

## Annual Report

### Objectives and Activities

3.1.1 To promote and provide for the benefit of the inhabitants of Halesworth and surrounding area facilities for sport, recreation or other leisure activities for those individuals or organisations who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for of the public at large in the interests of social welfare, health, wellbeing with the object of improving the condition from life time of the said inhabitants.

And/Or

3.1.2 To carry out any other charitable purposes which the trustees of the CIO may to time consider to be complementary to foregoing object.

### Annual Objectives

The three key objectives for the charity for the coming year are to:

- To support the development of the four partner clubs currently using the Dairy Hill site.
- To support the use of the Basley Ground site for regular sporting activities.
- To maintain the Dairy Hill and Basley Ground facilities to an acceptable level.

### Public benefit

The Trustees have had due regard to guidance published by the Charity Commission on public benefit and consider the Charity provides a public benefit due to the support and assistance it provides to the local community.

### Governing Document

Halesworth Community Sport and Leisure was established as a Charitable Incorporated Organisation on 4 August 2017. Its constitution was registered with the Charity Commission {registration number 1174139) on 4 August 2017.

### Recruitment and Appointment of Trustees

According to the Charity's constitution, the board of Trustees should consist of:

- Five nominees from Halesworth Town council
- One nominee from each of the Sports Clubs
- Three independent charity trustees nominated by the board.
- Such other charity trustees appointed by the charity trustees from time to time.

Trustees' induction and training

All new Trustees will be provided with copies of:

- The Charity's constitution
- The latest accounts of the Charity
- Charity Commission guidance notes CC3 - "The Essential Trustee, what you need to know, what you need to do."

In addition, Trustees are encouraged to read Charity Commission and other newsletters and to attend courses designed to keep them abreast of their duties and responsibilities.

### Organisational Structure

During the Year the charity gained nil new trustees and nil trustees resigned. The charity trustees consisted of the following:

- 1 Senior Football Club representative trustee
- 1 Junior Football Club representative trustee
- 1 Bowls Club representative trustee
- 1 Tennis Club representative trustee
- 3 independent trustees
- 3 town council representative trustees

### Annual Achievements and Performance

The year ending June 2025 was a year of improvement for Halesworth Community Sport and Leisure site and the clubs utilising the sites. The Bowls Club continued to make improvements to their Pavillion and their Bowling Green, which is now in fantastic condition. Following their promotion, the football club made significant to improve the spectator experience on match days and gained planning permission to install floodlights on the main pitch at Dairy Hill. Additionally, the football continued to improve the pitch condition at the Baseley Ground. The tennis club secured the funding which enabled them to resurface the tennis courts. With regards to wider facility development, HCSL used the grant secured from East Suffolk Council to undertake site maintenance, including car park clearance and hedge cutting. The play equipment at Dairy Hill is beginning to show its age. As we move into the next financial year, we will need to consider a suitable plan for the play equipment and work with relevant local partners, including the Town Council, to arrange where and how new play equipment will be installed. The car park at Dairy Hill still requires improvement. This would be a major improvement which would improve the experience of all those who use the site. As it currently stands, there are insufficient funds to undertake this work.

### Financial Review

Under the new lease agreements, Halesworth Community Sport and Leisure collected the rent and service charges from clubs for their use of the Dairy Hill site. £7,265 was received in club fees in financial year 2025. The total income for the organisation was £7,335 for 2025. With regards to spend, £1,920 was spent on utilities, £1,593 on the annual insurance premium and £2,832 on the site maintenance. In total the organisation had an annual expenditure of £8,109.

### Reserves policy

£6,327 was held in unrestricted reserves as of 30 June 2025 (2024: £5,101).

## HALESWORTH COMMUNITY SPORT AND LEISURE

## RECEIPTS AND PAYMENTS ACCOUNT

## FOR THE YEAR ENDED 30 JUNE 2025

	2025	2024
	Total	Total
	£	£
<b>Receipts</b>		
Club Rents	1,421	5,719
Club Contribution to HCSL Reserves	1,000	-
Club Recharge for Utilities	4,844	-
Lease Fees	-	2,041
Donations	-	1,000
Grants	-	2,000
Bank interest	70	74
	<u>7,335</u>	<u>10,834</u>
<b>Payments</b>		
Lighting	1,920	4,025
Water	-	576
Bank Charges	62	67
Insurance	1,593	1,529
Play Equipment Safety Inspection	180	180
Printing and advertising	-	-
Defibrillator	348	185
Stationery and postage	-	-
Fire Safety	-	710
Business Rates	901	-
Repairs / Maintenance	2,832	-
HMRC	100	-
Misc	173	8
	<u>8,109</u>	<u>9,321</u>

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Net cash flow	(774)	1,513
Opening bank balances	<u>7,101</u>	<u>5,588</u>
Restricted balance	-	2,000
Unrestricted balance	6,327	5,101
Closing bank balance	<u>6,327</u>	<u>7,101</u>

**HALESWORTH COMMUNITY SPORT AND LEISURE**

**STATEMENT OF ASSETS AND LIABILITIES**

**AS AT 30 JUNE 2025**

**Cash Funds**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
HSBC current account	806	1,052
HSBC deposit account	5,521	6,049
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	6,327	7,101
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**Liabilities**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
East Suffolk Council	-	2,000
Water	4,119	1,113
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	4,119	3,113
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**Assets**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Club Rents Owing	355	-
Club Contribution to HCSL Reserves Owing	250	-
Club Recharge for Utilities Owing	4425	-
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	5,030	-
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These financial statements were approved by the Trustees on .....

Chairman

Dates: .....