

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS ASHOVER
Registered Charity Number 1174119

Minutes of the
MEETING OF PARISHIONERS (VESTRY MEETING)
and
ANNUAL PAROCHIAL CHURCH MEETING
held on 23rd April 2023

PRESENT: 21 parishioners.

MEETING OF PARISHIONERS

1. **WELCOME:** welcomed all present.
2. **OPENING PRAYER:** Rev. Peter Bold opened the meeting a prayer.
3. **APPOINTMENT OF CLERK AND TELLERS:** Mrs Sarah Evans was appointed Clerk for today's meetings. It was not necessary to appoint tellers.
4. **ELECTION OF CHURCHWARDENS:** The meeting elected Mr David Russell, who was proposed by Mrs Marion Bingham and seconded by Mrs Margaret Widdowson. The Rector thanked John Phillips for the extraordinary amount of work he and David Russell over the previous years.

ANNUAL PAROCHIAL CHURCH MEETING

1. **APOLOGIES FOR ABSENCE:** Apologies were received from Mr Mark Hillard, Mrs Sarah Hillard, Mr Christopher Lumsden, Mr Andrew Hardwick, Mrs Jane Hardwick, Mr Tom Fisher, Mrs Annette Fisher, Mr Donovan Spencer, Mrs Ann Spencer, Mrs Rosemary Early, Mrs Sylvia Dyson
2. **NOTIFICATION OF ITEMS FOR ANY OTHER BUSINESS:** None.
3. **APPROVAL OF MINUTES OF THE LAST ANNUAL PAROCHIAL CHURCH MEETING:** The minutes of the Meeting held on 27th April 2022 were approved and duly signed.
4. **MATTERS ARISING FROM THE MINUTES:** None.
5. **TO RECEIVE THE ELECTORAL ROLL:** Mr Keith Mellor, Electoral Roll Officer, reported that the Church Electoral Roll, which had been closed for the purposes of this Meeting on 27th March 2023, stood at 65 at that date; 3 people had been added and 7 people had been removed since the 2022 Annual Parochial Church Meeting.
6. **ELECTION OF LAY REPRESENTATIVES TO THE DEANERY SYNOD:** Mr Martyn Drain and Mr Peter Lord having resigned from the Hardwick Deanery Synod, the Meeting elected Mrs Sarah Evans
7. **ELECTION OF LAY REPRESENTATIVES TO THE PCC:** There were four vacancies, as there were three vacancies carried over from the previous year. Anna Bell, Rosemary Early and Jen Hammond have been re-elected for another 3 years. Candy Bold and Peter Townsend and Lucy Evans have joined the PCC .
8. **PRESENTATION OF THE ACCOUNTS FOR 2022:** A copy of the Annual Report and Financial Statements for the year ended 31 December 2022 had been available for consultation on the church notice board and had been emailed to those on the church email list. The accounts are still to be verified by the PCC, and also require auditing, so these are provisional accounts. The meeting proposed to accept the account, proposed by Viv Lord, seconded by David Russell, approved by all.
Jonathan Warner took on the role as interim treasurer two years ago, and has been doing this job longer than anticipated. Many thanks to him for all his work.

9. VOTE OF THANKS TO TREASURER AND INDEPENDENT EXAMINER: The Chairman thanked Mr Jonathan Warner for all his work as Interim Treasurer and to Mrs Liz Orsborn for again acting as Independent Examiner.

10. APPOINTMENT OF INDEPENDENT EXAMINER FOR 2023: A proposal to appoint Mrs Liz Orsborn as Independent Examiner for 2023 was carried unanimously.

11. TO RECEIVE REPORTS: The Reports to the APCM had been made available to church members by email in advance of the meeting and were taken as read. The Reports are set out in Annex I to these minutes.

12. RECTOR'S REPORT: Rev. Peter Bold wanted to express his thanks and celebration of the work that we do within the Church with all the children's and families activities, lunch club, knit and natter, choir, Pantomime and May Day.

It was wonderful to do Christmas properly in 2022 after the pandemic years.

It has been a really positive year. Peter asked for additional things we should celebrate.

Peter and Candy and their enthusiasm.

The Pumpkin carving party with over 100 people present in Church.

Doing Alpha with other people from the other Parishes and building up relationships within our four Churches.

The sunrise service with Ashover Band and 80 people present.

Last year we had a series of sermons on the 5 marks of mission. We are already doing so much towards building up our mission. There are many examples of how we love and care for each other, within the Church family and also in the community.

The memorial service and tea gave an opportunity to build up relationships with those who have been bereaved.

During the year we have sent money to the Ukraine Appeal, Aquabox, Christian Aid and the Children's Society.

The rector expressed thanks to all the people who do so much for the work of the Parish.

A particular thank you to David Russell and John Phillips for all their hard work as Churchwardens, and also to David for all he does in his role as Lay Reader.

Thanks to Sarah Evans for her work as administrator. There have been 16 weddings, 28 funerals, many baptisms, assemblies in the 3 schools, and many other things.

Sarah has also taken on responsibility for the Bassett Rooms and many other things.

Peter gave the illustration of juggling, which he can do well with three balls, but if other people throw extra balls randomly, it becomes impossible. If you only have one ball, you have time to consider the ball. It means that having less things to juggle, the one job can be done much more efficiently.

Andrew Hardwick has taken on the role of managing the Ashover Charities, which has meant that the Charity Commission Returns have been done, new trustees appointed and money given to some parishioners in need.

Thanks to Alan Telford who has taken 3 weddings this year, but is now standing down from taking weddings.

As a way forward, we do need a new treasurer, or a team of people who could take parts of the job on.

Don Spencer has been doing sterling work with all the Safeguarding required, and is now wishing to step down from this role. We will need someone to step in to this role.

Please pray for all the work that is needed and for the right people to come forward.

13. CHURCHWARDEN'S RESPONSE: It amazes David that Peter manages to juggle so much, so efficiently, and expressed thanks to Peter and Candy for all the work they do .

We are concerned that there are roles in the Church that need to be filled- a second Church Warden, Treasurer, Safeguarding Officer, and a Deputy Sacristan and Verger when John Phillips is unable to do these roles.

David encouraged us all to pray, and reminded us of his T-shirt slogan from last year- Never stop exploring- this is what we continue to do.

14. SAFEGUARDING REPORT: The meeting took note of the Parish Safeguarding Report which had been made available to church members by email; this report is set out in Annex II to these minutes. Rev. Peter Bold expressed his thanks to Mr Don Spencer for all his work towards the vital role of Safeguarding. Thank you to all who have played their part in getting the required DBS checks and completing required Safeguarding Training.

15. ANY OTHER BUSINESS: Charitable Giving. At a PCC in November 2021, it was agreed to support 6 different charities each year. At that time £350 was given to each of the charities. David Russell proposes £500 to 3 charities, with the option of one-off collection events to other charities. The three suggested charities: Ripple Effect (previously Send a Cow), Derby City Mission Night Shelter and Ashgate Hospice and. Proposed by David Russell, seconded by Richard Marshall. Unanimously agreed.

16. THE BLESSING: Rev. Peter Bold closed the meeting with a prayer at 1:00pm

Safeguarding Report

Following the retirement of John Weselby from the role of Parish Safeguarding Officer (PSO), the role was shared between Debbie Phillips and Donovan Spencer. New to the role, both parties sought to develop their knowledge, skills and understanding of its implications accordingly. Unfortunately, the COVID Pandemic had a significant impact on the training and development capacity of both parties; though this has taken place online where it has been possible.

There have been no Safeguarding Issues brought to the PSOs' attention during the period between John's retirement and now.

In the absence of face-to-face meetings between members of the PCC, two officers from the Derby Diocese Safeguarding team joined an on-line PCC meeting in March 2021. The purpose of their attendance was to give an updated overview of the Diocese' Safeguarding expectations of the Parish moving forward and to put aside the concern that additional bureaucracy would put at risk the parish's ability to stage its main annual events and activities; particularly in view of the pending national changes to Safeguarding guidance.

Following the PCC meeting (March 2021) Debbie resigned from the post leaving Donovan Spencer as the sole PSO for Ashover. He was formally acknowledged as such in the PCC meeting of 05.05.21. Since his appointment, he has worked closely with the Derby Diocese and John Phillips (Church Warden) to establish:

- an accurate overview of the current DSB Certificate holders working on behalf of the PCC;
- an overview of Safeguarding Training and Development requirements within Ashover - for those currently working with children and the most vulnerable, as well as others undertaking PCC-related activities that have a notable Safeguarding dimension to them.

The above will ensure that steps have been taken to confirming that Ashover has 'due regard' to the House of Bishops' Guidance in relation to Safeguarding.

Ashover Church now has a Safeguarding Action Plan that it is following alongside the Derby Diocese. This plan is actively reviewed by the PCC at each meeting and progress monitored. Currently Ashover Church PCC is working towards the first level of three levels that the plan defines. The action plan also defines the route by which the PCC will progress to and beyond level 1.

On 05.05.21 Ashover PCC adopted the '*Promoting A Safer Church Policy*' advocated by the Church of England and the Derby Diocese.

It is anticipated that there will be an increase in Safeguarding activity subject to the confirmation of the new members of PCC; the appointment of Parish CC Officers; the increase in the use of Parish facilities (as the COVID restrictions are relaxed) and the resumption of Parish-led events and activities that feature on the annual calendar. All of this will be further to any other Safeguarding issues or emergencies that may arise that require intervention, such as those that occur from time to time.

Donovan Spencer
June 2021

Financial Review

The table below provides a summary for the year ended 31st December 2022.

Financial Statements for the year ended 31st December 2022

Receipts and Payments Account

Change in Bank balances:

Treasurer's account (the main church bank account)

	IN	Out	
Regular Offerings	24824.85	Diocese Common Fund	18150.50
Other offerings	6327.99	Insurance	4667.18
Restricted offerings	3,679.26	Utilities	10638.89
Sales	40.00	Ministry expenses	5913.98
BR income	3415.00	BOVA	8602.25
Weddings	14848.00	Maintenance	2641.38
Funerals	5,808.00	Donations	2709.85
Grants	1297.20	Printing	1210.00
HMRC Gift aid	1039.12	Other	725.43
TOTALS	61279.42		55259.46

(Excludes internal transfers within the Treasurer's account; and three transactions that were reversed)

Notes:

1) MONEY COMING IN

- a. **Regular offerings** are collections, Weekly Offering envelopes, the cash contents of the wall safe, and regular giving by BACS.
- b. **Other offerings** are from donations by cheque or at special events (including weddings and funerals)
- c. **Restricted offerings** are ones where the use of the gift is specified by the donor or where the collection or offering is for another organization (like the Lent Lunches); other gifts and offerings are unrestricted.

The reason for this categorization is to make it easier to identify gifts on which Gift Aid can be reclaimed.

- d. **Sales** are of books, cards and guides available in the church.

- e. **BR (Bassett Rooms)** rental income. In addition, the Coffee Shop made a donation £500 to help with the heating bill. (As this was a transfer within the account, it is not recorded here)
- f. **Gift aid tax refund** for 2021 - a further payment of almost £5000, covering the rest of 2021 and part of 2022 was received in February 2023.
- g. Payment to the diocese for weddings and funerals in 2021 and 2022 is yet to be made.
- h. **Grants** were received from the diocese for heating (£900 -but £450 of that is for Handley); and from Ashover Parish Council, for May Day, Youth work, and half the cost of the maintenance of the church clock.

The excess of income over expenditure is recorded in the Cash Flow table below.

2) MONEY GOING OUT

- a. **Diocese Common Fund:** The PCC resumed payment in January 2022. Two payments were made in 2022; the balance (£18,150.50) was made in 2023. (A change in the diocese' bank accounts and in Co-op's security contributed to the delay)
- b. **Utilities** include energy for the church and Bassett Rooms, water, and telecomms
- c. **Ministry expenses** – payments to the Rector and other members of the ministry team (and others) for costs incurred in their work for the church, plus the music licence from CCLI.
- d. **BOVA** The payment for **Bellringers** (weddings), **Organists** (weddings, funerals etc.) **Vergers** (weddings and funerals) and the salary of the **Administrator**
- e. **Maintenance** Churchyard mowing, clock and lift maintenance, security system service
- f. **Donations** – made by the PCC to charities and appeals; some of this comes from offerings, some is of dedicated collections which are passed through the PCC's bank account.
- g. **Printing** *The Amber News* etc.
- h. **Other** Unclassified one-off expenses, plus a few minor items.

