

SAMARITANS OF DERBY AND DISTRICT

FINANCIAL STATEMENTS

- Year ended -

31 MARCH 2021

Samaritans of Derby and District

Annual report for the year ended 31 March 2021

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Samaritans of Derby and District

Leadership Team Members and Professional Advisors

MEMBERS/TRUSTEES

Kim Mason	Treasurer
Aileen Hammersley	Branch Director
Sarah Buck	retired September 2020
Stephanie Taylor	retired September 2020
David Weston	
Phillip Shaw	
Julie Stone	External
Jo Marrable	from September 2020
Lindsey Twigg	from September 2020

REGISTERED CHARITY NUMBER 1174130

REGISTERED ADDRESS 110 Burton Road
DERBY
DE1 1TG

ACCOUNTANTS Smith Cooper Limited
Chartered Accountants
DERBY

BANKERS National Westminster Bank plc
7 Market Place
DERBY

Samaritans of Derby and District

Committee Members' Report for the year ended 31 March 2021

Structure, Governance & Management

The Derby and District Branch was formed in 1961 and it operates as a Charitable Incorporated Organisation (CIO) registered under the Charities Act, and as an independent Branch of Samaritans, using an agreed model constitution. The branch transformed from being an Affiliated Branch in October 2017. Responsibility for the management of the Branch and its financial affairs rests with the Branch Leadership Team/Board of Trustees, comprising a number of volunteers who act as Trustees for the Branch and are elected or co-opted for a three-year period. The Leadership Team, after extensive consultation with all the Branch volunteers, nominates one of them for appointment as Director. The Director, together with his/her deputies, is then responsible for managing the service provided to callers and outreach activities.

Trustees have the opportunity, and are encouraged, to attend day schools run by the regional divisions of Samaritans.

Risk management is undertaken by a group of the trustees who constantly monitor and revise on a regular basis.

Objectives of Samaritans of Derby and District

Samaritans provides completely confidential emotional support 24 hours a day by telephone, face to face, email and letter, at festivals and outside our centres in prisons, in hospitals, schools and workplaces and with the homeless through a network of 201 branches in the UK and Republic of Ireland. (Note: some services have been suspended during COVID).

Public benefit

In planning our activities for the year, we kept in mind the Charity Commission guidance on public benefit at our trustee meetings.

The Objects of the Charity are:

- To work for the assistance of persons who are suicidal, despairing or in distress by providing a service primarily intended for the benefit of persons in Derby and the surrounding area (but without specific limitations as to area) to enable such persons to receive immediate help, compassion and befriending from members of the Charity selected and prepared for the purpose working under direction; and also where appropriate, in accordance with Samaritan procedure, referral to persons having specialist or professional skills.
- To support the National Organisation (Samaritans) and aid in the establishment and support of probationary branches and the support of recognised branches of Samaritans.

Samaritans of Derby and District

Committee Members' Report for the year ended 31 March 2021 (continued)

Public benefit (continued)

Samaritans offers support to those at risk of suicide by being there to listen and encourage the recognition and exploration of their options. By doing so, we aim to help people find ways of coping with their distress without choosing to die by suicide. We also seek to support those whose distress is less acute, in the hope that they will not reach the point of feeling that they wish to end their lives. We make our support available in many ways, including by telephone, email, letter, face-to-face in prisons and in schools.

Samaritans' service is open to people who are suicidal, despairing or in distress. The branch provides a service primarily intended for the benefit of persons in Derby and the surrounding area. However, it also works with all Samaritans branches to ensure 24-hour availability of the service across the UK. Samaritans does not charge anyone for the service provided. Calls to our branch telephone numbers and the national number (116123) are all Freephone. We will also accept reverse charge calls from callers and we will return their calls at our cost.

This is reflected in Samaritans' Mission, Vision and Values statement:

Samaritans is available 24 hours a day to provide confidential emotional support for people who are experiencing feelings of emotional distress or despair, including those which may lead to suicide.

