afternoon tea, in the grounds of a local Country House, with the added attraction of local musicians playing.

We have found this is a really good way to involving the wider community & other community groups, whilst raising funds for the church.

We provided refreshments at a charity Clay Pigeon Shoot held by the local Gun Club as well as receiving the proceeds for the day.

Our sponsored Litter Pick with donations going to Devon Historic Churches Trust has now become a regular annual event. Volunteers start separately from various villages & hamlets and litter pick the approach roads to the church. Lots of rubbish is collected, which benefits the environment & it is really appreciated by the local community.

Safeguarding & Privacy

Safeguarding policies for both children & vulnerable adults, in line with statutory legislation are available both in the church & on the website.

Our Privacy policy is in line with current GDPR legislation & the Data Privacy Notice is displayed both in the church & on the website.

A risk assessment of the church building and associated grounds has been completed.

All policies are reviewed annually & updated as necessary.

Structure, Governance & Management

St Luke's Proprietary Chapel is a Charitable Incorporated Organisation registered with the Charity Commission.

Trustees:

Mrs Fiona Mortimer, Mr Henry Parker & Ms Ruth Vigers.
They meet regularly & administer Funds held in COIF.

Committee:

St Luke's Proprietary Chapel Committee usually meet 6 or 7 times per year & are responsible for the day to day running of the church, fund-raising & maintenance.

Committee Members:

Mrs Fiona Mortimer (Chair), Ms Ruth Vigers (Treasurer) & Mrs Jennifer Wreford (Minute-taker)

Financial Review (see accounts)

General Fund (unrestricted) – income of £9665.56 was up significantly on last year as the church was fully open & able to run fund raising events but expenditure increased similarly to £8771.41, giving an excess of income over expenditure of £894.15.

Common Fund of £3303.00 was paid in full.

Restoration Funds (Restricted) received £17981.21 through donations, grants, fund-raising, gift aid & VAT returns but there were substantial costs of £12,366.47 relating in the main to the restoration of the stained-glass window.

Reserves Policy

Funds held in COIF (Investment income units & Deposit Account) are administered by the Trustees & are to provide for the maintenance of the chapel, grounds & graveyard in the event that the Committee is no longer able to do so.

Trustee.....Fiona Mortimer

Trustee.....Ruth Vigers

Dated: 02.05.2023

**ST LUKE'S PROPRIETARY CHAPEL
POSBURY**

REPORT AND FINANCIAL STATEMENTS

Year ended 31 December 2022

April 2022

ST LUKE'S PROPRIETARY CHAPEL, POSBURY

1

GENERAL FUND INCOME & EXPENDITURE ACCOUNT
for the year ended 31 December 2022

	2022		2021	
	£	£	£	£
<u>INCOME:</u>				
Church collections		1,749.63		1,113.00
Gift Aid Donations		2,506.60		2,203.67
Non Gift Aid donations		40.82		
Funerals and Wedding fees		842.00		1,317.00
Churchyard upkeep grant (CHPC)		175.00		325.00
Ginfest		2,644.60		-
Harvest Auction		281.49		230.00
Litter picking		62.50		160.00
St Nicholas Fair		-		96.00
Wayleave		9.47		9.47
Miscellaneous income		20.00		
Amazon Smiles		11.78		11.21
Diocese Heating Grant		350.00		
Inland Revenue - Gift Aid		615.78		579.76
Inland Revenue - GASDS		355.89		278.25
		<u>9,665.56</u>		<u>6,323.36</u>
<u>EXPENDITURE:</u>				
		-		
Heating and lighting	573.39		777.03	
Organist	150.00		150.00	
Insurance	792.54		769.52	
Deanery expense	32.00		18.00	
Common Fund contribution	3,303.00		3,000.00	
Fund raising expenses	2,927.19		-	
Graveyard upkeep	275.00		-	
Fire extinguishers	121.44		307.13	
Website annual fee	141.30		119.70	
Altar candles & wafers	65.00		38.97	
Hospiscare donation	281.49		230.00	
Sumup charges	31.56			
Devon Historic Churches Trust	62.50		160.00	
Sundries	15.00		38.50	
		<u>8,771.41</u>		<u>5,608.85</u>
EXCESS OF INCOME OVER EXPENDITURE		<u><u>894.15</u></u>		<u><u>714.51</u></u>

RESTRICTED FUNDS INCOME & EXPENDITURE ACCOUNT
for the year ended 31 December 2022

	2022	2021
RESTORATION FUND		
Balance brought forward	36,839.00	37,624.35
COIF Charities Investment Fund 1518.92 income units		-
COIF Charities Investment Fund Deposit Fund		-
	<u>36,839.00</u>	<u>37,624.35</u>
INCOME		
Charities Investment Fund interest & dividends	927.38	803.74
Gift Aid donations	7,134.47	986.31
Non - gift aid donations	1,495.24	
Fund raising	2,632.76	-
DHCT - Grant	1,500.00	
DHCT - 50% of funds raised	31.25	80.00
Crediton Church Corp - interest	291.34	
VAT refund	3,108.90	
Inland Revenue - Gift Aid	1,586.50	247.50
Inland Revenue - Gift Aid - GASDS	200.75	
Charities Investment Fund units value increase/(decrease)	<u>(3,626.43)</u>	<u>3,835.88</u>
	52,121.16	43,577.78
EXPENDITURE		
	-	
Repairs and Refurbishments	12,198.00	6,738.78
Fund raising expenses	88.47	-
Bookcase	<u>80.00</u>	<u>(6,738.78)</u>
	(12,366.47)	
Balance carried forward	<u><u>39,754.69</u></u>	<u><u>36,839.00</u></u>

BALANCE SHEET as at 31 December 2022

		2022		2021	
		£	£	£	£
CURRENT ASSETS					
Lloyds TSB:	General Fund - current account	3,044.92		2,306.32	
	Restoration Fund - current account	4,563.80		587.33	
	Restoration Fund - 30 day notice	8.33		8.33	
			7,617.05		2,901.98
COIF Charities Investment Fund:					
		27,567.33		31,193.76	
	Deposit Fund - balance	5,729.45	33,296.78	4,802.07	35,995.83
Add: Sundry debtors - HMRC					
			2,758.92		1,105.10
			43,672.75		40,002.91
CURRENT LIABILITIES					
Sundry creditors			-		140.00
			43,672.75		39,862.91
Represented by:					
General Fund					
	Balance brought forward	3,023.91		2,309.40	
	Add: Excess of income over expenditure	894.15		714.51	
			3,918.06		3,023.91
Restricted Funds					
	Restoration Fund -	39,754.69		36,839.00	
			39,754.69		36,839.00
			43,672.75		39,862.91

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST LUKE'S PROPRIETARY CHAPEL, POSBURY

We report on the accounts of the Trust for the year ended 31 December 2022, which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the 2011 Act") and that an independent examination is needed.

It is our responsibility to:

- a. examine the accounts under section 145 of the Charities Act
- b. to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- c. to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no material matters have come to our attention which gives us cause to believe that in, any material respect:

- a. the accounting records were not kept in accordance with section 130 of the Charities Act; or
- b. the accounts did not accord with the accounting records; or
- c. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed **Date**

H W MARTIN & CO LLP
Lloyds Bank Chambers, Crediton, Devon.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST LUKE'S PROPRIETARY CHAPEL, POSBURY

We report on the accounts of the Trust for the year ended 31 December 2022, which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the 2011 Act") and that an independent examination is needed.

It is our responsibility to:

- a. examine the accounts under section 145 of the Charities Act
- b. to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- c. to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no material matters have come to our attention which gives us cause to believe that in, any material respect:

- a. the accounting records were not kept in accordance with section 130 of the Charities Act; or
- b. the accounts did not accord with the accounting records; or
- c. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed 1 m m m

Date 13 April 2023

H W MARTIN & CO LLP

Lloyds Bank Chambers, Crediton, Devon.

