

BUCKLEBURY COMMUNITY BUS

England & Wales · Charity number 1174111

Details

Status Registered

Legal form CIO

Registered 2017-08-03

Register [View on the Charity Commission register](#)

Contact

Address Briff Well
Little Lane
Upper Bucklebury
Reading
RG7 6QX

Phone 01635861109

Email buckleburybus@gmail.com

Activities

Objects: WE AIM TO PROVIDE A SAFE AND SUSTAINABLE TRANSPORT SERVICE TO THE COMMUNITY OF BUCKLEBURY. COVERING THE NEEDS OF THE SCHOOL CHILDREN AND THE PARISHIONERS IN SUPPORTING THEM IN THEIR DAILY LIVES WHERE PUBLIC TRANSPORTATION IS NOT AVAILABLE.

Activities: We provide transport services to the community of Bucklebury where there is no provision of public transport

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Disability, Economic/community Development/employment
- **Who:** Children/young People, The General Public/mankind

Geography

- West Berkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£10,125	£8,346	-	-
2024-07-31	£14,417	£14,800	-	-
2023-07-31	£9,621	£10,303	-	-
2022-07-31	£9,457	£23,391	-	-
2021-07-31	£12,332	£9,310	-	-
2020-09-01	£10,401	£6,867	-	-

Trustees

Name	Role	Appointed
Fay Morris	Chair	2023-01-08
David Parsons		2023-02-08
Sarah Marie McGill		2023-02-08

BUCKLEBURY COMMUNITY BUS

England & Wales - Charity number 1174111

Accounts

Trustees' Annual Report: 2024-25

Bucklebury Community Bus

Registered Charity Number 1174111



The Trustees of The Bucklebury Bus Charity present their annual report and audited accounts for the year ended 31 July 2025 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

Overview

The Bucklebury Community Bus (The Bus) provides transport for secondary school pupils from the village of Upper Bucklebury in Berkshire to the Kennet Secondary school in Thatcham, some 3 miles away. The bus also receives a payment to transport a small number of pupils from Thatcham who attend the Upper Bucklebury Primary school.

We have 2 bus drivers who have settled into their tenure and are liked by the pupils being transported

In the rare occasion that our Bus Drivers are unavailable we rely on a pool of Volunteer drivers to cover a shift. This pool is shrinking as volunteer drivers become unavailable so we continue to look for new volunteers from the school and local community to bolster our Volunteer Driver list.

Due to a reduction in pupils needing the bus, the service has dropped from 3 to 2 runs per morning/afternoon sessions.

We have again held a successful race-night fundraiser. We were also the recipient of a grant from the Greenham Trust to go towards a replacement step as the malfunctioning step has been the cause of some minor service outages.

Finances

Our finances show an income of £10,125.45 and expenditure of £8,346.47 for the year 2024-25. We therefore recorded a profit of £1,778.98. This helps offset the losses that we have recorded over the last 2 financial years. It will also contribute towards the cost of replacing the malfunctioning step.

As of 31st July 2025 we held £7,595.65 in financial reserve.

A local garage carries out the required 10 week checks and annual MoT. They kindly cover the cost of the MoT annually.

School Bus Fee collection is managed by the Trustees, with parents reserving and paying for their child's place(s) via direct bank transfer to the Charity's Lloyds bank account.

The Bucklebury Church of England Primary School pays a termly contribution for daily transportation of pupils that may otherwise be able to get to school due to a lack of transport.

Bucklebury Parish Council kindly provide an annual £500 donation in support of the eventual replacement of the bus.

The Charity is registered for VAT and we claim VAT rebates using the HMRC electronic systems.

Appointments

Mr Paul Dick has stood back from his role as a Trustee. We thank him for his support and help over the years.

Governance

The Trustees generally meet on a monthly schedule or more frequently if needed. Each meeting is minuted with the actions from the previous meeting being reviewed at each meeting. New matters arising are recorded and assigned owners at each meeting. All Trustees give of their time freely and no remuneration or expenses were paid in the year.

Risk Management

The Trustees have reviewed all data storage and policies to ensure compliance with GDPR regulations.