Samaritans vision is for a society in which:

- Fewer people die by suicide;
- People are able to explore their feelings; and
- People are able to acknowledge and respect the feelings of others

Our values are based on these beliefs:

- The importance of having the opportunity to explore difficult feelings;
- That being listened to, in confidence, and accepted without prejudice, can alleviate despair and suicidal feelings; and
- That everyone has the right to make fundamental decisions about their own life, including the right to die by suicide

Samaritans of Derby and District

Committee Members' Report for the year ended 31 March 2021 (continued)

Branch Director's Report

The year ending 31 March 2021 has been a very challenging year in many respects. Throughout the year the Board of Trustees' priorities were focused on ensuring the safety and well-being of our volunteers, keeping the Branch open and raising funds. At the Annual General Meeting held during 2020 two trustees retired. On behalf of the members of the Branch I would like to thank them for their support during 2019/20. The members elected two new Trustees to the Board.

As a volunteer led organisation it's testament to the dedication and commitment of all volunteers, that despite our reduced capacity, as a result of those who are required to self-isolate, we have been able to continue to provide our telephone help-line and email services throughout the year.

Unfortunately, it has not been possible to provide face to face support for members of our local community. Our outreach activities for the year were adversely affected by the Pandemic and the number of people we were able to reach out to during the year was 2,600 which is a significant reduction to the number of people we reached out to in the previous year. To help raise the profile of the Branch, I am pleased to report that a volunteer with a Marketing and Communications background has taken the Lead on promoting the Branch through our website and social media.

During the year we put in place virtual solutions for a number of our activities including recruiting new volunteers, training new volunteers and supporting the Listening Schemes in HMP Foston Hall, HMP Sudbury and Volunteer Support. This has put additional pressure and workload on to members of these teams who have gone above and beyond to deliver these crucial services.

After substantial years of service three Listening Volunteers who between them had been with the Branch for a total of 87 years left. Although we were very sorry to see them leave their contribution to volunteering with the Branch was outstanding. Retention of volunteers is a priority for the Branch our aim is to reduce the number of leavers by 10%, at the end of the year turnover was 18%.

2021 is a milestone year for Samaritans of Derby and District. This year is our 60th Jubilee. It was on 27 January 2021 that we first opened our doors to callers. At this time, we are unable to plan a celebration of our 60th anniversary.

There are three areas we are looking forward to during 2021, they are the day we can open our doors again to support face to face callers, resuming our outreach activities and organising a well-deserved 60th celebration for our wonderful volunteers who continue to selflessly give of their time to support vulnerable people and keep the Branch open.

Samaritans of Derby and District

Committee Members' Report for the year ended 31 March 2021 (continued)

Treasurer's Report

We have been very fortunate during 2020/21 to have received financial support from a number of organisations enabling us to meet our annual costs during this challenging year. Our thanks to Tesco, Serco, Lubrizol, Derby CC, Foundation Derby, National Lottery, Duke of Devonshire Trust, The One Off, the Pears Foundation and to all the many local PCCs and generous people who have donated funds in the last 12 months.

During the year, our total income was £43,326 which is a 51% increase on the previous year's income of £28,683. Of the total income £19,772 was from donations a reduction on the previous year's donations of £21,350 – due to our inability during COVID to carry out normal fund-raising activity. £18,427 of the income are classed as restricted and have been used for specific purposes – mainly additional cleaning to enable the branch to stay open throughout the pandemic, modest essential improvements to the branch working environment and to provide personal headsets for each and every member of the branch.

Expenditure during the year amounted to £39,058 which represents an increase on the previous year (£26,468) of 47%.

As a result, the branch made a surplus for the year of £4,268. This surplus means that the total cash balance has increased to £79,073.95. Of this balance, £61,042.80 are deemed reserves held in a savings account with the remaining £18,031.15 held in a current account as working capital.

The Trustees review the reserves policy annually and at the end of the financial year unrestricted reserves totalled £61,042 which the Trustees consider to be satisfactory. The reserves are held in a 90-day interest bearing account with National Westminster Bank.

