



Trustees' Annual Report for the period

From	Period start date	To	Period end date
1	January 2024	31	December 2024

Section A Reference and administration details

Charity name The Freshford Village Memorial Hall

Other names charity is known by

Registered charity number (if any) 1174158

Charity's principal address The Freshford Village Memorial Hall
Freshford Lane
Freshford, Bath
BA2 7UR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Wright	Chair		Elected
2	Peter Jones	Treasurer		Freshford Horticultural Society and Freshford and District History Society
3	Alexandra Malir	Secretary		Elected
4	Benjamin Batchelor-Wylam	Committee member		Elected
5	Claudia Towner	Committee member		Elected
6	William Sneyd	Committee member		Elected
7	Alison Sellers	Committee member		Freshford School
8	Ian Sharp	Committee member		Friends of Freshford
9	Simon Coombe	Committee member		Galleries Shop and FLiSCA
10	Richard Tibbles	Committee member	Until Sept 2024	Parish Council
11	Abby Moore	Committee member		Freshford Preschool
12				
13				
14				
15				

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 26 th July 2017
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	The management committee members consist of five trustees elected at the AGM by the inhabitants of the area of benefit, 6 trustees are appointed to represent specified Hall user groups and up to 6 co-opted trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

On 26 July 2017, the trustees of The Freshford Village Memorial Hall (Registered Charity No. 304545) established a Charitable Incorporated Organisation; The Freshford Village Memorial Hall (Registered Charity No.1174158) to take forward the charity's work.

By a General Vesting Declaration made by the trustees on 18 October 2017, The Freshford Village Memorial Hall (Registered Charity No.304545) merged with, and transferred all its assets and property to, The Freshford Village Memorial Hall (Registered Charity No. 1174158).

The merger was registered with the Charity Commission on 28th September 2018, after the new ownership of the land was registered with the Land Registry, and The Freshford Village Memorial Hall (304545) was removed from the Register of Charities on the same date.

All trustees give their time as volunteers and receive no remuneration or other benefits for duties fulfilled as part of their trustee role.

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Freshford and the neighbourhood ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In managing Freshford Village Memorial Hall the trustees had due regard to the Charity Commission's public benefit guidance.

During 2024, the Charity's public benefit can be summarised as;
Continued provision, maintenance and improvement of a village hall facility to provide a regular venue for Freshford Pre-school, sporting and drama activities by Freshford Primary School, Freshford and District Local History Society, Freshford and District Horticultural Society, Freshford Beavers, Cubs and Scouts, Warrior Academy martial arts, zumba classes, pilates classes, table tennis, badminton, fencing and monthly Parish Council meetings.
In addition the village hall is used as a one-off venue for a wide range of events including Brownie, Rainbow and Guide pack holidays, Friends of Freshford fund-

raising social events, charity fund-raising jumble sales, children's birthday parties, private parties and elections.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant-making;
- policy programme related investment;
- contribution made by volunteers.

A huge contribution is made to Freshford Village Memorial Hall by trustees and other community volunteers, particularly with regard to development, maintenance, management, accounting, marketing, fund-raising and preparing grant applications. Without this valuable contribution of time, energy and expertise the successful operation of Freshford Village Memorial Hall would not be possible.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

In 2024 we replaced the parquet floor in the main hall with polished, sprung beechwood boards. All the chairs were replaced with steel framed soft seats and easy-to-stack trolleys. All the curtains on the stage and at the lobby entrance were replaced. The car park was resurfaced and parking lines painted to maximize the number of spaces available. Our plans for 2025 include further fencing work to maintain our boundaries and ensure safe play areas for the preschool. We also plan to install drainage systems behind the hall to reduce the ponding of rainwater and run-off from the sports field. The lobby, kitchen and toilets need renovation and 2025 will be a year of planning to also include a revised store room layout.

Preschool, Warrior Academy, Fencing and Badminton continued during 2024 providing activities for children, retail services and sports.

The trustees kept up to date with the changing government regulations and guidance with the valuable support of ACRE (Action with Communities in Rural England) and the support of Dick Whittington from WERN (West of England Rural Network). Risk assessments have been updated throughout the year, and the frequency of cleaning has been increased.

The Annual Fete was held in June 2024. This event was very well attended and raised £3,729 for the Hall.

Section E Financial statements

Brief statement of the charity's policy on reserves

Freshford Village Memorial Hall was opened in August 1964. After 61 years of use, many aspects of the building are considered to be approaching the end of their economical and structural life, and are being replaced through the Hall's ongoing development programme.

In order to continue to secure and sustain the charity's viability and the Memorial Hall's future availability to users, it is the Trustees' policy to aim to hold sufficient funds in unrestricted reserves to support anticipated major maintenance and redevelopment costs, providing leverage for additional grant and community funding.

The Trustees will review the Reserves Policy and the amount of reserves held at each Management Committee meeting.