Statement of cash flow, 2022

	31/12/2021	In	Out	net flow	31/12/2022
		61,279.4	55,259.4		
Treasurer account	19,656.40	2	6	+6,019.96	25,676.36
Preservation account	1,868.90	720.00	0.00	+720.00	2,588.90
CCLA Deposit Fund	94,577.95	4,634.22	0.00	+4,634.22	99,212.17
CCLA Preservation Fund	38,646.55	1,700.64	1,192.35	+508.29	39,154.84
	112,506.2				113,025.9
CCLA Investment Fund	3	3,961.56	3,441.87	+519.69	2
<i>No of shares</i>	<i>4985.00</i>				<i>5470.39</i>
Mrs Angelinetta Fabric account	2,052.88	27.00	0.00	+27.00	2,079.88
TOTAL	269,308.9	72,322.8	59,893.6	+12,429.1	281,738.0
S	0	4	8	6	7

Notes:

- 1) The Preservation Fund receives direct donations of about £60 per month.
- 2) CCLA Investment account: This currently pays a dividend of around £1100-£1200 a quarter, which is paid into the deposit fund. This combines the units held for the Preservation Fund, and the Church's general account.
- 3) Mrs Angelinetta Fabric Fund is a bequest to the PCC for the maintenance and upkeep of a curtain at the east end of the church's north aisle. Vera Angelinetta (nee Pullen) was initially companion to Eva Angelinetta, the first wife of Louis Lorenzo Angelinetta, but married Louis after Eva's death. Louis died in January 1963 in Ashover, and is buried here. Vera later moved to Eyam where she died in 1990. Thanks to Mary Mellor and Margaret Dewhurst for this.

Subsidiary Accounts:

The Treasurer's accounts also holds balances for church-affiliated organisations:

Coffee shop:	Balance held 31/12/21	£225
	Money banked	£325
	Donation for BR heating	£500
	Balance held 31/12/22	£50
Film time:	Balance held 31/12/21	£267.14
	Money banked	£550
	Payment of CCLI Film Licence	£89
	Balance held 21/12/22	£728.14

Flower Guild	Balance held 31/12/21	£1825
	Funeral flowers for a member	£192.32
	Balance held 31/12/22	£1632.68

Statement of Monetary Assets

			Restricted	Total 2022	Total 2021
Monetary Assets					
	Unrestricted	Restricted	TOTAL 2022	2021	
Treasurer's Account	14,564.36	11,112.00			
Preservation Account		2588.90			
CBF Deposit Accounts	99,212.17	39,154.84			
Mrs Angelinetta Fabric account		2079.88			
Cash in hand	99.54				
Total liquid assets	113,876.07	54,935.62			

CBF investment funds

Other income: Cheques awaiting banking on 31/12/22
£10,050

HMRC Gift Aid (some applied for and received;
more to be done)

Upcoming payments: Common Fund contributions to the Diocese –
2022 now paid.

Diocesan Fees – calculation awaited

Financial Review

The table below provides a summary for the year ended 31st December 2022.

Financial Statements for the year ended 31st December 2022

Receipts and Payments Account

Change in Bank balances:

Treasurer's account (the main church bank account)

	IN	Out	
Regular Offerings	24824.85	Diocese Common Fund	18150.50
Other offerings	6327.99	Insurance	4667.18
Restricted offerings	3,679.26	Utilities	10638.89
Sales	40.00	Ministry expenses	5913.98
BR income	3415.00	BOVA	8602.25
Weddings	14848.00	Maintenance	2641.38
Funerals	5,808.00	Donations	2709.85
Grants	1297.20	Printing	1210.00
HMRC Gift aid	1039.12	Other	725.43
 TOTALS	 61279.42		 55259.46

(Excludes internal transfers within the Treasurer's account; and three transactions that were reversed)

Notes:

1) MONEY COMING IN

- a. **Regular offerings** are collections, Weekly Offering envelopes, the cash contents of the wall safe, and regular giving by BACS.
- b. **Other offerings** are from donations by cheque or at special events (including weddings and funerals)
- c. **Restricted offerings** are ones where the use of the gift is specified by the donor or where the collection or offering is for another organization (like the Lent Lunches); other gifts and offerings are unrestricted.

The reason for this categorization is to make it easier to identify gifts on which Gift Aid can be reclaimed.

- d. **Sales** are of books, cards and guides available in the church.