Samaritans of Derby and District

Committee Members' Report for the year ended 31 March 2021 (Continued)

Activities, achievements & performance in the year

Caller Support

Providing emotional support for people who need our support is our primary objective. During 2020/21 we supported over 12,500 callers (face to face callers have not been possible during the year due to COVID). Research carried out by Samaritans demonstrates that men are around three times more likely to take their own lives than women in the UK, and four times in the Republic of Ireland. Middle aged men are still at greatest risk of suicide overall, although in Scotland there has been a rise in the rate of men in the 15–24-year age range taking their own lives. In line with the national trend more females contact us than males, which demonstrates there is more work to be done in reaching out to this high-risk group. We are a member of the Derbyshire Suicide Prevention Partnership Forum whose purpose is congruent with Samaritans' vision that fewer people die by suicide.

Prisoners are one of the highest groups at risk of suicide. We support two local prisons, HMP Foston Hall a closed female estate of over three hundred women. HMP Sudbury is a male open prison housing just under six hundred men. They typically come from other prisons. We have not been able to provide the support that we normally would through our work directly within the prisons and have instead supported remotely.

Some of our volunteers have had to self-isolate throughout the year and still the branch has been open every day and available to provide telephone and email support. A small group were assigned to support the NHS as they worked through the challenges presented by Covid 19.

Recruitment and Selection

Recruitment and selection had to initially go on hold until we gradually were able to offer a remote and on-line process which seems to be working ok. During the year we received more than 295 enquiries from potential volunteers, with some 21 people being interviewed and selected for training. The branch was delighted to maintain its volunteer numbers ending the year with 92 members.

Training and Mentoring

Training also had to be radically changed so that it could be offered remotely and so far, 2 courses have successfully been run. This has resulted in 17 new recruits who have been able to start the in depth one on one training. The journey for a potential volunteer expressing interest in joining Samaritans to becoming a fully trained listening volunteer can be a lengthy and demanding one.

Outreach

Traditional outreach continued to be placed on hold since the start of the pandemic in March 2020. Consequently, our fundraising activity has been entirely focussed on submitting bids to charitable trusts and receiving donations from organisations. The team involved in this has been very successful and this will therefore continue into the year ahead.

Using technology, we have been able to reach out on-line to run some listening skill courses for those looking to support others struggling to cope. Through twitter we have also started to enhance our messaging and reach to support and inform our local community.

Samaritans of Derby and District

Statement of trustees' responsibilities

The Trustees (the Branch Leadership Team members) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking steps for the prevention and detection of fraud and other irregularities.

Approved by the Branch Leadership Team and signed on its behalf by:



A Hammersley – Branch Director and Trustee



K Mason – Treasurer

The Samaritans of Derby and District
110 Burton Road
DERBY

20 May 2021

Samaritans of Derby and District

Receipts & payments account for the year ended 31 March 2021

	Note	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Receipts					
Donations		19,772	-	19,772	171,350
Grant income	5		18,427	18,427	-
Gift Aid		821	-	821	1,805
Income from prisons		4,098	-	4,098	4,740
Fundraising income	3	-	-	-	291
Bank interest receivable		208	-	208	497
Total Receipts		24,899	18,427	43,326	178,683
Payments					
Operating expenses	4	20,772	18,286	39,058	26,468
Total Payments		20,772	18,286	39,058	26,468
Net Income		4,127	141	4,268	152,215
Cash funds last year end		224,805	-	224,805	72,590
Cash Funds This Year End		228,933	141	229,074	224,805

Samaritans of Derby and District

Statement of assets & liabilities as at 31 March 2021

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Fixed Assets				
Freehold property	150,000	-	150,000	150,000
Current Assets				
Cash at bank and in hand	78,933	141	79,074	74,805
Net Assets	228,933	141	229,074	224,805

Signed on behalf of the Branch Leadership Team on 20 May 2021


K Mason - Treasurer


A Hammersley – Branch Director and Trustee

Samaritans of Derby and District

Notes to the accounts for the year ended 31 March 2021

1. GENERAL INFORMATION

On 4 August 2017 Samaritans of Derby and District CIO was formed and on 1 October 2017 the transfer of the unincorporated charity Samaritans of Derby and District took place. These accounts incorporate the figures for both of these linked charities.