ST LUKE'S PROPRIETARY CHAPEL, POSBURY

England & Wales - Charity number 1174165

Accounts

ANNUAL REPORT
of
ST LUKE'S PROPRIETARY CHAPEL

For the Period 1ST January 2021 to 31ST December 2021

Registered Charity No: 1174165

Correspondence Address: Culver Court, Venny
Tedburn,
CREDITON, Devon,
EX17 3QB

Telephone No: 01363 773945 (Ruth Vigers – Committee
Treasurer)
01363 777990 (Fiona Mortimer–
Committee Chairman)

Email: ruth.vigers@btinternet.com or
fionamortimer71@gmail.com

Website: posbury.org.uk

Bankers: Lloyds Bank plc, Crediton (309314)
Branch,
PO Box 1000, BX1 1LT

Solicitors: Alison Stock, Stephens Scown, Curzon
House,
Southernhay West, Exeter, EX1 1RS

Introduction

The Trustees submit their annual report & financial statements for the period 1st January 2021 to 31st December 2021.

The Trustees are satisfied with the performance of the charity during the period & the position at the 31st December 2021.

Despite the difficulties associated with church closures & cancellation of fundraising events, they consider that the charity is still in a strong position to continue its activities during the coming year & that the charity's assets are adequate to fulfil its obligations.

Objects of the Charity

The objects for which the charity was founded are 'the advancement of the Christian religion in accordance with the rites & ceremonies of the Church of England at St Luke's Proprietary Chapel, Posbury, by maintaining the chapel, its grounds, graveyard and its worship for the benefit of the public.'

Charity Activities & Achievements relevant to the Charity's Objectives

The Charity has continued to raise funds to enable it to maintain the fabric of St Luke's Proprietary Chapel, provide twice monthly services as well as special Festival services, which are widely advertised & open to all.

Fortunately we were able to celebrate Easter, Harvest & Christmas Day this year, despite the need to close the church in response to rising Covid case numbers in the Spring and to facilitate urgent repairs to the main stained glass window in the Autumn.

The church is once again fully open, providing a quiet place for contemplation for any members of the public who may wish to visit.

The church is licensed for Christenings, Marriages & Burials. The number varies but is usually 1 or 2 per year. No marriages or Christenings took place this year but there were two funerals & one interment of ashes.

The graveyard & grounds are maintained to a high standard for the benefit of both family & friends visiting loved ones or for visitors to enjoy.

Seating areas are provided for walkers with bottled water & a First Aid Kit provided in the Church. Due to its rural location many people enjoy the open spaces around the church whilst out walking or exercising their dog.

The church itself is a Grade II Listed building of some historical interest being built of volcanic stone from the nearby quarry. Links have previously been made with local schools & geological groups.

Charitable Giving

A specific fund-raising event is run each year (auction of produce following Harvest Festival) & the proceeds are donated to a variety of locally based charities. This year the proceeds were donated to the Farming Community Network which is particularly important in supporting those living & working in rural areas.

Church Fabric

Over the last few years, the Chapel has undergone substantial internal refurbishment & our parking area has been resurfaced, increasing available spaces, and making access safer for our congregation & visitors.

This year we have managed to complete some badly needed specialist repair work to the main stained-glass window as well as repairing and redecorating exterior woodwork & guttering.

Fundraising Activities

Having had to cancel this event due to the Covid pandemic, we plan to repeat the successful Festival of Devon Gins in 2022, involving local companies & including afternoon teas, in the grounds of a local Country House, with the added attraction of local musicians playing.

This has proved to be a really good way to involve other Community Groups & the wider community, whilst raising funds for the church.

Our sponsored Litter Pick with donations going to Devon Historic Churches Trust has now become a regular annual event & is fortunately not impacted by Covid restrictions. Volunteers start separately from various villages & hamlets and litter pick the approach roads to the church. Lots of rubbish is collected & it is really appreciated by the local community.

Safeguarding & Privacy

Safeguarding policies for both children & vulnerable adults, in line with statutory legislation are available both in the church & on the website.

Our Privacy policy is in line with current GDPR legislation & the Data Privacy Notice is displayed both in the church & on the website.

All policies are reviewed annually & updated as necessary.

Structure, Governance & Management

St Luke's Proprietary Chapel is a Charitable Incorporated Organisation registered with the Charity Commission.

Trustees:

Mrs Fiona Mortimer, Mr Henry Parker & Ms Ruth Vigers.
They meet regularly & administer Funds held in COIF.

Committee:

St Luke's Proprietary Chapel Committee meet 6/7 times per year & are responsible for the day to day running of the church, fund-raising & maintenance.

