

Chapel Allerton Baptist Church

Charity number 1174113

Annual Report and Financial Statements **for the year ended 31 March 2023**



Chapel Allerton Baptist Church

Annual Report and Financial Statements for the year ended 31 March 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Chapel Allerton Baptist Church

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Rev Graham Conway-Doel	Minister	
Rev Simon Hall	Minister	Resigned January 2023
Mr Miguel Pinedo	Treasurer	Appointed 27 May 2023
Mrs Lisa Baxby		Resigned 31 January 2023
Mrs Vivienne Hatton		
Mrs Fiona Heap		
Mrs Rachel Hirst		
Mr Ewan McNeill		Resigned 22 December 2022
Miss Helen Webb		Resigned June 2022
Mrs Beth Turner		Appointed 27 May 2023
Mr Rob Thomson		Appointed 27 May 2023
Dr Fiona McGill		Appointed 27 May 2023

Charity number	1174113	Registered in England and Wales
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Registered and principal address	Bankers
5 Gledhow Park Crescent	The Co-operative Bank plc
Chapel Allerton	P.O. Box 101
Leeds	1 Balloon Street
LS7 4JY	Manchester M60 4EP

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The Charity is governed by an Approved Governing Document. Members of Chapel Allerton Baptist Church ('Chapel A') are accepted in accordance with its Constitution, adopted on 16th March 2017.

The Ordinary Members Meeting normally takes place at least four times per year and has responsibility for the overall policy of Chapel A. Extraordinary and Special Church Meetings will occur when required. In accordance with the Constitution, the members appoint Trustees, who together with the Minister(s), are responsible for the day to day running of Chapel A's work and witness, and the financial and legal aspects of the charity. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the Church Meeting by the Trustees for guidance, or may be raised by members in Church Meeting for further consideration by the Trustees. Though the Constitution permits decisions to be made at the Church Meeting by appropriate majorities, Chapel A seeks to work by consensus wherever possible.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at a church meeting.

Chapel Allerton Baptist Church

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities

The charity's objects

The principal purpose of the church is the advancement of the Christian faith according to the principles of the Baptist Denomination. The church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

The charity's aim

Our aim at Chapel A is for people to come to know God and follow Jesus. We want to show God's love to our local community and the wider world through supporting various projects both locally and further afield.

The charity's main activities

Chapel A holds regular public services which include worship, prayer, teaching and age-appropriate activities for children and young people. Chapel A seeks to be a friendly, welcoming and inclusive community and anybody is free to attend any of these services.

Chapel A runs various Small Groups to encourage its members and community to grow in faith. Some of these groups are set up around a particular concern or issue. Details of these small groups are publicised through our website/social media and at Sunday morning services.

The Church has a Pastoral Team, consisting of its Ministers and at least 2 members of the Leadership Team. The Pastoral Team offers support to members of the congregation within the remit of the Safeguarding Policy.

The Church is part of 'Chapel Allerton and Meanwood Churches Together' and also actively support the Thrive Youth Project, alongside Chapel Allerton Methodist Church, St Matthews Church of England Church and Stainbeck United Reform Church.

Chapel A engages with the local community throughout the year, including running a community Christmas Choir, open to anyone, which performs in different venues in the locality.

Chapel A operates systems to ensure that all people working with children and vulnerable adults are appropriately vetted with regard to the Disclosure and Barring Service.

Public benefit statement

Chapel A has read the Charity Commission guidance on public benefit and is satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

Achievements and performance

As we met from April to July we were pleased to have one of our ministers, Graham, back from sick leave however our other minister, Simon, remained too unwell to return to work. We continued to meet in different ways during the month - the first Sunday is an all age communion service, the second and fourth Sundays are celebration services and the third Sunday is cafe church. Any month where there was a fifth Sunday we focussed on pastoral issues at an extra cafe church meeting. Our preaching theme was '7 signs from John's gospel' and we received teaching from a range of people, both from within our congregation and from visiting preachers.

In July we were able to return to our pre pandemic practice of having a Church Day Away in Harrogate, which was a great time to worship and spend time together.

During the summer we met in different ways - sometimes with a walk together, a picnic or a prayer walk. We also went to Leeds Pride along with our friends from Revive Church. These were valuable opportunities for people to meet up during the summer and share their lives together.

Chapel Allerton Baptist Church

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance continued

From September, while our minister Simon Hall remained off sick we were very pleased to have Dr Charlotte Naylor Davis supporting us in his absence. Charlotte has been preaching twice a month and contributing to our Cafe Church meetings and her teaching has been much appreciated by the church. Our pattern of services continued and we were excited to welcome visitors and newcomers to our services. We followed on from our initiative from the previous year of Christmas Community Choir with a Christmas Community Choir led by two members of the congregation. This choir was very successful, attracting many people from the local community as well as from our church, and sounding wonderful! The choir performed in various local venues, cafes, bars and care homes with a final performance in a Barn as part of a joint service with another local church. The choir members thoroughly enjoyed their experience with the choir, inviting families and friends to the performances and many new friendships were formed.

Sadly in January our minister Simon Hall's time with us came to an end as his health meant he was, and would continue to be, too ill to perform his role as a minister. This was a sad moment for the church as Simon had been connected with our congregation since its formation. In February we held a service and lunch to thank Simon and bless him and his family for their time with us. Simon preached to us, inspiring us for the next steps of church life and we shared lunch together.

During the year two new small groups have been formed, one a church based house group and the other a group focussing on racial justice with a Christian Perspective which meets in conjunction with members of another local church. The Sunday evening prayer group formed at the start of the war in Ukraine has continued to meet online to pray for peace and has proved a much appreciated group for those who meet.

Next Steps

We are in the process of looking to appoint a new minister.

We are planning a church weekend away, and other opportunities to meet together as a church in different ways to deepen our relationships.

Financial review

The net payments for the year were £15,898, including net payments of £15,898 on unrestricted funds and net receipts of £nil on restricted funds.

Reserves policy

The reserves policy of Chapel Allerton Baptist Church is to hold three months of all expenditure plus a further three months' staff costs to allow the church to adapt to any changes in the income or expenditure of the church. Based on budgeted 2023/2024 expenditure this equates to a minimum reserves target of £37,125.

The charity's free reserves, at the year end were £52,614.

Approved by the board of trustees on 16/1/2024

Fiona Heap (Trustee)

Chapel Allerton Baptist Church

Independent examiner's report to the trustees of Chapel Allerton Baptist Church

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

23/1/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Chapel Allerton Baptist Church
Receipts and payments account
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Receipts					
Monthly standing orders		71,590	-	71,590	72,834
Direct giving		235	-	235	500
Donations for Ukraine refugees, Rev S Hall and volleyball		2,751	920	3,671	825
Income tax recovered (Gift Aid)		-	-	-	16,446
Bank interest		50	-	50	12
Other income		5,425	-	5,425	385
Summer youth event		526	-	526	1,114
Total receipts		80,577	920	81,497	92,116
Payments					
Minister's salary, PAYE, expenses	(2)	32,963	-	32,963	38,431
Office expenses	(3)	12,060	-	12,060	11,699
Sunday expenses	(4)	9,887	-	9,887	6,916
Children's Ministry	(5)	11,050	-	11,050	10,497
Mission	(6)	15,818	-	15,818	15,212
Giving	(7)	10,261	920	11,181	6,376
Earmarked expenses		-	-	-	805
Investing in people		515	-	515	2,198
Subscriptions		305	-	305	393
Summer youth event		641	-	641	1,732
Weekend at Home/Away		1,825	-	1,825	14
Independent examination		540	-	540	-
Other expenses		620	-	620	-
Total payments		96,485	920	97,405	94,273
Net receipts / (payments)		(15,908)	-	(15,908)	(2,157)
Fund balances brought forward		68,522	-	68,522	70,679
Fund balances carried forward	(8)	52,614	-	52,614	68,522

Chapel Allerton Baptist Church
Statement of assets and liabilities
as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	52,614	-	52,614	68,522
Total cash funds	<u>52,614</u>	<u>-</u>	<u>52,614</u>	<u>68,522</u>

Debtors and prepayments

	2023	2022
	£	£
Gift Aid	14,187	-
	<u>14,187</u>	<u>-</u>

Assets retained for the charity's own use

The church owns office equipment and PA with an insurance value of £9,727

Liabilities

	2023	2023
	£	£
Creditors - rent due to Methodist Centre	504	390
Independent examination	720	540
	<u>1,224</u>	<u>930</u>

The financial statements were approved by the board of trustees on 16/1/2024

Fiona Heap (Trustee)

Chapel Allerton Baptist Church

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Chapel Allerton Baptist Church
Notes to the accounts continued
for the year ended 31 March 2023

2 Minister salary and expenses

	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Salary & expenses - Rev Graham Conway-Doel	20,312	-	20,312	19,392
Salary & expenses - Rev Simon Hall	12,401	-	12,401	18,790
Work expenses Rev Graham Conway-Doel	250	-	250	249
	<u>32,963</u>	<u>-</u>	<u>32,963</u>	<u>38,431</u>

3 Office expenses

	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Administrator	11,048	-	11,048	9,637
Equipment	490	-	490	829
Office supplies	-	-	-	34
Rent, rates, insurance	335	-	335	371
Stationery, printing, photocopying	24	-	24	245
Utilities	39	-	39	43
Other	124	-	124	540
	<u>12,060</u>	<u>-</u>	<u>12,060</u>	<u>11,699</u>

4 Sunday expenses

	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Guest speakers	3,783	-	3,783	1,365
Venue hire	5,105	-	5,105	4,051
Insurance, copyright	316	-	316	409
Refreshments	510	-	510	417
PA/electrical	-	-	-	363
Resources/equipment	173	-	173	311
	<u>9,887</u>	<u>-</u>	<u>9,887</u>	<u>6,916</u>

5 Childrens ministry

	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Salary costs	10,462	-	10,462	9,384
Child Protection	8	-	8	53
Sunday resources	405	-	405	603
Other	175	-	175	457
	<u>11,050</u>	<u>-</u>	<u>11,050</u>	<u>10,497</u>

Chapel Allerton Baptist Church
Notes to the accounts continued
for the year ended 31 March 2023

6 Mission	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Thrive - Chapel Allerton Youth Project	14,000	-	14,000	14,000
Volleyball sessions	828	-	828	107
Community choir	990	-	990	1,105
	<u>15,818</u>	<u>-</u>	<u>15,818</u>	<u>15,212</u>

7 Giving	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
BMS World Mission	2,000	-	2,000	2,000
Baptist Union	376	-	376	-
Home Mission	3,000	-	3,000	3,000
Kidz Klub Middleton	1,000	-	1,000	1,000
A Rocha International	1,000	-	1,000	-
Pastoral Fund	670	-	670	-
Ukraine refugees support	2,215	-	2,215	-
Rev Simon Hall leaving gift	-	920	920	-
Other (incl individual support/subsidies)	-	-	-	376
	<u>10,261</u>	<u>920</u>	<u>11,181</u>	<u>6,376</u>

8 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Leaving gift collection	-	920	920	-	-
	<u>-</u>	<u>920</u>	<u>920</u>	<u>-</u>	<u>-</u>

Fund name

Leaving gift collection

Purpose of restriction

Being funds received for a leaving gift for Rev Simon Hall.

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

Both ministers in the church are also trustees. Note 2 and 8 details the payments made to the two trustees concerning salary, pension contributions, expense allowances and a leaving gift.

No other trustee received any remuneration or benefit during this or the previous year.