2. ACCOUNTING POLICIES

a) Basis of preparation

The accounts have been prepared under the receipts and payments basis.

b) Investment and Covenanted Income

Income is brought to credit on a cash received basis and no credit is taken for dividends and interest accrued and tax recoverable.

c) Legacies and Bequests

Legacies and bequests received are credited directly to the income and expenditure account.

d) Taxation

No provision for taxation is included in the accounts as the charity is entitled to exemption from tax because its income is used for charitable purposes only.

e) Tangible fixed assets

The freehold property situated at 110 Burton Road, Derby was donated to the branch on 17 August 1981 but at that time it was not included in the Statement of Assets and Liabilities. When the branch became an affiliated branch and a CIO, title to the property was changed to reflect the Derby branch as owner. The property has therefore been included in these accounts as being an asset of the branch.

No depreciation has been charged on the property as the Trustees consider that its estimated realisable value is the same as its carrying value and therefore any charge for depreciation would be negligible. The property is an unrestricted reserve as there were no restrictions on its use stipulated when it was originally donated to the Samaritans

f) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity.

Restricted funds are subject to restrictions on their expenditure by the donor.

g) Grant income

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

Government grants relating to turnover are recognised as income over the periods when the related costs are incurred. Grant relating to an asset are recognised in income systematically over the asset's expected useful life. If part of such a grant is deferred it is recognised as deferred income rather than being deducted from the asset's carrying amount.

Samaritans of Derby and District

Notes to the accounts for the year ended 31 March 2021 (Cont.)

2. ACCOUNTING POLICIES (continued)

h) Going concern

The trustees have considered the financial resources available to the organisation and are confident that there are adequate funds available to enable them to meet the liabilities as they fall due and continue operations for a period of at least twelve months from the signing of the Independent Examiners Report.

3. FUNDRAISING INCOME

Gross income from fundraising is held for the general purposes of Samaritans of Derby and District unless it is allocated by the donors for specific purposes to specific branches. During the year there was no restricted fundraising income.

4. OPERATING EXPENSES

	Note	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Printing		338	-	338	1,219
Telephone		1,386	1,594	2,980	1,917
Conference and training		-	-	-	350
Stationery and postage		595	-	595	862
Maintenance and equipment		3,625	7,780	11,405	2,251
Computer/IT		806	1,854	2,660	1,440
Gas, water and electricity		2,635	643	3,278	3,456
Cleaning and refuse		2,535	5,375	7,910	1,636
Insurance		1,271	-	1,271	1,214
Legal fees		-	-	-	-
Travel		2,451	1,040	3,491	4,091
Support and refreshments		215	-	215	1,467
General office levy and BREF		4,067	-	4,067	2,448
Miscellaneous		684	-	684	492
Publicity and recruitment		-	-	-	230
Prison visiting expenses		165	-	165	3,395
		20,772	18,286	39,058	26,468

Samaritans of Derby and District

Notes to the accounts for the year ended 31 March 2021 (Cont.)

5. GRANT INCOME

As a result of Covid-19, the following grant income was obtained, with restricting conditions attached.

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Foundation Derby – Covid supplies including cleaning	-	3,031	3,031	-
National Lottery – Headsets and other Covid supplies	-	7,078	7,078	-
Duke Devonshire - Headsets	-	2,500	2,500	-
Pears DCMS – Building improvements	-	5,818	5,818	-
	-	18,427	18,427	-

6. BRANCH LEADERSHIP TEAM MEMBERS' REMUNERATION AND EXPENSES

No Branch Leadership Team Members receive remuneration for their services.

During the year travel expenses were paid to Branch Leadership Team Members for costs incurred whilst carrying out charitable activities, including prison visiting.

Other purchase costs incurred by Branch Leadership Team members on the charity's behalf were also reimbursed.

Samaritans of Derby and District

Independent Examiner's Report to the Branch Leadership Team Members of Samaritans of Derby and District

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 8 to 12.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

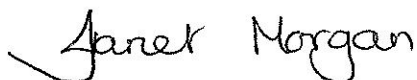
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Janet Morgan
Chartered Accountant
Smith Cooper Limited

St Helen's House
Cathedral Quarter
King Street
Derby
DE1 3EE

Date: 20 May 2021