

SAMARITANS OF DERBY AND DISTRICT

FINANCIAL STATEMENTS

- Year ended -

31 MARCH 2022

Samaritans of Derby and District

Annual report for the year ended 31 March 2022

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Samaritans of Derby and District

Leadership Team Members and Professional Advisors

MEMBERS/TRUSTEES

Kim Mason	Treasurer
Aileen Hammersley	Branch Director
David Weston	
Phillip Shaw	retired September 2021
Julie Stone	External
Jo Marrable	retired September 2021
Lindsey Twigg	retired September 2021
Cate Hollinshead	from September 2021
Jenny Swatton	from September 2021

REGISTERED CHARITY NUMBER 1174130

REGISTERED ADDRESS 110 Burton Road
DERBY
DE1 1TG

ACCOUNTANTS PKF Smith Cooper
Chartered Accountants
DERBY

BANKERS National Westminster Bank plc
7 Market Place
DERBY

Samaritans of Derby and District

Committee Members' Report for the year ended 31 March 2022

Structure, Governance & Management

The Derby and District Branch was formed in 1961 and it operates as a Charitable Incorporated Organisation (CIO) registered under the Charities Act, and as an independent Branch of Samaritans, using an agreed model constitution. The branch transformed from being an Affiliated Branch in October 2017. Responsibility for the management of the Branch and its financial affairs rests with the Branch Leadership Team/Board of Trustees, comprising a number of volunteers who act as Trustees for the Branch and are elected or co-opted for a three-year period. The Leadership Team, after extensive consultation with all the Branch volunteers, nominates one of them for appointment as Director. The Director, together with their deputies, is then responsible for managing the service provided to callers and outreach activities.

Trustees have the opportunity, and are encouraged, to attend day schools run by the regional divisions of Samaritans.

Risk management is undertaken by a group of the trustees who constantly monitor and review the management of risks on a regular basis.

Objectives of Samaritans of Derby and District

The Samaritans Vision is that fewer people die by suicide

Samaritans provide emotional support 24 hours a day by telephone, face to face, email and letter; at festivals and outside our centres in prisons; in hospitals, schools and workplaces and with the homeless through a network of 201 branches in the UK and Republic of Ireland. (Note: some services have been suspended during COVID). In most situations and for most people a confidential service is provided. However, there are important exceptions where, in order to safeguard callers, we may talk to someone else on a caller's behalf e.g. by calling an ambulance or when we need to consider safeguarding for children or vulnerable adults.

Public benefit

In planning our activities for the year, we kept in mind the Charity Commission guidance on public benefit at our trustee meetings.

The Objects of the Charity are:

- To enable persons in Derby and District and the surrounding areas as well as elsewhere who are experiencing feelings of distress or despair, including those who may be at risk of suicide, to receive confidential emotional support at any time of the day or night in order to improve their emotional health and to reduce the incidence of suicide.

Samaritans of Derby and District

- To promote a better understanding in society of suicide, suicidal behaviour and the value of expressing feelings which may otherwise lead to suicide or impaired emotional health.
- To collaborate with and support Samaritans Central Charity and its affiliated branches in fulfilling these Objects.

Further information on Samaritans Central Charity can be found on

<https://www.samaritans.org/>

Samaritans of Derby and District

Committee Members' Report for the year ended 31 March 2022 (continued)

Branch Director's Report

Year ending March 2022 sees the end of my tenure as Branch Director and Chair of the Board of Trustees. At the Annual General Meeting held during 2021 three Trustees retired. On behalf of the members of the Branch I would like to thank them for their support in leading the Branch. Two new Trustees were elected by the membership.

Over the last 3 years, the biggest challenge for the Branch Leadership Team/Board of Trustees has been the impact of Covid-19. Crucially we managed to keep the Branch open, keep volunteers safe and support callers. We continued to use Zoom to train new volunteers, and meetings have been held via Zoom. Our norm pre-covid was to hold three face-to-face Branch Meetings a year. We are currently a community of 81 volunteers and meeting each other face-to-face helps us to get to know one another, share our experience of volunteering and learn from one another. I missed the opportunity for us to be able to do this. I am pleased that the majority of volunteers some past and present were able to celebrate our milestone 60th Anniversary in October 2021.

It was a great honour to be nominated by the membership to the role of Branch Director in 2019. I would like to thank the Branch Leadership Team/Board of Trustees for their support over the past three years. Thank you to all our amazing volunteers for your dedication and support for callers and each other. We have always been known as a friendly and supportive Branch thank you to each and every one of you for supporting me during my time as Branch Director.

All my best wishes to Cate who takes over as Branch Director on 1st April 2022.