Freshford Village Memorial Hall held £18,590 in unrestricted reserves at 31 December 2024.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

SUMMARY

In 2024, Unrestricted Funds receipts exceeded payments by £12,670 (2023 £10,661).

Transfers of £8,614 from Unrestricted Funds to Restricted Funds were required to meet shortfalls in grant funding of Car Park resurfacing - £7,946, purchasing Chairs with arms - £478 and Fencing - £190.

Unrestricted Cash Funds at 31 December 2024 were £18,590 (2023 £14,534) which equates to 10 months of general expenses (2023 8 months).

Restricted Funds Grants and Donations received were £39,146 (2023 £29,740) including £23,293 towards replacing the Hall Floor, £7,496 for Car Park resurfacing and £7,320 for new Chairs.

Restricted Cash Funds at 31 December 2024 were £130 (2023 10,065) – the balance of a donation for new chairs.

RECEIPTS

Block Bookings: Receipts were £16,244 (2023 £14,232).

Occasional Bookings: Receipts were £9,283 (2023 £6,370).

Grants & Donations – Unrestricted Funds: Receipts were £1,833 (2023 £5,377). Freshford Parish Council contributed £1,698 towards the running costs of FVMH in 2024 (2023 £1,784).

Freshford & Limpley Stoke Fete: The surplus of £7,458 (2023 £5,622) was shared 50% Freshford Village Memorial Hall / 50% Limpley Stoke Village Hall.

PAYMENTS

Floor replacement: The cost of £23,293 was covered by grants from The National Lottery Community Fund, Bernard Sunley Foundation and The Platinum Jubilee Village Halls Fund.

Car Park resurfacing and lines: Expenditure in 2024 was £15,442. This was financed by a grant of £7,496 from Freshford Parish Council and a transfer of £7,946 from FVMH Unrestricted Funds.

New chairs: £12,947 was spent on chairs and trolleys to move them easily. These were funded by grants and a transfer of £478 from FVMH Unrestricted Funds.

Section F

Other optional information

Our longer term objectives are to bring the foyer/kitchen end of the building up to the same standard as the rest of the Hall and reduce roof leakages. If funding allows we aim to add solar panels to a replacement roof over this end of the building to reduce our carbon footprint and our utility bills. Grant funding will be sought to make these objectives possible.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

David Wright	Peter Jones
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Position (eg Secretary,
Chair, etc)

Chair	Treasurer
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Date

20/03/2025

**RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

	2024	2024	2024	2023	2023	2023
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
RECEIPTS						
Hire of hall						
Block booking	16,244		16,244	14,232		14,232
Occasional	9,283		9,283	6,370		6,370
	<u>25,527</u>		<u>25,527</u>	<u>20,602</u>		<u>20,602</u>
Fundraising						
Grants & Donations <i>note 2</i>	1,833	39,146	40,979	5,377	29,740	35,117
Fete <i>note 3</i>	3,729		3,729	2,811		2,811
Coronation Picnic			-	195		195
Trading & Parking Agreements	1,951		1,951	1,828		1,828
Interest	297		297	57		57
Hire of Equipment	55		55	130		130
Damage/Nuisance Deposit			-	250		250
	<u>33,392</u>	<u>39,146</u>	<u>72,538</u>	<u>31,250</u>	<u>29,740</u>	<u>60,990</u>
PAYMENTS						
Floor replacement		23,293	23,293			-
Car Park resurfacing & lines		15,442	15,442			-
Chairs with arms		2,692	2,692			-
Other Chairs & Trolleys		10,255	10,255			-
Curtains		4,786	4,786			-
Tables		807	807			-
Fencing		420	420			-
Cleaning	5,100		5,100	5,685		5,685
Booking Secretary & Administration	4,125		4,125	3,555		3,555
Maintenance & Repairs	3,088		3,088	2,828		2,828
Utilities - Electricity	1,888		1,888	2,371		2,371
Water Services	821		821	864		864
Insurance	2,088		2,088	1,962		1,962
Maintenance of Field & Play Area	2,119		2,119	1,668		1,668
Refuse collection	1,237		1,237	1,426		1,426
Music licences	256		256	230		230
Hall Redevelopment			-		33,218	33,218
Blinds			-		10,084	10,084
Redecoration			-		6,200	6,200
	<u>20,722</u>	<u>57,695</u>	<u>78,417</u>	<u>20,589</u>	<u>49,502</u>	<u>70,091</u>
RECEIPTS LESS PAYMENTS	12,670	-18,549	-5,879	10,661	-19,762	-9,101
TRANSFERS BETWEEN FUNDS	-8,614	8,614	-	-29,827	29,827	-
CASH FUNDS AT 31 DECEMBER 2023	14,534	10,065	24,599	33,700		33,700
CASH FUNDS AT 31 DECEMBER 2024	<u>18,590</u>	<u>130</u>	<u>18,720</u>	<u>14,534</u>	<u>10,065</u>	<u>24,599</u>
CASH FUNDS AT 31 DECEMBER 2024						
CAF Bank CAF Gold Account	17,000		17,000			-
CAF Bank CAF Cash Account	1,307	130	1,437	14,252	10,065	24,317
Virgin Charity Deposit Account	283		283	282		282
	<u>18,590</u>	<u>130</u>	<u>18,720</u>	<u>14,534</u>	<u>10,065</u>	<u>24,599</u>

