

Chapel Allerton Baptist Church

Independent examiner's report to the trustees of Chapel Allerton Baptist Church

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Rhys North ACA

20/01/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

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Chapel Allerton Baptist Church

Charity number 1174113

Annual Report and Financial Statements **for the year ended 31 March 2024**



Chapel Allerton Baptist Church

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Chapel Allerton Baptist Church

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Rev Graham Conway-Doel	Minister	Resigned 27 August 2023
Mr Miguel Pinedo	Treasurer	Appointed 27 May 2023
		Resigned 21 May 2024
Mrs Vivienne Hatton		
Mrs Fiona Heap		Resigned 21 May 2024
Mrs Rachel Hirst		
Mrs Beth Turner		Appointed 27 March 2023
Mr Rob Thomson		Appointed 27 March 2023
Dr Fiona McGill		Appointed 27 March 2023
Mr Robert Hambourg-Floyd		Appointed 1 August 2024

Charity number 1174113 Registered in England and Wales

Registered and principal address	Bankers
5 Gledhow Park Crescent	The Co-operative Bank plc
Chapel Allerton	P.O. Box 101
Leeds	1 Balloon Street
LS7 4JY	Manchester M60 4EP

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The Charity is governed by an Approved Governing Document. Members of Chapel Allerton Baptist Church ('Chapel A') are accepted in accordance with its Constitution, adopted on 16th March 2017.

The Ordinary Members Meeting normally takes place at least four times per year and has responsibility for the overall policy of Chapel A. Extraordinary and Special Church Meetings will occur when required. In accordance with the Constitution, the members appoint trustees, who together with the Minister(s), are responsible for the day to day running of Chapel A's work and witness, and the financial and legal aspects of the charity. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the Church Meeting by the trustees for guidance, or may be raised by members in Church Meeting for further consideration by the trustees. Though the Constitution permits decisions to be made at the Church Meeting by appropriate majorities, Chapel A seeks to work by consensus wherever possible.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at a church meeting.

Chapel Allerton Baptist Church

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

The principal purpose of the church is the advancement of the Christian faith according to the principles of the Baptist Denomination. The church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

The charity's aim

Our aim at Chapel A is for people to come to know God and follow Jesus. We want to show God's love to our local community and the wider world through supporting various projects both locally and further afield.

The charity's main activities

Chapel A holds regular public services which include worship, prayer, teaching and age-appropriate activities for children and young people. Chapel A seeks to be a friendly, welcoming and inclusive community and anybody is free to attend any of these services.

Chapel A runs various Small Groups to encourage its members and community to grow in faith. Some of these groups are set up around a particular concern or issue. Details of these small groups are publicised through our website/social media and at Sunday morning services.

The Church has a Pastoral Team, consisting of its Ministers and at least 2 members of the Leadership Team and other delegated members. The Pastoral Team offers support to members of the congregation within the remit of the Safeguarding Policy.

The Church is part of 'Chapel Allerton and Meanwood Churches Together' and also actively supports the Thrive Youth Project, alongside Chapel Allerton Methodist Church, St Matthews Church of England Church and Stainbeck United Reform Church.

Chapel A engages with the local community throughout the year, including running a community Christmas Choir, open to anyone, which performs in different venues in the locality.

Chapel A operates systems to ensure that all people working with children and vulnerable adults are appropriately vetted with regard to the Disclosure and Barring Service.

Public benefit statement

Chapel A has read the Charity Commission guidance on public benefit and is satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

Achievements and performance

During the first quarter of the year we had 0.5 WTE of a paid minister with Rev Graham Conway-Doel in post.

Sadly, due to personal circumstances he resigned his post on the 27th August 2023. We have been actively seeking a full time minister since this time but, as yet to no avail. Chapel A is now led by the Leadership Team and ably assisted by our administrator and all the church members and attendees.

We continue to meet in different ways - the first Sunday is an all age communion service, the second and fourth Sundays are celebration services and the third Sunday is cafe church. Any month where there was a fifth Sunday we focus on pastoral issues at an extra cafe church meeting.

Our preaching themes over the year have included 'The Way God speaks', 'The sacraments' and 'Hope'. We received teaching from a range of people, both from within our congregation and from visiting preachers. We have benefited from the expertise and preaching from Dr Charlotte Naylor-Davies who has led a great deal of our services and has helped us plan our sermon series.

In June we enjoyed another Church Day Away in Harrogate, which was a great time to worship and spend time together.

During the summer we meet in different ways - sometimes with a walk together, a picnic or a prayer walk. We also went to Leeds Pride along with our friends from Revive Church. These were valuable opportunities for people to meet up during the summer and share their lives together.

Chapel Allerton Baptist Church

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance continued

We continued in the vein of the last two years and hosted a Christmas Community Choir led by two members of the congregation. This choir was very successful, attracting many people from the local community as well as from our church, and sounding wonderful! The choir performed in various local venues, cafes, bars and care homes with a final performance in a Barn as part of a joint service with another local church. The choir members thoroughly enjoyed their experience with the choir, inviting families and friends to the performances and many new friendships were formed.

Both our weekly house groups have grown in number and meet regularly to pray and study the bible. We continue to have a monthly prayer meeting on the last Sunday evening of the month as well as a regular prayer meeting to pray for peace in the world.

