

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS ASHOVER AND
ST. MARK'S HANDLEY**

Registered Charity Number 1174119

**Minutes of the
MEETING OF PARISHIONERS (VESTRY MEETING)
and
ANNUAL PAROCHIAL CHURCH MEETING
held on 21st April 2024**

PRESENT: 25 parishioners.

MEETING OF PARISHIONERS

1. **WELCOME:** welcomed all present.
2. **OPENING PRAYER:** Rev. Peter Bold opened the meeting a prayer.
3. **APPOINTMENT OF CLERK AND TELLERS:** Mrs Sarah Evans was appointed Clerk for today's meetings. It was not necessary to appoint tellers.
4. **ELECTION OF CHURCHWARDENS:** The meeting elected Mr David Russell, who was proposed by Mr Gary Durrant and seconded by Mrs Vivian Lord for Handley and Fran Roberts for Handley

ANNUAL PAROCHIAL CHURCH MEETING

1. **APOLOGIES FOR ABSENCE:** Apologies were received from Mrs Marion Bingham, Mr Nikita Carter, Mrs. Diane Hammerton, Miss Beverley Bunting and Mrs Kath, Mrs Mary Mellor, Mr Graham and Mrs Alison
2. **NOTIFICATION OF ITEMS FOR ANY OTHER BUSINESS:** None.
3. **APPROVAL OF MINUTES OF THE LAST ANNUAL PAROCHIAL CHURCH MEETING:** The minutes of the Meeting held on 23rd April 2023 in Ashover and 29th April 2023 at Handley were approved and duly signed.
4. **MATTERS ARISING FROM THE MINUTES:** None.
5. **TO RECEIVE THE ELECTORAL ROLL:**
This is the first year that there is a joint Electoral Roll for what is now the Parish of Ashover with Handley. It was agreed that Keith Mellor and Bev Bunting would conduct this year's revision respectively for Ashover and Handley; this was done from 10th to 24th March 2024.

The number on the respective Rolls before the 2024 revision was 65 for Ashover and 13 for Handley (a total of 78). During this year's revision five people were added (all for Ashover) and three were removed (2 for Ashover and 1 for Handley): all three had died since the 2023 revision. This brings the number on the joint Church Electoral Roll to 80 (Ashover 68 + Handley 12).

6. **ELECTION OF LAY REPRESENTATIVES TO THE DEANERY SYNOD:** Mrs Sarah Evans and Miss Sarah Thomas were elected in 2023 and still have a further 2 years to serve.
7. **ELECTION OF LAY REPRESENTATIVES TO THE PCC:** There were four vacancies, as there were three vacancies carried over from the previous year. Richard Marshall and Jenny Hammond have stepped down after serving for 3 years. Lizzie Durrant was duly elected onto the PCC
8. **PRESENTATION OF THE ACCOUNTS FOR 2023:** A copy of the Annual Reports and Financial Statements for the year ended 31 December 2023 had been available for consultation on the church notice board and had

been emailed to those on the church email list. The accounts are still to be verified by the PCC, and also require auditing, so these are provisional accounts. The meeting proposed to accept the accounts for Handley, proposed by David Russell, seconded by Jenny Hammond, approved by all.

David Russell would like to make a proposal in the light of Handley's struggling finances, that Ashover pay half of the common fund for 2024. Proposed David Russell. Unanimously approved by the meeting. Fran Roberts expressed her thanks on behalf of St. Mark's Handley.

The meeting proposed to accept the accounts for Ashover. Proposed by Pete Townsend and seconded by Ruth Townsend

Jonathan Warner and Diane Hammerton have done sterling work for many years. Many thanks to both of them.

9. VOTE OF THANKS TO TREASURER AND INDEPENDENT EXAMINER: The Chairman thanked Mr Jonathan Warner and Diane Hammerton for all their work as Treasurer and to Mrs Liz Orsborn for again acting as Independent Examiner for Ashover and Katie Hirst for Handley.

10. APPOINTMENT OF INDEPENDENT EXAMINER FOR 2024: A proposal to appoint Mrs Liz Orsborn and Katie Hirst as Independent Examiners for 2024 was carried unanimously.

11. TO RECEIVE REPORTS: The Reports to the APCM had been made available to church members by email in advance of the meeting and were taken as read. The Reports are set out in Annex I to these minutes. For next year we need reports from Eco Church and choir, Grove Park Communion, Communion at home to several parishioners. Alpha has run twice this year, plus a Bible Course at Handley. Any other ideas for information that needs to be shared, please let Sarah Evans know.