Committee Members:

Mrs Fiona Mortimer (Chair), Ms Ruth Vigers (Treasurer), Mrs Jennifer Wreford (Minute-taker) & Mr Christopher Bailey (Vice Chairman)

Financial Review (see accounts)

General Fund (unrestricted) – income was very similar to last year as the church was closed for several months due to Covid & window repairs.

The cancellation of fundraising events reduced income, but expenditure was lower too, giving an excess of income over expenditure of £714.51.

Common Fund of £3000.00 was paid which was almost the full amount requested (£3390) but the Committee felt that in order to have sufficient funds in hand to meet basic running costs, this was all they could afford.

Restoration Funds (Restricted) received £1313.81 in donations & gift aid returns but there were substantial repair costs to cover of £6738.78.

Reserves Policy

Funds held in COIF (Investment income units & Deposit Account) are administered by the Trustees & are to provide for the maintenance of the chapel, grounds & graveyard in the event that the Committee is no longer able to do so.

Trustee.....Fiona Mortimer

Trustee.....Ruth Vigers

Dated: 02.05.2022

**ST LUKE'S PROPRIETARY CHAPEL
POSBURY**

REPORT AND FINANCIAL STATEMENTS

Year ended 31 December 2021

April 2022

ST LUKE'S PROPRIETARY CHAPEL, POSBURY

GENERAL FUND INCOME & EXPENDITURE ACCOUNT
for the year ended 31 December
2021

	2021		2020	
	£	£	£	£
INCOME:				
Church collections		1,113.00		1,096.6
Gift Aid Donations		2,203.67	7	
Funerals and Headstone fees		1,317.00		3,292.1
Churchyard upkeep grant (CHPC)		325.00	7	
Books		-		27.0
Hymnathon			0	
Harvest auction	230.00			-
Litter picking	160.00			10.
St Nicholas Fair	96.00			00
Wayleave	9.47			355.00
Amazon Smiles	11.21			123.0
Inland Revenue - Gift Aid	579.76		0	
Inland Revenue - GASDS	<u>278.25</u>			352.0
	6,323.36		0	

EXPENDITURE:				9.47
	-			
	777.03		432.97	
Heating and lighting	150.00		150.00	1,083.0
Organist	769.52		788.01	5
Insurance	18.00		-	<u>272.</u>
Deanery expense	3,000.00		2,150.	<u>92</u>
Common Fund contribution	-		00	6,621.28
Fund raising expenses	-		13.08	
Graveyard upkeep	307.13		150.00	
Electrical inspection	119.			
Website annual fee	70		107.17	
Altar candles	38.97			
Gift to Chiddenbrook League of friends	-		123.00	
The farming Community Network	230.00			
Devon Historic Churches Trust	160.00		351.10	
Legal fees			1,410.40	
Sundries	<u>38.50</u>	5,608.85	<u>16.01</u>	
		<u>714.51</u>		

				5,691.7
			4	
				<u>929.5</u>
EXCESS OF INCOME OVER EXPENDITURE			<u>4</u>	

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**RESTRICTED FUNDS INCOME & EXPENDITURE
ACCOUNT for the year ended 31 December 2021**

	2021	2020
RESTORATION FUND		
Balance brought forward	37,624.35	34,483.47
COIF Charities Investment Fund 1518.92 income units		-
COIF Charities Investment Fund Deposit Fund		-
	37,624.35	34,483.47
INCOME		
Charities Investment Fund interest	803.74	796.29
Gift Aid donations	986.31	400.00
Fund raising	-	400.00
DHCT - 50% of funds raised	80.00	175.55
Inland Revenue - Gift Aid	247.50	100.00
Charities Investment Fund units value increase	<u>3,835.88</u>	<u>1,644.54</u>
	43,577.78	37,999.85
EXPENDITURE		
Candles & stand repairs	-	358.42
Repairs and Refurbishments	6,738.78	17.09
Fund raising expenses	-	-
	(6,738.78)	(375.51)
Balance carried forward	<u>36,839.00</u>	<u>37,624.35</u>