Parents and pupils are reminded frequently about safety whilst using the bus, for example the mandatory use of seat-belts.

We renew our ICO membership / data protection fee on an annual basis.

Future Plans

Replacement Bus: Whilst the bus only does very low mileage (circa 8000 miles / year) we are mindful of the future need to replace the bus with a newer model in the

coming years. With that in mind – we are setting aside circa £5,000 in a Lloyds savings account.

Ongoing Bus Maintenance: As the bus ages, and potentially due to the short nature of the journeys, the bus requires bodywork components to be replaced. With this in mind we raise money through fundraising activities and funding applications to the Good Exchange to raise sufficient funds to complete these required works.

The step into the rear of the Bus is electric and has been becoming increasingly unreliable. Quotes to replace the step exceed £2500 for the step alone so our Grant request to Greenham Trust was specifically to provide funding towards its replacement. We're happy to say that we were awarded funding and plan to replace the step.

Trustees

The following are Trustees of the Bucklebury Community Bus

<u>Title</u>	<u>Role</u>	<u>Status</u>
Mrs Fay Morris	Chair	Active
Mrs Sarah McGill	Secretary	Active
Mr David Parsons	Treasurer	Active

< end

Annual Accounts

**Bucklebury Community Bus -
Income and Expenditure
1 August 2024 - 31
July 2025**

Opening Balances		Closing Balances	
Savings Account	£4,041.31	Savings Account	£4,078.84
Trustee Current Account	£1,775.36	Trustee Current Account	£3,516.81
Total	£5,816.67	Total	£7,595.65

Income

Row Labels	Amount
BPC	£500.00
BPS School Fee	£900.00
Donations	£65.00
Fundraising	£257.90
racenight	£1,644.47
School Bus Fee	£6,356.00
VAT	364.55
Saving Acct Interest	37.53
Total	£10,125.45

Net Profit £1,778.98

Expenditure

Row Labels	Amount
Bus Maintenance	£1,169.92
Driver Pay	£4,397.08
Fuel	£1,192.11
Fundraising	£132.20
ICO & Regulatory	£200.00
racenight	£200.00
School Bus Fee	41
Tax & Insurance	1014.16
Total	£8,346.47

Having examined the financial records of the Bucklebury Community Bus scheme for the stated period I certify that the receipts and payments account accurately reflect the transactions of the scheme and the Balance Sheet correctly reflects the financial position of the scheme at 31st July 2025

Verified and signed: C. M. Brown

Date: 1/5/26

BUCKLEBURY COMMUNITY BUS

England & Wales - Charity number 1174111

Accounts

Trustees' Annual Report: 2023-24

Bucklebury Community Bus

Registered Charity Number 1174111



The Trustees of The Bucklebury Bus Charity present their annual report and audited accounts for the year ended 31 July 2024 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

Overview

The Bucklebury Community Bus (The Bus) provides transport for secondary school pupils from the village of Upper Bucklebury in Berkshire to the Kennet Secondary school in Thatcham, some 3 miles away. The bus also receives a payment to transport a small number of pupils from Thatcham who attend the Upper Bucklebury Primary school.

Our existing Bus Driver resigned from the post in May 2024. After a short recruitment process we were able to hire 2 new Bus Drivers that share the role. They are based in Upper Bucklebury so very local. We thank our outgoing Bus Driver for all her years of service and welcome our new drivers into the fold.

In the rare occasion that our Bus Drivers are unavailable we rely on a pool of Volunteer drivers to cover a shift. This pool is shrinking as volunteer drivers become unavailable so we continue to look for new volunteers from the school and local community to bolster our Volunteer Driver list.

We have been extending the sources of our funding and this year held a successful race-night fundraiser. We were also the recipient of a grant from the Greenham Trust.

Finances

Our finances show an income of £14,417.50 and expenditure of £14,800.99 for the year 2023-24. We therefore recorded a small loss of £383.49 but continue to manage our expenses against our income to hold a financial reserve. As we continue to re-organise and update our funding sources we anticipate a small surplus for the next financial year.

