

Chapel Allerton Baptist Church

Charity number 1174113

Annual Report and Financial Statements for the year ended 31 March 2021



Chapel Allerton Baptist Church

Annual Report and Financial Statements for the year ended 31 March 2021

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Chapel Allerton Baptist Church

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Rev Graham Conway-Doel	Minister	Appointed 13/09/2020
Rev Simon Hall	Minister	
Dr David Small	Treasurer	
Mrs Lisa Baxby	Leadership Team	
Mrs Vivienne Hatton	Leadership Team	Elected 29/09/2021
Mrs Fiona Heap	Leadership Team	Elected 29/09/2021
Mrs Rachel Hirst	Leadership Team	Elected 29/09/2021
Mr Ewan McNeill	Leadership Team	Elected 29/09/2021
Mr Mark Riches	Leadership Team	Stood down 31/07/2021
Mrs Clare Sanderson	Leadership Team	Stood down 29/03/2021
Mrs Ruth Small	Leadership Team	Stood down 29/03/2021
Miss Helen Webb	Leadership Team	Elected 29/09/2021

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1174113, on 3rd August 2017.

Principal address

Chapel Allerton Baptist Church
15 Milan Road
Leeds
LS8 5JR

Bankers

The Co-operative Bank p.l.c.
P.O. Box 101
1 Balloon Street
Manchester M60 4EP

Independent examiner

Claire Welling

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The Charity is governed by an Approved Governing Document. Members of Chapel Allerton Baptist Church ('Chapel A') are accepted in accordance with its Constitution, adopted on 16th March 2017.

The Ordinary Members Meeting normally takes place at least four times per year and has responsibility for the overall policy of Chapel A. Extra Ordinary & Special Church Meetings will occur when required. In accordance with the Constitution, the members appoint Trustees, who together with the Minister(s), are responsible for the day to day running of Chapel A's work and witness, and the financial and legal aspects of the charity. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the Church Meeting by the Trustees for guidance, or may be raised by members in Church Meeting for further consideration by the Trustees. Though the Constitution permits decisions to be made at the Church Meeting by appropriate majorities, Chapel A seeks to work by consensus wherever possible.

Chapel Allerton Baptist Church

Trustees' report (continued) for the year ended 31 March 2021

Objectives and activities

The charity's objects

The principal purpose of the church is the advancement of the Christian faith according to the principles of the Baptist denomination. The church may also advance education and carry out other charitable purposes in the United Kingdom and /or other parts of the world.

Aims

Our aim at Chapel A is for people to come to know God and follow Jesus. We want to show God's love to our local community and the wider world through supporting various projects both locally and further afield.

The charity's main activities

Chapel A holds regular public services which include worship, prayer, teaching and age-appropriate activities for children and young people. Chapel A seeks to be a friendly and welcoming community and anybody is free to attend any of these services.

Chapel A runs various Small Groups to encourage its members and community to grow in faith. Some of these groups are set up around a particular concern or issue. Details of these small groups are publicised through our website/social media and at Sunday morning services.

The Church has a Pastoral Team, consisting of its Ministers and at least 2 members of the Leadership Team. The Pastoral Team offers support to members of the congregation within the remit of the Safeguarding Policy.

The Church is part of 'Chapel Allerton and Meanwood Churches Together' and also actively support the Thrive Youth Project, alongside Chapel Allerton Methodist Church, St Matthews Church of England Church and Stainbeck United Reform Church.

Chapel A engages with the local community throughout the year, including an open air carol service (Carols in the Park) bi-annually, normally attended by over 1000 people from the local community.

Chapel A operates systems to ensure that all people working with children and vulnerable adults are appropriately vetted with regard to the Disclosure and Barring Service.

Public benefit statement

Chapel A has read the Charity Commission guidance on public benefit and is satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

Achievements and performance

The Trustees recognise that 2020/2021 was a challenging year for members of the Church and family and friends. Difficulties were faced by lots of people but as a church we were able to help with local school meals distributions and errands for those who were shielding. There was a lot of prayer going on as well!

We converted to online Sunday morning meetings over Zoom at the start of lockdown in March 2020 and have continued online ever since. At the end of these meetings people were put into break out groups to chat and pray and this was well received. Initially the Sunday morning meetings were very well attended on Zoom.

As a church, we began the process of looking for a new Minister during lockdown and so began a series of online meetings with members of the Church community and the potential Minister and his wife from his narrow boat! We continued with this process and in a Church meeting in July 2020 we voted to welcome Graham to become a Minister with an emphasis on mission.

Chapel Allerton Baptist Church

Trustees' report (continued) for the year ended 31 March 2021

Achievements and performance (continued)

During our Sunday morning services we studied a wide range of themes including an in depth study of Corinthians, Isaiah, a short series on the environment and a series on Mission by Graham Conway-Doel. During August 2020 we arranged some COVID safe events including a walk, litter pick and breakfast together.

Small Groups continued to run, mostly using Zoom. Church members were encouraged to set up new groups, for example, a racial justice group developed in September 2020 where the book, "Me and White Supremacy" by Layla F Saad was read and discussed.

A communication and branding group was established with the remit to review and refresh and relaunch a new website. Our new website was launched early in 2021 with new branding.

We continued our commitment to being an inclusive Church and are now registered with the Inclusive Church network. We have begun to look at how we might welcome those with Neurodiversity and mental health issues.

During lockdown children and young people's work continued within Baptist Union guidance and with a significant amount of policy writing. Our grouping structure remained the same: Creche (0-4 years old), Adventurers (4-7 years old/KS1), Fellowship (7-11 years old/KS2), HVNLY (11-14 years old), HVNLY+ (14-18 years old).

During our weekly online Sunday services, a breakout room was set up for KS1/KS2 children with organised craft activities, Bible stories and games. These were regularly attended by around 6 families (10 children).

Children/youth group leaders ran Zoom meetings when possible, although engagement was more limited than our regular Sunday morning groups.

As restrictions were eased, the Adventurers, Fellowship and HVNLY groups met outdoors. The HVNLY+ also met on Sunday evenings outdoors and latterly in members' homes, with an attendance of 6 young people each week.

We did not take the young people away this year due to the coronavirus epidemic. Instead we have accompanied them to Streaming the Impossible - a youth conference on YouTube – and to Mission United – a local youth conference on Zoom.

Next steps

Graham Conway-Doel was employed with the remit of developing "missional opportunities" and so he is working with Thrive to look into the possibility of setting up a new "young peoples led project" based in Meanwood. This is an exciting development and we await to see how this progresses.

Financial review

The net receipts for the year were £9,053.

Chapel A continues to raise the funds which it needs to carry on its activities from within its own membership and congregation. No wider public appeal was made for funds during the year.

Chapel A expressed its part in the life of the wider church by financially supporting national charities (KidzKlub) and international Christian organisations (BMS and Everylife - A local mission charity in Uganda with Christian), whose aims and objectives are compatible with the church's own charitable purpose.

Chapel A is heavily dependent on its membership working as volunteers in all aspects of the church's activities, many of which run with little or no impact on the church's expenditure, but nevertheless contribute substantially to the achievement of the church's objectives.

Chapel Allerton Baptist Church

Trustees' report (continued) for the year ended 31 March 2021

Financial review (continued)

The financial results for the year, together with a summary of the accounting policies adopted are set out in the accompanying financial statements.

At the time of signing these accounts the charity has not been impacted by COVID-19. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £70,679.

The reserves policy of Chapel Allerton Baptist Church is to hold three months of all expenditure plus a further three months' staff costs to allow the church to adapt to any changes in the income or expenditure of the church.

The Treasurer will also present to the church meeting annually any additional reserves that may be required to enable the organisation to continue for the following three years. Such circumstances may include a known reduction in giving or exceptional future expense.