BALANCE SHEET as at 31 December 2021

	2021		2020	
	£	£	£	£
CURRENT ASSETS				
Lloyds TSB:General Fund - current account	2,306.32		1,093.45	
Restoration Fund - current account	587.33		6,159.80	
Restoration Fund - 30 day notice	8.33		8.33	
		2,901.98		7,261.58
COIF Charities Investment Fund:				
	31,193.76		27,357.88	
Deposit Fund - balance	<u>4,802.07</u>	35,995.83	<u>3,998.33</u>	31,356.21
Add: Sundry debtors - HMRC		<u>1,105.10</u>		
		40,002.91		38,617.79
CURRENT LIABILITIES				
Sundry creditors		<u>140.00</u>		
		<u>39,862.91</u>		<u>38,617.79</u>
Represented by:				
General Fund				
Balance brought forward	2,309.40		1,379.86	
Less: Excess of expenditure				
over income	714.51		929.54	
		3,023.91		2,309.40
Restricted Funds				
Restoration Fund -	36,839.00		37,624.35	
		36,839.00		37,624.35
		<u>39,862.91</u>		<u>39,933.75</u>

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST LUKE'S PROPRIETARY CHAPEL, POSBURY

We report on the accounts of the Trust for the year ended 31 December 2021, which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the 2011 Act") and that an independent examination is needed.

It is our responsibility to:

- a. examine the accounts under section 145 of the Charities Act
- b. to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- c. to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no material matters have come to our attention which gives us cause to believe that in, any material respect:

- a. the accounting records were not kept in accordance with section 130 of the Charities Act; or
- b. the accounts did not accord with the accounting records; or
- c. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed **Date**

H W MARTIN & CO LLP
Lloyds Bank Chambers, Crediton, Devon.

ST LUKE'S PROPRIETARY CHAPEL, POSBURY

England & Wales - Charity number 1174165

Accounts

ANNUAL REPORT
of
ST LUKE'S PROPRIETARY CHAPEL

For the Period 1ST January 2020 to 31ST December 2020

Registered Charity No: 1174165

Correspondence Address: Culver Court, Venny
Tedburn,
CREDITON,, Devon,
EX17 3QB

Telephone No: 01363 773945 (Ruth Vigers – Committee
Treasurer)
01363 777990 (Fiona Mortimer–
Committee Chairman)

Email: ruth.vigers@btinternet.com or
fionamortimer71@gmail.com

Website: posbury.org.uk

Bankers: Lloyds Bank plc, Crediton (309314)
Branch,
PO Box 1000, BX1 1LT

Solicitors: Alison Stock, Stephens Scown, Curzon
House,
Southernhay West, Exeter, EX1 1RS

Introduction

The Trustees submit their annual report & financial statements for the period 1st January 2020 to 31st December 2020.

The Trustees are satisfied with the performance of the charity during the period & the position at the 31st December 2020.

Despite the difficulties associated with church closures & cancellation of fundraising events, they consider that the charity is still in a strong position to continue its activities during the coming year & that the charity's assets are adequate to fulfil its obligations.

Objects of the Charity

The objects for which the charity was founded are 'the advancement of the Christian religion in accordance with the rites & ceremonies of the Church of England at St Luke's Proprietary Chapel, Posbury, by maintaining the chapel, its grounds, graveyard and its worship for the benefit of the public.'

Charity Activities & Achievements relevant to the Charity's Objectives

The Charity has continued to raise funds to enable it to, maintain the fabric of St Luke's Proprietary Chapel, provide twice monthly services as well as special Festival services which are widely advertised & open to all.

Sadly both the Easter Day & Carol Service had to be cancelled due to the Lockdown or the need for adequate social distancing and there were no services during the Lockdown periods.

The church is usually open providing a quiet place for contemplation for any member of the public who wishes to visit.

Due to Covid 19 restrictions, the church has been locked between services but we have provided live streaming of the

church on Easter Day, regular fortnightly Zoom services & regularly checked in with our usual Congregation by telephone or after Zoom services.

The church is licensed for Christenings, Marriages & Burials. The number varies but is usually 1 or 2 per year. One Christening took place before the first Lockdown but there have been no marriages or funerals this year.

The graveyard & grounds are maintained to a high standard for the benefit of both family & friends visiting loved ones or for visitors to enjoy.