As of 31st July 2023 we held £5,816.67 in financial reserve.

A local garage carries out the required 10 week checks and annual MoT. They kindly cover the cost of the MoT annually.

School Bus Fee collection is managed by the Trustees, with parents reserving and paying for their child's place(s) via direct bank transfer to the Charity's Lloyds bank account.

Bucklebury Parish Council kindly provide an annual £500 donation in support of the eventual replacement of the bus.

The Charity is registered for VAT and we claim VAT rebates using the HMRC electronic systems.

Appointments

There have been no changes to the Trustee appointments over this period.

Governance

The Trustees generally meet on a Bi-monthly schedule or more frequently if needed. Each meeting is minuted with the actions from the previous meeting being reviewed at each meeting. New matters arising are recorded and assigned owners at each meeting. All Trustees give of their time freely and no remuneration or expenses were paid in the year.

Risk Management

The Trustees have reviewed all data storage and policies to ensure compliance with GDPR regulations.

Parents and pupils are reminded frequently about safety whilst using the bus, for example the mandatory use of seat-belts.

We renew our ICO membership / data protection fee on an annual basis.

Future Plans

Replacement Bus: Whilst the bus only does very low mileage (circa 8000 miles / year) we are mindful of the future need to replace the bus with a newer model in the coming years. With that in mind – we are setting aside circa £4,500 in a Lloyds savings account.

Ongoing Bus Maintenance: As the bus ages, and potentially due to the short nature of the journeys, the bus requires bodywork components to be replaced. With this is

mind we raise money through fundraising activities and funding applications to the Good Exchange to raise sufficient funds to complete these required works

Trustees

The following are Trustees of the Bucklebury Community Bus

<u>Title</u>	<u>Role</u>	<u>Status</u>
Mrs Fay Morris	Chair	Active
Mrs Sarah McGill	Secretary	Active
Mr David Parsons	Treasurer	Active
Mr Paul Dick	Trustee	Active

< end

Annual Accounts


Bucklebury Community Bus - Income and Expenditure
1 August 2023 - 31 July 2024

Opening Balances		Closing Balances	
Savings Account	£5,025.78	Savings Account	£4,041.31
Trustee Current Account	£1,174.38	Trustee Current Account	£1,775.36
Total	£6,200.16	Total	£5,816.67

Income	
Row Labels	Amount
Donations	£560.00
Racenight Income	£1,440.92
School Bus Fee	£8,797.50
VAT & Gift Aid	£603.55
Grants	£3,000.00
Saving Acct Interest	£15.53
Total	£14,417.50
Net Loss	-£383.49

Expenditure	
Category	Amount
Bus Maintenance	£1,052.61
Driver Pay	£6,528.69
Fuel	£1,664.97
HMRC Gift Aid true-up	£4,000.00
ICO & Regulatory	£163.00
Racenight Expense	£325.00
Tax & Insurance	£901.72
Vehicle-MoT	£165.00
Total	£14,800.99

Having examined the financial records of the Bucklebury Community Bus scheme for the stated period I certify that the receipts and payments account accurately reflect the transactions of the scheme and the Balance Sheet correctly reflects the financial position of the scheme at 31st July 2024

Verified and signed: 
 Date: 21/05/25

BUCKLEBURY COMMUNITY BUS

England & Wales - Charity number 1174111

Accounts

Trustees' Annual Report: 2022-23

Bucklebury Community Bus

Registered Charity Number 1174111



The Trustees of The Bucklebury Bus Charity present their annual report and audited accounts for the year ended 31 July 2023 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

Overview

The Bucklebury Community Bus (The Bus) provides transport for secondary school pupils from the village of Upper Bucklebury in Berkshire to the Kennet Secondary school in Thatcham, some 3 miles away. The bus also receives a payment to transport a small number of pupils from Thatcham who attend the Upper Bucklebury Primary school.

In addition to the main purpose of school transport runs, the bus can also be borrowed by local organisations for their own needs e.g. trips to local events.

During this year 6 out of the 7 active Trustees have stepped back. We thank these trustees for all their hard work and effort over the years. Three new trustees were appointed. We continue to look for additional Trustees.