Aileen Hammersley – outgoing Branch Director

As I take over operational leadership of the Branch, plans are being developed to strengthen the feeling of community within the branch; to re-establish, develop and expand our pre-covid activities. Like many other Samaritan branches, we have sorely missed the ability to meet as a collective. New priorities and plans are being developed to support us in moving the Branch forward, improving our ways of working and where possible developing new partnerships and links into the local community.

We currently have a waiting list of approximately 150 prospective volunteers, and we will be re-introducing Information Evenings. These are very useful in ensuring potential volunteers are aware of the realities of providing a 24/7 service to callers. Leaving your house at midnight to return at 6am after completing a Samaritan shift is not for everyone.

I am excited and somewhat daunted to be taking up the role of Director for the next 3 years but incredibly grateful to be part of Derby and District branch

Cate Hollinshead – incoming Branch Director

Samaritans of Derby and District

Committee Members' Report for the year ended 31 March 2022 (continued)

Treasurer's Report

During 21/22 we were able to secure some additional grant funding. This, coupled with generous donations and the continued support of our community, have enabled us to carry on another year and without drawing on reserves.

During the year, our total income was £29,206 with £14,082 coming from donations and £10,799 from Grants. These grants have enabled us to continue our strict cleaning regime to keep our volunteers safe as well as purchase some modest health and safety items and upgrade specialist software.

Expenditure during the year amounted to £26,348.

As a result, the branch made a surplus for the year of £2,858. This surplus means that the total cash balance has increased to £81,931.78. Of this balance, £60,000 are deemed reserves held in a savings account with the remainder held in a current account as working capital.

The Trustees review the reserves policy annually and at the end of the financial year unrestricted reserves totalled £60,000 which the Trustees consider to be satisfactory. The reserves are held in the Mansfield Building Society.

Samaritans of Derby and District

Committee Members' Report for the year ended 31 March 2022 (Continued)

Activities, achievements & performance in the year

Caller Support

Providing emotional support for people who need our support is our primary objective. During 2021/22 we supported over 11,500 callers through the phone service, 5698 callers by email and 224 callers through the Webchat facility. Face to face callers have not been possible during the year due to COVID.

Research carried out by Samaritans demonstrates that men are around three times more likely to take their own lives than women in the UK, and four times in the Republic of Ireland. Middle aged men are still at greatest risk of suicide overall, although in Scotland there has been a rise in the rate of men in the 15–24-year age range taking their own lives.

In line with the national trend slightly more females contact us than males, which demonstrates there is more work to be done in reaching out to this high-risk group. During the year we expanded our Webchat provision which is predominately used by younger callers, many of whom often express suicidal thoughts and feelings. This has resulted in us needing to be even more aware of how we recognise, respond and report Safeguarding concerns. We are a member of the Derbyshire Suicide Prevention Partnership Forum whose purpose is congruent with Samaritans' vision that fewer people die by suicide.

During 2021/22 Samaritans Central Charity launched the central Caller Support and Safeguarding Hub. This has meant that Caller support is no longer an individual branch led provision but will be co-ordinated and enabled centrally, providing a more consistent support and safeguarding provision for all callers. Volunteers at Branch level still retain the ability to highlight when they have concerns about an individual caller and their need for additional support.

Prisoners are one of the highest groups at risk of suicide. We support two local prisons. HMP Foston Hall, a closed female estate of over three hundred women. Listeners are trained by members of the Prison team. HMP Sudbury, a male open prison housing just under six hundred men. Listeners typically come fully trained and experienced from other prisons.

For much of the year, it has been problematic to provide the support that we would normally do directly within the prisons, however we have now been able to re-start this provision. Both prisons can still have challenges supporting us as staffing levels have been significantly affected by covid infections. There is work underway to rebuild the Listener teams and refresh partnerships within the prison establishment.

Recruitment and Selection

We have made some major improvements during the year starting with the switch to on-line interviewing for potential new recruits. We put 31 potential volunteers through to training. In June 21 we successfully switched to a more modern system of managing the recruitment process and this has and will continue to speed things up and provide better quality data.

Our waiting list remains very healthy (at the time of writing we have approx 150 on our list)

Samaritans of Derby and District

We have a strong dedicated team and in January we had 3 more volunteers complete their interview training and have now joined us actively participating in interviews.

From the 31 potential volunteers who started Core development, 16 completed both stages of training and went on to become full members within the Branch. 3 potential volunteers, although successfully recruited to the Core programme stage, decided that becoming a Samaritan was not for them at this time in their life.

Training and Mentoring

During 2021 we ran three Core Development initial training programmes, each comprising eleven 90 minute, remote, group sessions delivered by Zoom and with a comprehensive number of digital topics for home study in between.