Seating areas are provided for walkers with bottled water & a First Aid Kit provided in the Church. Due to its rural location many people enjoy the open spaces around the church whilst out walking or taking their daily exercise.

The church itself is a Grade II Listed building of some historical interest being built of volcanic stone from the nearby quarry. Links have previously been made with local schools & geological groups.

Charitable Giving

A specific fund raising event is run each year (auction of produce following Harvest Festival) & the proceeds are donated to a variety of locally based charities. Two local GP surgeries are combining in a new Healthcare Hub & this year we have donated to their League of Friends.

Church Fabric

Over the last few years the Chapel has undergone substantial refurbishment, the parking area has been resurfaced, increasing available parking spaces and making access safer for our congregation & visitors.

We hoped to complete some repair work on the windows this year but this has not been possible so it has been rescheduled for next year, along with some repair work to fascia boards & guttering, whilst scaffolding is in place.

Fundraising Activities

We planned to repeat the successful Festival of Devon Gins, which we have run previously, involving local companies & including afternoon teas, in the grounds of a local Country House, with local musicians playing.

This has been a really good way to involve other Community Groups & the wider community but due to the Pandemic this had to be cancelled.

However we did run a Hymnathon from the organist's garden, streaming live throughout the day, taking requests for favourite hymns or in memory of loved ones & had a wonderful response from a wide variety of people.

We also ran a sponsored Litter Pick with donations going to Devon Historic Churches Trust. Volunteers started separately from various villages & hamlets and litter picked the approach roads to the church. Over 50 kgs of rubbish was collected & this was much appreciated by the local community.

Safeguarding & Privacy

Safeguarding policies for both children & vulnerable adults, in line with statutory legislation are available both in the church & on the website.

Our Privacy policy is in line with current GDPR legislation & the Data Privacy Notice is displayed both in the church & on the website.

All policies are reviewed annually & updated as necessary.

Structure, Governance & Management

St Luke's Proprietary Chapel is a Charitable Incorporated Organisation registered with the Charity Commission.

Trustees:

Mrs Fiona Mortimer, Mr Henry Parker & Ms Ruth Vigers.
They meet regularly & administer Funds held in COIF.

Committee:

St Luke's Proprietary Chapel Committee meet 6/7 times per year & are responsible for the day to day running of the church, fund-raising & maintenance.

Committee Members:

Mrs Fiona Mortimer (Chair) Ms Ruth Vigers (Treasurer) Mr Paul Cleave (retired during 2020) Mrs Julie Cole (retired during 2020), Mrs Jennifer Wreford, Mr Christopher Bailey

Financial Review (see accounts)

General Fund (unrestricted) – income was down substantially from last year due to cancelled services & fundraising events but expenditure was lower too, giving an excess of income over expenditure of £929.54.

There were some one-off costs relating to legal fees for Trustee changes & transfers with the Land Registry. All other running costs were met but the Committee only felt able to pay £2150 towards the Common Fund this year, in order to have sufficient Funds in hand to meet basic running costs.

Restoration Funds (Restricted) received £400 in donations, part proceeds of the Hymnathon & 50% of funds raised for DHCT were returned to us.

Reserves Policy

Funds held in COIF (Investment income units & Deposit Account) are administered by the Trustees & are to provide for the maintenance of the chapel, grounds & graveyard in the event that the Committee is no longer able to do so.

Trustee.....Fiona Mortimer

Trustee.....Ruth Vigers

Dated: 02.05.2021

**ST LUKE'S PROPRIETARY CHAPEL
POSBURY
REPORT AND FINANCIAL STATEMENTS**

Year ended 31 December 2020

April 2021

ST LUKE'S PROPRIETARY CHAPEL, POSBURY

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GENERAL FUND INCOME & EXPENDITURE ACCOUNT
for the year ended 31 December 2020