Finances

Our finances show an income of £9,620.57 and expenditure of £10,302.77 for the year 2022-23. We therefore recorded a small loss of £682.20 but continue to manage our expenses against our income to hold a financial reserve.

As of 31st July 2023 we held £6,200.16 in financial reserve.

A local garage carries out the required 10 week checks and annual MoT. They kindly cover the cost of the MoT annually.

School Bus Fee collection is managed by the Trustees, with parents reserving and paying for their child's place(s) via direct bank transfer to the Charity's Lloyds bank account.

The Charity is registered for VAT and we claim VAT rebates using the HMRC electronic systems.

Appointments

The following Trustees Retired over this period:

<u>Title</u>	<u>Role</u>	<u>Status</u>
Ms Janet Wild	Chair	Active
Mr Peter Weedon	Trustee	Active
Ms Anne Hillerton	Trustee	Active
Mr Phil Evans	Trustee	Active
XX Trustee with a dispensation	Treasurer	Active
XX Trustee with a dispensation	Trustee	Active

The Following Trustees were Appointed over this period:

<u>Title</u>	<u>Role</u>	<u>Status</u>
Mrs Fay Morris	Chair	Active
Mrs Sarah McGill	Secretary	Active
Mr David Parsons	Treasurer	Active

Governance

The Trustees generally meet on a Bi-monthly schedule or more frequently if needed. Each meeting is minuted with the actions from the previous meeting being reviewed at each meeting. New matters arising are recorded and assigned owners at each meeting. All trustees give of their time freely and no remuneration or expenses were paid in the year.

Risk Management

The Trustees have reviewed all data storage and policies to ensure compliance with GDPR regulations.

Parents and pupils are reminded frequently about safety whilst using the bus, for example the mandatory use of seat-belts.

We renew our ICO membership / data protection fee on an annual basis.

Future Plans

Replacement Bus: Whilst the bus only does very low mileage (circa 8000 miles / year) we are mindful of the future need to replace the bus with a newer model in the coming years. With that in mind – we are setting aside circa £4,500 in a Lloyds savings account. This account is a subsidiary of the primary Treasurer’s Account. We anticipate that we will not have to replace the bus for 5-6 years. As of 31 July 2023 there was £6,200.16 in the savings account.

Trustees

The following are Trustees of the Bucklebury Community Bus

<u>Title</u>	<u>Role</u>	<u>Status</u>
Mrs Fay Morris	Chair	Active
Mrs Sarah McGill	Secretary	Active
Mr David Parsons	Treasurer	Active
Mr Paul Dick	Trustee	Active

< end

Annual Accounts

Bucklebury Community Bus - Income and Expenditure 1 August 2022 - 31 July 2023

Opening Balances

Savings Account	£5,003.83
Trustee Current Account	£1,878.53

Closing Balances

Savings Account	£5,025.78
Trustee Current Account	£1,174.38

Total	£6,882.36
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Total	£6,200.16
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Income		Expenditure	
Item	Amount	Item	Amount
School Bus Fee	£7,856.00	Bus Maintenance	£964.93
VAT & Gift Aid	£1,191.89	Driver Pay	£6,302.68
Donations	£550.73	Fuel	£1,814.26
Saver Acct Interest	£21.95	ICO & Regulatory	£159.00
		Tax & Insurance	£1,061.90
Total	£9,620.57	Total	£10,302.77
Net Loss	-£682.20		

Having examined the financial records of the Bucklebury Community Bus scheme for the stated period I certify that the receipts and payments account accurately reflect the transactions of the scheme and the Balance Sheet correctly reflects the financial position of the scheme at 31st July 2023

Verified and signed: C. M. Brown

Date: 14th June 2024

BUCKLEBURY COMMUNITY BUS

England & Wales - Charity number 1174111

Accounts

Trustees' annual report: 2021-22

Bucklebury Community Bus

Registered Charity Number 1174111



The Trustees of The Bucklebury Bus Charity present their annual report and audited accounts for the year ended 31 July 2022 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

Overview : The Bucklebury Community Bus (The Bus) provides transport for secondary school pupils from the village of Upper Bucklebury in Berkshire to the Kennet Secondary school in Thatcham, some 3 miles away. The bus also receives a donation to transport a small number of pupils from Thatcham who attend the Upper Bucklebury Primary school.