- e. **BR (Bassett Rooms)** rental income. In addition, the Coffee Shop made a donation £500 to help with the heating bill. (As this was a transfer within the account, it is not recorded here)
- f. **Gift aid tax refund** for 2021 - a further payment of almost £5000, covering the rest of 2021 and part of 2022 was received in February 2023.
- g. Payment to the diocese for weddings and funerals in 2021 and 2022 is yet to be made.
- h. **Grants** were received from the diocese for heating (£900 -but £450 of that is for Handley); and from Ashover Parish Council, for May Day, Youth work, and half the cost of the maintenance of the church clock.

The excess of income over expenditure is recorded in the Cash Flow table below.

2) MONEY GOING OUT

- a. **Diocese Common Fund:** The PCC resumed payment in January 2022. Two payments were made in 2022; the balance (£18,150.50) was made in 2023. (A change in the diocese' bank accounts and in Co-op's security contributed to the delay)
- b. **Utilities** include energy for the church and Bassett Rooms, water, and telecomms
- c. **Ministry expenses** – payments to the Rector and other members of the ministry team (and others) for costs incurred in their work for the church, plus the music licence from CCLI.
- d. **BOVA** The payment for **Bellringers** (weddings), **Organists** (weddings, funerals etc.) **Vergers** (weddings and funerals) and the salary of the **Administrator**
- e. **Maintenance** Churchyard mowing, clock and lift maintenance, security system service
- f. **Donations** – made by the PCC to charities and appeals; some of this comes from offerings, some is of dedicated collections which are passed through the PCC's bank account.
- g. **Printing** *The Amber News* etc.
- h. **Other** Unclassified one-off expenses, plus a few minor items.

Statement of cash flow, 2022

	31/12/202				31/12/202
	1	In	Out	net flow	2
		61,279.4	55,259.4		
Treasurer account	19,656.40	2	6	+6,019.96	25, 676.36
Preservation account	1,868.90	720.00	0.00	+720.00	2,588.90
CCLA Deposit Fund	94,577.95	4,634.22	0.00	+4,634.22	99,212.17
CCLA Preservation Fund	38,646.55	1,700.64	1,192.35	+508.29	39,154.84
	112,506.2				113,025.9
CCLA Investment Fund	3	3,961.56	3,441.87	+519.69	2
<i>No of shares</i>	<i>4985.00</i>				<i>5470.39</i>
Mrs Angelinetta Fabric account	2,052.88	27.00	0.00	+27.00	2,079.88
TOTAL	269,308.9	72,322.8	59,893.6	+12,429.1	281,738.0
S	0	4	8	6	7

Notes:

- 1) The Preservation Fund receives direct donations of about £60 per month.
- 2) CCLA Investment account: This currently pays a dividend of around £1100-£1200 a quarter, which is paid into the deposit fund. This combines the units held for the Preservation Fund, and the Church's general account.
- 3) Mrs Angelinetta Fabric Fund is a bequest to the PCC for the maintenance and upkeep of a curtain at the east end of the church's north aisle. Vera Angelinetta (nee Pullen) was initially companion to Eva Angelinetta, the first wife of Louis Lorenzo Angelinetta, but married Louis after Eva's death. Louis died in January 1963 in Ashover, and is buried here. Vera later moved to Eyam where she died in 1990. Thanks to Mary Mellor and Margaret Dewhurst for this.

Subsidiary Accounts:

The Treasurer's accounts also holds balances for church-affiliated organisations:

Coffee shop:	Balance held 31/12/21	£225
	Money banked	£325
	Donation for BR heating	£500
	Balance held 31/12/22	£50
Film time:	Balance held 31/12/21	£267.14
	Money banked	£550
	Payment of CCLI Film Licence	£89
	Balance held 21/12/22	£728.14

Flower Guild	Balance held 31/12/21	£1825
	Funeral flowers for a member	£192.32
	Balance held 31/12/22	£1632.68

Statement of Monetary Assets

			Restricted	Total 2022	Total 2021
Monetary Assets					
	Unrestricted	Restricted		TOTAL 2022	2021
Treasurer's Account	14,564.36	11,112.00			
Preservation Account		2588.90			
CBF Deposit Accounts	99,212.17	39,154.84			
Mrs Angelinetta Fabric account		2079.88			
Cash in hand	99.54				
Total liquid assets	113,876.07	54,935.62			

CBF investment funds

Other income: Cheques awaiting banking on 31/12/22
£10,050

HMRC Gift Aid (some applied for and received;
more to be done)

Upcoming payments: Common Fund contributions to the Diocese –
2022 now paid.

Diocesan Fees – calculation awaited