Next Steps

We continue to look for a new minister.

We are working through how to further the church's ministry without a minister and working through what that looks like

We are looking at the process of becoming a CIO.

Financial review

The net receipts for the year were £21,302, including net receipts of £21,217 on unrestricted funds and net receipts of £85 on restricted funds.

Reserves policy

The reserves policy of Chapel Allerton Baptist Church is to hold three months of all expenditure plus a further three months' staff costs to allow the church to adapt to any changes in the income or expenditure of the church. Based on budgeted 2024/2025 expenditure this equates to a minimum reserves target of £36,465.

The charity's free reserves, at the year end were £73,831.

The trustees recognise that the reserves held exceed the target level. During the coming year the trustees plan to review the charity's reserves policy and develop plans, as appropriate, to manage the charity's reserves to within the target level of reserves.

Approved by the board of trustees on 28/11/2024

Dr Fiona McGill (Trustee)

Chapel Allerton Baptist Church

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Rhys North ACA

20/01/2025

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Chapel Allerton Baptist Church
Receipts and payments account
for the year ended 31 March 2024

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Regular giving		67,630	-	67,630	71,590
Gift aid		14,187	-	14,187	-
Other donations		-	-	-	1,500
Weekend away/Away day		2,313	-	2,313	810
Activity contributions		1,237	-	1,237	1,202
Earmarked income		-	638	638	920
Bank interest		444	-	444	50
Other income		-	-	-	5,425
Total receipts		85,811	638	86,449	81,497
Payments					
Salaries NI and pensions		25,830	-	25,830	48,325
Payroll charges		844	-	844	-
Minister expenses		2,549	-	2,549	5,223
Sunday ministry		494	-	494	683
Speaker fees		4,102	-	4,102	3,783
Children's ministry		850	-	850	511
Mission	(2)	15,172	-	15,172	15,818
Youth ministry		248	-	248	641
Weekend at Home/Away		728	-	728	1,825
Away giving	(3)	5,468	553	6,021	11,181
Rent		5,650	-	5,650	5,105
Licences and subscriptions		720	-	720	621
Independent examination		720	-	720	540
Insurance		342	-	342	335
Admin costs including telephone		419	-	419	1,824
Other expenses		458	-	458	990
Total payments		64,594	553	65,147	97,405
Net receipts / (payments)		21,217	85	21,302	(15,908)
Fund balances brought forward		52,614	-	52,614	68,522
Fund balances carried forward	(4)	73,831	85	73,916	52,614

Chapel Allerton Baptist Church
Statement of assets and liabilities
as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	73,831	85	73,916	52,614
Total cash funds	<u>73,831</u>	<u>85</u>	<u>73,916</u>	<u>52,614</u>
 Debtors and prepayments			2024	
			£	
Gift aid due			14,373	
			<u>14,373</u>	
 Liabilities			2024	
			£	
Creditors - Methodist Centre rent			552	
Accruals - independent examination fee			900	
Other creditors - leaving gift			85	
Other creditors - Weekend Away funds in advance			1,957	
			<u>3,494</u>	

The financial statements were approved by the board of trustees on 28/11/2024

Dr Fiona McGill (Trustee)

Chapel Allerton Baptist Church

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Chapel Allerton Baptist Church
Notes to the accounts continued
for the year ended 31 March 2024

2 Mission	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Thrive - Chapel Allerton Youth Project	14,004	-	14,004	14,000
Volleyball sessions	598	-	598	828
Community choir	425	-	425	990
Carols in the Barn	145	-	145	-
	<u>15,172</u>	<u>-</u>	<u>15,172</u>	<u>15,818</u>

3 Away giving	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Home Mission	3,000	-	3,000	3,000
BMS World Mission	2,000	-	2,000	2,000
Baptist Union	402	-	402	376
Rev Graham Conway-Doel leaving gift	-	290	290	-
July Harberd leaving gift	-	263	263	-
Pastoral Fund	66	-	66	670
A Rocha International	-	-	-	1,000
Kidz Klub Middleton	-	-	-	1,000
Ukraine refugees support	-	-	-	2,215
Rev Simon Hall leaving gift	-	-	-	920
	<u>5,468</u>	<u>553</u>	<u>6,021</u>	<u>11,181</u>

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Leaving gifts	<u>-</u>	<u>638</u>	<u>553</u>	<u>-</u>	<u>85</u>
	<u>-</u>	<u>638</u>	<u>553</u>	<u>-</u>	<u>85</u>

Fund name

Leaving gifts

Purpose of restriction

Being monies collected as a gift for the church's former minister and childrens worker. The remaining balance has been paid since the year end.

Chapel Allerton Baptist Church **Notes to the accounts continued** **for the year ended 31 March 2024**

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

Details of remuneration and benefits

		2024	2023
		£	£
Rev. Graham Conway-Doel	Gross pay	6,688	13,601
	Pensions	835	1,523
	Other benefits	2,549	5,223
		<u>10,072</u>	<u>20,347</u>
Rev Simon Hall	Gross pay	-	10,974
	Pensions	-	1,641
		<u>-</u>	<u>12,615</u>

Reason for remuneration

The trustees were employed in the role of ministers to the church.

Legal authority for the payment

The legal authority for the payment is via a provision within the charity's governing document.

No other trustees received any remuneration or benefit during this or the previous year.