OTHER MONETARY ASSETS AND LIABILITIES

	2024	2023
	Unrestricted	Unrestricted
	Funds	Funds
DEBTORS AND PAYMENTS IN ADVANCE		
Hire of hall - Block booking	1,628	1,837
Trading & Parking Agreements	183	193
	<u>1,811</u>	<u>2,030</u>
CREDITORS AND RECEIPTS IN ADVANCE		
Hire of hall		
Occasional - 2025 bookings	928	428
Damage Deposit	250	250
Other expenses	965	343
	<u>2,143</u>	<u>1,021</u>

**RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

ASSETS RETAINED FOR THE CHARITY'S OWN USE

Buildings and land used by the charity - The Freshford Village Memorial Hall, the Queen Elizabeth recreation field and children's play area.

The Freshford Village Memorial Hall (Registered Charity No.1174158) is the corporate trustee of the charity's permanent endowment on the terms of the existing trusts. The permanent endowment is the land comprised in a conveyance made 23 August 1919 with The Freshford Village Memorial Hall since erected thereon.

The land comprised in a deed of gift made 22 July 1950 is unrestricted property.

Furniture and equipment - play area equipment, heating and lighting systems, kitchen equipment, chairs, tables etc. These are maintained in a suitable condition by the Committee of Management and repairs and replacements are included in the Receipts and Payments Accounts.

NOTES

1. Receipts and Payments Accounts

The Receipts and Payments Accounts summarise the movements of cash into and out of the charity during the period.

2. Grants & Donations Received

Restricted Funds

Restricted Funds are separated from Unrestricted Funds. The Trustees are obliged to spend Restricted Funds only on the particular purposes set out by the donors. Transfers from Unrestricted Funds to Restricted Funds are required to meet any deficits on projects.

The Morrisons Foundation agreed that their grant of £7,000 made in 2023 for Curtains and Floor should be used for Curtains and Chairs with arms.

	Floor	Chairs & trolleys	Chairs with arms	Curtains	Folding tables	Car Park	Fencing	Total
Brought forward 31 December 2023		3,065	2,214	4,786				10,065
Restricted Funds - Grants received in 2024								
The National Lottery Community Fund	13,793	6,207						20,000
Bernard Sunley Foundation	5,000							5,000
The Platinum Jubilee Village Halls Fund	4,500							4,500
Freshford & District Horticultural Society		1,113			807			1,920
Freshford Parish Council						7,496		7,496
Freshford Preschool							230	230
	23,293	7,320	0	0	807	7,496	230	39,146
Transfer from Unrestricted Funds								
Chairs with arms			478					
Fencing							190	
Car Park Resurfacing						7,946		8,614
	23,293	10,385	2,692	4,786	807	15,442	420	57,825
Expenditure in 2024								
Floor	23,293							
Chairs & trolleys		10,255						
Chairs with arms			2,692					
Curtains				4,786				
Folding tables					807			
Car Park Resurfacing						15,442		
Fencing							420	
								57,695
Carried forward 31 December 2024	-	130	-	-	-	-	-	130

Unrestricted Funds - Grants & Donations received	2024	2023
Freshford Parish Council	1,698	1,784
15th Bath (Freshford) Scouts	100	-
Sundry	35	13
Freshford Preschool	-	2,500
In memory of Nick Stevens	-	823
Freshford & District Horticultural Society	-	257
	<u>1,833</u>	<u>5,377</u>

3. Fund raising - Freshford & Limpley Stoke Fete

Limpley Stoke Village Hall's share of the surplus from the fete was 50% in 2024 (2023 - 50%).

4. Outstanding Guarantees and Secured Debts

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

Signature	Name	Date of approval
Signed on behalf of all the trustees	David Wright Chair	20 March 2025
	Peter Jones Treasurer	20 March 2025



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

THE FRESHFORD VILLAGE MEMORIAL HALL

On accounts for the year
ended

31st DECEMBER 2024

Charity no
(if any)

1174158

Set out on pages

1 - 2

Responsibilities and basis
of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's
statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention ~~(other than that disclosed below*)~~ in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20th March 2025

Name:

DAVID LINDOP

Relevant professional
qualification(s) or body
(if any):

Address:

1 STAPLES HILL

FRESHFORD

BATH BA2 7WL