For those completing Core Development, the next phase of training is Embedding Development. We similarly provided three Embedding Development programmes during 2021, each programme comprising six 90-minute group Zoom sessions, with digital topics interspersed in between for home study.

For the three Core Developments programmes, 10 potential volunteers started the January course, 10 started the May course and 11 started the September course, totaling 31 new trainees over the year.

From these 31 trainees, 16 completed all training.

Mentoring is an essential part of a new volunteer's development, and it is vital that we recruit and train sufficient mentors with the necessary skills and experience. During 2021 we added a further 8 trained mentors who are currently building sufficient experience before taking on a mentee.

We currently have 28 fully fledged mentors with a further 14 waiting in the wings.

Samaritans Central Charity launched an updated version of Safeguarding training to support the refreshed Safeguarding Policy. All members of the Branch were required to complete this training at the appropriate level for their role and this was achieved.

Outreach

Despite the difficulties during the year, the Branch Volunteers were able to provide 1130 Outreach contacts. These were mainly delivered in line with our partnership with Network Rail and were undertaken at Derby station.

From January to March 2022, a further 450 Outreach contacts were generated through Brew Monday again at Derby Station.

A new partnership has been developed with University of Derby which has seen 84 new contacts achieved.

It is expected that a new Deputy Director for Outreach will be appointed in 2022/23 in order to continue our outreach work and expand our contact into the community

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Communications

Over the course of the last year we have carried out a communications review of our Twitter account and website, and from this made some recommendations which have led to a number of changes and some plans for future communications.

For our Twitter account, we have maintained the regularity of tweets but have attempted to vary the content more, to make it more local, use people and locally identifiable pictures, and relevant hashtags. We have also tried to build up our local Twitter following by ourselves following local businesses, organisations and individuals that are relevant to our area and our needs and build organic followers from these, and regularly retweeting/liking tweets. We have also asked all our branch volunteers who are on Twitter to follow us, and regularly retweet, and comment on and share our tweets to other social media platforms (eg Facebook).

We have also edited/rewritten the information on our website so that it is succinct, relevant to our branch, personal, engaging and up to date, including creating sub-pages for Volunteering with Derby Samaritans and Fundraising for Derby Samaritans. This allows us to express the benefits of volunteering and showcase some volunteering stories, and on fundraising, link the 'ask' with need - what it costs to run the branch, provide our service, how to donate, how to get involved in fundraising etc.

The groundwork having now been done, and the low-hanging fruit picked, our aim is longer-term to plan a PR campaign for local press, online and broadcast media which supports and drives Twitter and website content around, for example our information evenings, local events that the branch is involved with, fundraising events, new local partnerships, recent outreach work, volunteer and branch news. This will be dependent on the volunteer support available - we have recently recruited a new volunteer to manage Twitter, and the hope is that, as events and outreach work open up again post-Covid, we will once again have active volunteer teams out in the community whose activity can support future communications content.

Statement of trustees' responsibilities

The Trustees (the Branch Leadership Team members) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;

Samaritans of Derby and District

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking steps for the prevention and detection of fraud and other irregularities.

Approved by the Branch Leadership Team and signed on its behalf by:



C Hollinshead – Branch Director and Trustee



K Mason – Treasurer

The Samaritans of Derby and District
110 Burton Road
DERBY

Samaritans of Derby and District

Receipts & payments account for the year ended 31 March 2022

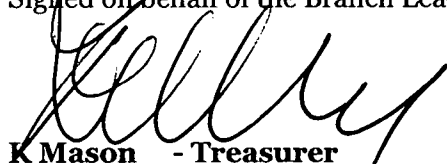
	Note	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Donations		14,082	-	14,082	19,772
Grant income	5	-	10,799	10,799	18,427
Gift Aid		538	-	538	821
Income from prisons		3,750	-	3,750	4,098
Fundraising income	3	-	-	-	-
Bank interest receivable		37	-	37	208
Total Receipts		18,407	10,799	29,206	43,326
Payments					
Operating expenses	4	21,570	4,778	26,348	39,059
Total Payments		21,570	4,778	26,348	39,059
Net Income		(3,163)	6,021	2,858	4,268
Cash funds last year end		228,933	141	229,074	224,805
Cash Funds This Year End		225,770	6,162	231,932	229,074

Samaritans of Derby and District

Statement of assets & liabilities as at 31 March 2022

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Fixed Assets				
Freehold property	150,000	-	150,000	150,000
Current Assets				
Cash at bank and in hand	75,770	6,162	81,932	79,074
Net Assets	225,770	6,162	231,932	229,074

Signed on behalf of the Branch Leadership Team on



K Mason - Treasurer



C Hollinshead - Branch Director and Trustee

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Notes to the accounts for the year ended 31 March 2022 (Cont.)