In addition to the primary purpose of school transport runs, the bus can also be borrowed by local individual or organisations for their own needs e.g. trips to local events or for local events such as the Bucklebury Beer Festival. Donations are requested for this in lieu of formal hire.

Finances Our finances show an opening balance on 1st August 2021 of £641.20 for the Current account and £10,003.24 credit in the Savings account. Our income for 2020- 21 for the Current account was £9,457 and with savings accrued (via bank transfer from the Current account) for the Savings Account of £9,000. Sadly, the bus was stolen in December 2021. The police were informed but the vehicle was not recovered. Fortunately, the insurance company paid out against the policy very quickly and we were able to procure a new bus, losing only a few days of service. We have invested some of the savings in more advanced security measures for the new bus.

We continue to operate in surplus with no overdrafts or debts. A local garage continues to carry out the required 10 week checks. The costs have kindly been covered by the local community pub, or by the garage itself. Cash collection is managed by the Trustees, with parents reserving and paying for their child's place(s) via direct bank transfer to the Charity's Lloyds Bank Current account. During the Covid lockdown period and school closure the bus did not run and reimbursements were offered to those who paid in advance. We continued to pay the driver without being eligible for government funding in order to re-start the service at short notice.

Appointments : There were no changes to Trustees during the year. The current Trustees have discussed handing over to new Trustees given that many of the current Trustees will have been in role for a number of years and few have children at Kennet school.

Governance : The Trustees meet at least on a Bi-monthly schedule or more frequently if needed. Each meeting is minuted with the actions from the previous meeting being reviewed at each meeting. New matters arising are recorded and assigned owners at each meeting. All trustees give of their time freely and no remuneration or expenses were paid in the year.

Risk Management : The Trustees have reviewed all data storage and policies to ensure compliance with GDPR regulations. We renew our ICO membership / data protection fee on an annual basis. Parents and pupils are reminded frequently about safety whilst using the bus, for example the mandatory use of seat-belts. We continue to ask passengers to wear face masks and use hand sanitiser when using the bus. Our driver also wears a face mask when driving.

Future Plans : The forced replacement of the bus means that we anticipate that we will not have to replace the new bus for some 4-5 years.

VAT Registration: The Charity is registered for VAT and we claim VAT rebates using the HMRC electronic systems. We are also registered with HMRC to recover Gift Aid from donations; this has helped us to supplement our income without asking for additional donations.

Trustees : The following are Trustees of the Bucklebury Community Bus

<u>Title</u>	<u>Role</u>	<u>Status</u>
Ms Janet Wild	Chair	Active
Mr Peter Weedon	Trustee	Active
Ms Anne Hillerton	Trustee	Active
Mr Phil Evans	Trustee	Active
Mr Paul Dick	Trustee	Active
XX Trustee with a dispensation	Treasurer	Active
XX Trustee with a dispensation	Trustee	Active

< end >



Annual Accounts 1st August 2021 – 31st July 2022

For account number: 18739268 – Savings Account

INCOME

Opening Balance (1st Aug 2021)	£10003.24
Interest	£0.59
Passenger Contributions	£0.00
Bus Hire	£0.00
Donations	£0.00
Miscellaneous	£0.00
Old Bus Sale etc	£0.00
Transfers from BBus Current Account	£4,000
	£14,003.83

EXPENDITURE

Transfer to Bbus Current Account	£9000.00
Miscellaneous	£0.00
	£9000.00

Closing Balance 31st July 2022 **£5,003.83**

Having examined the financial records of the Bucklebury Community Bus Scheme for the stated period I certify that the Receipts and Payments Account correctly reflects the transactions of the Scheme and the Balance Sheet correctly reflects the financial position of the Scheme at 31st July 2022.

Verified and signed : C. M. Brown

Date : 7th Jan 2023



Annual Accounts 1st August 2021 – 31st July 2022

For account number : 17258468 – Current Account

INCOME

Opening Balance 1st Aug 2021	£641.20
Donations	£9457.30
Savings Account Transfers	£9000.00
VAT & Gift Aid Income	£6171.73
	£25270.23

EXPENDITURE

Driver Pay	£6,077.44
Bus Replacement	£9985.94
Bus Maintenance	£605.76
Fuel	£1551.34
Tax, Insurance & Regulatory	£980.32
Security and ICO	£35.00
Misc Expenditure	£155.90
Bbus Bank Transfers	£4000.00
	£23,391.70

Closing Balance Jul 31st 2022 **£1878.53**

Having examined the financial records of the Bucklebury Community Bus Scheme for the stated period I certify that the Receipts and Payments Account correctly reflects the transactions of the Scheme and the Balance Sheet correctly reflects the financial position of the Scheme at 31st July 2022.

Verified and signed : C. H. Brown

Date : 7th Jan 2023

BUCKLEBURY COMMUNITY BUS

England & Wales - Charity number 1174111

Accounts

Trustees' annual report: 2020-21

Bucklebury Community Bus

Registered Charity Number 1174111



The Trustees of The Bucklebury Bus Charity present their annual report and audited accounts for the year ended 31 July 2021 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

Overview

The Bucklebury Community Bus (The Bus) provides transport for secondary school pupils from the village of Upper Bucklebury in Berkshire to the Kennet Secondary school in Thatcham, some 3 miles away. The bus also receives a payment to transport a small number of pupils from Thatcham who attend the Upper Bucklebury Primary school.

In addition to the primary purpose of school transport runs, the bus can also be borrowed by local individual or organisations for their own needs e.g. trips to local events or for local events such as the Bucklebury Beer Festival. Donations are requested for this in lieu of formal hire.

Finances

Our finances show an opening balance on 1st August 2020 of £2,121.39 for the Current account and £5,502.35 credit in the Savings account. Our income for 2020-21 for the Current account was £12,332.80 and with savings accrued (via bank transfer from the Current account) for the Savings Account of £4,500.

We continue to operate in surplus with no overdrafts or debts. The balance at 31st July 2021 was £641.20 credit in the Current account and £10,003.24 credit for the Savings account.

A local garage continues to carry out the required 10 week checks. The costs have kindly been covered by the local community pub, or by the garage itself.

Cash collection is managed by the Trustees, with parents reserving and paying for their child's place(s) via direct bank transfer to the Charity's Lloyds Bank Current account.

During the Covid lockdown period and school closure the bus did not run and reimbursements were offered to those who paid in advance. We continued to pay

the driver without being eligible for government funding in order to re-start the service at short notice.

Appointments

There were no changes to Trustees during the year.

Governance

The Trustees meet at least on a Bi-monthly schedule or more frequently if needed. Each meeting is minuted with the actions from the previous meeting being reviewed at each meeting. New matters arising are recorded and assigned owners at each meeting. All trustees give of their time freely and no remuneration or expenses were paid in the year.

Risk Management

The Trustees have reviewed all data storage and policies to ensure compliance with GDPR regulations. We renew our ICO membership / data protection fee on an annual basis.

Parents and pupils are reminded frequently about safety whilst using the bus, for example the mandatory use of seat-belts. We continue to ask passengers to wear face masks and use hand sanitiser when using the bus. Our driver also wears a face mask when driving.

Future Plans

Replacement Bus: Whilst the bus only does very low mileage (circa 8000 miles / year) we are mindful of the future need to replace the bus with a newer model in the coming years. With that in mind –we are setting aside circa £4,500 in our Lloyds savings account. This account is a subsidiary of the primary Treasurer’s Account. We anticipate that we will not have to replace the bus for 3-4 years.

VAT Registration: The Charity is registered for VAT and we claim VAT rebates using the HMRC electronic systems. We are also registered with HMRC to recover Gift Aid from donations; this has helped us to supplement our income without asking for additional donations.

Trustees

The following are Trustees of the Bucklebury Community Bus

<u>Title</u>	<u>Role</u>	<u>Status</u>
Ms Janet Wild	Chair	Active
Mr Peter Weedon	Trustee	Active
Ms Anne Hillerton	Trustee	Active
Mr Phil Evans	Trustee	Active
Mr Paul Dick	Trustee	Active
XX Trustee with a dispensation	Treasurer	Active
XX Trustee with a dispensation	Trustee	Active

< end >



Annual Accounts 1st August 2020 – 31st July 2021

For account number : 17258468 – Current Account

INCOME

Opening Balance 1st Aug 2020	£2,121.39
Donations	£6,767.47
Bus Hire	£0.00
VAT & Gift Aid Income	£5,565.33
	£14,454.19

EXPENDITURE

Driver Pay	£6,018.90
Bus Maintenance	£604.40
Fuel	£822.50
Tax, Insurance & Regulatory	£1,018.32
Security and ICO	£321.80
Misc Expenditure	£202.07
Misc refunds	£325.00
Bbus Bank Transfers	£4,500.00
	£13,812.99

Closing Balance Jul 31st 2021

£641.20

Having examined the financial records of the Bucklebury Community Bus Scheme for the stated period I certify that the Receipts and Payments Account correctly reflects the transactions of the Scheme and the Balance Sheet correctly reflects the financial position of the Scheme at 31st July 2021.

Verified and signed : C. M. Brown

Date : 7/6/22



Annual Accounts 1st August 2020 – 31st July 2021

For account number: 18739268 – Savings Account

INCOME

Opening Balance (1st Aug 2020)	£5,502.35
Interest	£0.89
Passenger Contributions	£0.00
Bus Hire	£0.00
Donations	£0.00
Miscellaneous	£0.00
Old Bus Sale etc	£0.00
Transfers to / from BBus Current Account	£4,500.00
	£10,003.24

EXPENDITURE

Bus Purchase	£0.00
Miscellaneous	£0.00
	£0.00

Closing Balance 31st July 2021

£10,003.24

Having examined the financial records of the Bucklebury Community Bus Scheme for the stated period I certify that the Receipts and Payments Account correctly reflects the transactions of the Scheme and the Balance Sheet correctly reflects the financial position of the Scheme at 31st July 2021.

Verified and signed : A. H. Brown

Date : 7/6/22

BUCKLEBURY COMMUNITY BUS

England & Wales - Charity number 1174111

Accounts

Trustees' annual report: 2019-20

Bucklebury Community Bus

Registered Charity Number 1174111



The Trustees of The Bucklebury Bus Charity present their annual report and audited accounts for the year ended 31 July 2020 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

Overview

The Bucklebury Community Bus (The Bus) provides transport for secondary school pupils from the village of Upper Bucklebury in Berkshire to the Kennet Secondary school in Thatcham, some 3 miles away. The bus also receives a payment to transport a small number of pupils from Thatcham who attend the Upper Bucklebury Primary school.

In addition to the primary purpose of school transport runs, the bus can also be borrowed by local individual or organisations for their own needs e.g. trips to local events or for local events such as the Bucklebury Beer Festival. Donations are requested for this in lieu of formal hire.

During the year the original driver for the bus resigned to pursue family interests and a replacement driver recruited. The second driver resigned during the suspension of services while schools were closed under government instruction to combat the COVID-19 pandemic. The Trustees interviewed and recruited a new driver who commenced work once schools opened.

During the year the Trustees implemented numerous measures to allow the bus to operate during COVID-19 once the service resumed. Measures included:

Windows to be kept open;

Masks/visor provided to driver;

No passengers to sit next to driver;

Driver provided with gloves, wipes and gel to sanitise bus;

Passengers to wear masks and sanitise hands on entry.

Finances

Our finances show an income of £12,489.20 and expenditure of £10,367.81 for the year 2019-20. We continue to operate in surplus with no overdrafts or debts. The balance at 31 July 2020 was £2,121.39 credit in the current account and £5,502.16 in the savings account.

A local garage has carried out the required 10 week checks. The costs have kindly been covered by the local community pub, or by the garage itself.

Cash collection is managed by the Trustees, with parents reserving and paying for their child's place(s) via direct bank transfer to the Charity's Lloyds bank account.

Appointments

There were no changes to Trustees during the year.

Governance

The Trustees meet at least on a Bi-monthly schedule or more frequently if needed. Each meeting is minuted with the actions from the previous meeting being reviewed at each meeting. New matters arising are recorded and assigned owners at each meeting. All trustees give of their time freely and no remuneration or expenses were paid in the year.

Risk Management

The Trustees have reviewed all data storage and policies to ensure compliance with GDPR regulations.

Parents and pupils are reminded frequently about safety whilst using the bus, for example the mandatory use of seat-belts.

Internal and external CCTV cameras act as an additional safety measure. The installation and purpose of the CCTV equipment has been communicated to parents with detail provided about the retention and use of video data. No data are transmitted, stored or analysed using sovereign or foreign cloud services.

ICO: We continue to be registered with the ICO and maintain our records in line with their guidance

Future Plans

Replacement Bus: Whilst the bus only does very low mileage (circa 8000 miles / year) we are mindful of the future need to replace the bus with a newer model in the coming years. With that in mind – we are setting aside circa £2,000 PA in a Lloyds savings account. This account is a subsidiary of the primary Treasurer’s Account. We anticipate that we will not have to replace the bus for 3-4 years. As of 31 July 2020 there was £5,502.16 in the savings account.

VAT Registration: During the year the charity was registered with HMRC to enable the recovery of VAT on the bus purchase and incidental expenses. The amount received from HMRC at the end of the financial year was £3094.63

Trustees

The following are Trustees of the Bucklebury Community Bus

<u>Title</u>	<u>Role</u>	<u>Status</u>
Ms Janet Wild	Chair	Active
Mr Peter Weedon	Trustee	Active
Ms Anne Hillerton	Trustee	Active
Mr Phil Evans	Trustee	Active
Mr Paul Dick	Trustee	Active
XX Trustee with a dispensation	Treasurer	Active
XX Trustee with a dispensation	Trustee	Active

< end >



Bucklebury Bus - Annual Accounts

1st August 2019 – 31st July 2020

For account number : 17258468 – Current Account

**2019-2020 Accounts for
Bucklebury Bus**

For account number -
17258468

INCOME

Opening Balance 1st Aug 2019	2,087.90
Donations	£7,298.46
Bus Hire	£0.00
VAT & Gift Aid Income	£3,102.84
	£12,489.20

EXPENDITURE

Driver Pay	-3,817.35
Bus Maintenance	-923.80
Fuel	-1,039.51
Tax and Insurance	-882.73
Security and ICO	-55.00
Misc Expenditure	-149.42
Bbus Bank Transfers	-3,500.00
	-10,367.81

Closing Balance Jul 31st 2020 **2,121.39**

Having examined the financial records of the Bucklebury Community Bus Scheme for the stated period I certify that the Receipts and Payments Account correctly reflects the transactions of the Scheme and the Balance Sheet correctly reflects the financial position of the Scheme at 31st July 2020.

Verified and signed : C. M. Brown (eSignature due to COVID-19)

Date : 7th April 2021.



Bucklebury Bus - Annual Accounts

1st August 2019 – 31st July 2020

For account number : 18739268 – Savings Account

**2019-2020 Accounts for
Bucklebury Bus**

For account number -
17258468

INCOME

Opening Balance (1st Aug 2019)	2000.34
Interest CR	£1.82
Xfers credits	£3,500.00

£5,502.16

EXPENDITURE

Xfer debits	£0.00
Fees	£0.00

£0.00

Closing Balance 31/7/2020

£5,502.16

Having examined the financial records of the Bucklebury Community Bus Scheme for the stated period I certify that the Receipts and Payments Account correctly reflects the transactions of the Scheme and the Balance Sheet correctly reflects the financial position of the Scheme at 31st August 2020.

Verified and signed : C. M. Brown (eSignature due to COVID-19)

Date : 2 April 2021.