

# **Chapel Allerton Baptist Church**

Charity number 1174113

## **Annual Report and Financial Statements for the year ended 31 March 2025**



# **Chapel Allerton Baptist Church**

## **Annual Report and Financial Statements for the year ended 31 March 2025**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Chapel Allerton Baptist Church**

## **Trustees' report for the year ended 31 March 2025**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Fiona McGill	Chair	
Robert Hambourg-Floyd	Treasurer	Appointed 1 August 2024
Miguel Pinedo	Treasurer	Resigned 2 May 2024
Vivienne Hatton		Resigned 31 December 2024
Fiona Heap		Resigned 21 May 2024
Rachel Hirst		
Beth Turner		
Rob Thomson		
Catherine Upton		Appointed 3 June 2025
Rick Walker		Appointed 3 June 2025
Rev Natalie Hughes		Appointed 11 August 2025

**Charity number** 1174113 Registered in England and Wales

<b>Registered and principal address</b>	<b>Bankers</b>
506 Stonegate Road	The Co-operative Bank plc
Leeds	P.O. Box 101
LS17 6AR	1 Balloon Street
	Manchester M60 4EP

### **Independent examiner**

Rhys North ACA

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The Charity is governed by an Approved Governing Document. Members of Chapel Allerton Baptist Church ('Chapel A') are accepted in accordance with its Constitution, adopted on 16th March 2017.

The Ordinary Members Meeting normally takes place at least four times per year and has responsibility for the overall policy of Chapel A. Extraordinary and Special Church Meetings will occur when required. In accordance with the Constitution, the members appoint trustees, who together with the Minister(s), are responsible for the day to day running of Chapel A's work and witness, and the financial and legal aspects of the charity. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the Church Meeting by the trustees for guidance, or may be raised by members in Church Meeting for further consideration by the trustees. Though the Constitution permits decisions to be made at the Church Meeting by appropriate majorities, Chapel A seeks to work by consensus wherever possible.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at a church meeting.

# **Chapel Allerton Baptist Church**

## **Trustees' report (continued) for the year ended 31 March 2025**

### **Objectives and activities**

#### **The charity's objects**

The principal purpose of the church is the advancement of the Christian faith according to the principles of the Baptist Denomination. The church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

#### **The charity's aim**

Our aim at Chapel A is for people to come to know God and follow Jesus. We want to show God's love to our local community and the wider world through supporting various projects both locally and further afield.

#### **The charity's main activities**

Chapel A holds regular public services which include worship, prayer, teaching and age-appropriate activities for children and young people. Chapel A seeks to be a friendly, welcoming and inclusive community and anybody is free to attend any of these services.

Chapel A runs various Small Groups to encourage its members and community to grow in faith. Some of these groups are set up around a particular concern or issue. Details of these small groups are publicised through our website/social media and at Sunday morning services.

The Church has a Pastoral Team, consisting of its Minister (when in post), two members of the Leadership Team and other delegated members. The Pastoral Team offers support to members of the congregation within the remit of the Safeguarding Policy.

The Church is part of 'Chapel Allerton and Meanwood Churches Together' and also actively supports the Thrive Youth Project, alongside Chapel Allerton Methodist Church, St Matthews Church of England Church and Stainbeck United Reform Church.

Chapel A engages with the local community throughout the year, including running a community Christmas Choir, open to anyone, which performs in different venues in the locality.

Chapel A operates systems to ensure that all people working with children and vulnerable adults are appropriately vetted with regard to the Disclosure and Barring Service.

#### **Public benefit statement**

Chapel A has read the Charity Commission guidance on public benefit and is satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

#### **Achievements and performance**

During the financial year from 1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025 we had no paid minister in post. We were in conversation with several candidates and have since appointed Natalie Hughes in August 2025. During the time without a minister the leadership team continued to lead the church with assistance from church members and external speakers.

We continued to meet in different ways - the first Sunday is an all age communion service, the second and fourth Sundays are celebration services and the third Sunday is cafe church. Any month where there is a fifth Sunday we focus on pastoral issues at an extra cafe church meeting. Our preaching theme over the year included 'Responding to God's love', 'Resurrection appearances' and 'Justice: Jonah, Amos and Micah'. We received teaching from a range of people, both from within our congregation and from visiting preachers. We have benefited from the expertise and preaching from Dr Charlotte Naylor-Davies who has led a great deal of our services and has helped us plan our sermon series'.

In June we enjoyed another Church Weekend Away at Scargill House in North Yorkshire with Dave Steele from Brighton as a visiting preacher, which was a great time to worship and spend time together.

During the summer we meet in different ways - sometimes with a walk together, a picnic or a prayer walk. We also went to Leeds Pride along with our friends from Revive Church. These were valuable opportunities for people to meet up during the summer and share their lives together.

# **Chapel Allerton Baptist Church**

## **Trustees' report (continued) for the year ended 31 March 2025**

### **Achievements and performance continued**

We continued in the vein of the last two years and hosted a Christmas Community Choir led by two members of the congregation. This choir was very successful, attracting many people from the local community as well as from our church, and sounding wonderful! The choir performed in various local venues, cafes, bars and care homes with a final performance in a Barn as part of a joint service with another local church. The choir members thoroughly enjoyed their experience with the choir, inviting families and friends to the performances and many new friendships were formed.

Both our weekly house groups have grown in number and meet regularly to pray and study the bible. We continue to have a monthly prayer meeting on the last Sunday evening of the month as well as a regular prayer meeting to pray for peace in the world.

### **Next Steps**

We look forward to developing our ministry with our new minister, Natalie Hughes.

We continue to consider the process of becoming a CIO.

### **Financial review**

The net receipts for the year were £20,792, including net receipts of £20,877 on unrestricted funds and net payments of £85 on restricted funds.