	2020		2019	
	£	£	£	£
<u>INCOME:</u>				
Church collections		1,096.67		1,519.92
Gift Aid Donations		3,292.17		2,599.35
Donations		-		
Weddings and funerals				
Headstone fee		27.00		
Churchyard upkeep grant (CHPC)		-		150.00
Fund raising		-		2,460.53
Books		10.00		
Hymnathon		355.00		
Harvest auction		123.00		218.20
Litter picking		352.00		
Wayleave		9.47		9.47
Inland Revenue - Gift Aid		1,083.05		611.54
Inland Revenue - GASDS		272.92		369.19
		<u>6,621.28</u>		<u>7,938.20</u>
<u>EXPENDITURE:</u>				
		-		
Heating and lighting	432.97		503.80	
Organist	150.00		150.00	
Insurance	788.01		777.40	
Deanery expense	-		7.50	
Common Fund contribution	2,150.00		3,354.00	
Fund raising expenses	13.08		1,999.95	
Graveyard upkeep	150.00		150.00	
Repairs and equipment maintenance	-		52.10	
Website annual fee	107.17		81.40	
Wafers and Altar Wine	-		164.95	
Altar candles				
Gift to Crediton Parkinsons Group	-		218.20	
Gift to Chiddenbrook League of friends	123.00			
Devon Historic Churches Trust	351.10			
Legal fees	1,410.40		1,649.33	
Sundries	16.01		26.00	
		<u>5,691.74</u>		<u>9,134.63</u>
EXCESS OF EXPENDITURE OVER INCOME		<u><u>929.54</u></u>		<u><u>(1,196.43)</u></u>

RESTRICTED FUNDS INCOME & EXPENDITURE ACCOUNT
for the year ended 31 December 2020

	2020	2019
SPECIAL FUND		
Balance brought forward		
Interest		
Transfer to Restoration fund		
Balance carried forward	<u><u> </u></u>	<u><u> </u></u>
RESTORATION FUND		
Balance brought forward	34,483.47	10,362.68
COIF Charities Investment Fund 1518.92 income units		21,812.91
COIF Charities Investment Fund Deposit Fund		2,414.61
	<u>34,483.47</u>	<u>34,590.20</u>
INCOME		
Charities Investment Fund interest	796.29	787.43
Other donations	-	1,000.00
Gift Aid donations	400.00	550.00
Endowment fund		5.48
Fund raising	400.00	547.23
DHCT - 50% of funds raised	175.55	
Inland Revenue - Gift Aid	100.00	137.50
Charities Investment Fund units value increase	<u>1,644.54</u>	<u>3,900.43</u>
	<u>37,999.85</u>	<u>41,518.27</u>
EXPENDITURE		
Candles & stand repairs	358.42	-
Repairs and Refurbishments	17.09	6,998.80
Fund raising expenses	-	36.00
	<u>(375.51)</u>	<u>(7,034.80)</u>
Balance carried forward	<u><u>37,624.35</u></u>	<u><u>34,483.47</u></u>

BALANCE SHEET as at 31 December 2020

	2020		2019	
	£	£	£	£
CURRENT ASSETS				
Lloyds TSB: General Fund - current account	1,093.45		399.13	
Restoration Fund - current account	6,159.80		5,422.26	
Restoration Fund - 30 day notice	8.33		8.33	
		7,261.58		5,829.72
COIF Charities Investment Fund:				
1,518.92 income units - cost	27,357.88		25,713.34	
Deposit Fund - balance	3,998.33	31,356.21	3,202.04	28,915.38
Add: Sundry debtors - HMRC		1,455.96		1,118.23
		40,073.75		35,863.33
CURRENT LIABILITIES				
Sundry creditors		140.00		
		39,933.75		35,863.33
Represented by:				
General Fund				
Balance brought forward	1,379.86		2,576.29	
Less: Excess of income				
over expenditure	929.54		(1,196.43)	
		2,309.40		1,379.86
Restricted Funds				
Restoration Fund -	37,624.35		34,483.47	
		37,624.35		34,483.47
		39,933.75		35,863.33

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST LUKE'S PROPRIETARY CHAPEL, POSBURY

We report on the accounts of the Trust for the year ended 31 December 2020, which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the 2011 Act") and that an independent examination is needed.

It is our responsibility to:

- a. examine the accounts under section 145 of the Charities Act
- b. to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- c. to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no material matters have come to our attention which gives us cause to believe that in, any material respect:

- a. the accounting records were not kept in accordance with section 130 of the Charities Act; or
- b. the accounts did not accord with the accounting records; or
- c. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed **Date**

H W MARTIN & CO LLP
Lloyds Bank Chambers, Crediton, Devon.