12. RECTOR'S REPORT: Rev. Peter Bold wanted to express his thanks and celebration of the work that we do within the Churches. People from Handley put a Christmas card through everyone's door in the local area. This increased the number of people at the Carol service to around 40. The beetle drive is developing friendships and providing activities for those who are lonely. Peter reflected on all the activities we do as Churches that reach out to the local community. We are continuing what Jesus began. The amount of work we do with the children is a delight. Many thanks to Anna Bell for all her hard work. The crib service was a highlight.

Coffee Shop

Film Time

Eco Church

May Day

Pantomime

Knit and Natter

Choir

Alpha and Bible Course

Communion at Grove Park and to those who are unable to attend Church

The more people involved, the better, and many of these activities are supported from people from the village who do not regularly attend Church. Give thanks for these activities, but remember why we are doing these things, and how to do more without getting exhausted.

Donations to various charities- Some of this is money we agreed as a PCC to be given to set charities, but also money raised at Harvest, Lent and Christmas.

13. CHURCHWARDEN'S RESPONSE: It is amazing to think that Peter and Candy have now entered their third year with us. We are so grateful for your enthusiasm, passion and hard work. We thank you for your leadership, Peter, and for your support of Peter and ministry to the children, Candy. There are frustrations and challenges. One of these being having vacancies that need to be filled. We need to guard the future of the Church by ensuring that posts are filled by the right people. There are lots of joys and rewards working together in the Kingdom of God. Jesus will build his Church. It is not up to us through our own efforts, but it is him who builds the team. Now unto him who is able to do immeasurably more than we can imagine.....Ephesians

Oh breath of life come sweeping through us, revive your Church with love and power.
Thank you Peter and Candy.

14. SAFEGUARDING REPORT: The meeting took note of the Parish Safeguarding Report which had been made available to church members by email; this report is set out in Annex II to these minutes. Rev. Peter Bold expressed his thanks to Sally and Lizzie for all their work towards the vital role of Safeguarding. Thank you to all who have played their part in getting the required DBS checks and completing required Safeguarding Training. There are currently 53 items that need to be completed.
Social Media- do we use it and who inputs it
DBS checks are being completed
There are some outstanding items of training that needs to be completed.

15. ANY OTHER BUSINESS: Church yard tidy up during the summer.

16. THE BLESSING: Pete Townsend closed the meeting with a prayer at 1:00pm

Financial Review

The table below provides a summary for the year ended 31st December 2023.

Financial Statements for the year ended 31st December 2023

Receipts and Payments Account

Treasurer's account (the main church bank account)

INCOME		SPENDING	
Regular Offerings	18891.46	Diocese Common Fund	43027.00
Other offerings	10341.05	Insurance	4625.55
Transfer from CCLA	40000.00	Energy	16922.18
Weddings	8918.00	Ministry expenses	14812.44
Funerals	5168.00	Maintenance etc	12259.18
Grants	2250.00	Donations	2680.00
HMRC Gift aid	4956.59	Printing	1006.00
Bassett Rooms	4167.70	Bassett Rooms expenses	2239.45
VAT refund	1992.34	Other	6264.00
Other	1880.75		
TOTALS	98565.89		103835.80

(Excludes internal transfers within the Treasurer's account)

Notes:

1) MONEY COMING IN

- a. **Regular offerings** are collections, Weekly Offering envelopes, the cash contents of the wall safe, and regular giving by BACS.
- b. **Other offerings** are from donations by cheque or at special events (including weddings and funerals) Restricted offerings and offerings for other organizations passing through the account are included in this category.
- c. **Transfer from CCLA** – the church's investment accounts (see below)
- d. **Gift aid tax refund** for 2022.