### **Reserves policy**

The reserves policy of Chapel Allerton Baptist Church is to hold three months of all expenditure plus a further three months' staff costs to allow the church to adapt to any changes in the income or expenditure of the church. Based on budgeted 2025/2026 expenditure this equates to a minimum reserves target of £36,500.

The charity's free reserves, at the year end were £94,708.

The trustees recognise that the reserves held exceed the target level. During the coming year the trustees plan to review the charity's reserves policy and develop plans, as appropriate, to manage the charity's reserves to within the target level of reserves.

Approved by the board of trustees on 23/1/2026

Robert Hambourg-Floyd (Trustee)

## **Chapel Allerton Baptist Church**

### **Independent examiner's report to the trustees of Chapel Allerton Baptist Church**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025, which are set out on pages 6 to 10.

#### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

26/1/2026

#### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Chapel Allerton Baptist Church**  
**Receipts and payments account**  
**for the year ended 31 March 2025**

	Notes	2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
<b>Receipts</b>					
Regular giving		67,935	-	67,935	67,630
Gift aid		14,373	-	14,373	14,187
Weekend away/Away day		5,798	-	5,798	2,313
Activity contributions		300	-	300	1,237
Earmarked income		-	-	-	638
Bank interest		844	-	844	444
<b>Total receipts</b>		<u>89,250</u>	<u>-</u>	<u>89,250</u>	<u>86,449</u>
<b>Payments</b>					
Salaries NI and pensions		10,083	-	10,083	25,830
Payroll charges		720	-	720	720
Minister expenses		-	-	-	2,549
Sunday ministry		917	-	917	494
Speaker fees		4,816	-	4,816	4,102
Children's ministry		459	-	459	850
Mission	(2)	15,292	-	15,292	15,172
Youth ministry		420	-	420	248
Weekend at Home/Away		10,011	-	10,011	728
Away giving	(3)	11,844	85	11,929	6,021
Rent		7,268	-	7,268	5,650
Licences and subscriptions		1,011	-	1,011	844
Independent examination		900	-	900	720
Insurance		385	-	385	342
Admin costs including telephone		285	-	285	419
Equipment		3,095	-	3,095	-
Other expenses		867	-	867	458
<b>Total payments</b>		<u>68,373</u>	<u>85</u>	<u>68,458</u>	<u>65,147</u>
<b>Net receipts / (payments)</b>		<u>20,877</u>	<u>(85)</u>	<u>20,792</u>	<u>21,302</u>
<b>Fund balances brought forward</b>		<u>73,831</u>	<u>85</u>	<u>73,916</u>	<u>52,614</u>
<b>Fund balances carried forward</b>	(4)	<u>94,708</u>	<u>-</u>	<u>94,708</u>	<u>73,916</u>

**Chapel Allerton Baptist Church**  
**Statement of assets and liabilities**  
**as at 31 March 2025**

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	94,708	-	94,708	73,916
<b>Total cash funds</b>	<u>94,708</u>	<u>-</u>	<u>94,708</u>	<u>73,916</u>

**Debtors and prepayments**

	2025
	£
Prepayments - Away Day and 2026 Weekend Away	1,220
Other debtors - Gift Aid	14,516
	<u>15,736</u>

**Assets retained for the charity's own use**

Simple list - no need for values

**Liabilities**

	2025
	£
Creditors - Rent	830
Accruals - Independent examination fee	720
	<u>1,550</u>

The financial statements were approved by the board of trustees on 23/1/2026

Robert Hambourg-Floyd (Trustee)

# **Chapel Allerton Baptist Church**

## **Notes to the accounts**

### **for the year ended 31 March 2025**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Chapel Allerton Baptist Church**  
**Notes to the accounts continued**  
**for the year ended 31 March 2025**

<b>2 Mission</b>	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Thrive - Chapel Allerton Youth Project	14,004	-	14,004	14,004
Volleyball sessions	811	-	811	598
Community choir	427	-	427	425
Carols in the Barn	50	-	50	145
	<u>15,292</u>	<u>-</u>	<u>15,292</u>	<u>15,172</u>

<b>3 Away giving</b>	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Baby Bank	1,145	-	1,145	-
BMS World Mission	2,000	-	2,000	2,000
Home Mission	3,000	-	3,000	3,000
Leeds Asylum Seekers	1,500	-	1,500	-
Leeds Faith in Schools	1,145	-	1,145	-
Wren Bakery	2,645	-	2,645	-
Baptist Union	409	-	409	402
July Harberd leaving gift	-	85	85	263
Pastoral Fund	-	-	-	66
Rev Graham Conway-Doel leaving gift	-	-	-	290
	<u>11,844</u>	<u>85</u>	<u>11,929</u>	<u>6,021</u>

<b>4 Restricted funds</b>	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Leaving gifts	<u>85</u>	<u>-</u>	<u>85</u>	<u>-</u>	<u>-</u>
	<u>85</u>	<u>-</u>	<u>85</u>	<u>-</u>	<u>-</u>

**Fund name**

Leaving gifts

**Purpose of restriction**

Being monies collected as a gift for the church's former children's worker.

**Chapel Allerton Baptist Church**  
**Notes to the accounts continued**  
**for the year ended 31 March 2025**

**5 Related party transactions**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee remuneration and benefits**

**Details of remuneration and benefits**

		2025	2024
		£	£
Rev. Graham Conway-Doel	Gross pay	-	6,688
	Pensions	-	835
	Other benefits	-	2,549
		<u>-</u>	<u>10,072</u>

**Reason for remuneration**

The trustee was employed in the role of minister to the church.

**Legal authority for the payment**

The legal authority for the payment is via a provision within the charity's governing document.

No other trustees received any remuneration or benefit during this or the previous year.