2. ACCOUNTING POLICIES (continued)

h) Going concern

The trustees have considered the financial resources available to the organisation and are confident that there are adequate funds available to enable them to meet the liabilities as they fall due and continue operations for a period of at least twelve months from the signing of the Independent Examiners Report.

3. FUNDRAISING INCOME

Gross income from fundraising is held for the general purposes of Samaritans of Derby and District unless it is allocated by the donors for specific purposes to specific branches. During the year there was no restricted fundraising income.

4. OPERATING EXPENSES

Note	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Printing	833	-	833	338
Telephone	850	-	850	2,980
Conference and training	-	-	-	-
Stationery and postage	699	-	699	595
Maintenance and equipment	1,489	284	1,773	11,405
Computer/IT	784	1,194	1,978	2,660
Gas, water and electricity	2,908	1,000	3,908	3,278
Cleaning and refuse	5,423	2,300	7,723	7,910
Insurance	-	-	-	1,271
Legal fees	-	-	-	-
Travel	3,509	-	3,509	3,491
Support and refreshments	726	-	726	215
General office levy and BREF	2,118	-	2,118	4,067
Miscellaneous	963	-	963	684
Publicity and recruitment	456	-	456	-
Prison visiting expenses	812	-	812	165
	21,570	4,778	26,348	39,059

Samaritans of Derby and District

Notes to the accounts for the year ended 31 March 2022

1. GENERAL INFORMATION

On 4 August 2017 Samaritans of Derby and District CIO was formed and on 1 October 2017 the transfer of the unincorporated charity Samaritans of Derby and District took place. These accounts incorporate the figures for both of these linked charities.

2. ACCOUNTING POLICIES

a) Basis of preparation

The accounts have been prepared under the receipts and payments basis.

b) Investment and Covenanted Income

Income is brought to credit on a cash received basis and no credit is taken for dividends and interest accrued and tax recoverable.

c) Legacies and Bequests

Legacies and bequests received are credited directly to the income and expenditure account.

d) Taxation

No provision for taxation is included in the accounts as the charity is entitled to exemption from tax because its income is used for charitable purposes only.

e) Tangible fixed assets

The freehold property situated at 110 Burton Road, Derby was donated to the branch on 17 August 1981 but at that time it was not included in the Statement of Assets and Liabilities. When the branch became an affiliated branch and a CIO, title to the property was changed to reflect the Derby branch as owner. The property has therefore been included in these accounts as being an asset of the branch.

No depreciation has been charged on the property as the Trustees consider that its estimated realisable value is the same as its carrying value and therefore any charge for depreciation would be negligible. The property is an unrestricted reserve as there were no restrictions on its use stipulated when it was originally donated to the Samaritans

f) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity.

Restricted funds are subject to restrictions on their expenditure by the donor.

g) Grant income

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

Government grants relating to turnover are recognised as income over the periods when the related costs are incurred. Grant relating to an asset are recognised in income systematically over the asset's expected useful life. If part of such a grant is deferred it is recognised as deferred income rather than being deducted from the asset's carrying amount.

Samaritans of Derby and District

Notes to the accounts for the year ended 31 March 2022 (Cont.)

5. GRANT INCOME

As a result of Covid-19, the following grant income was obtained, with restricting conditions attached.

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Foundation Derby – Covid supplies including cleaning	-	-	-	3,031
National Lottery – Recruitment of new volunteers	-	6,023	6,023	7,078
Duke Devonshire - Headsets	-	-	-	2,500
Pears Foundation – Software upgrade and COVID cleaning	-	3,776	3,776	5,818
Gerard Pearse Fund – Contribution towards running costs	-	1,000	1,000	-
	-	10,799	10,799	18,427

6. BRANCH LEADERSHIP TEAM MEMBERS' REMUNERATION AND EXPENSES

No Branch Leadership Team Members receive remuneration for their services.

During the year travel expenses were paid to Branch Leadership Team Members for costs incurred whilst carrying out charitable activities, including prison visiting.

Other purchase costs incurred by Branch Leadership Team members on the charity's behalf were also reimbursed.

Samaritans of Derby and District

Independent Examiner's Report to the Branch Leadership Team Members of Samaritans of Derby and District

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 10 to 14.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

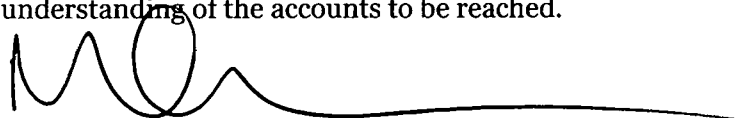
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Martin Gadsby
Chartered Accountant
PKF Smith Cooper Limited

St Helen's House
Cathedral Quarter
King Street
Derby
DE1 3EE

Date: 13 July 2022