- e. **Grants** were received from Ashover Parish Council for May and Youth work, and from Derbyshire County Council for May Day 2024. Other grants (for the spire repairs) are included in the Other category.
- f. **Bassett Rooms** rentals (and expenditures) are incomplete.
- g. **Other** includes some Bassett Room items, other donations, and other income (some of which is for organizations that use the church bank account (see below)

2) MONEY GOING OUT

- a. **Diocese Common Fund:** The PCC resumed payment in January 2022. Two payments were made in 2022; the balance (£18,150.50) was made in 2023. (A change in the diocese' bank accounts and in Co-op's security contributed to the delay)
- b. **Insurance** provided by Ecclesiastical Insurance, for the church, Bassett Rooms, and church-sponsored outside events (e.g. May Day)
- c. **Energy** for the church and Bassett Rooms
- d. **Ministry expenses** – payments to the Rector and other members of the ministry team (and others) for costs incurred in their work for the church, plus the music licence from CCLI and the pay for BOVA (Bellringers (weddings), Organists (weddings, funerals etc.) Vergers (weddings and funerals) and the salary of the Administrator)
- e. **Maintenance** Churchyard mowing, clock and lift maintenance, security system service plus the costs of repairs to the church spire. The VAT refund is shown as income, as are (some of) the grants received
- f. **Donations** – made by the PCC to charities and appeals; some of this comes from offerings, some is of dedicated collections which are passed through the PCC's bank account.
- g. **Printing** The *Amber News* etc.
- h. **Other** Rectory bills paid by the church, electrical tests and inspections, plus unclassified one-off expenses, and a few other minor items.

Statement of cash flow, 2023

	31/12/2022		31/12/2023		
	In	Out	net flow		
		103835.8			
Treasurer account	25, 676.36	98565.89	0	-5263.04	20413.32
Preservation account	2,588.90	800	0	+800	3388.90
Cash in hand	56.24			-6.87	49.37
	99,212.17	6553.67	40000.00	-33463.33	65765.84

CCLA Deposit Fund					
CCLA Preservation Fund	39,154.84	1254.87	0.00	+1254.87	40409.71
CCLA Investment Fund	113,025.92			+10633.89	123,659.81
<i>No of shares</i>	<i>5470.39</i>				<i>5470.39</i>
Mrs Angelinetta Fabric account	2,079.88	66.65	0.00	+66.65	2,146.53
TOTALS	281794.31			-25960.83	255,833.48

Notes:

- 1) The Preservation Fund is currently receiving direct donations of about £100 per month.
- 2) CCLA Investment account: This currently pays a dividend of around £800 a quarter, which is paid into the deposit fund. This combines the units held for the Preservation Fund, and the Church's general account.
- 3) Mrs Angelinetta Fabric Fund is a bequest to the PCC for the maintenance and upkeep of a curtain at the east end of the church's north aisle. Vera Angelinetta (nee Pullen) was initially companion to Eva Angelinetta, the first wife of Louis Lorenzo Angelinetta, but married Louis after Eva's death. Louis died in January 1963 in Ashover, and is buried here. Vera later moved to Eyam where she died in 1990. Thanks to Mary Mellor and Margaret Dewhurst for this.

Subsidiary Accounts:

The Treasurer's accounts also holds balances for church-affiliated organisations:

Coffee shop:	Balance held 31/12/22	£50
	Money banked	£381
	Balance held 31/12/23	£431
Film time:	Balance held 31/12/22	£728.14
	Money banked	£750
	Payment of CCLI Film Licence	£95
	Balance held 31/12/23	£1383.14
Flower Guild	Balance held 31/12/22	£1632.68
	Balance held 31/12/23	£1632.68 (No transactions)

Statement of Monetary Assets

			Restricted	Total 2022	Total 2021
Monetary Assets					
	Unrestricted	Restricted	TOTAL 2023	2022	
Treasurer's Account	6901.32	13,512.00			

Preservation Account		3388.90
CBF Deposit Accounts	65765.84	40409.71
Mrs Angelinetta Fabric account		
Cash in hand	49.37	
 Total liquid assets	 113,876.07	 54,935.6 2

CBF investment funds

High energy costs, the spire repairs, greater ministerial expenses following the end of pandemic restrictions led to higher expenditure, which wasn't matched by an equivalent increase in income,. A one-time transfer from CCLA funds bridged the shortfall, but another transfer may be needed in 2024.

Margaret Dewhurst and are hoping we can separate out the Bassett Room accounts out from the church accounts, to give a better understanding of the Rooms' financial position.

The accounts at this stage are really only a first draft, and will probably be revised before a final version is produced.

**Independent Examiners Report to The Parochial Council of the Ecclesiastical Parish of All Saints
Ashover ('the PCC')**

I report to the PCC on my examination of the accounts of the PCC for the year ended 31 December 2023.

Responsibilities and basis of report

As members of the PCC and the church's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn.



Liz Orsborn CPFA
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Date: 8 April 2025