Signed on behalf of the board of trustees on 24/1/2022

Signed: Dr David Small (Trustee)

Name: Dr David Small

Chapel Allerton Baptist Church

Independent examiner's report to the trustees of Chapel Allerton Baptist Church

I report to the charity trustees on my examination of the accounts of the Trust for the year ended 31 March 2021, which are set out on pages 7 to 10.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Claire Welling Name: Claire Welling

Date: 25/1/2022

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Chapel Allerton Baptist Church
Receipts and payments account
for the year ended 31 March 2021

		2020/2021 £	2019/2020 £
Receipts	Note		
Monthly standing orders		68,760	72,160
Direct giving		120	1,781
Earmarked giving		-	1,775
Income tax recovered (Gift Aid)		17,307	19,884
Bank interest		148	210
Other income		-	136
Chapel Allerton Youth Project income		-	10,514
Hvnly Weekend Away income		-	-
Summer youth event income		-	2,800
Weekend at Home/Away income		-	-
Sublet income		-	310
		86,335	109,571
Payments			
Minister's salary, PAYE, expenses (G Conway-Doel and S Hall)	1	29,853	24,665
Office expenses	2	14,748	16,542
Sunday expenses	3	155	11,648
Children's Ministry	4	10,097	10,381
Mission	5	13,665	19,940
Giving	6	7,871	9,300
Earmarked giving		-	2,775
Investing in people		444	2,053
Subscriptions		447	651
Other expenses		-	38
Chapel Allerton Youth Project costs		-	8,184
Hvnly Weekend Away expenses		-	2,691
Soul Survivor expenses		-	604
Weekend at Home/Away expenses		-	499
Fraud reclaimed (previous fraud categorised as 'Other expense')		-	(1)
		77,282	109,972
Receipts less Payments (ie Surplus at Year End)		9,053	(401)
Balance brought forward 01/04/2020		61,626	62,026
Balance carried forward 31/03/2021		70,679	61,626

Chapel Allerton Baptist Church
Statement of assets and liabilities
as at 31 March 2021

	2020/2021	2019/2020
	£	£
Total cash held at bank	70,679	61,626
Representing balances on the following accounts:		
General Fund	70,679	61,626
Other monetary assets	£	£
Gift Aid receivable	16,394	17,155
HMRC	2,013	3,777
Liabilities	£	£
Independent examination (inc VAT)	540	540

Assets retained for the charity's own use

The church owns office equipment and PA with an insurance value of £9,727 (£5,582 at Potternewton Centre and £4,145 at the office).

Approval of the accounts

The financial statements were approved by the board of trustees on

Date: 24/1/2022

Signed: Dr David Small

(Trustee)

Name Dr David Small

Chapel Allerton Baptist Church

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

All funds held are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

	2020/2021	2019/2020
	£	£
1. Minister salary/expenses		
Salary, pension, PAYE Graham Conway-Doel	10,728	-
Work expenses Graham Conway-Doel	1,091	-
Salary, pension. PAYE Simon Hall	18,034	16,685
Work expenses Simon Hall	-	-
Salary, pension. PAYE Robin Thomson	-	7,191
Work expenses Robin Thomson	-	588
	29,853	24,465
2. Office expenses		
Administrator	10,110	7,450
Equipment	89	193
Maintenance	-	362
Office supplies	13	264
Rent, rates, insurance	3,600	6,706
Stationery, printing, photocopying	16	66
Utilities	262	731
Other	659	772
	14,748	16,542
3. Sunday expenses		
Equipment	-	1,183
Guest speakers	1,516	642
Hire of premises	(2,373)	8,375
Insurance, copyright	680	440
Refreshments	189	559
PA/electrical	-	88
Resources	143	146
Other	-	215
	155	11,648

Chapel Allerton Baptist Church

Notes to the accounts continued

for the year ended 31 March 2021

	2020/2021 £	2019/2020 £
4. Children's ministry		
Child Protection	-	-
Sunday Club resources	430	576
Venue hire	75	-
Worker Salary and on costs	9,226	9,700
Other	367	104
	10,097	10,381
5. Mission		
Alpha	-	-
Arts Festival	-	90
Carols in the Park / Christmas event	665	6,850
Contribution to Thrive	13,000	13,000
	13,665	19,940
6. Giving		
BMS World Mission	2,000	2,000
Every Life International	1,000	1,000
Home Mission	3,000	3,000
Kidz Klub Middleton	1,000	1,000
Leeds Faith in Schools	-	-
Other (incl individual support/subsidies)	871	2,300
	7,871	9,300

Disclosure of payments to trustees

Both ministers in the church are also trustees

Payments to the ministers are shown in note 1 above.