

Annual Report

Objectives and Activities

3.1.1 To promote and provide for the benefit of the inhabitants of Halesworth and surrounding area facilities for sport, recreation or other leisure activities for those individuals or organisations who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for of the public at large in the interests of social welfare, health, wellbeing with the object of improving the condition from life time of the said inhabitants.

And/Or

3.1.2 To carry out any other charitable purposes which the trustees of the CIO may to time consider to be complementary to foregoing object.

Annual Objectives

The three key objectives for the charity for the coming year are to:

- To support the development of the four partner clubs currently using the Dairy Hill site.
- To support the use of the Basley Ground site for regular sporting activities.
- To maintain the Dairy Hill and Basley Ground facilities to an acceptable level.

Public benefit

The Trustees have had due regard to guidance published by the Charity Commission on public benefit and consider the Charity provides a public benefit due to the support and assistance it provides to the local community.

Governing Document

Halesworth Community Sport and Leisure was established as a Charitable Incorporated Organisation on 4 August 2017. Its constitution was registered with the Charity Commission {registration number 1174139) on 4 August 2017.

Recruitment and Appointment of Trustees

According to the Charity's constitution, the board of Trustees should consist of:

- Five nominees from Halesworth Town council
- One nominee from each of the Sports Clubs
- Three independent charity trustees nominated by the board.
- Such other charity trustees appointed by the charity trustees from time to time.

Trustees' induction and training

All new Trustees will be provided with copies of:

- The Charity's constitution
- The latest accounts of the Charity
- Charity Commission guidance notes CC3 - "The Essential Trustee, what you need to know, what you need to do."

In addition, Trustees are encouraged to read Charity Commission and other newsletters and to attend courses designed to keep them abreast of their duties and responsibilities.

Organisational Structure

During the Year the charity gained 1 new trustee and 1 trustee resigned. The charity trustees consisted of the following:

- 1 Senior Football Club representative trustee
- 1 Junior Football Club representative trustee
- 1 Bowls Club representative trustee
- 1 Tennis Club representative trustee
- 3 independent trustees
- 3 town council representative trustees

Annual Achievements and Performance

The year ending June 2024 was a year of consolidation for Halesworth Community Sport and Leisure. Following the four clubs signing leases, each have been working hard to improve their facilities and infrastructure. This includes the Bowls Club updating their pavilion lighting to LED lights; the football club improving the changing facilities in the main pavilion at Dairy Hill and continuing to improve the pitch condition at the Baseley Ground; the tennis club actively searching for funding to enable them to resurface the tennis courts. With regards to wider facility development, HCSL were successful in securing a grant from East Suffolk Council to support site maintenance, including car park and footpath improvements. This work will be undertaken in September 2024. The play equipment at Dairy Hill is beginning to show its age. As we move into the next financial year, we will need to arrange for the play equipment to be removed and work with relevant local partners, including the Town Council, to arrange where and how new play equipment will be installed. Additionally, the car park at Dairy Hill requires improvement. Over the coming months, the trustees will work on a plan on how to implement this, as this would be a major improvement which would improve the experience of all those who use the site.

Financial Review

Under the new lease agreements, Halesworth Community Sport and Leisure collected the rent and service charges from clubs for their use of the Dairy Hill site. £5,719 was received in club fees in financial year 2024. Additionally, the clubs were liable for paying the fees associated with organising the leases, £2,041 was received for this. HCSL received a £2,000 grant from East Suffolk Council, which is solely to be used on site maintenance, including car park and footpath improvements: thanks to Councillor Geoff Wakeling for supporting this. A £1,000 donation from International Chemical Consulting was also received. Again, thanks go to Gill for providing this. In total, the organisation received £10,834 of income. With regards to spend, £4,591 was spent on utilities, £1,529 on the annual insurance premium and £2,041 on the fees associated with arranging leases. Finally, the pavilion required electrical work to ensure it was compliant with fire safety and this cost £710. In total the organisation had an annual expenditure of £9,321.

Reserves policy

£5,101 was held in unrestricted reserves as of 30 June 2024 (2023: £5,588), with £2,000 in restricted reserves.

HALESWORTH COMMUNITY SPORT AND LEISURE

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2024

	2024	2023
	Total	Total
	£	£
Receipts		
Club Fees	5,719	1,800
Lease Fees	2,041	
Donations	1,000	59
Insurance refund	-	16,507
Grants (East Suffolk Council)	2,000	-
Bank interest	74	47
	<hr/> 10,834	<hr/> 18,354
	<hr/>	<hr/>
Payments		
Lighting	4,025	2,594
Water	576	-
Bank Charges	67	65
Legal Fees	2,041	-
Insurance	1,529	1,450
Play Equipment Safety Inspection	180	180
Printing and advertising	-	38
Defibrillator	185	-
Stationery and postage	-	-
Fire Safety	710	-
Repairs / Maintenance	-	16,757
Licence fees	-	-
Misc	8	-
	<hr/> 9,321	<hr/> 22,404
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Net cash flow	1,513	(4,050)
Opening bank balances	5,588	9,638
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Restricted balance	5,101	-
Unrestricted balance	2,000	-
Closing bank balance	7,101	5,588
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HALESWORTH COMMUNITY SPORT AND LEISURE
STATEMENT OF ASSETS AND LIABILITIES
AS AT 30 JUNE 2024

Cash Funds

	2024	2023
	£	£
HSBC current account	1,052	1,151
HSBC deposit account	6,049	4,437
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	7,101	5,588
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Liabilities

	2024	2023
	£	£
East Suffolk Council	2,000	-
Gas	-	-
Water	1,333	-
Development fees	-	-
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	3,333	-
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These financial statements were approved by the Trustees on

Chairman

Dates:

